

# TOWN OF NORTHFIELD, VERMONT

NORTHFIELD MEMORIAL PARK      NORTHFIELD FALLS FIELD

## RESERVATION FOR USE OF THE RECREATION FACILITIES

Name of organization: \_\_\_\_\_

Person accepting responsibility: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Date(s) requested: \_\_\_\_\_ thru \_\_\_\_\_ Between hours of \_\_\_\_\_ and \_\_\_\_\_

\*Please list additional times and dates on back of sheet if needed.

Purpose of request: \_\_\_\_\_

Number of people expected: \_\_\_\_\_

Name of Insurance Company (if required): \_\_\_\_\_ Policy Number: \_\_\_\_\_

**It is important to get this application turned in at least one week before the event to allow time for approval.**

Please check the appropriate location/equipment requested:

\*\*\*\* I understand that I may be billed for additional maintenance time for clean up after use and/or lifeguard time if needed. I will also take responsibility for repairs and/or replacement of damaged equipment. I also understand that the use of tobacco, drugs, and/or alcohol is prohibited on municipal property. No glass containers are allowed.

### Memorial Park

\_\_\_\_ Memorial Park Playground

\_\_\_\_ Memorial Park Ball Field 1

\_\_\_\_ Memorial Park Ball Field 2

\_\_\_\_ Basketball Court

\_\_\_\_ Pavilion (at Ball Field)

### Northfield Falls Park

\_\_\_\_ Falls Ball Field 1 (closest to concession stand)

\_\_\_\_ Falls Ball Field 2

\_\_\_\_ Volleyball Field

Other (list) \_\_\_\_\_

\_\_\_\_ Maintenance person (if required there will be overtime charges for services)

\_\_\_\_ Police officer required (fee per PD)

\_\_\_\_ **Each reservation will require a \$75 non-refundable use fee and a separate \$75 facility deposit. The deposit will be returned to you should the park be inspected after your event/season and found to be in the same condition as before.**

\*\*\*\*Donations are very much appreciated.

**\*\*\*If you are looking to rent out the pool or the pool pavilion, please contact the Town Manager.**

We do ask that all parties pick up after themselves and leave the park in the same condition as you found it. It is required that you take all your trash with you when you leave as we do not have a parks person and animals knock the barrels over when they have trash in them.

\*. I hereby sign a waiver of any liability for the Town of Northfield and its Officers for any injury or damages suffered by a participant or spectator. The maintenance or other staff will not be responsible for maintaining conditions of walkways or parking lots or other portions of the park's environment before, during or after any activity which is being held beyond the normal workday.

**Signature of Responsible Party** \_\_\_\_\_ **Date** \_\_\_\_\_

MAIL BACK TO: Municipal Building, 51 South Main Street, Northfield, VT. 05663 earmark: Recreation