

MUNICIPAL OFFICES



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NORTHFIELD, VERMONT 05663

TOWN OF NORTHFIELD, VERMONT SELECT BOARD REGULAR MEETING Tuesday, January 14, 2025 COMMUNITY ROOM - 7:00 P.M.

This ZOOM meeting can be attended either in person
or from your computer, tablet, or smartphone.

<https://us06web.zoom.us/j/82389470873?pwd=H5Baaad6cUGvaKockWOI58SUVdbG9a.1>

You can also dial in using your phone: 1-929-436-2866

Meeting ID: 823 8947 0873

Passcode: 836605

AGENDA

- I. ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. SET/ADJUST AGENDA**
- IV. PUBLIC PARTICIPATION (SCHEDULED):**
 - a. Debbie Zuaro, VOREC Grant Implementation Committee: Economic Impact Study Report
 - b. Thomas Davis, Economic Development Director: Non-Profit Housing Proposal
- V. APPROVAL OF MINUTES**
 - a. December 5, 2024 (Special Meeting)
 - b. December 10, 2024 (Special Meeting)
 - c. December 10, 2024 (Regular Meeting)
 - d. December 12, 2024 (Special Meeting)
 - e. December 17, 2024 (Special Meeting)
 - f. January 7, 2025 (Special Meeting)
- VI. APPROVAL OF BILLS**
 - a. Approval of Warrant #13-25 & #13-25A-B
 - b. Receipt of Biweekly Payroll through December 22, 2024: \$139,285.02
 - c. Receipt of Biweekly Payroll through January 5, 2025: \$130,579.31
- VII. SELECT BOARD**
 - a. Non-Profit Housing Proposal Discussion
 - b. Town Meeting Article re: Approving Budget by Australian Ballot
 - c. Approval of VTrans 2025 Certificate of Highway Mileage
 - d. FY 2025-2026 Town Budget Process
- VIII. TOWN MANAGER'S REPORT**
- IX. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS**
- X. PUBLIC PARTICIPATION (UNSCHEDULED)**
- XI. EXECUTIVE SESSION (IF NEEDED)**
 - a. Legal/Personnel/Contracts [1 VSA 313 (a)(1)]
- XII. ADJOURNMENT**

INVESTING IN NORTHFIELD'S OUTDOORS

AN OUTDOOR RECREATION ECONOMIC IMPACT STUDY, COMMUNITY STORY, AND VOREC IMPACT REPORT

OVERVIEW

In 2022, the Town of Northfield was awarded \$123k from the Vermont Outdoor Recreation Economic Collaborative (VOREC) to invest in their community outdoor recreation infrastructure and support their goal of making outdoor recreation more welcoming and inclusive. This funding came after related investments from Central Vermont Regional Planning and the Vermont Better Connections program, which helped the community document their goals of building an improved outdoor recreation experience for the community. The 2022 VOREC grant funded trail restoration, invasive species removal, a wayfinding masterplan, trailhead kiosk installation, parking space designation, and outdoor gear lending through the public library. The trail restoration projects were complete by 2022, but damaged again in the summer flooding of 2023. Wayfinding design was complete by 2023, and installations are anticipated by fall 2024.

This report informs the public and the VOREC about the positive economic, health, and quality of life impacts felt by recent investments in Northfield's trail system and public lands. Through business owner interviews, business customer and trail user intercept surveys, and trail count data, this report tells a quantifiable story about the value of Northfield's trails, parks, and open lands, and their interrelatedness to local economic development. An accompanying slide deck is provided with the report to help the Town of Northfield distribute the results of the data collection.

KEY TAKEAWAYS

Each of these categories is explored in depth in this report, but these lists summarize the key findings of this study. The main takeaway - users love Northfield's Trails!

"The trails at Paine Mountain are a wonderful asset and a big reason I chose to live here. The Town should invest in these resources as much as possible." Trail Survey Respondent

Drawing Connections Between Local Businesses and Recreation:

- Local residents shop local
- Outdoor recreation is important to locals
- Recreation and business success go hand in hand

Examining Trail User Experience:

- Northfield trails are a regional hub for recreation
- Trails are social and shared among locals
- The trails are used in all seasons
- Shaw outdoor center is a primary access point
- Trail users support local business

Looking at Trail Count Data

- There is a steady, but variable number of trail users each month
- There is no obvious "weekend tourism" pattern
- Data points to growth in trail use
- Trail counts need continued collection to provide additional insights

Hearing public suggestions for improvement

- Signage and maps
 - Parking, safety, and accessibility
 - Trail maintenance
 - Trail development
-

DRAWING CONNECTIONS BETWEEN LOCAL BUSINESS AND RECREATION

A. LOCAL BUSINESS CUSTOMER SURVEY

Local residents shop local

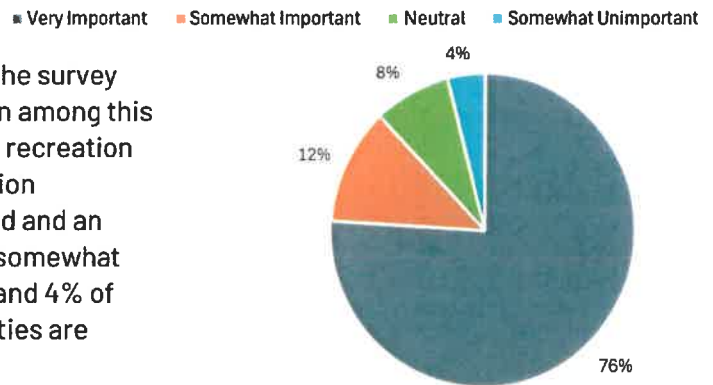
A simple local business customer survey was used to estimate how many local patrons know about Northfield’s outdoor recreation. The survey, which achieved a 55% completion rate with 49 responses, predominantly gathered data from customers of the Northfield Farmer’s Market in July 2024. This sample represents a more general segment of the population, as opposed to the hikers, bikers, and naturalists surveyed on the trail.

With 68% of respondents identifying as Northfield residents and 32% of respondents as visitors, Northfield attracts many regional customers. Of these visitors, 16% live within 30 minutes of Northfield, and 16% live over 30 minutes from Northfield, with only three respondents visiting from outside Vermont.

An overwhelming 96% of respondents indicated they support local businesses on a frequent basis (multiple times a month or more), suggesting a robust engagement with local businesses and the Northfield Farmer’s Market. In addition, 20% of respondents reported visiting multiple businesses during their trip to Northfield that day. This data supports the previous statement that customers are committed to engaging with local businesses.

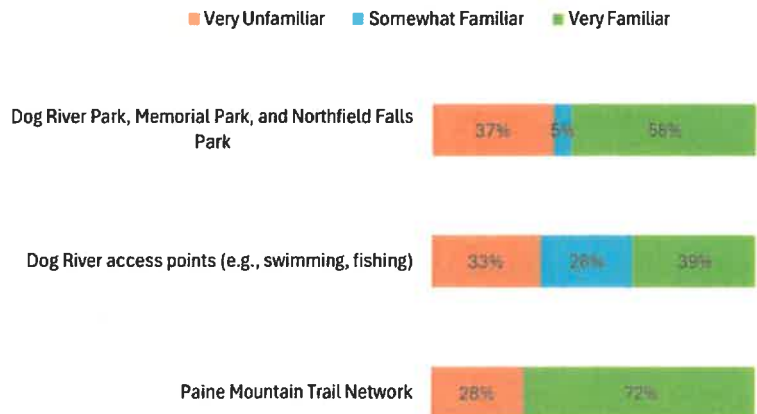
Outdoor recreation is important to locals
While the extent to which local customers recreate in Northfield is unclear based on the data, the survey highlights a significant interest in outdoor recreation among this group. When asked to what extent they find outdoor recreation important to have in Northfield, 76% believe recreation opportunities are very important to have in Northfield and an additional 12% believe recreation opportunities are somewhat important. Of survey respondents, 8% were neutral and 4% of respondents said that outdoor recreation opportunities are somewhat unimportant to have in Northfield.

Perceived Importance of Outdoor Recreation in Northfield



However, while the majority of respondents believe outdoor recreation opportunities are important to have in Northfield, many respondents were not aware of some of Northfield’s recreation opportunities. 37% of respondents were very unfamiliar with Dog River Park, Memorial Park, and Northfield Falls Park; 33% were unfamiliar with Dog River access points; and 28% were unfamiliar with the Paine Mountain Trail Network. This data indicates a potential gap between the perceived value of outdoor recreation and the actual engagement or awareness of these opportunities among typical locals living in and around Northfield.

Level of Familiarity with Northfield Recreation Resources



Recreation and business success go hand in hand

Most notably, when asked if outdoor recreation supports local business in and around Northfield, 68% of respondents said “yes.” This suggests that local patrons, residents, and businesses notice a relationship between outdoor recreation and local business within Northfield.

B. LOCAL BUSINESS INTERVIEWS

The Town of Northfield interviewed key business owners in the community to gauge perspectives on the influence of outdoor recreation. Three short-form interviews took place, each highlighting that the quality of outdoor recreation opportunities in Northfield is important to local business success. Summaries of each interview are below.

Margaret Holland Inn

The Margaret Holland Inn began operations in Northfield in October 2023. During the interview, the inn acknowledged the importance of outdoor recreation for its success. However, although the inn promotes local outdoor activities to its customers, it does not directly engage in outdoor recreation-related services or sponsor related events. Being new to the area, the interviewee was uncertain about how the town could further support outdoor recreation to benefit the local economy. The inn noted that the business climate in Northfield is perceived as old-fashioned and resistant to change. To support the inn, the interviewee suggests that an official town Facebook page could help by promoting local businesses, events, and activities without local biases.

Falls General Store

Falls General Store, operating in Northfield for 10 years, offers a range of services including a country store, food to go, and a small dining area. While outdoor recreation in Northfield helps attract customers to the store, it does not significantly impact staff attraction or retention. The store promotes outdoor recreation by providing picnic tables for customers to enjoy their purchases. The interviewee did not describe any additional ways the town could support outdoor recreation or their business. The store does not sponsor recreation-related events or sell outdoor gear. Describing the local business climate as moderate to slow, the interviewee acknowledges the town's efforts and appreciates the support provided during challenging times.

Carrier Roasting Co.

Carrier Roasting Co., operating in Northfield since 2015, offers coffee, baked goods, and café space. The interviewee noted that the quality of outdoor recreation in Northfield is crucial for the business, as it attracts visitors who become customers. While outdoor recreation indirectly helps in attracting and retaining staff by enhancing the town's appeal, it is not perceived as a direct factor. The business actively promotes outdoor recreation by sponsoring and promoting various local events and supporting teams and groups, including events like Vermont Overland, The Ranger, and The Alleycat. However, the interviewee suggests that the town could improve marketing and organization of outdoor events to boost local visitation. The interviewee describes the business climate in Northfield as relatively strong and believes that increased proactive marketing and event hosting in Northfield, along with involving local businesses in the marketing process, could further support their bottom line.

EXAMINING TRAIL USER EXPERIENCE

TRAIL USER INTERCEPT SURVEY

A simple intercept survey was used to understand the experiences, comfort levels, and demographics of trail users on the Northfield trail system. Flyers with QR codes were posted along the trail system encouraging trail users to complete an online survey. The survey had 128 responses with a 67% completion rate. This high response rate with an optional intercept survey indicates strong community involvement and interest in the Northfield Trail System.

Northfield trails are a regional hub for recreation

Based on the survey response data, several key insights emerge. About 23% of respondents are from Northfield, and a substantial 33% live within 15 minutes of the trail system, with another 32% residing within 15-30 minutes. This data indicates many residents from nearby towns are looking to Northfield for their recreation. Notably, these users are mostly repeat users with only 4% of visitors reporting that this was their first visit to the trail system.

The trails are social and shared among locals

Most visitors tend to hike in groups, with 64% of survey respondents reporting that they were visiting in groups of two or more people. This data indicates that users view the Northfield trails as a shared space and are often participating in socially oriented activities.

Most users discover the Northfield trails through family, friends, or neighbors (68%). Other sources of information include trail apps (17%), the Town of Northfield (13%), and local businesses (4%). Of the 19% of respondents who replied "other," multiple respondents noted that they have lived in town for many years, used the trails since they were young, or have a connection to Norwich University from which they learned about the trails.

The trails are used in all seasons

The trail system sees consistent use throughout the year, with 85% of visitors frequenting the trails several times a month with 38% of those respondents visiting several times a week. Winter usage is slightly lower, but still strong, with 57% of users visiting several times a month.

While hiking stands out as the most popular activity across all seasons, a full list of reported activities for each season in order of popularity can be seen below.

Summer activities:

1. Hiking
2. Mountain biking
3. Running
4. Birdwatching
5. Dog walking
6. Gravel biking
7. Looking at Plants

Winter activities:

1. Hiking
 2. Backcountry skiing/snowboarding
 3. Snowshoeing
 4. Cross-country skiing
 5. Dog walking
 6. Fat biking
 7. Sledding
-

Shaw Outdoor Center is a primary access point

When it comes to accessing the trail, over half of trail users start at the Shaw Outdoor Center. This data implies that the Shaw Outdoor Center is a key location to address any future access efforts, including disabled access, wayfinding, and signage.

However, respondents reported additional trail access points such as:

- Prospect Street
- Lybrand Trail
- Kingston Road
- Forest Road

Trail users support local business

Supporting the findings of the business customer intercept survey and the business interviews, the trail user intercept survey found that users frequently engage with local businesses during their visits. A significant 81% of trail users stop for food or drink in Northfield, 62% visit a gas station, and 42% check out other retail shops within town.

LOOKING AT TRAIL COUNT DATA

The Town of Northfield has a set of TRAFx infrared trail counters that were placed on various trails in the Northfield trail system from June 13, 2023, to August 18, 2023, and from May 30, 2024, to August 18, 2024. These counters cannot distinguish between trail user types but can provide estimates of trail use patterns in a given location.

While TRAFx can provide very reliable estimates of trail use patterns, sensor placement can produce inaccuracies in the data, including inflated values due to wind moving vegetation and other environmental factors. In addition, it is important to note that data reflects all passes, which can count an individual climbing and descending the same trail.

Based on these conditions, the 2023 trail count data for Byam Hill, Slate Ave, and the Red Trail appears reliable. However, it is important to account for the effects of the July 2023 flooding when interpreting the data from that month. In 2024, trail counts were only conducted for Byam Hill and the Red Trail. Since data was collected for 12 more days in June 2024 than 2023, and August data shows significant, unexplained differences in values, only July data for the Red Trail should be used to draw any monthly use comparisons. In addition, while the 2023 Byam Hill data is trustworthy, the 2024 counts for Byam Hill are unusually and unexplainably high and should not be used for comparison.

Trail Count Data

	May	June	July	August	Totals
Red Trail 2023		748	1,426	1,787	3,961
Red Trail 2024	135	2,660	2,095	123*	5,013
Byam Hill 2023		171	348	273	792
Byam Hill 2024	1,788*	15,882*	33,023*	757*	51,450*
Slate Ave 2023		240	224	109	573

* Denotes data discrepancies

There is a steady but variable number of trail users

Even when accounting for data collection discrepancies, the data indicates that each trail sees some level of usership each day of the week throughout each month. 2023 data can provide some reliable estimates of trail usership on each of the recorded trails. The Red Trail appears to be the most popular with a count of 3,961 over the data collection period. Byam Hill is the second most popular with 792 recorded counts over the data collection period. While the lowest overall observed count, Slate Ave also sees a significant user base of 537 users in the 2023 data collection period. The daily average for these three trails in 2023 over the 3-month observation period is shown below in comparison to two other local trails - the Montpelier Recreation Path and the Cady Hill Forest Trail in Stowe. The comparative data, however, is with paved multi-use paths, that are more high-use paths than any trail on Paine Mountain. For a more direct comparison, data from Strava Metro was used to compare mountain bike usage on specific trails in Northfield, Montpelier, and Stowe during July 2024. This data was provided courtesy of the Montpelier Area Mountain Bike Association 501c3. Since this data only shows trips from Strava users who uploaded rides, the numbers are not reflective of total trail count; however, the data offers a realistic proportional comparison between the different trails. It should also be noted that data was taken from a specific segment of a trail, and does not represent ridership along the entirety of that trail.

Average Daily Use Comparisons

	Average Daily Use
Red Trail 2023	59
Byam Hill 2023	12
Slate Ave	9
Comparison to Other Trails	
Montpelier Recreation Path	310
Cady Hill Forest Trail (Stowe)	623

Strava Metro Trail Comparison (July 2024)

	Total Strava Trail use in July 2024
Northfield Orange/Advanced Use	120
Montpelier Sapsucker Trail	235
Stowe Flo-rence	6120

Despite data collection discrepancies, the 2024 data seems to support the more reliable 2023 subtotal data for peak trail use times. Peak trail use time is around 2:00pm on the Red Trail between both years, around 2:30pm and 7:00 pm on Byam Hill, and multiple peaks throughout the day on Slate Ave (only recorded in 2023).

There is no obvious "weekend tourism" pattern

As stated above, the data indicates that each trail sees some level of usership each day of the week throughout each month. While there are some weekends every month that have higher counts than during the week, this is not consistent throughout the different months. This use pattern indicates that this is a local trail system. Often, high weekend usage can indicate many visitors coming from further away when they have time on the weekends. Consistent usage throughout the day and week implies that locals are accessing their nearby trails.

Data points to growth in trail use

In comparing user count on the Red Trail between July 2023 and July 2024, there is an increase of over 660 users from 2023 to 2024, accounting for a 40% increase in trail use over the one-year period. While part of

this increase may be due to the impacts of flooding in July 2023, the June 2024 value seems to follow a similar growth trend when accounting for the difference in days of data collection between the two years.

Trail counts need continued collection to provide additional insights

Despite the data collection inconsistencies, trail counting is an important way to understand potential trail use and impact. The Town of Northfield is encouraged to continue using trail counters in the following years to provide more reliable estimates and comparisons.

Permanent locations of TRAFx should be considered to help reduce data fluctuations and inconsistencies. Areas facing towards a building or large rock can help reduce infrared errors that might occur with moving vegetation.

PUBLIC INPUT – WHAT COULD BE BETTER?

While the business customer and trail user surveys both demonstrate a profound amount of support and love for the existing Northfield trail system, many survey respondents offered suggestions for improvement based on their experiences. These suggestions mainly revolved around Improved infrastructure, better management practices, and enhanced safety and accessibility for trail users.

Signage and Maps

Many responses emphasize the need for improved signage and trail maps. Suggestions include better trailhead maps, "you are here" signs, clearer directional signs, and improved marking of trails and access points.

Parking, Safety, and Accessibility

Respondents frequently mention issues with parking, highlighting the need for more parking areas, especially close to trailheads. There is also a focus on making trails more accessible for people with limited mobility, suggesting parking improvements at key locations like Cheney Field.

Issues related to trail safety are mentioned, including the need for designated uphill routes for skiing and the importance of controlling dogs on trails to prevent incidents

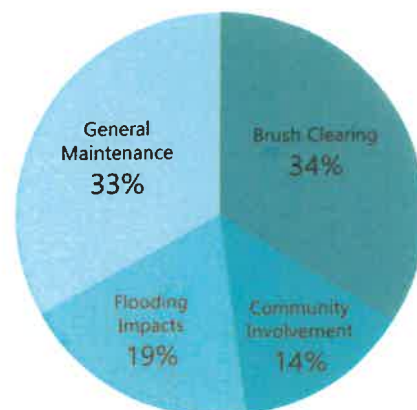
Trail Maintenance

There are numerous calls for regular trail maintenance, including clearing overgrowth, repairing damaged trails, managing drainage, and addressing erosion issues. Specific suggestions include maintaining bike trails, refreshing downhill trails, and reinforcing water bars.

Trail Development

Several comments advocate for expanding the trail system, particularly for mountain biking. This includes adding more trails, creating connections to other networks, and including features like bike jumps and bring back the old pump track.

Specific Trail Maintenance Suggestions



SUPPORTING ONGOING INVESTMENT IN NORTHFIELD'S OUTDOORS

The results from the business customer intercept survey, business interviews, trail user intercept survey, and the trail count data all suggest that not only are local community members utilizing this recreation resource, but they are engaged, interested, and supportive of its continued development.

Since this data has been collected, exciting progress has already been made to address some areas of concern and improve the trail system.

WHAT'S ALREADY BEEN DONE?

- Selectboard approved \$40k to put towards trail maintenance
- TFSC has scheduled additional trail workshop days for increased community involvement
- New signage, including kiosks and maps, are coming in Fall 2024
- Existing examples of businesses connecting with local outdoor recreation opportunities:
 - o Carrier Roasting Co. sponsoring events like Vermont Overland, The Ranger, and The Alleycat
 - o Weekly run groups starting from Good Measure Brewery

WHERE DO WE GO FROM HERE?

- Keep collecting trail count data for improved visitation numbers
- Continue conversations with local businesses to understand their needs
- Explore additional events that can foster connections between local business and recreation users.
- Support Northfield's role as a local recreation hub in Central Vermont
- Address trail improvement suggestions

LINKS TO FULL DATA REPORTS

- A. [CUSTOMER SURVEYS](#)
 - B. [BUSINESS INTERVIEWS](#)
 - C. [TRAIL USER INTERCEPT SURVEY](#)
 - D. [TRAIL COUNT DATA 2023](#)
 - E. [TRAIL COUNT DATA 2024](#)
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INVESTING IN NORTHFIELD'S OUTDOORS

An outdoor recreation economic impact study, community story, and VOREC impact report



OVERVIEW



Trail Count Data



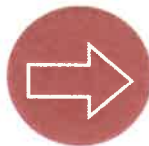
Customer Survey & Business Interviews



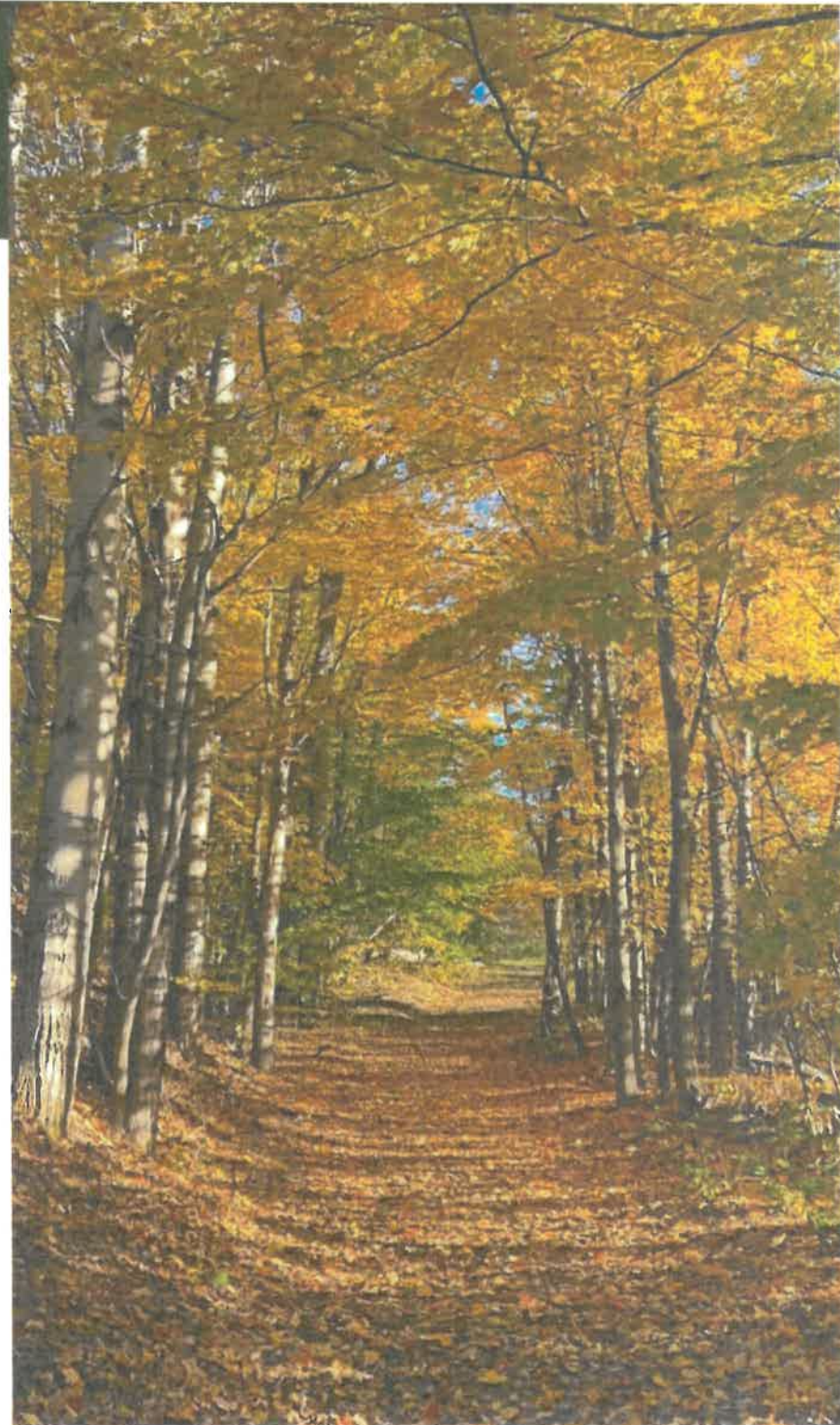
Trail User Intercept Survey



Public Suggestions for Improvement



Next Steps for Northfield



TRAIL COUNT TAKEAWAYS

Data collected using TRAFx software and counters. Data provided counted by the hour from June-August in 2023, and May-August in 2024.

There are significant data collection inconsistencies that should be noted:

- 2023 data is largely reliable but July 2023 flooding should be considered when interpreting results
- For 2024, only July data for the Red Trail is comparable to 2023, due to extra days of data collection in June and unexplained August discrepancies.

(see report for full description of data)

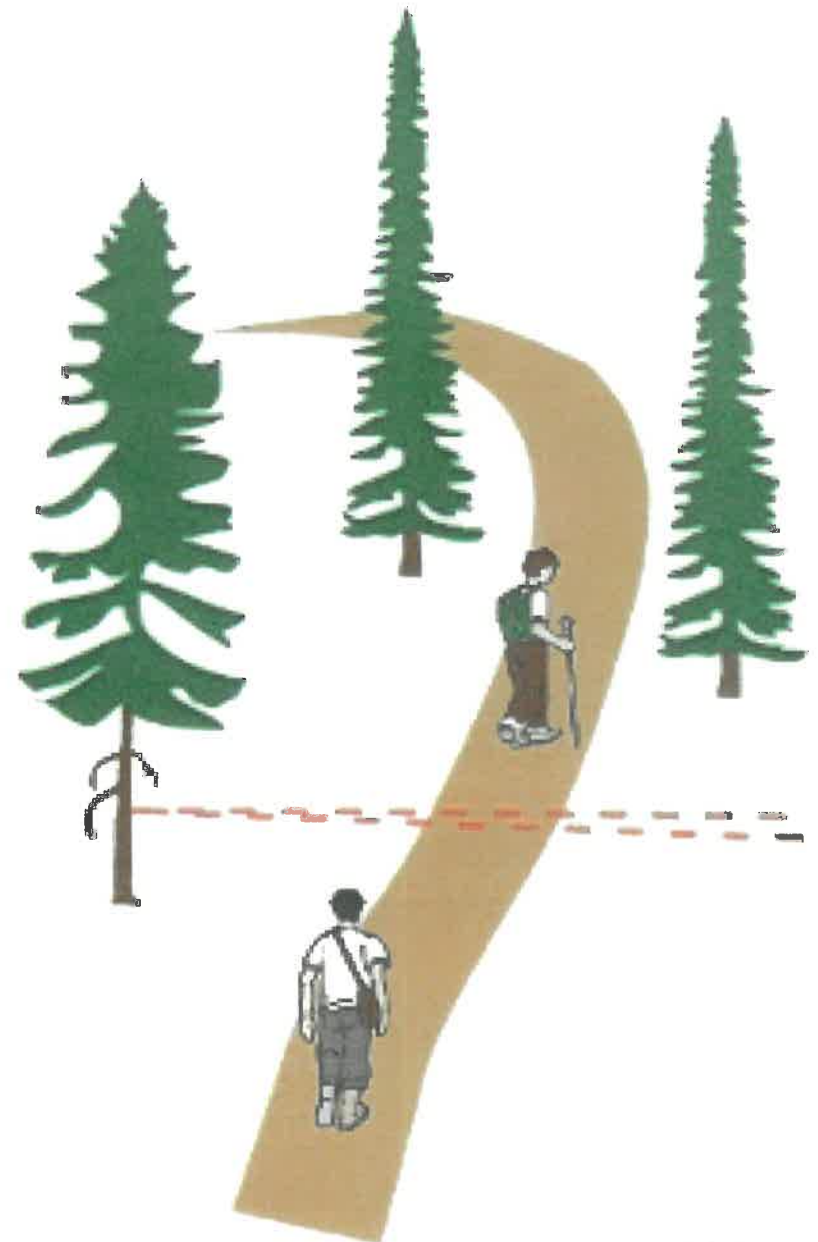


Image courtesy of TRAFx

THERE IS A STEADY, BUT VARIABLE NUMBER OF TRAIL USER



Despite some data collection discrepancies, the trails show consistent daily use throughout the weeks and months.

Average daily use is lower than more high-use trail areas, but aligns with similar sized trails in nearby towns like Montpelier.

Red Trail tends to have the highest number of average daily users, followed by Byam Hill (of the trails with TRAFx counters).

Average Daily Use Based on Total 2023 Trail Counts

	Average Daily Trip Count
Red Trail 2023	59
Byam Hill 2023	12
Comparison to Other Trails	
Montpelier Rec. Path	310

**The comparative data is with paved multi-use paths, that are more high-use facilities than any trail on Paine Mountain.*

THERE IS A STEADY, BUT VARIABLE NUMBER OF TRAIL USERS



Additional Trail Count Comparison

Data from Strava Metro, a platform that provides user recorded Strava data on different trail segments was used to compare Northfield to surrounding trail systems.

Two popular mountain bike trails in Montpelier and Stowe were compared to Northfield.

User Reported Strava Rides in July 2024

	Total July 2024 Uploaded Trip Count
Northfield Orange/Advanced Use	120
Montpelier Sapsucker Trail	235
Stowe Flo-rence	6120

**Since data only shows trips from Strava users who uploaded rides, the numbers are not reflective of total trail count, but can be used for proportional comparison.*

THERE IS NO OBVIOUS “WEEKEND TOURISM” PATTERN

There is no clear trend that weekends on average have more trail usage than weekdays.

Peak usage times also appear throughout the day through the evening.

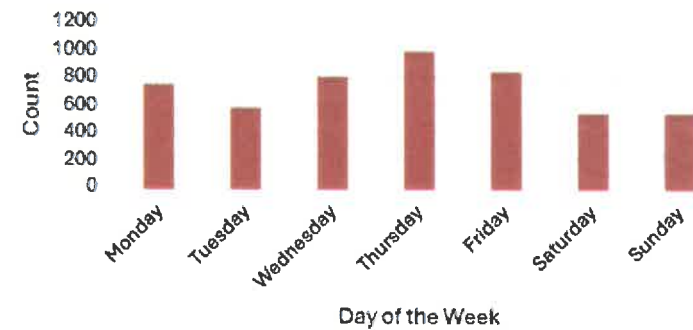
These patterns indicate mainly local use of the trail system as a recreational resource.

Peak usage times

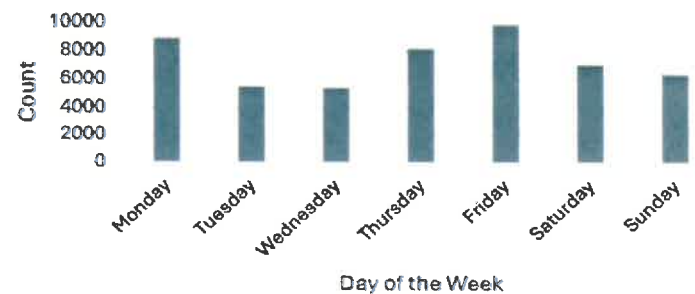
Red Trail: 2:00 PM

Byam Hill: 2:30 PM and 7:00 PM

Trail Use by Day of the Week (Red Trail 2024)



Trail Use by Day of the Week (Byam Hill 2024)



DATA POINTS TO GROWTH IN TRAIL USE



Over **40%** increase in trail use on Red Trail from July 2023 to 2024.

Other trail counts show similar growth patterns, but more data collection is needed to confirm.

Overall Trail Count Comparison

	July
Red Trail 2023	1,426 Recorded trips
Red Trail 2024	2,095 Recorded trips

** While part of this increase may be due to the impacts of flooding in July 2023, the June 2024 value seems to follow a similar growth trend when accounting for the difference in days of data collection between the two years.*

TRAIL COUNTS NEED CONTINUED COLLECTION TO PROVIDE ADDITIONAL INSIGHTS



The Town of Northfield is encouraged to maintain the use of trail counters to improve the reliability of estimates and comparisons.

To minimize data fluctuations and inconsistencies:

- Establish permanent TRAFx locations
- Position counters towards buildings or large rocks to reduce infrared errors from moving vegetation

CUSTOMER SURVEYS & BUSINESS INTERVIEWS

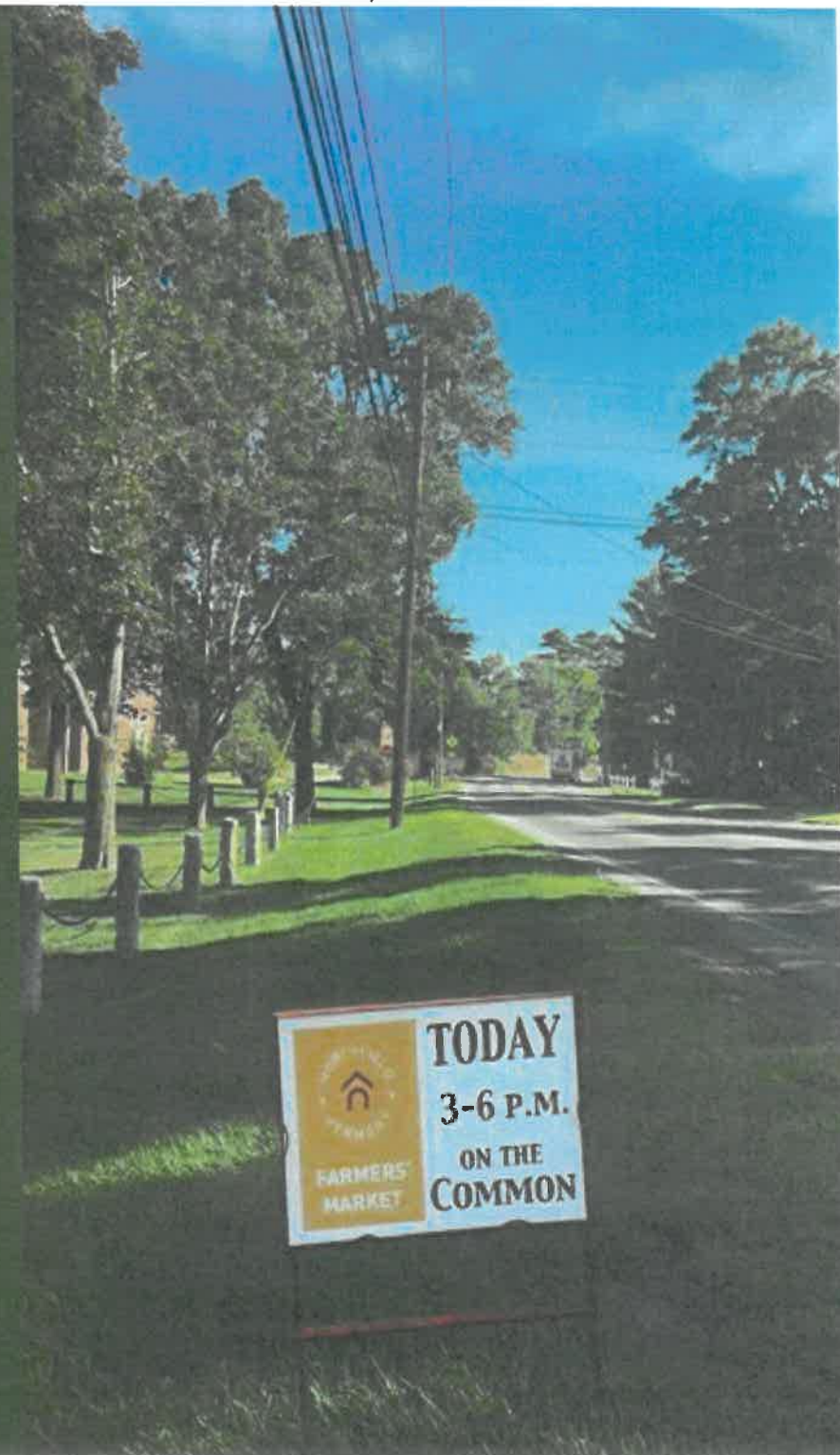
49 Customer Surveys

Forty-nine Local shoppers were interviewed about Northfield's outdoor recreation. The majority of survey responses came from customers at the Northfield Farmer's Market.

3 Business Interviews

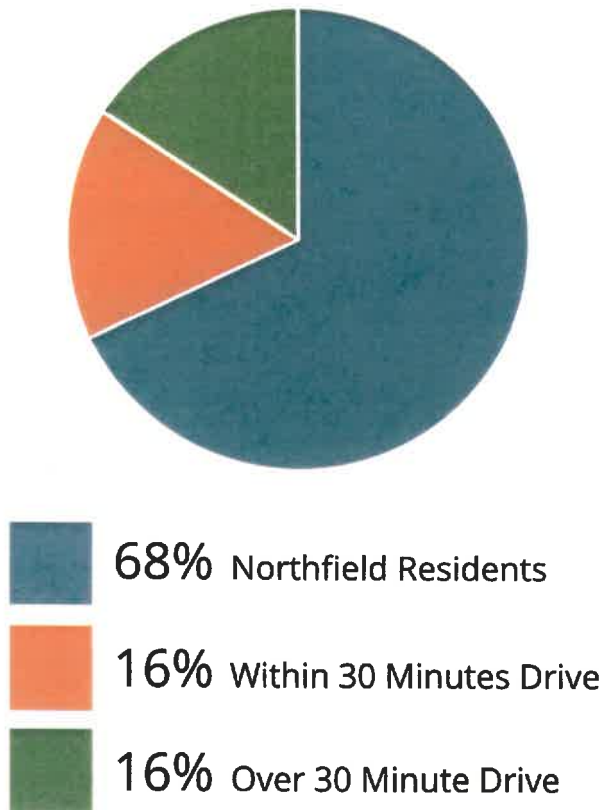
Three local businesses were also interviewed to gauge their perspectives on the influence of outdoor recreation on their business.

1. MARGARET HOLLAND INN
2. FALLS GENERAL STORE
3. CARRIER ROASTING



LOCAL RESIDENTS SHOP LOCAL

The majority of customers surveyed were from Northfield or live locally

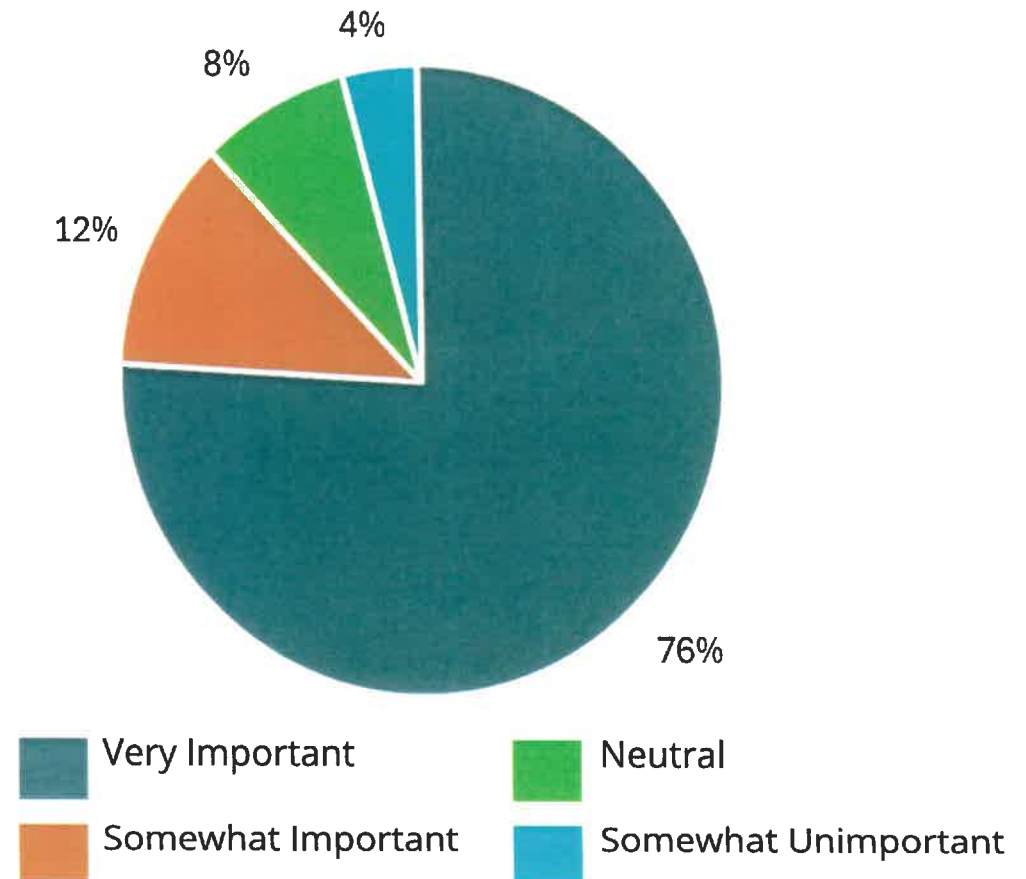


96% of respondents support local business regularly
(multiple times a month or more)

20% of respondents visited multiple businesses in Northfield on their trip

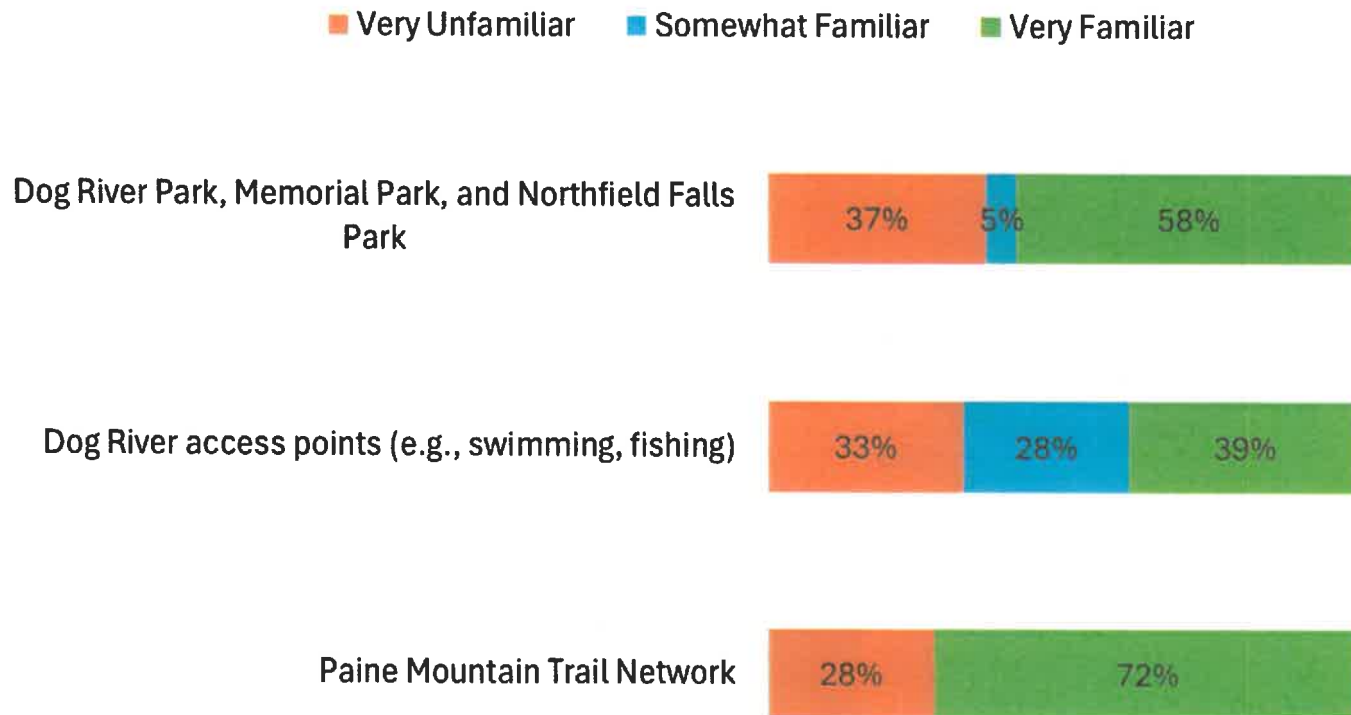
OUTDOOR RECREATION IS IMPORTANT TO LOCALS

76% of respondents believe outdoor recreation opportunities are very important to have in Northfield.



OUTDOOR RECREATION IS IMPORTANT TO LOCALS

However, not all locals are aware of all of Northfield's Recreation opportunities.



RECREATION AND BUSINESS SUCCESS GO HAND IN HAND



68% of respondents believe outdoor recreation supports local business in Northfield.

ALL businesses interviewed said the quality of outdoor recreation in Northfield is important to the success of their business.



"Outdoor activity brings a strong foundation of guests to Northfield and those guests are looking for services/products like the ones we offer."

Carrier Roasting Co.

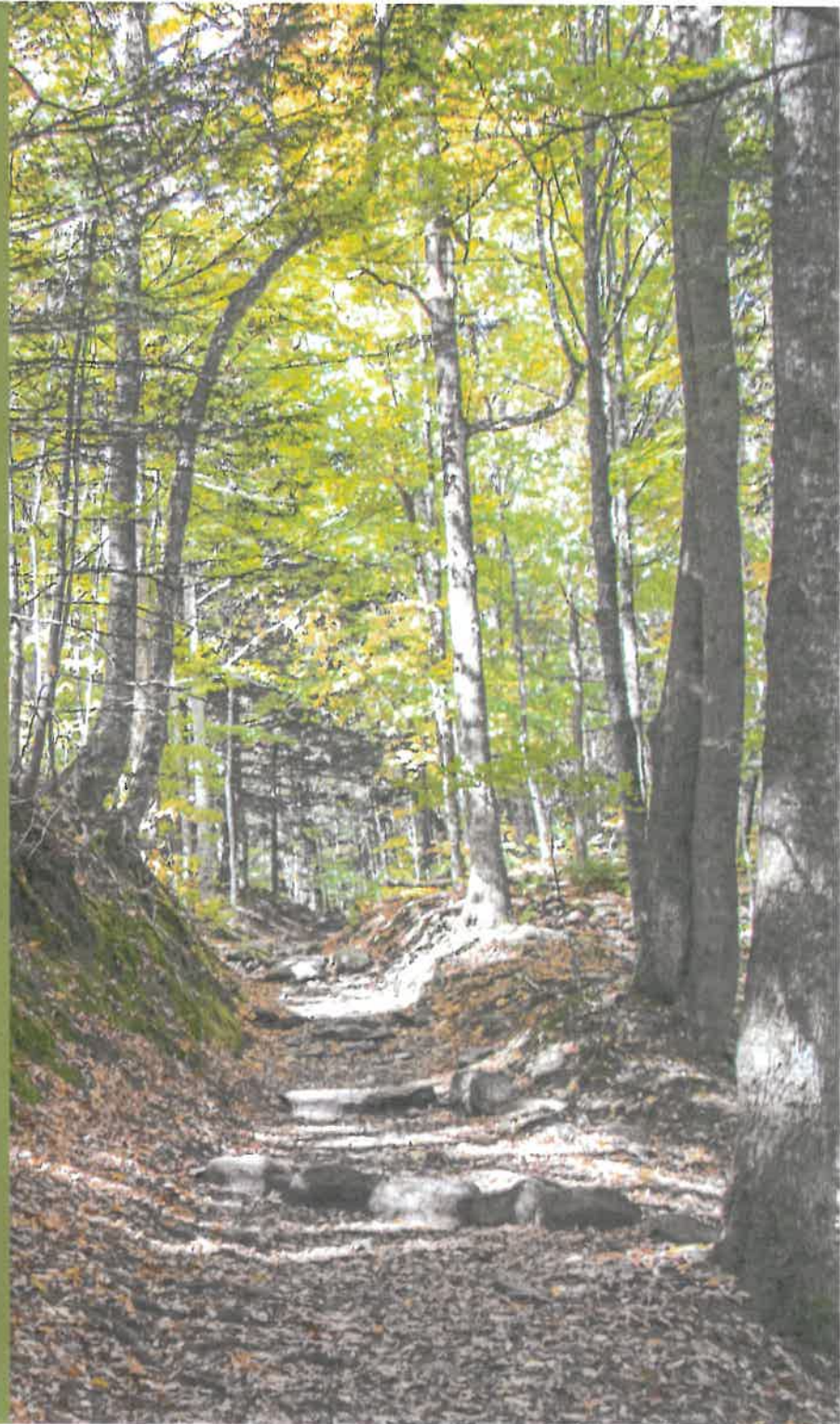
TRAIL USER INTERCEPT SURVEY

A simple intercept survey was used to understand the experiences, comfort levels, and demographics of trail users on the Northfield trail system.

128 Survey responses

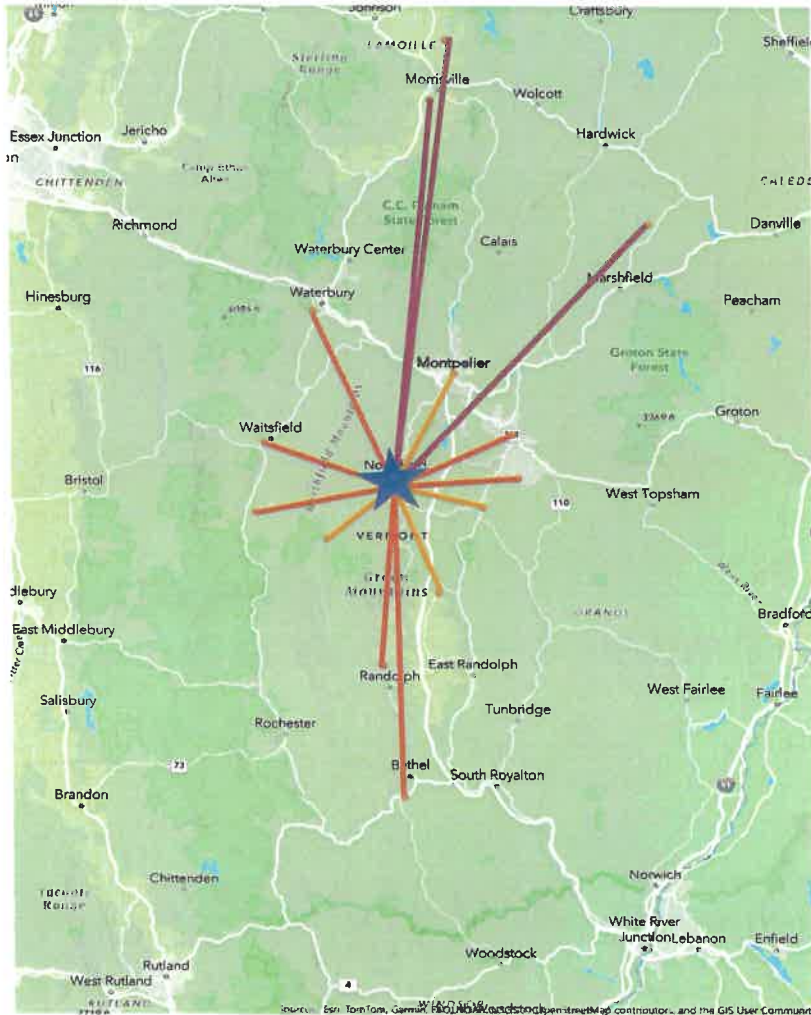
Survey was open from
May 2024 to June 2024.

This high response rate with an optional survey indicates promising
COMMUNITY INVOLVEMENT & ENGAGEMENT.



NORTHFIELD TRAILS ARE A REGIONAL HUB FOR RECREATION

Trail User Driving Distance to Northfield



23% of trail users are from Northfield

33% of trail users live 15 minutes or less from the trail system

32% of trail users live within 15-30 minutes of the trail system

6% of trail users have zip codes within 30-60 minutes of the trail system

**6% of trail users reported zipcodes over 60 minutes from the trail system.*

Most trail users are repeat users.

Only 4% of visitors reported that this was their first visit to the trail system.

SOCIAL & SHARED TRAILS

How did respondents learn about Northfield Trails?



Localized knowledge

Many of the respondents who replied "Other" noted that they have lived in town for many years, used the trails since they were young, or have a connection to Norwich University.

Social Activity

64% of trail users were in groups of 2 or more people.

ALL SEASONS, ALL TRAILS



85% of visitors use the Northfield Trails several times per month in the summer.

Summer activities

- Hiking
- Mountain biking
- Running
- Birdwatching
- Dog walking
- Gravel biking
- Looking at Plants



57% of visitors use the Northfield Trails several times per month in the winter.

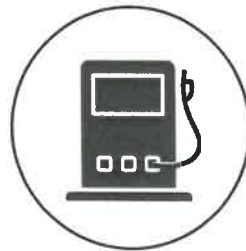
Winter activities

- Hiking
- Backcountry skiing/snowboarding
- Snowshoeing
- Cross-country skiing
- Dog walking
- Fat biking
- Sledding

TRAIL USERS SUPPORT LOCAL BUSINESS



81% of trail users report stopping for food or drink when they visit the Northfield Trail System



62% of trail users report visiting a gas station when they visit the Northfield trail system.



42% of trail users report stopping at other retail shops when they use the Northfield trail system.

PUBLIC COMMENTS ON NORTHFIELD TRAIL SYSTEM

134 open response comments

At the end of the trail intercept survey, participants were able to provide open response comments about their experience with the Northfield Trail System.



USERS LOVE NORTHFIELD TRAILS!

"The trails at Paine Mountain are a wonderful asset and a big reason I chose to live here. The Town should invest in these resources as much as possible."

"I love the relative feeling of solitude and low traffic."

"Absolutely love the trail system and the access provided by the town!"

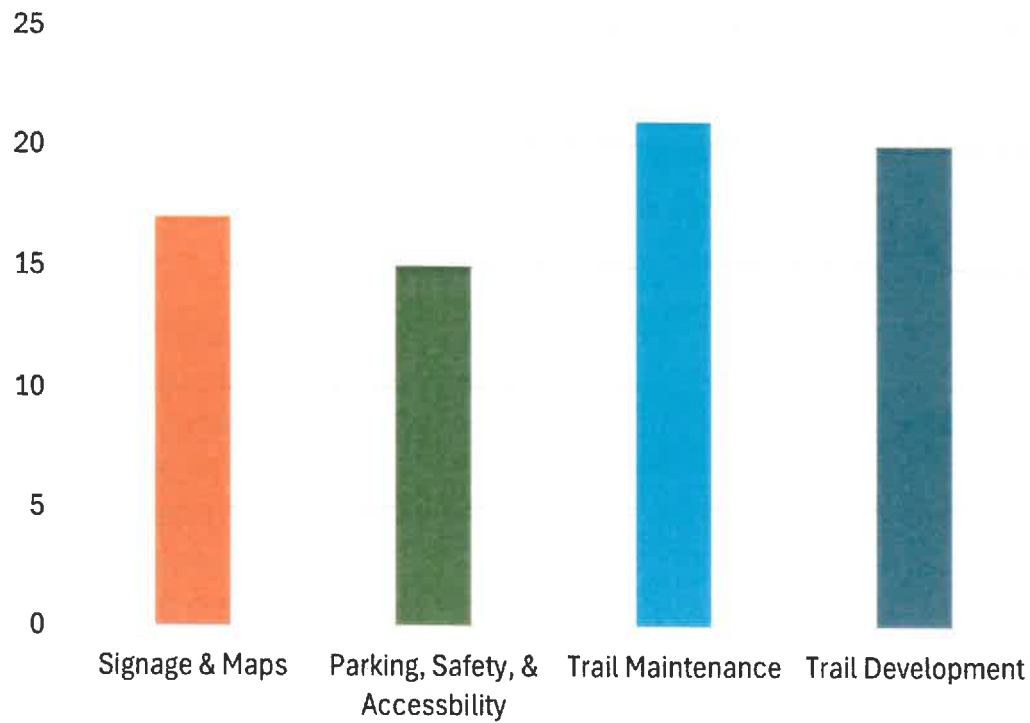
75% of trail users report feeling somewhat to very comfortable navigating the trail system.

However, there is still work to be done to make sure the trail system is more accessible to all visitors...

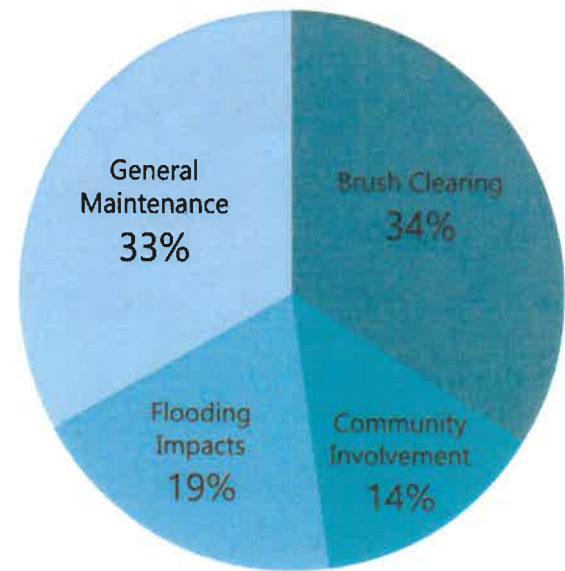


PUBLIC SUGGESTIONS FOR TRAIL IMPROVEMENTS

Improvement Categories



Trail Maintenance: Specific Suggestions



PUBLIC SUGGESTIONS FOR TRAIL IMPROVEMENTS

Signage and Maps	<ul style="list-style-type: none">• Better trailhead maps• "You are here" signs• Clearer directional signs• Improved marking of trails and access points
Parking, Safety, & Accessibility	<ul style="list-style-type: none">• Need for more parking areas (especially close to trailheads)• Making trails more accessible for people with limited mobility• Parking improvements at key locations like Cheney Field• Need for designated uphill routes for skiing• Importance of controlling dogs on trails to prevent incidents
Trail Maintenance	<ul style="list-style-type: none">• Regular trail maintenance• Clearing overgrowth• Repairing damaged trails• Managing drainage• Addressing erosion issues• Maintaining bike trails• Refreshing downhill trails• Reinforcing water bars
Trail Development	<ul style="list-style-type: none">• Expanding the trail system (particularly for mountain biking)• Creating connections to other networks• Including features like bike jumps• Bringing back the old pump track



LET'S SUPPORT ONGOING INVESTMENT IN NORTHFIELD'S OUTDOORS!

What's already been done?

- Selectboard approved \$40k to put towards trail maintenance
- TFSC has scheduled additional trail workshop days for community
- New signage, including kiosks and maps, are coming in Fall 2024.

Events are key to connection

Existing examples:

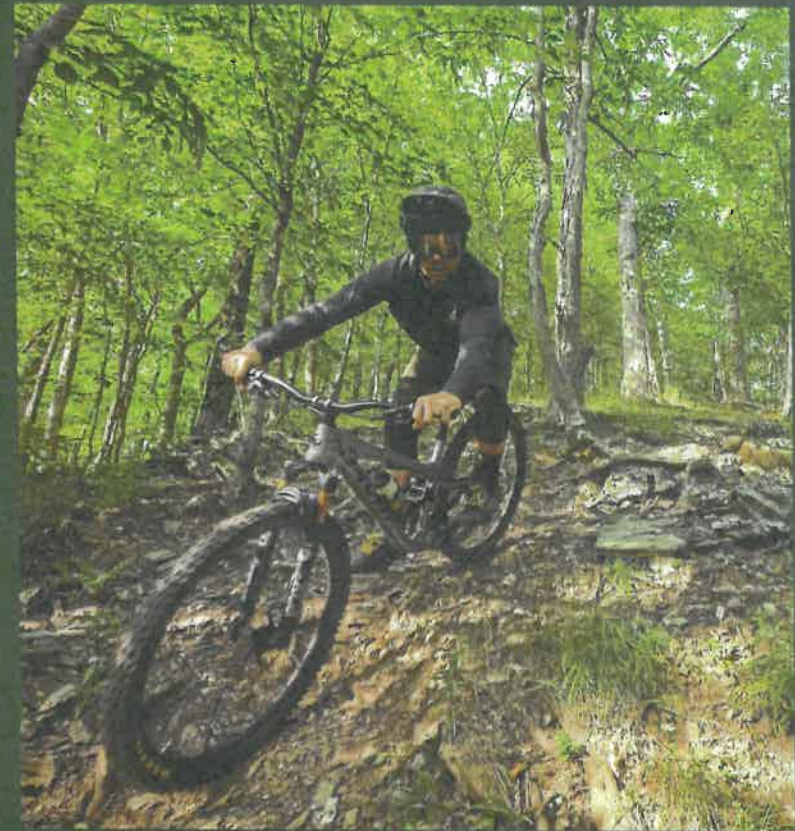
- Carrier Roasting Co. sponsoring events like Vermont Overland, The Ranger, and The Alleycat
- Weekly run groups starting from Good Measure Brewery

Next Steps

LET'S SUPPORT ONGOING INVESTMENT IN NORTHFIELD'S OUTDOORS!

Where do we go from here?

- Keep collecting trail count data for improved visitation numbers.
- Continue conversations with local businesses to understand their needs.
- Explore additional events that can foster connections between local business and recreation users.
- Support Northfield's role as a local recreation hub in Central Vermont.
- Address trail improvement suggestions.



Next Steps

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of December 5, 2024**

- I. ROLL CALL.** Select Board Chair K. David Maxwell, Board members Charles Morse, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Jeff Schulz, Laurie Baroffio (Finance Director), Pierre Gomez (Chief, Northfield Police Department), Shannon Palone (Pool Director), Mary Nadon Scott, and Elroy C. Hill.

Chair Maxwell called the meeting to order at 6:01 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

III. DISCUSSION

a. Proposed FY 2025/2026 Town Budget

- 1. Police Department.** Manager Schulz said Northfield Police Department (NPD) Chief Pierre Gomez is present tonight to discuss his department's proposed budget and answer any questions. This discussion will start with the NPD operations and maintenance (O&M) budget, which will have a 0.5% overall decrease in the next fiscal year. Chief Gomez noted that staffing concerns is the main reason this budget has been reduced. As indicated at the first budget meeting (12/03/24), Manager Schulz said the municipality is now looking to budget for five (5) full-time officers rather than six (6), which had been the practice in recent years. This action is due to the recent inability to recruit qualified law enforcement officers to fill that position. Chief Gomez said money is the main reason that position has remained unfilled as other law enforcement agencies in the area have been providing significant signing bonuses and inflated salaries to fill their ranks. He felt Northfield was not in the position to provide similar financial inducements at this time. Manager Schulz noted neighboring states also are having similar problems with officer recruitment. Chief Gomez said if Northfield ever did offer signing bonuses, it probably would be a one-time occurrence in order to fill all remaining vacancies. Board member Morse asked what was to prevent new officers from leaving for other jobs after they received their signup bonus. Chief Gomez said a contract would need to be negotiated along with the bonus amount so that the new officer would not be able to leave for a certain amount of time, such as three (3) to five (5) years. This practice has been widely employed in other states and should pass legal muster here in Vermont. Chair Maxwell noted that in the healthcare field, such signup bonuses are usually paid out over several years rather than in a lump payment. Board member Petty hopes that current NPD officers wouldn't be offended if a new officer received such a signup bonus. Manager Schulz believes the current officers probably would be pleased that an additional officer would be coming on board to share some of the workload. Chief Gomez added that the current officers are pleased with the compensation package included in their recently approved union contract and they also know and respect the Northfield community. They also understand the problems with officer recruitment and that some additional hiring inducements may be required. Chair Maxwell agreed that having additional officers available would create a more positive work experience for the current officers. It then was noted that excessive police overtime hours often leads to officer burnout. Board member Petty asked how often Vermont State Police (VSP) officers are asked to provide police coverage for Northfield. Chief Gomez said it usually happens ten (10) days per month mainly for the overnight shift. He added that over the past six (6) months, VSP responded to 150 callouts, which he did not feel was an excessive amount. In addition, of these callouts, Chief Gomez said only about forty (40) really required a police emergency response. Chair Maxwell asked how much the municipality could save if 24/7 local police coverage was eliminated. He did not believe it would be a large amount because the overnight shift usually involves one (1) NPD officer covering a six (6) hour period.

Chief Gomez agreed there would not be substantial savings but warned if Northfield relied too heavily on VSP overnight coverage, there might be some pushback in future. He added that VSP has been very cooperative to date on this but we wouldn't want to ask too much of them. Chief Gomez also noted that VSP is legally required to respond to emergency situations if local response is not available. Board member Stevens asked about the NPD full-time officer now on military leave. Chief Gomez said that person has one (1) additional year of military obligation. Based on his conversations with that officer, Chief Gomez said there is no guarantee the officer will return to full-time service here when that year is up. However, the officer has been working as a part-time NPD officer and been willing to help out on overnight shifts, etc. Chair Maxwell asked what was Chief Gomez's opinion about only budgeting for five (5) full-time NPD officers in the next fiscal year. Chief Gomez said he did agree with that due to the current inability to fill that sixth full-time position. Board member Morse would favor maintaining budgeting for six (6) full-time officers in case Chief Gomez's recruitment efforts prove successful. Even if the sixth position goes unfilled, the additional funds could be used for signup bonuses to fill other positions. Chair Maxwell noted that restoring the budget for this position would add about 4½ cents to the property tax rate. Board member Petty asked Chief Gomez if five (5) full-time officer should be the future staffing level for the NPD. Chief Gomez said he really would prefer to have six (6) full-time officers but he does understand the need to acknowledge current recruitment difficulties. Board member Petty said she would agree with Board member Morse on maintaining funding for six (6) officers. Board member Morse said the additional funding perhaps could be used to hire a social worker associated with the NPD as Board member Shernock previously suggested. That person could respond to callouts that involve mental health issues, domestic disputes, etc. Chief Gomez has concerns about sending out a social worker to such situations without a police escort as there is always the possibility of the interaction escalating. He is willing to discuss a proposal for this but has concerns that without adequate safety precautions this could become a recipe for disaster.

Board member Morse has heard that some Burlington police officers are very displeased with the way local politics has affected the way they can perform their duties. They might be willing to relocate to smaller communities like Northfield. Chief Gomez noted that the officers might be disgruntled but they are still being well compensated and might not want to give that up. In addition, those living in the Burlington area might not want to make the commute to Central Vermont. Board member Petty asked what was the additional expense of adding that sixth full-time officer to the budget. Finance Director Laurie Baroffio estimated about \$150,000. Board member Morse suggested that other than personnel costs, the NPD budget should be reviewed for areas where its O&M budget could be reduced. Manager Schulz noted the NPD overtime budget has been problematic in recent years but the amount budgeted for the next fiscal year has been reduced by \$5,000 in light of the availability of the VSP for overnight coverage, etc. Chief Gomez added that one of the part-time officers has indicated an ability to work additional hours soon and that should have a positive impact on overtime expenses. Ms. Baroffio noted that even if the NPD were fully staffed, there still would be overtime expenses due to officers taking vacation time, going on sick leave, taking training time, etc.

Board member Shernock had a couple of questions regarding some line items in the NPD O&M budget. For example, she asked what was the purpose of the "Professional Services" budget. Chief Gomez said the NPD did not have an internal IT specialist so it does need to hire someone to come in and update the computers, etc. He noted that the person now doing this for the NPD does charge reasonable hourly rates. Board member Shernock then asked about the "Police Services" line item. Chief Gomez said when the under-staffed NPD has to bring in outside law enforcement agencies such as the Washington County Sheriff's Office to help provide extra coverage for special events like the Labor Day Weekend Festivities, that expense comes out of this account.

Manager Schulz noted that the VSP has been threatening in recent years to discontinue its free dispatching service for local law enforcement agencies. As a result, the municipality did budget funds in case this came to fruition with little or no notice. However, due to strong opposition from municipalities, the VSP has decided not to go through with this. As a result, the \$15,000 that was budgeted for this possibility in the current fiscal year will be zeroed out in the next. Manager Schulz then turned to the Materials/Supply O&M budget, which will decrease 12.3% in the next fiscal year due to reduced budgets for heating fuel and gasoline expenses. In addition, due to local solar energy projects, the municipality's electricity costs have somewhat stabilized in recent years.

Manager Schulz then turned to the NPD Capital Improvement Plan (CIP) budget. The only account is for Building Improvements and it has a current balance of \$11,961 with \$2,500 to be added in the next fiscal year. Manager Schulz noted the building is relatively new and probably won't require any major renovations for some time. Chief Gomez said some work had to be done in the attached garage but all is in good condition now. It was noted that the new emergency generator, which was purchased with American Rescue Plan Act (ARPA) funds, should be installed in coming weeks. Board member Shernock would like this work done sooner rather than later.

In the NPD Capital Equipment Plan (CEP) budget, Chief Gomez noted that the cost of taser replacement has gone up significantly in recent years. Fortunately, the NPD has a sufficient number in stock that so there is no need to budget for replacement units at this time. As for the in-vehicle computers, Chief Gomez noted that they were able to purchase refurbished rather than new replacement computers and all are working well at this time.

Chief Gomez said the normal practice in the past was to purchase Ford Explorers for replacement NPD cruisers but he would like to change this in future as their low ground clearance creates problems on the backroads. He would prefer to transition to Chevy Tahoes in the future given their four (4) extra inches of ground clearance. The probable added cost will need to be a consideration when the actual purchase times approach. Chair Maxwell noted the VSP also purchases Chevy Tahoes and probably for the same reasons. He then asked if any early replacements were needed for the NPD fleet. Chief Gomez did not think so since all the NPD vehicles are now in pretty good shape. The discussion of the NPD budget thus concluded, Chair Maxwell thanked Chief Gomez for his attendance tonight and for all the good work he and his officers have provided over this past year.

2. **Municipal Pool.** Manager Schulz noted Pool Director Shannon Palone is present tonight to discuss and answer any questions about the proposed Pool budget. Manager Schulz said the Pool O&M budget will see a slight increase (5.7%) mainly due to modest wage increases for the Pool Director and lifeguards. In the Materials/Supplies budget, there is an increase in the water and sewer line items in order to better match actual expenses from recent years. Ms. Palone then confirmed she was able to hire a full complement of lifeguards last summer and she hopes a number of them will be returning next year. She noted that retaining junior and senior lifeguards is an important factor in maintaining proper staffing levels and added she has trained most of these lifeguards herself. Chair Maxwell asked for how long Ms. Palone is willing to continue serving as Pool Director. Ms. Palone said she will be here for at least one (1) more year but is unsure about how long after that. Chair Maxwell said the Select Board members are very appreciative of the great service Ms. Palone has provided to the community over the years. Board member Shernock noted that a number of public swimming pools had to reduce their hours or close altogether last summer due to insufficient lifeguard staffing. The fact this did not happen in Northfield is a credit to Ms. Palone and her staff. Chair Maxwell has been very pleased with Ms. Palone's long service to the community but the Select Board members will need to start planning for her future retirement.

Board member Petty would like the Municipal Pool to be more aggressively marketed in the future so that more residents know when it is open, what services are available, etc. Ms. Palone said she would like to expand the water aerobics program, offer additional swim lesson sessions, and hold more special events/theme nights in future. Ms. Palone said she has always been able to fill swim lesson slots in the past but would like to attract more people to the pool at other times. Board member Petty noted the Pool O&M budget does include \$1,200 for special events/theme nights. Ms. Palone said such events do require additional lifeguard expenses, which need to come from the Personnel budget. She added that some local merchants do provide food and drink donations for special pool events. Manager Schulz said he has spoken to Economic Development Director (EDD) Tom Davis about possible new strategies for better marketing of the Municipal Pool. It then was suggested that notices could be placed in the *Northfield News*, Front Porch Forum, etc. several weeks before the mid-June pool opening so residents are more aware of its summer schedule. Ms. Palone noted that weekly concerts are held in the adjacent Memorial Park each summer and they do bring more people out to the area.

A discussion of swimming lessons then followed including the possibility of providing free lessons to Northfield residents. Manager Schulz noted that the revenue generated by swimming lessons is not that significant, i.e. about \$3,000. Board member Morse suggested that if Northfield residents are provided free swimming lessons when young, they very likely will become regular pool pass purchasers in their adult years. The Select Board members were supportive of the concept of free pool lessons for Northfield residents with some details to be worked out at a later time. For the time being, the anticipated swim lesson revenue was reduced to \$500 and \$1,000 was added to the Pool personnel budget in a "Special Detail" line item to cover the extra cost of providing lifeguards for special events and theme nights.

In the Pool CIP budget, it was noted the repainting of the pool was completed last year and this should reduce water loss next summer. All the pool skimmers have been replaced and no replacements should be required for a few years. Manager Schulz said the Building/Facility Improvements CIP account now has a \$12,563 balance with \$10,000 to be added in the next fiscal year using Town General surplus funds. Ms. Baroffio noted the \$10,000 paving bill for fixing the parking area and putting in additional handicapped parking spaces has not yet been paid. That would lower the current balance to about \$2,000. Manager Schulz said the next proposed project is to hire an engineer to assess the facility and provide recommendations for further improvements. This could include a redesign of the current pool house for which \$36,400 in ARPA funds have been allocated to hire a project architect.

In the Pool CEP budget, the next big project is to replace the pool filter. This is expected to cost between \$80,000 and \$100,000 and \$83,653 has already been budgeted for this purpose with an additional \$7,500 to be added in the next fiscal year. This project was scheduled for FY 2025/2026 but the filter was inspected and found to be in good shape so this work might be delayed for a couple of years. The pool vacuum is not scheduled for replacement until FY 2030/2031 and also is in pretty good shape. Ms. Palone noted a diving board was replaced last year and another should be replaced next year. In addition, the diving board bases need to be replaced at the same time. The line item for diving board replacement was increased from \$1,000 to \$2,000 in the next fiscal year to cover these costs. With the discussion of the Municipal Pool budget concluded, Chair Maxwell thanked Ms. Palone for attending tonight's meeting and providing valuable feedback regarding pool operations. Ms. Palone said she soon would provide the Select Board members with a list of possible pool special events and theme nights for the next pool season.

3. **Brown Public Library (BPL)** . Board member Stevens also serves as the Treasurer for the BPL Board of Trustees and therefore will present the proposed BPL budget for the next fiscal year and answer any questions. He noted that due to increased expenses, such as higher postage costs, etc., the BPL Board of Trustees are asking the BPL O&M budget be increased by \$3,500 to \$112,000 in the next fiscal year. This also will allow the weekly hours for the Library Director (Sherri Brickey) to be increased from thirty (30) to thirty-five (35). In addition, the weekly hours for the Youth Librarian (Rebecca Pearish) would be increased from twenty-five (25) to thirty (30). Ms. Baroffio asked if the Youth Librarian now gets health insurance coverage. Board member Stevens said she did not. Ms. Baroffio believes such coverage must be offered to employees working at least thirty (30) hours. Board member Stevens will investigate this matter further and it might need to be revisited later based on what he learns. Board member Shernock has heard from a number of young parents about how great the BPL youth programs are. She felt that many more such youth targeted programs should be done in Northfield to provide proper diversions for younger residents. Board member Stevens then noted that about \$20,000 will need to be spent to install new storm windows.

In the BPL CIP budget, Manager Schulz said there is a \$25,000 balance in the Library Roof account. At this time, no additional funding for this account will be added in the next fiscal year budget. Board member Stevens said the roof now is in relatively good shape with only a few shingles to be replaced when needed. Chair Maxwell felt the whole roof will need to be replaced at some time so he would favor budgeting an additional \$5,000 for this account in the next fiscal year. The cost of roof replacement is estimated at \$50,000 in the BPL CIP budget but Chair Maxwell feels this figure is probably far too low. Board member Morse would favor installing a standing seam metal roof when the time comes. In the Building Improvements CIP budget, there now is a \$20,000 deficit due to such recent projects as installing handicapped accessible doors, etc. \$25,000 in Town General CIP surplus funds will be added to this account in the next fiscal years to help build this account back up again. The Historical Society basement saw a lot of work done last year to address dampness, mold, and other similar problems. Manager Schulz would like to add an additional \$10,000 to this CIP account in the next fiscal year to complete any remaining work. The Community Room Update CIP account now has a \$4,000 balance with an additional \$4,000 to be added in the next fiscal year. Chair Maxwell asked what updates are we considering at this time. Manager Schulz said we are looking at installing new flooring, purchasing new furniture, repainting the walls, etc.

The Select Board members will hold their next budget meeting at 6:00 p.m. prior to the next regular meeting on Tuesday, December 10, 2024. This will be a one-hour meeting and the Northfield Fire Department budget will be the sole topic of discussion.

IV. PUBLIC PARTICIPATION (UNSCHEDULED). There was none.

- V. ADJOURNMENT.** Motion by Board member Morse, seconded by Board member Stevens, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 7:49 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at <https://youtu.be/NPmMNph7Rxw>

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of December 10, 2024**

- I. ROLL CALL.** Select Board Chair K. David Maxwell, Board members Charles Morse, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Jeff Schulz, Laurie Baroffio (Finance Director), Peter J. DeMasi (Chief, Northfield Fire Department), Pam Ricker, Susan Stillinger, and Elroy C. Hill.

Chair Maxwell called the meeting to order at 6:02 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

III. DISCUSSION

a. Proposed FY 2025/2026 Town Budget

- 1. Northfield Fire Department (NFD).** Manager Schulz noted NFD Chief Peter J. DeMasi is present tonight to answer any questions about the proposed NFD budget for the next fiscal year. Manager Schulz stated the NFD operations and maintenance (O&M) budget will see a 6.6% increase in FY 2025/2026. He noted that personnel costs will decrease by 5.9% to reflect a lower number of part-time NFD volunteers at this time. Chief DeMasi confirmed there are twenty-one (21) volunteers at this time, which is a sufficient number for effective fire protection even though the NFD has as many as twenty-five (25) volunteers in recent years. In the Contract Services budget, the Recertification line item will increase from \$5,000 to \$8,000 in the next fiscal year. Chief DeMasi said that he had asked that this budget be increased to \$10,000 due to the higher cost of the annual hose testing, which alone costs \$5,000. Chief DeMasi said this work used to be done in-house but the ISO (International Organization for Standardization) has required this be done by an outside contractor. Manager Schulz said an additional \$2,000 could be added to this budget. Chief DeMasi noted other NFD equipment also has to be recertified on a regular basis. In the Materials/Supplies budget, the Personal Protection Equipment line item has been increased from \$10,000 to \$14,000 in the next fiscal year. Chief DeMasi said this would allow for needed purchases of replacement helmets, gloves, etc. He added that it costs \$10,000 to purchase two (2) complete sets of fire gear, which usually last about ten (10) years.
- In the NFD Capital Improvement Plan (CIP) budget, the only account is for Building Improvements, which now has a \$2,516 balance with an additional \$5,000 to be added in the next fiscal year. Manager Schulz noted the Fire Station has seen considerable improvements in recent years, including a new roof, and now is in pretty good condition. Chief DeMasi confirmed this but noted that the building's sprinkler system still needs to be extended to the upper levels and the bathrooms have to be upgraded. He doesn't have cost estimates for the work at this time. Board member Petty would like to see some cost estimates so that the Select Board members can be sure that the \$5,000 budgeted for the next fiscal year is sufficient.

In the NFD Capital Equipment Plan (CEP) budget, Manager Schulz noted most of the accounts are level funded in the next fiscal year. The major concern is to determine whether vehicle replacement cost estimates remain fairly accurate. Chief DeMasi said he reached out to a fire equipment dealer and was told that the current \$920,000 estimate for replacing the 2007 pumper truck is correct. Chief DeMasi added that the current plan is to replace the 2000 aerial ladder truck with a used vehicle now estimated to cost about \$650,000. He has been watching the used fire equipment market and feels this is a reasonable price for a good used truck. This vehicle replacement is scheduled for FY 2027/2028 and Chief DeMasi said the current aerial ladder truck still functions well. When the replacement vehicle is put into service, the current one will be sold. However, Chief DeMasi did not expect such an old truck will bring in much. Chair Maxwell said the ever increasing cost of such capital purchases is a major concern when trying to limit local tax rate increases. He asked if there is anything that can be done to alleviate the problem while still maintaining proper fire protection for the community. Chief DeMasi noted the fire equipment dealer with whom he spoke reported that some smaller fire departments are trying to cut costs by reducing their number of backup vehicles. Finance Director Laurie Baroffio noted it has been past practice to budget for about half the purchase price of such expensive heavy equipment and borrow the remaining cost. However, due to the increasing expenses of such equipment, it sometimes has become necessary to borrow more than half the purchase price. Chief DeMasi then noted that there is now a three (3) year backlog to purchasing new fire trucks. Manager Schulz asked if the other NFD equipment such as pagers, radios, computers, air pacs, etc., were in good shape. Chief DeMasi confirmed that they were. As this concluded the discussion of the proposed NFD budget, Chair Maxwell and the other Select Board members thanked Chief DeMasi for attending tonight's meeting and providing such valuable information about the proposed NFD budget.

The next budget meeting will be held on Thursday, December 12, 2024 starting at 6:00 p.m. in the Community Room. The budgets under consideration will be for the Northfield Ambulance Service and the Highway Department.

IV. PUBLIC PARTICIPATION (UNSCHEDULED). There was none.

V. EXECUTIVE SESSION. Motion by Board member Morse, seconded by Board member Stevens, to go into executive session, in accordance with 1 VSA 313. (a)(1)], in order to discuss a personnel matter with Manager Schulz present. **Motion passed 5-0-0.**

The Board went into executive session at 6:25 p.m.

Motion by Board member Stevens, seconded by Board member Morse, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 6:58 p.m. No action was taken.

VI. ADJOURNMENT. Motion by Board member Shernock, seconded by Board member Morse, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 6:58 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at <https://youtu.be/YJ0of9jZdA>

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD REGULAR MEETING
Minutes of December 10, 2024**

- I. ROLL CALL.** Chair K. David Maxwell, Board members Charles Morse, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Jeff Schulz, Acting Clerk Kenneth McCann, Laurie Baroffio (Finance Director), Matthew Fedders (Central Vermont Supervisory Union Superintendent), Sarah Path (Paine Mountain School District [PMSD] Board Member), Dan Morris (PMSD Board Member), Matt Sullivan (PMSD Board Member), Anne B. Donahue (Vermont State Representative), Kenneth W. Goslant (Vermont State Representative), Kelly Murch, Donald Doyon, Jessica Van Deren, Clare LaFrance, Pam Ricker, and Elroy C. Hill.

Chair Maxwell called the meeting to order at 7:02 p.m.

- II. PLEDGE OF ALLEGIANCE.** Those present were asked to join the Select Board members in reciting the Pledge of Allegiance.

- III. SET/ADJUST AGENDA.** There were no changes to the posted agenda.

- IV. PUBLIC PARTICIPATION (SCHEDULED):**

- a. Paine Mountain School District (PMSD) Board Member updates.** Chair Maxwell invited Central Vermont Supervisory Union Superintendent Matthew Fedders and PMSD Board members to this meeting in order to provide information and answer any questions regarding PMSD recent activities, future plans, etc. Chair Maxwell added that the school district is now under a microscope in terms of their budgeting process and how local decisions, such as the merging of the Northfield and Williamstown school systems, have impacted the local property tax rate. He then asked about the state of education in Williamstown and Northfield. School Superintendent Fedders said he is very proud of the good work being done in the Northfield and Williamstown schools. There now are 1,300 students in the local schools with about 1,000 of them attending Williamstown schools and the remainder attending Northfield Schools. Superintendent Fedders added that the Paine Mountain School District is unique in that it has two (2) separate middle/high schools. A committee has been formed to explore school facility options, which might include having all middle and high school students taught at one location, having the middle school students taught at one location and the high school students at another, constructing an entirely new facility at a new location, etc. These options will be fully explored by the committee for feasibility before being brought up for public discussion. Superintendent Fedders noted the current facilities have not yet been tested for possible PCB contamination. The estimated cost is \$15,000 for the Northfield schools and \$14,000 for the Williamstown schools. Once that has been done, architects can be brought in to explore and evaluate the aforementioned options. The ultimate goal is to find the best alternative to maintaining two separate campuses. This is particularly troublesome when one campus currently hosts only 300 students. Superintendent Fedders said cost savings is not the only driving factor for this change since relocating students to another campus would result in increased student transportation expenses. He added that the current conversation would probably continue for the next eighteen (18) months before any architectural concepts have been developed. This probably would be followed by an additional eighteen (18) month discussion period before any action can be pursued. Board member Stevens asked if the Town of Roxbury would ever consider joining the PMSD and thus reuniting with the Northfield school system. Superintendent Fedders said the State of Vermont would have to first redraw school districts so it would be the State and/or Roxbury making the first move. He noted the PMSD budget is now looking at a twelve percent (12%) increase in expenses in the next fiscal year. However, he cannot predict at this time how this will impact the local school tax rate. Superintendent Fedders said that the Accessibility, Walkability, and Pedestrian Safety [AWPS] Task Force has provided the PMSD with a number of suggestions in order to improve its ADA compliance. This has led to such upgrades as improved handicapped parking at the Garvey Field soccer field. In addition, the AWPS Task Force looked into arrival/dismissal times at the Northfield schools and provided suggestions to make the process safer and more efficient. Superintendent Fedders said adjustments are being implemented based on those suggestions.

There also is a new agreement with the municipality over maintenance of Memorial Park, which Northfield Middle & High School (NMHS) sometimes uses for sporting events. Superintendent Fedders said the school will maintain the playing fields and the municipality will make sure the bathrooms, parking areas, etc. are kept in good condition. Chair Maxwell said there were some complaints this past summer that the playing fields were in poor shape when non-school sports groups planned to use them. Superintendent Fedders said the fields were mowed every other week this past summer but starting next year weekly mowing will be restored. PMSD Board member Dan Morris said Norwich University (NU) has offered to let PMSD make use of their playing fields when they are not using them. This has led to less usage of the Memorial Park fields by NMHS teams. Mr. Morris said the PMSD also has committed to better maintaining the Memorial Park ballfields in future. Board member Shernock noted the Select Board members did allocate American Rescue Plan Act (ARPA) funds for the purchase of portable steel bleachers that can be used in the park and other locations. This was in response to the poor condition of the wooden bleachers at Memorial Park, which many considered basically unusable and safety hazards. Chair Maxwell felt the public parks were a valuable local resource and should not be allowed to fall into such disrepair.

As for the school facilities, Superintendent Fedders said a new sprinkler system is going to be installed at Northfield Elementary School next year. He also would like to create a facility master plan so that improvement plans could be in place whenever outside funding, i.e. state and/or federal grants, become available. As far as he is aware, the PMSD has never applied to FEMA to reimburse the cost of repairing storm damage. Mr. Morris said this issue arose during a discussion of the Garvey Hill trail system, which has seen storm damage in recent years. ARPA funds will be used next summer to help restore this trail system for both school and public use.

Board member Morse asked if a possible new facility would be for all K-12 students. Superintendent Fedders said if the plan was to place all the students on one campus, this would be limited to grades six through twelve (6-12). State Representative Kenneth Goslant has heard some concerns about lead pipes on the school campuses. Superintendent Fedders said regular testing is done on the school's water supply and the results are posted on the PMSD website. If any problems are detected, they are quickly resolved. Board member Petty asked what was the best way for the Select Board members to stay aware of any developments regarding the future of the school campuses. Superintendent Fedders said public outreach information regarding these discussions will be provided after the PMSD budget for the next fiscal year has been approved. Board member Petty noted the Select Board members have allocated ARPA funds to improve the sidewalks leading to the Northfield schools, i.e. Vine Street, Cross Street, etc. It would be useful to get some feedback from the school regarding whether the current crosswalks should be relocated for safety reasons. In addition, there have been concerns expressed about how well the municipality clears the sidewalks near the schools after snowstorms. Manager Schulz said Highway Foreman Karl Bailey makes the determination regarding sidewalk clearing priorities. Board member Petty thought getting some recommendations from school officials on this could be helpful. Chair Maxwell asked if the Highway Foreman plays a role when the decisions are made whether to have delayed school openings or closures after snowstorms. Superintendent Fedders confirmed Mr. Bailey does provide valuable information regarding road conditions that are important factors when these decisions are made. Chair Maxwell said the municipality has many important civic improvement projects scheduled in the next few years, including new water mains along Main Street, the replacement of the Main Street Bridge in 2026, etc. He felt it would be good if the Select Board members were kept aware of any upcoming major school projects in upcoming years.

PMSD Board member Sarah Path then noted that a number of amazing things are happening in our local schools to the great benefit to our students. This includes regular visits from guest speakers and instructors on a number of diverse topics. Ms. Path said all school administrators and teachers are focused on providing the best possible education for their students with the limited resources available. As for the impact of school funding on the local property tax rate, Ms. Path said many of the factors that have led to double-digit increases in recent years are due to decisions made by state legislators and not by local school board members.

PMSD Board member Matt Sullivan said it was very good to have this open discussion tonight and thanked the Select Board members for the invitation. He felt if the intention is to attract more young families to live in Northfield, the Select Board members have made a good start by pursuing a number of local civic improvements including plans to revitalize the Town Common. Mr. Sullivan then admitted that it can only be a guessing game regarding how local school spending will impact the local property tax rate. Chair Maxwell also felt it was good to keep the lines of communication open between the Select Board members and the PMSD Board members so that both specific and common concerns can be discussed and perhaps addressed in a timely manner. Mr. Morris agrees that the actions of local school boards have limited impact in determining the local school tax rate. The common level of appraisal (CLA), as determined by the Vermont Department of Taxes, usually has a significant impact on property tax rates if it has been determined that the appraised values of local housing are much too low. Another important factor in rising school budgets has been the exploding costs of health insurance costs for school administrators and instructors. Chair Maxwell said the Select Board members are well aware of the ever increasing health insurance costs and their impact on budget planning. State Representative Anne Donahue said those interested in school funding concerns should go to the Vermont Board of Education website as there is a new report explaining how Vermont schools are funded and how this process compares what is done in other states. The link to download the report is <https://education.vermont.gov/sites/aoe/files/documents/edu-vermont-education-funding-system-explained-2024.pdf> and Representative Donahue highly recommends reading it. Chair Maxwell and the other Select Board members then thanked Superintendent Fedders and PMSD Board members Morris, Path, and Sullivan for attending tonight's meeting. Mr. Morris thought this was a very useful discussion and hopes more such invitations are extended in future.

- b. State Representatives Anne B. Donahue and Kenneth W. Goslant: 2025 Vermont Legislative Priorities.** Chair Maxwell thanked State Representatives Donahue and Goslant for agreeing to attend tonight's meeting and provide their views on what should be the legislative priorities for the 2025 session. Representative Donahue felt better management of state education funding should be an important goal for the legislature as this would have a better long-term impact on local property tax rates than any quick fixes. She felt Vermont has a number of issues, including workforce shortages, lack of affordable housing, etc. that in combination have resulted in higher education costs. However, Representative Donahue feels the major factor in driving up these costs has been ever rising health insurance costs and an accompanying healthcare crisis that has led to the planned closure of many of the state's medical facilities. These developments make it difficult for some Vermonters to purchase health insurance. Also, even those with health insurance can face long delays in getting proper treatment for their ailments and injuries. Representative Donahue believes the poor state of healthcare in Vermont will be a major legislative priority in the coming year. She then noted that as a result of last month's general election, there will be significant turnover in the legislature when it reconvenes on January 8, 2025. This might result in some delays as the new members are brought up to speed. Chair Maxwell again noted that the Select Board members are well aware of health insurance cost increases as that was a major concern when employee union contracts were recently negotiated. They also are confronting this concern when drafting the municipal budget for the next fiscal year. Representative Goslant noted he will be starting his fourth term in office when the legislature reconvenes next month. He agreed the state legislature has seen significant turnover since he first was elected and felt new members often seem to focus first on what they think are their own continuants' priorities rather than on what's best for the whole state. Representative Goslant also felt the recent legislature supermajority resulted in some terrible results as those in the supermajority felt no need to seek meaningful compromise on important issues. Even though the supermajority has ended due to the recent election, Representative Goslant is still concerned that the majority party might focus solely on its own particular agenda rather than directly address the real problems facing Vermont such as education funding, public safety concerns, etc.

In addition, Representative Goslant felt the money train of federal funding that former Senator Patrick Leahy provided Vermont for decades has stopped with his retirement. Federal funds will be much less plentiful in future and Representative Goslant felt a lot of what had come previously to Vermont was misused by not directly addressing the major problems facing this state. He believes there should be more emphasis on making this a more affordable state to both work and live in.

Representative Donahue believes the Select Board members could fill a vital role in the legislative process by keeping her and Representative Goslant aware of local concerns. These issues then can be discussed with other state legislators, who are probably confronting similar problems in their own communities. Representative Goslant said he is always willing to hear from Northfield residents as he interacts with them at the post office, grocery store, etc. Board member Morse asked how the Vermont League of Cities & Towns (VLCT) is performing in its role as lobbyist for Vermont municipalities. Representative Donahue feels they do a good job in keeping legislators aware of the particular problems that municipalities face and how proposed legislation might have an adverse effect on them. She does miss the monthly VLCT News publication that used to be provided in written form before VLCT went all-digital in its communications. Representative Goslant agreed that VLCT did a good lobbying job for its member municipalities although he did feel some larger communities benefited a lot more from these efforts than other, smaller communities. He added that some difficult decisions will need to be made to control costs in many fields, which might include additional school district consolidations, shutting down some local schools, etc. Representative Donahue felt reform of the health insurance industry should be a major legislative focus in the next year and this also might lead to some hard decisions. Mr. Sullivan agreed that Vermont is now facing a healthcare crisis with increasing coverage costs and inadequate access to health care facilities. He felt the healthcare system is not run well at all and we are all paying a lot of money for limited services. Mr. Sullivan felt payment reform should be a priority although this might be more of a federal than state matter. Representative Donahue agreed that the federal government needs to address this issue as the state legislatures have little to no authority over the healthcare industry. Chair Maxwell then thanked State Representatives Donahue and Goslant for attending tonight and providing such valuable information about the upcoming legislative session.

V. LIQUOR CONTROL COMMISSION

- a. **Liquor License Application: Fig Hospitality LLC (DBA Folino's Pizza).** Manager Schulz said this application is for a new restaurant located on Depot Square. As this is a new establishment here, there is no local history regarding past liquor license compliance, etc. but Manager Schulz confirmed there are no red flags regarding this application. Motion by Board member Morse, seconded by Board member Stevens, to approve the liquor license application. **Motion passed 5-0-0.**

VI. APPROVAL OF MINUTES

- a. **November 26, 2024 (Regular Meeting).** Motion by Board member Morse, seconded by Board member Stevens, to approve the minutes. **Motion passed 5-0-0.**
- b. **December 3, 2024 (Special Meeting).** Motion by Board member Morse, seconded by Board member Stevens, to approve the minutes. Board member Petty asked that the minutes be revised to show Economic Development Director Thomas Davis attended some of the meeting's executive session. **Motion to approve the revised minutes passed 5-0-0.**

VII. APPROVAL OF BILLS

- a. **Approval of Warrant #11-25 & 11-25A-D.** Motion by Board member Morse, seconded by Board member Stevens, to approve Warrant #11-25 & 11-25A-D in the amount of \$2,176,107.09. It was noted that of the total warrant amount, \$1,373,600 represented property taxes collected by the municipality and then forwarded to the Paine Mountain School District. The warrant also included \$225,362 in power purchases for the Northfield Electric Department (NED). Board member Stevens asked how a coolant leak in the Volvo loader's air conditioning system resulted in a \$14,000 repair bill. Manager Schulz will forward the itemized bill, which will show how complicated this repair job became. **Motion passed 5-0-0.**

- b. **Receipt of Biweekly Payroll through November 24, 2024.** Motion by Board member Morse, seconded by Board member Stevens, to receive the biweekly payroll in the amount of \$103,832.83. **Motion passed 5-0-0.**

VIII. SELECT BOARD

- a. **American Rescue Plan Act (ARPA) Fund Requests.** Chair Maxwell asked if there were any new ARPA fund requests for since the last meeting. Manager Schulz said there were not.
- b. **Approval of ARPA Fund Allocation Resolution.** Manager Schulz said the Select Board members are being asked tonight to approve and sign a resolution that would redesignate up to \$449,098.83 in unallocated ARPA funds as "workforce retention" funds. These redesignated funds then would no longer be subject to federal ARPA regulations and deadlines and instead be converted to Town General surplus funds. Manager Schulz said these budget surplus funds then could be used for already identified ARPA-funded projects. This approach and the resolution wording has been recommended by VLCT for its member communities that were unable to allocate all their local ARPA funds before the December 31, 2024 deadline. Manager Schulz noted this is probably the only option so that Northfield can retain all these funds for future usage. He plans to fully explain this to Northfield residents in his annual report in the 2025 Town Report as well as in social media postings. Motion by Board member Shernock, seconded by Board member Stevens, to approve and sign the ARPA Fund Allocation Resolution. Board member Morse thought it would have been better if a proper explanation for this process had been included in the resolution wording. Manager Schulz said VLCT was very specific about how the resolution should be worded in order to meet federal ARPA regulations. Board member Shernock said the most recent ARPA fund balance summery clearly shows how these funds will be used on approved ARPA-funded projects. Chair Maxwell thought the Select Board members have performed due diligence with determining how the local ARPA funds would be spent. Approving this housekeeping resolution has become necessary to meet federal deadlines but he does believe that there has been full transparency throughout the whole process regarding how these funds have been spent and will be spent in future. **Motion passed 5-0-0.**
- c. **Appointment of Ethics Liaison.** Manager Schulz said the Vermont legislature approved Act 171 (H. 875) earlier this year that will establish a Municipal Ethics Code that applies to all "municipal officers." Specific provisions of this law will be phased in over the next couple of years but one of the first local actions required is the appointment of an Ethics Liaison before January 31, 2025. The ethics liaison must be "an existing municipal employee or selectboard (sic) member [who will] serve as the point of contact for communications with the Ethics Commission. Ethics liaisons also receive ethics complaints referred by the Ethics Commission." Board member Morse said it was recognized recently that the local Conflict of Interest Ordinance was badly in need of updating and it seems that the new municipal ethics policy will be able to adequately fill this role. He also felt the Town Manager would be the best person to serve as Ethics Liaison. Motion by Board member Morse, seconded by Board member Petty, to appoint Manager Schulz as Northfield's Ethics Liaison. **Motion passed 5-0-0.**
- d. **Revolving Loan Fund – Loan Agreement for Main Street Water Line Project.** Manager Schulz said the Select Board members are being asked to approve this no-interest loan agreement that would cover engineering expenses for the Main Street water line and Cheney Farm water tank replacement project. Motion by Board member Morse, seconded by Board member Stevens, to approve the Vermont State Revolving Fund Loan Agreement in the amount of \$128,500; to approve the General Obligation Note; and to approve the Resolution and Certificate. **Motion passed 5-0-0.**
- e. **Authorize Select Board Chair to Review and Approve Future Payroll and Operating Expenses through December 24, 2024 [24 V.S.A. §961(b)].** Manager Schulz noted that since the Select Board members have decided to cancel their next regular meeting (scheduled for December 24, 2024), they now need to authorize Chair Maxwell to review and approve future payroll and operating expenses through that date in accordance with 24 V.S.A. §961(b). Motion by Board member Morse, seconded by Board member Stevens, to provide Chair Maxwell with this authorization. **Motion passed 5-0-0.**

IX. TOWN MANAGER'S REPORT

- a. **FY 2025/2026 Budget Process.** Manager Schulz said the next budget meeting will be held on Thursday, December 12, 2024 starting at 6:00 p.m. in the Community Room. The proposed budgets for the Ambulance Service and Highway Department will be discussed at that time. The next budget meeting after then will be held on Tuesday, December 17, 2024. After a break for the holiday season, the budget meetings will resume in January 2025.
- b. **Wall Street Pedestrian Safety Improvements Project.** Manager Schulz said the municipality did receive a grant for this project but we are still waiting for the formal grant agreement from the State of Vermont. It might take some time to receive this document as some federal funds are involved with this project. However, Manager Schulz soon will be drafting an RFP for the project design. Board member Petty thought it would be good to start early conversations with New England Central Railroad (NECR) regarding easements, rights-of-way, etc. as this project will include the installation of new sidewalk at and near the railroad crossing. In addition, the project might require slightly relocating the crossing gate.
- c. **Northfield Common Revitalization Project.** Manager Schulz said now that the planning and community outreach phase of this project has concluded, he will be submitting a state grant application that could provide funding for the overall project. Perhaps the grant funds could be used to redesign the water fountain should it be determined that the project can and should be completed in stages. Board member Shernock felt there should be a good number of outside funding sources for this project. Board member Stevens would like to meet with Board member Shernock soon to discuss how best to phase in this project since the overall project cost estimate of \$2,000,000 probably makes it infeasible to complete all the work at one time. They will provide recommendations for the other Select Board members in January 2025. Chair Maxwell said that would be a good time to have a full discussion on this matter.
- d. **Municipal Planning Grant Application.** Manager Schulz will be applying to the Vermont Agency of Commerce and Community Development for a municipal planning grant. If the grant is awarded, the funds would be used to hire a consultant who could assist the Zoning Administrator with further revisions of the local zoning bylaws such as refinements of the various zoning districts. Board member Petty felt it should be specified in the grant application that the creation of new housing units and improved flood resilience measures would be focal points of the new zoning bylaw revisions.
- e. **King Street Battery Storage Facility.** Manager Schulz said the developers for this project now have received approval from the Vermont Public Utilities Commission (PUC). They next will need to reach an interconnection agreement with NED. Their intention is to have this facility online by the end of 2025 and this will benefit the community by storing energy for peak usage periods. This will eliminate the need to purchase power on the spot market during high usage times.
- f. **Nantanna Hydropower Project.** Manager Schulz said a Canadian firm purchased the old Nantanna power plant and dam a few years ago with the intention of restarting the facility and producing power. After some delays, it now seems that the restart could be occurring in the near future and this could be another NED renewable energy source.

X. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS

- a. **Highway Department Winter Road Maintenance.** Board member Morse would like to thank Highway Foreman Bailey and his crew for the excellent job they have done plowing and sanding the backroads to make them passable after the recent snowstorm. Chair Maxwell agreed that the Highway crew has been doing a good job but he would like to see the area around the EV charging station on Depot Square cleared out on a more regular basis. He added that anyone with concerns about winter maintenance of the roads and sidewalks should first contact Manager Schulz.
- b. **Diversity, Equity, and Inclusion (DEI) Training update.** Board member Shernock noted that one of the ongoing community goals the Select Board members have identified is in-person DEI training for municipal employees and officials. She noted that this training now is available through the Vermont Governor's Office of Racial Equity.

- c. **Vermont Outdoor Recreation Economic Collaborative (VOREC) Grant update.** Board member Petty said the new wayfinding and trailway signage purchased with these grant funds have been manufactured and will be delivered soon. Some of this signage can be installed in coming weeks but some will have to wait until next spring.
- d. **Flood Resiliency Meeting update.** Board member Petty recently attended a flood resiliency meeting. After listening to horror stories from other Vermont communities, she is grateful to be living in Northfield where flooding threats, if not eliminated, have been steadily reduced in recent years though FEMA buyouts; stormwater diversion and retention projects; dam removals; etc.
- e. **Community Room Wall Mural.** There was a recent discussion of repainting the Community Room's walls and there was a suggestion that this could include a mural painted by local students. Board member Petty said there has been some interest expressed about this by the school's art teachers so this could become a reality.
- f. **Town Meeting Warning Article Suggestion.** Board member Petty said a number of Northfield residents have expressed preference for the municipal budget to be voted on by Australian Ballot in future rather than approved on the floor at the Town Meeting open session. As attendance at the open session is usually limited to about one hundred (100) people, that change would allow a lot more Northfield voters to take part in the decision. Chair Maxwell said this discussion can be held before the warning is approved and signed. This is now scheduled for the regular meeting of January 28, 2025.
- g. **Holiday Decorations.** Chair Maxwell wanted to thank all those responsible for the wonderful holiday decorations located in and around the downtown area as well as all around the community. He also wanted to thank the members of the Northfield Activity Group (NAG) for holding the tree lighting celebration last Friday night (12/06/24). The holiday-decorated SD Ireland truck put in another appearance this year.

XI. PUBLIC PARTICIPATION (UNSCHEDULED)

- a. **Elroy C. Hill: Winter Sidewalk Maintenance Issues.** Mr. Hill is not pleased with how quickly the downtown sidewalks were cleared after recent snowstorms. He noted that the sidewalk in front of the Brown Public Library (BPL) was not cleared by 10:00 a.m. this morning and the same was true for the sidewalk in front of the Municipal Building. Mr. Hill had to do some shoveling himself in the area to make sure all the work was done this morning. He feels the municipality needs to be more cognizant of the need to clear sidewalks of snow first thing in the morning, especially in order to create safe passage for handicapped persons. Manager Schulz said the Highway Department has been hiring additional part-time workers to better address this problem in future. Chair Maxwell asked Mr. Hill by what time he felt the sidewalks should be cleared of snow the morning after a winter storm. Mr. Hill felt the clearance work should be completed by 6:00 a.m. Chair Maxwell did not think this was a reasonable expectation given all the work the Highway crew have to perform after a major snow event.

XII. ADJOURNMENT. Motion by Board member Morse, seconded by Board member Stevens, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 9:27 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at <https://youtu.be/wUyL1zZBF4>

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of December 12, 2024**

- I. ROLL CALL.** Select Board Chair K. David Maxwell, Board members Charles Morse, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Jeff Schulz, Laurie Baroffio (Finance Director), Meggan McCusker (Chief, Northfield Ambulance Service), Scott Bagg (Northfield Ambulance Service), Gaelin Kurtzman (Northfield Ambulance Service), Stephen DeMaio (Northfield Ambulance Service), Emily Reece (Northfield Ambulance Service), Kaelee Bouleris (Northfield Ambulance Service), Danielle Farnum (Northfield Ambulance Service), Karl Bailey (Foreman, Highway Department), and Chris Bradley.

Chair Maxwell called the meeting to order at 6:00 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

III. DISCUSSION

a. Proposed FY 2025/2026 Town Budget

- 1. Northfield Ambulance Service (NAS).** NAS Chief Megan McCusker said that in the departmental budget she submitted to Manager Schulz, she had asked that the overnight callout stipend rate be increased from \$3.00 to \$5.00 per hour, which would increase the NAS budget by \$17,470. In addition, she had asked that the hourly wage for BLS (Basic Life Support) EMTs be increased from \$17.00 to \$20.00, for ALS (Advanced Life Support) EMTs from \$20.00 to \$22.00, and for paramedics from \$22.00 to \$25.00. Chief McCusker also requested that the NAS operations and maintenance (O&M) line item for School/Training be increased from \$4,000 to \$11,000 in the next fiscal year. In addition, Chief McCusker would like to start a conversation regarding a new NAS facility as their level of operations has outgrown the current facility at the Town Garage, which is located in a flood zone and there is the serious risk of NAS materials and equipment suffering flood damage in a major storm (as has happened before during Tropical Storm Irene, etc.).

Chair Maxwell asked that these items be reviewed one at a time and in relation to the NAS budgets for O&M, Capital Improvement Plan (CIP), and Capital Equipment Plan (CEP). As previously indicated, Chief McCusker would like the "On Call 6pm to 6am 7 Days/Week" line item increased from \$26,210 to \$43,680 as a result of increasing the additional stipend for overnight standby duty from \$3.00 to \$5.00 per hour. As for her requested hourly wage increases for BLS EMTs, ALS EMTs, and paramedics, Chief McCusker said those increases would affect several line items depending on how a particular NAS volunteer's service is categorized, i.e. Run Pay, Special Detail, etc. She doesn't have an exact figure for how much these hourly wage increases would affect the NAS personnel budget; she is hoping Finance Director Laurie Baroffio can provide an accurate figure. Manager Schulz said based on budget pressures, the proposed NAS budget he provided to the Select Board members had more modest wage increases. The hourly pay for BLS EMTs and ALS EMTs would increase by \$1.00 per hour. The hourly pay increase for paramedics has not yet been determined but would be at least \$1.00 or \$2.00 per hour. Chief McCusker noted Vermont EMS District #6 is now drafting an updated wage study and that will help confirm whether NAS EMTs are receiving compensation comparable to that provided by other Central Vermont ambulance services.

Chief McCusker said the NAS School/Training budget has been raised from \$4,000 to \$6,000 in the proposed NAS budget Manager Schulz provided to the Select Board members. However, she felt \$11,000 would be a more appropriate amount so that NAS can increase its training programs and not have to rely on other ambulance services to provide this service. Chief McCusker felt being able to provide a higher level of in-house training would help considerably with future NAS recruitment and retention of certified EMTs.

Manager Schulz said he reviewed this request but felt that going from \$4,000 to \$11,000 in one year was too much. He felt the \$2,000 increase to \$6,000 was a more fiscally responsible amount. EMT Scott Bagg noted the cost of training sessions have gone up significantly over the past couple of years. BLS training now costs \$625 and ALS training costs \$2,000 for each trainee. Chief McCusker felt when a Norwich University (NU) student takes EMT training in their freshman year, it is likely the NAS will have that EMT on board for the next four (4) years. NAS doesn't currently cover the cost of EMT training unless the volunteer has served with NAS for at least one (1) year. Should the School/Training budget be significantly increased in the next fiscal year, that stipulation could be removed. Chief McCusker then stated her request that new line items be created in the NAS O&M budget to cover the expense of new pagers, portable radios, etc. Ms. Baroffio noted such line items are now included in the NAS CEP budget. There is an "Equipment Purchase" line item in the NAS O&M budget but that is intended to cover normal day-to-day purchases, not for capital equipment. That line item will increase from \$1,500 to \$2,500 in the next fiscal year.

Chief McCusker then reviewed the New Emergency Facility CIP account, which now has a \$4.01 balance. Manager Schulz said he did not feel comfortable adding significant funding for this before learning how the Select Board members would like to proceed regarding a new NAS facility. Board member Morse felt any such project will require bonding to cover the large expense. He noted one idea that has been floating around for some time was to have all three (3) local emergency services located in close proximity on Wall Street. Board member Petty hopes flood resiliency grant funds will become available that could assist with at least the planning phase for this long-term project. Chair Maxwell said before any discussion of such a major project as the relocation of the NAS facility, he first wants to be sure the current facility can meet NAS requirements in the short term. Manager Schulz noted that there is consideration of applying for a hazard mitigation state grant. Board member Petty believes such grant funds could be used to develop long-term plans for a new NAS facility. Chief McCusker said the green space on Wall Street west of the Fire Station has been recognized as their preferred future building location. Manager Schulz said there has been past discussion of either expanding the current Fire Station to house both departments or building a freestanding facility for NAS alone. He feels a shared facility makes more sense in the long run. Mr. Bagg felt that although the flooding risk at the current facility is a real concern, the more urgent problem is lack of adequate space for NAS operations given its expanding callout numbers, etc. Also, some NAS equipment has to be stored outside due to lack of interior space in the garage. There also is difficulty creating sufficient room for EMTs on overnight standby duty, etc. Chair Maxwell noted the CERV food shelf occupies part of the NAS section of the Town Garage. He felt relocating CERV elsewhere might create some more room for NAS operations in the short term. Chief McCusker agreed that would provide more daytime working space but wouldn't alleviate the overnight sleeping quarters problem. Chair Maxwell agreed that relocating CERV would be a quick fix that would solve some problems but not others. Perhaps a facility reconfiguration could help with the overnight sleeping quarters issue.

Chief McCusker noted NAS callout numbers have increased significantly in recent years. They now are only five (5) incidents from reaching one thousand (1000) callouts in a calendar year for the first time. This is more than a one hundred (100) increase from last year. Board member Shernock felt that with local demographic trends, i.e. aging population, the call volume probably will continue to increase steadily in upcoming years. She then asked how the new program for non-emergency transport standby service is progressing. Chief McCusker said there now are standby staff on hand for non-emergency transports from 1:00 p.m. to 6:00 p.m. on Mondays and Fridays. They have been able to find EMTs to staff these hours but usage of the service has been only a moderate success so far.

Chief McCusker said the new service has remained revenue neutral and non-emergency transfers have seen an overall increase, especially with long transports, but there have not been as many during these standby hours as had been anticipated. However, she does feel the trial period has been an overall success and plans to maintain it for the time being. When asked, Chief McCusker said the planned closure of some medical facilities in the state shouldn't affect NAS operations in a significant manner.

Board member Petty asked that of her budget requests, which did Chief McCusker feel were the higher priorities. Chief McCusker said the hourly wage increases she proposed were the most vital as she felt NAS compensation was not remaining competitive to that offered by other ambulance services in the region. The aforementioned District 6 compensation survey should be able to provide solid numbers to back up her contention, which now is based mostly on anecdotal evidence. She will forward that report to the Select Board members as soon as it is available. Chief McCusker felt the increased hourly pay that she recommended is needed for both EMT recruitment and retention. Ms. Baroffio has estimated that if the specific hourly compensation increases Chief McCusker requested are approved by the Select Board members, this will increase the NAS personnel budget from \$415,870 to \$484,140 in the next fiscal year. Board member Petty asked if there might be a reasonable compromise between these two amounts. Chair Maxwell said this could be discussed at length at a future budget meeting, hopefully with the completed compensation report in hand. Mr. Bagg then noted fast food workers in Central Vermont are now making about the same per hour as NAS EMTs. Chief McCusker then said increasing the NAS School/Training budget is her other urgent request. She noted actual spending on training sessions were on the low side in recent years as several free training sessions were provided during the COVID-19 pandemic. However, not only have those free training sessions ended but the cost of such training has gone up considerably in the past couple of years. Chair Maxwell noted the first review of the various departmental budgets is only the initial stage of the process. There will be further discussions and review of additional information before any final decisions are made regarding the proposed NAS budget.

There then was a discussion of the NAS CEP budget with a focus on the state of the NAS vehicle fleet. Chief McCusker noted one (1) NAS unit is scheduled to be sent west for a remount next year but she is still waiting for the exact timing for this. Of the two (2) NAS units now in service, one has a minor electrical system problem that should be resolved within the next couple of weeks. Chief McCusker stated that overall, the NAS fleet is running pretty well at this time. She then noted stretcher replacement costs have increased significantly over the past couple of years. Ms. Baroffio said this cost increase is accounted for in the proposed NAS CEP budget. Chief McCusker said she prefers to purchase refurbished defibrillators in order to save some money. The refurbished units work very well and she will keep an eye out for their future availability. Chair Maxwell then thanked Chief McCusker and the other NAS EMTs who attended tonight's meeting and provided much useful information about NAS operations and their specific budget concerns.

2. **Highway Department.** Manager Schulz said in the proposed Highway Department O&M budget, personnel costs will increase 7.0% in the next fiscal year due to wage increases in the new municipal employee union contract along with rising health insurance coverage costs. In the Contract Services budget, the Tree Removal line item will increase from \$4,000 to \$5,000 in order to perform additional tree trimming to reduce the risk of tree limbs falling into the roads or onto power lines after bad storms. The Contracted Line Marking budget will increase from \$11,000 to \$15,000 in order to have more lasting material put down in a timelier manner next year. Board member Morse felt it might be good to hire the same company that does the parking space lining at Tops market as that was done very well and much sooner than the street lining work last year. Manager Schulz will reach out to the contractor much earlier next year so that the work can be scheduled sooner in the year. He also will explore other options for the process.

Chair Maxwell would like the outreach for the contracted line marking and street sweeping to start right away rather than waiting until springtime. Manager Schulz said the catch basin cleaning used to be contracted out but will now be done in-house by the Sewer Department. Therefore, this line item has been reduced from \$4,000 to \$500 in the next fiscal year. The Crack Sealing budget will go up from \$7,000 to \$8,000 as this contracted work has done a very good job on helping to preserve paved roads.

Manager Schulz said the Highway Department's Administrative budget will increase by 23.4% in the next fiscal year. A good part of that increase is due to the CDL License budget going up from \$200 to \$2,750 in the next fiscal year. This budget is used to reimburse Highway employees so they can obtain the higher levels of CDL licenses required to operate heavy equipment. Highway Foreman Bailey said it is difficult to hire drivers who already have the appropriate CDL license so the municipality does need to cover the training cost. He added the Highway Department used to perform the bulk of this training in-house but that is no longer allowed unless there is a state-certified CDL trainer on staff. Chair Maxwell noted Casella has its own CDL certification facility and that might provide a less expensive option.

Manager Schulz then turned to the Materials/Supply budget, which will increase 4.2% in the next fiscal year. Most of these individual line items are level-funded but there are some exceptions. For example, the Mud Season/Stone budget will increase from \$35,000 to \$45,000. Board member Stevens hopes a good amount of usable road material will be removed and reclaimed from the Dog River during the Cross Brother Dam removal project. In addition, the Chemicals/Chloride budget will increase from \$6,000 to \$10,000 so more effective liquid chloride can be put on the backroads. Mr. Bailey agreed the flake material used recently wasn't very effective as it often blew off when the wind picked up. He noted chloride is never deposited on the paved roads. Manager Schulz said the Culvert Maintenance budget will increase from \$7,000 to \$8,000 in the next fiscal year. He added that Northfield has received considerable state funding for culvert projects in recent years so this budget amount should be sufficient. Mr. Bailey confirmed that he is comfortable with this figure.

Turning to the Highway Department CIP budget, Manager Schulz said the Building Improvements account has a \$452.92 deficit with \$4,000 to be added in the next fiscal year. Due to recent building renovations, he felt that the building was in overall good condition with only cosmetic improvements needed over the next couple of years. The Guardrails CIP account now has a \$38,482 balance with no additional funding allocated for the next fiscal year. Manager Schulz feels the current account balance is sufficient to cover any guardrail purchases in the near future. It was noted a Vermont Agency of Transportation (VTrans) grant will cover the cost of installing new guardrails on Lovers Lane.

In the Bridges CIP account, Manager Schulz said it is very likely the overall cost of the Main Street Bridge Replacement project will be a bit higher than VTrans originally estimated. This also will increase the local share amount, the budget for which now has a balance of \$276,638 with an additional \$60,000 to be added in each of the next two (2) fiscal years. It is hoped this account will have sufficient funds when the project is completed in 2026. However, it might be necessary to adjust the amount allocated for FY 2026/2027 after VTrans provides updated project cost estimates. Manager Schulz noted the work on TH54 Bridge 56 will be delayed for another year so sufficient funds can be budgeted over the next two (2) fiscal years. This is now estimated to be a \$210,000 project. The current balance in this CIP account is \$110,000 and \$50,000 will be added in each of the next two (2) fiscal years. Board member Petty hopes the bridge repair costs don't go up much in the interim.

Mr. Bailey then noted the footbridge located on Vine Street has suffered damage over the past couple of years. Board member Petty thought it would be good to get cost estimates for any needed repairs. It also might be good to create a separate CIP account for this footbridge with \$1,000 as the initial allocation. Board member Morse noted there is an existing Footbridge CIP account, which has been used mainly in the past to maintain the pedestrian footbridge that connects the area behind the Senior Center and Green Mountain Apartments to Water Street. There is a current balance of \$6,000 in this account and perhaps some of these funds could be reallocated for the Vine Street footbridge. Chair Maxwell suggested transferring \$5,000 from this footbridge CIP account into a new account dedicated to the Vine Street footbridge with another \$1,000 to be added in the next fiscal year. Board member Petty thought it is possible some funding could be left over after the sidewalk work on Vine Street is completed. These funds could be used to address the footbridge problems. Board member Stevens asked if recent repairs on the other footbridge meant that the snowplow could be used on it. Mr. Bailey confirmed that the new planking disbursts the vehicle's weight better so this is no longer a problem.

Manager Schulz then noted the Retaining Walls budget now has a \$105,302 balance with \$10,000 to be added in the next fiscal year. He now has an engineer inspecting the problematic retaining walls located on School Street and Pearl Street in order to determine repair cost estimates. Chair Maxwell said there were other retaining walls in bad condition on Elm Street, Water Street, etc. Manager Schulz said fixing the Elm Street retaining wall will be both complicated and expensive. There was a \$500,000 estimate from a few years ago for this project. Chair Maxwell suggested that it might be necessary to bond to cover the project expenses. Ms. Baroffio said this was possible provided the bond repayment period was spread out over at least five (5) years. Manager Schulz then said there was a \$43,409 balance in the Paving/RSMS budget with \$190,000 to be added in the next fiscal year. Chair Maxwell asked if this amount was sufficient to cover the expenses of next year's paving projects. Mr. Bailey said it should be enough. He hasn't determined which streets should be repaved next year as he would like to perform road inspections next spring to determine where repaving work is most needed. He then will make his suggestions to Manager Schulz and the Highway Subcommittee. The Gravel Resurfacing CIP account now has a \$70,245 balance with \$90,000 to be added in the next fiscal year. The current balance will be used to address problems on Turkey Hill Road and other backroads in the late spring of 2025. The new funding will be used to address problems on other backroads next summer.

In the Highway Department CEP budget, Manager Schulz noted there are some big ticket items here including scheduled vehicle replacements and other major equipment purchases. However, most of these CEP accounts are level funded in the next fiscal year. Chair Maxwell asked if the Western Star dump trucks could be replaced by vehicles purchased from other manufacturers. Mr. Bailey would recommend purchasing Mack trucks as replacement vehicles but not International trucks as he felt those were too light duty for backroads work here. He noted VTrans does purchase International trucks but uses them almost exclusively on paved roads. Mr. Bailey feels their vehicle frames are not rigid enough for service on rutted gravel roads, etc. Board member Morse noted when he was Town Manager several years ago, he asked the Randolph Town Manager about the International trucks in their highway fleet. He was told that on further reflection, they wished they had purchased Mack trucks instead. Mr. Bailey said he would prefer to purchase Mack trucks in future but since they usually cost \$50,000 more than Western Star trucks, that might not be an option. He added that he interacts with other highway supervisors at heavy equipment trade shows and they also favor the Mack and Western Star trucks for their vehicle fleets. He acknowledged that the pricing for International trucks is good but he also felt that the quality just isn't there for backroads service.

Chair Maxwell then asked if it is possible to obtain good used trucks for the Highway Department. Mr. Bailey felt purchasing a used highway truck is just taking on someone else's problem. The original owner usually has a good reason for disposing of the vehicle, especially if its warranty has expired. Chair Maxwell noted vehicle warranties usually are good for seven (7) years and that is the current timeframe for heavy vehicle replacement in our Highway Department. He also noted that the 2014 Western Star dump truck is scheduled for replacement in the next fiscal year. Mr. Bailey said that vehicle has incurred some expensive repair costs since its warranty expired. The replacement cost for a ten-wheel truck now averages \$290,000 and the new vehicle should remain in service for about seven (7) to eight (8) years. Mr. Bailey noted the cost of replacing one-ton trucks also has increased to about \$145,000 each. As for the 2012 Volvo Loader, it is off warranty and requires repairs on a regular basis. It is scheduled for replacement in FY 2026/2028 and Mr. Bailey believes it should last until then. Chair Maxwell then asked if the fifteen (15) year replacement schedule for loaders is realistic. Mr. Bailey thought it was but he would not extend it further than that. He then stated that the 2012 Volvo Excavator is scheduled for replacement in FY 2027/2028 but probably will require the replacement of its tracks before then. Board member Morse felt the purchase of this piece of equipment was a good investment. Mr. Bailey agreed and added that the graders are in good shape. Having the second one on hand has been very helpful in fixing the backroads especially during Mud Season. In addition, the Sidewalk Machine and the Leaf Collection System are in very good shape.

Board member Petty asked about the upgrade planned for the traffic light located at the intersection of North Main Street and Vine Street. Manager Schulz said more work needs to be done but he isn't sure about the timeline. This work will include the installation of new cameras, etc. He noted that only one Vermont company does this type of work and this fact causes the scheduling delays. Board member Petty thought it fortunate that there is only one (1) such traffic light in this town. Manager Schulz then asked Mr. Bailey if the vehicle lift system at the Town Garage was still working well. Mr. Bailey confirmed it was doing a good job and it was a much better piece of equipment than the previous system they had used.

Chair Maxwell thanked Mr. Bailey for attending tonight's meeting and commended the Highway Department crew for the excellent work they have done on the streets and sidewalks after the recent waves of snowstorms. The fact that he hasn't heard many complaints is a very good sign given that some Northfield residents seem to have unrealistic expectations for how quickly the roads and sidewalks should be cleared of snow after a major winter event. Mr. Bailey said the Highway Department crew is doing its very best despite being shorthanded at the moment. He added that the utility crew have been helping out on occasion and this is much appreciated.

The next budget meeting will be held on Tuesday, December 17, 2024 starting at 6:00 p.m. The Cemetery and Planning/Zoning budgets will be discussed at that time and Manager Schulz said updates on previously discussed departmental budgets might be available then.

IV. PUBLIC PARTICIPATION (UNSCHEDULED). There was none.

V. ADJOURNMENT. Motion by Board member Morse, seconded by Board member Petty, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:05 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at <https://youtu.be/kxeD8IwWmEQ>

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of December 17, 2024**

- I. ROLL CALL.** Select Board Chair K. David Maxwell, Board members Charles Morse, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Jeff Schulz, Laurie Baroffio (Finance Director), Bruce Wright (Northfield Cemetery Contractor), Mitch Osiecki (Zoning Administrator), and Susan Stillinger.

Chair Maxwell called the meeting to order at 6:02 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

III. DISCUSSION

a. Proposed FY 2025/2026 Town Budget

- 1. Cemetery.** Manager Schulz said Bruce Wright, with whom the municipality contracts annually to maintain the public cemeteries, is present tonight to answer any questions regarding their operations as well as his views regarding the proposed FY 2025-2026 Cemetery budget. He then noted the Cemetery operations and maintenance (O&M) budget will increase by 3.3% in the next fiscal year. Almost all of this increase is due to the annual adjustment in the municipality's cemetery maintenance contract with Mr. Wright. Mr. Wright said Mount Hope Cemetery is the largest public cemetery in Northfield and has the most visitors over the year. A major concern that he has is regarding the large maple trees that line the stone walls that mark the cemetery's borders. He feels these trees are now overgrown and some have internal rot that can result in limbs coming down due to strong winds. He added that he spends at least an hour after each storm picking up tree debris that has landed on gravesites, etc. Mr. Wright said the other main issue with the Mount Hope Cemetery is poor stormwater drainage along its central access road. Due to the current inefficiency of the existing drains, the stormwater runs down the top of this road and into the adjacent Vermont Route 12/12A intersection. Mr. Wright said the drainage pipes need a major clearing out so that the stormwater can be diverted away from the street. Manager Schulz said the Water & Sewer Department does have a powerful vacuum machine that they use to clean out water and sewer lines that certainly could be used on these stormwater lines. He will try to set this up as soon as weather permits. Manager Schulz then noted that the Cemetery's budget does include a \$1,500 line item for tree removal so he will try to contact a tree removal contractor to get this work done. After some discussion, it was suggested that this line item be increased to \$4,000 so that the problems trees in Mount Hope Cemetery and the other public cemeteries can be addressed next year. Although there might be state grant funds available to purchase replacement trees, Mr. Wright would prefer that new trees not be planted as their root systems will eventually negatively impact grave lots, headstones, etc. There now are six (6) Mount Hope Cemetery trees that should be removed as soon as possible. Once this is done, other problem trees could be removed when needed, which probably would be at most one or two annually.

In the Cemetery Capital Improvement Plan (CIP) budget, it was noted there is a \$5,897 balance in the Falls Cemetery Fence account. Mr. Wright would like to see this fence restored in the next year and those funds should be sufficient. He also would like to have new signage installed that display the cemetery rules. This includes a ban on plastic flowers as they can cause damage to the lawn mowers should they get entangled in the undercarriage machinery. Mr. Wright would like these rules better enforced in future and such signage would help considerably.

Mr. Wright also would like to see the local cemetery rates adjusted in the next year as they have not been changed in about seven (7) years. As a result, Northfield now significantly undercharges for certain services compared to other public cemeteries in the region. For example, the Green Mountain Cemetery in Montpelier charges \$1,500 for a weekday burial and \$2,010 for a weekend funeral. By contrast, Northfield now charges \$500 for weekday funerals and \$700 for weekend/holiday funerals. Board member Morse agreed that our cemetery rates should be revised to reflect current pricing in other communities. He would like a recommendation from Mr. Wright and Manager Schulz on this. Mr. Wright said it would be his recommendation to increase the lot sale price from \$600 to \$800; the cost of weekday funerals from \$500 to \$700; the cost of weekend/holiday funerals from \$700 to \$900; weekend cremations from \$300 to \$450; and weekend cremations from \$350 to \$650. He also would like a \$100 additional charge for Sunday burials and cremations. Chair Maxwell believes a cemetery rate adjustment is long overdue and the recommendations Mr. Wright has provided seem reasonable. Manager Schulz said he will work with Mr. Wright to draft a rate adjustment proposal for Select Board approval. Chair Maxwell then thanked Mr. Wright for attending tonight's meeting and providing valuable information regarding the operation of our public cemeteries. Mr. Wright said this has been a one of the more enjoyable jobs he has had in his life. Chair Maxwell suggested that this is because his customers never talk back to him. Mr. Wright agreed that he gets no complaints from them. Should this start happening, it probably would be a good time for him to retire.

2. **Planning/Zoning.** Manager Schulz said the Planning/Zoning O&M budget will see a 3.4% increase in the next fiscal year with the bulk of this due to the higher cost of contact services with the Central Vermont Regional Planning Commission (CVRPC). Zoning Administrator Mitch Osiecki then noted the budget line items for postage and advertising have been raised in the next fiscal year budget due to increasingly higher costs for both. Many of the notices Mr. Osiecki mails out have to be sent by certified mail, which now costs \$9.64 per letter. Mr. Osiecki confirmed this expense is required for Development Review Board (DRB) hearings when abutting property owners have to be individually notified. This can become very costly when Norwich University (NU) submits a zoning application requiring a hearing due to its large number of abutting property owners. Although this is not included in the next fiscal year budget, Mr. Osiecki plans to make a future budget request for sufficient funding for cloud storage of all zoning documentation. This would require an installation charge and a monthly storage fee and would allow for new permit applications to be submitted online and for previous zoning applications to be reviewed online. Manager Schulz said he did not feel this would be too complicated to accomplish and would provide a much needed service. It then was noted the municipality is currently reviewing options for allowing customers to make credit card payments. This would allow for zoning permit fees payments to be made electronically, which is now fairly common practice in other Vermont communities. The customer would be charged a service fee per transaction and Ms. Baroffio said the process for accomplishing this is being worked out. Chair Maxwell then thanked Mr. Osiecki for attending tonight's meeting and providing useful information regarding his department's proposed budget.

3. **Miscellaneous.** Manager Schulz said due to the upcoming holiday session, the next budget meeting will be postponed until Tuesday, January 7, 2025. He asked that during this break, the Select Board members should consider some of the issues that were left unresolved during the initial review of the various department budgets. This includes management's recommendation that the municipality budget for five (5) full-time Northfield Police Department (NPD) officers in the next fiscal year rather than six (6), which had been past practice. Manager Schulz noted this is due to the ongoing difficulty in filling the sixth position as law enforcement officer recruitment remains problematic throughout the state. There also is the question of whether the municipality should budget in future to cover the maintenance and replacement costs of three (3) or four (4) NPD patrol vehicles.

In addition, the proposed Northfield Ambulance Service (NAS) budget for the next fiscal year now includes modest hourly wage increases for the various levels of NAS EMTs. However, the NAS Chief has requested that these pay rises be increased further in order to better match regional EMT compensation amounts. In the NAS revenue budget, Manager Schulz said there now is a plan to increase the per capita amount charged the towns of Roxbury and West Berlin for NAS coverage from \$35.00 to \$38.00 in the next fiscal year. The Select Board members would need to decide whether this fee increase is sufficient or should be even higher. There also are a number of minor budget issues that need to be resolved. Chair Maxwell felt that there will be a number of hard budget decisions that need to be made when the meetings resume next month.

Chair Maxwell then asked if the Select Board members could be provided with a separate listing that shows how prior year surplus funds will be allocated in the next fiscal year budget. That information is now indicated in the breakdown of the various departmental budgets but he would like to see it in single document. Ms. Baroffio will provide that information in writing but is able to provide it verbally tonight. In the Town General budget, there was a \$330,653 surplus at the end of the most recently completed fiscal year (FY 2023-2024) and the current proposal is to use \$237,200 of these surplus funds in the next fiscal year budget. This will leave a \$43,453 balance. In the Town Highway budget, there was a \$60,306 surplus balance and none of these funds will be used in the next fiscal year budget. Ms. Baroffio then noted that the Town General CIP budget now has a \$42,948 surplus balance and \$42,510 of those funds will be used in the next fiscal year budget. As indicated above, she will provide all this information to the Select Board members in writing. Ms. Baroffio said the municipality is authorized by Northfield voters to carry \$190,000 in surplus funds from year to year. The current plan is to retain about \$90,000 in such surplus funds. Ms. Baroffio confirmed that the amount of surplus funds retained each year does fluctuate over time based on current circumstances.

IV. PUBLIC PARTICIPATION (UNSCHEDULED). There was none.

V. ADJOURNMENT. Motion by Board member Morse, seconded by Board member Stevens, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:02 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at <https://youtu.be/a2vddQ4Csh0>

These minutes are subject to approval at the next Select Board regular meeting.

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD SPECIAL MEETING
Minutes of January 7, 2025**

- I. ROLL CALL.** Select Board Chair K. David Maxwell, Board members Charles Morse, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Jeff Schulz, Laurie Baroffio (Finance Director), Susan Stillinger, Danielle Farnum, Matthew Romei, and Elroy C. Hill.

Chair Maxwell called the meeting to order at 6:00 p.m.

- II. PUBLIC PARTICIPATION (SCHEDULED):** None.

III. DISCUSSION

a. Proposed FY 2025/2026 Town Budget

- 1. Town Budget Recap.** Manager Schulz would like to use this meeting for a general overview of the proposed budget and to address any unresolved issues arising during the initial review of the departmental budgets. This would include two issues in the Northfield Police Department (NPD) budget: whether to budget for five (5) or six (6) full-time officers and whether to budget for three (3) or four (4) NPD patrol vehicles. The proposed budget currently has funding for five (5) full-time officers and for three (3) vehicles. There also is the possibility of including funding for sign-up bonuses for new NPD officers. It was noted some Vermont communities have paid up to \$10,000 in sign-up bonuses for qualified law enforcement officers. In addition, in the Northfield Ambulance Service (NAS) budget, there are modest hourly pay increases for the EMTs. However, there has been a suggestion that these increases should be higher based on how much other ambulance services in the area are paying their employees.

Another unresolved issue is the per capita fee for NAS emergency coverage charged to the towns of Roxbury and Berlin (for West Berlin only). The current per capita fee is \$35.00 and Manager Schulz has suggested raising this by \$3.00 to \$38.00 in the next fiscal year. This is the amount now included in the proposed budget but there have been suggestions this increase should be higher. Board member Morse had asked how many times each year NAS responds to emergencies in Roxbury and West Berlin. Manager Schulz obtained the figures for the 2024 calendar year and there were 61 emergency callouts to Roxbury and 79 to West Berlin. Chair Maxwell calculated that this was about thirteen percent (13%) of all NAS emergency responses that year. Board member Petty noted this per capita fee is intended to cover the extra "wear and tear" on NAS vehicles travelling to a neighboring community. She added that NAS does collect fees from the individual(s) treated during a callout and thus expanding the NAS coverage area does bring in additional fee revenue. Ms. Baroffio said the per capita total revenue amount is based on 678 Roxbury residents and 285 West Berlin residents in the NAS coverage area. Manager Schulz said he has given Roxbury and Berlin administrators notice that the per capita rate probably would increase by at least \$3.00 in the next fiscal year but could be higher. Board member Shernock favored increasing the per capita rate even higher as the additional funds perhaps could be used to help cover EMT pay increases. She noted the cost of most supplies and services have increased sharply over the past couple of years so such an increase should not be too unexpected. It was noted that should Northfield try to raise the per capita rate too high and too quickly, it was possible that Berlin and Roxbury could explore other options for their medical emergency coverage, i.e. Barre Town Ambulance, White River Ambulance, etc. After further discussion, it was the consensus of the Select Board members to increase the per capita rate to \$38.00 as recommended by management. However, there will be notification to Berlin and Roxbury administrators that there probably would be additional rate increases in coming years. As for proposed hourly wage increases for Northfield EMTs, Board member Petty first provided a review of the summary sheet indicating how much ambulance services in the Central Vermont area pay their employees. The figures are broken down by EMT certification level, i.e. Basic Life Support (BLS), Advanced Life Support (ALS), Paramedic, etc.

There appeared to be general agreement that Northfield pays an equitable rate for BLS and ALS EMTs but not for those with Paramedic certification. After some discussion, it was Select Board consensus that the hourly wage be raised from \$17.00 to \$18.00 for BLS EMTs, from \$20.00 to \$21.00 for ALS EMTs, and from \$22.00 to \$23.00 for Paramedics. Board member Morse then suggested that the planned closure of several Vermont medical facilities in the near future could result in more opportunities for NAS EMTs to provide non-emergency transport services, thus bringing in additional NAS revenue over time.

In the Town General revenue budget, Manager Schulz said there has been a suggestion to increase the amount budgeted for interest income from \$30,000 to \$40,000 based on past actuals. He thought \$40,000 would be an acceptable figure but did not believe it should be raised any higher due to uncertainty about bank interest rates, etc. There was no objection to making this revision.

As indicated earlier, management has recommended two (2) major changes in the proposed NPD budget for FY 2025/2026. The first would reduce the number of budgeted full-time officers from six (6) to five (5). The second would reduce the number of budgeted patrol vehicle replacements in the NPD Capital Equipment Plan (CEP) budget from four (4) to three (3). Ms. Baroffio said should budgeting for the sixth officer be reinstated, this would add about \$150,000 to the NPD personnel budget. Should funding be restored for the fourth NPD patrol vehicle, this would add about \$15,000 to the NPD CEP budget for the next fiscal year. Manager Schulz said given current NPD staffing levels, there really is no need to budget for four (4) patrol vehicles for the foreseeable future. Board member Petty said she would support this change provided NPD Chief Pierre Gomez has no objections. Manager Schulz confirmed that Chief Gomez supported this change as it would have no impact on NPD emergency coverage. Ms. Baroffio then noted that the number of full-time officers in the proposed budget is actually a little less than five (5) as one current full-time officer will be on military leave for three (3) months in the next fiscal year. Board member Petty then suggested adding about \$35,000 to the NPD personnel budget in order to provide full funding for five (5) full-time officers. She noted Chief Gomez has expressed a preference for the NPD having six (6) full-time officers on staff but has acknowledged that is probably not possible at this time due to officer recruitment difficulties. As for signup bonuses, Manager Schulz said such bonuses would be spread over a few years rather than be provided in a single lump payment. Therefore, he thought that these bonuses could be funded out of the proposed NPD personnel budget for the next fiscal year. Chair Maxwell has learned that enrollment at the Vermont Police Academy has nearly doubled in the past year, which should increase the number of certified law enforcement officers in the state. That might reduce the need to "poach" officers from other police departments through signup bonuses, inflated salaries, etc.

The next budget meeting will be held on Thursday, January 9, 2025 starting at 6:00 p.m. There will be a discussion of the Economic Development budget as well as another budget recap including the revisions agreed upon tonight. Ms. Baroffio will provide updated budget sheets to reflect these changes. She noted that based on these revisions, the estimated tax rate increase will be 8.5%. This is a slight increase from the 7.7% that had been projected before the revisions accepted at this meeting.

IV. PUBLIC PARTICIPATION (UNSCHEDULED). There was none.

V. ADJOURNMENT. Motion by Board member Petty, seconded by Board member Shernock, to adjourn. **Motion passed 4-1-0, with Board member Morse voting in opposition.**

The Board adjourned at 7:10 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at <https://youtu.be/e87HMFYwLw>

These minutes are subject to approval at the next Select Board regular meeting.

TOWN OF NORTHFIELD

THE UNDERSIGNED HEREBY AUTHORIZE THE EXPENDITURES LISTED
HEREIN, ACCORDING TO THE LAWS OF THE STATE OF VERMONT.

DISBURSEMENT DATE: 01/17/25

WARRANT 13-25 & 13-25A-B

NORTHFIELD TOWN SELECT BOARD

K. DAVID MAXWELL, Chair _____

CHARLIE MORSE _____

LYDIA PETTY _____

MERRY SHERNOCK _____

JOHN B. STEVENS, Vice Chair _____

JEFFREY SCHULZ, Manager _____

TOWN GENERAL	<u>131,020.34</u>	ELECTRIC FUND	<u>408,793.02</u>
MUNICIPAL PLANNING GRANT	_____	WATER FUND	<u>18,335.77</u>
FLOOD BUYOUT GRANT	_____	SEWER FUND	<u>26,409.54</u>
COMMON FUND	_____		
COMMUNITY DEVELOPMENT FUND	_____		
ARPA FUND	_____		
TOWN CIP	<u>49,685.62</u>		
AMBULANCE DONATION FUND	_____		
FIRE DONATION FUND	_____		
RECREATION COMMITTEE FUND	_____		
POOL DONATION FUND	_____		
CONSERVATION FUND	_____		
POLICE DONATION FUND	_____		
ENERGY COMMITTEE DONATION FUND	_____		
AGENCY FUND	<u>460.00</u>		
SUBTOTAL	<u>\$181,165.96</u>	SUBTOTAL	<u>\$453,538.33</u>

GRAND TOTAL \$634,704.29

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10130		TOWN MANAGER					
10130 05152		HRA					
039617 MVP-HRA	83484	0	2025	6 DIR P	5.84	13-25	3312 DEC 24, 2024 HRA CL
INVOICE:		FULL DESC:	DEC 24, 2024 HRA CLAIMS CARD				
		ACCOUNT TOTAL			5.84		
10130 05160		WORKERS' COMPENSATION					
057780 VLCT PACIF	83742	0	2025	7 INV A	194.63	13-25	1ST Q25 WORKERS COM
INVOICE:		FULL DESC:	1ST Q25 WORKERS COMP				
		ACCOUNT TOTAL			194.63		
10130 07010		TELEPHONE					
010495 VERIZON WIRELESS	83679	0	2025	7 INV A	25.67	13-25	11/17-12/16 CELL PH
INVOICE: 6101308619		FULL DESC:	11/17-12/16 CELL PHONE				
042768 TDS TELECOM	83674	0	2025	7 INV A	68.15	13-25	1/4-PHONE8024855411
INVOICE:		FULL DESC:	1/4-PHONE8024855411				
		ACCOUNT TOTAL			93.82		
10130 07020		POSTAGE					
042896 NFLD TOWN GEN FUND	83616	0	2025	7 INV A	101.19	13-25	DEC 24 POSTAGE
INVOICE:		FULL DESC:	DEC 24 POSTAGE				
		ACCOUNT TOTAL			101.19		
10130 07050		OFFICE SUPPLIES					
055824 TRANS-VIDEO	83537	0	2025	7 INV A	14.17	13-25	JAN 25 INTERNET
INVOICE:		FULL DESC:	JAN 25 INTERNET				
		ACCOUNT TOTAL			14.17		
10130 07120		PUBLIC OFFICIAL INSURANCE					
057780 VLCT PACIF	83737	0	2025	7 INV A	1,200.23	13-25	1ST Q25 PUBLIC OFFI
INVOICE:		FULL DESC:	1ST Q25 PUBLIC OFFICIALS				
057780 VLCT PACIF	83738	0	2025	7 INV A	271.09	13-25	1ST Q25 PO/CRIME
INVOICE:		FULL DESC:	1ST Q25 PO/CRIME				
057780 VLCT PACIF	83739	0	2025	7 INV A	1,886.78	13-25	1ST Q25 EMPLOYMENT
INVOICE:		FULL DESC:	1ST Q25 EMPLOYMENT PRACTICES				
					3,358.10		
		ACCOUNT TOTAL			3,358.10		
		ORG 10130 TOTAL			3,767.75		

10140		TOWN CLERK/TREASURER					
10140 05160		WORKERS' COMPENSATION					
057780 VLCT PACIF	83742	0	2025	7 INV A	247.92	13-25	1ST Q25 WORKERS COM
INVOICE:		FULL DESC:	1ST Q25 WORKERS COMP				

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					247.92		
10140 06220							MAINTENANCE CONTRACTS
054400 SYMQUEST GROUP INC.	83530	0	2025	7 INV A	49.98	13-25	12/25-1/24 PRINTER
INVOICE: 1957750		FULL DESC:	12/25-1/24 PRINTER CONTRACT				
ACCOUNT TOTAL					49.98		
10140 07010							TELEPHONE
042768 TDS TELECOM	83674	0	2025	7 INV A	69.93	13-25	1/4-PHONE8024855411
INVOICE:		FULL DESC:	1/4-PHONE8024855411				
ACCOUNT TOTAL					69.93		
10140 07020							POSTAGE
042896 NFLD TOWN GEN FUND	83616	0	2025	7 INV A	97.40	13-25	DEC 24 POSTAGE
INVOICE:		FULL DESC:	DEC 24 POSTAGE				
ACCOUNT TOTAL					97.40		
10140 07050							OFFICE SUPPLIES
055824 TRANS-VIDEO	83537	0	2025	7 INV A	25.07	13-25	JAN 25 INTERNET
INVOICE:		FULL DESC:	JAN 25 INTERNET				
ACCOUNT TOTAL					25.07		
ORG 10140 TOTAL					490.30		
10160							BOARD OF CIVIL AUTHORITY
10160 07020							POSTAGE
042896 NFLD TOWN GEN FUND	83616	0	2025	7 INV A	223.94	13-25	DEC 24 POSTAGE
INVOICE:		FULL DESC:	DEC 24 POSTAGE				
ACCOUNT TOTAL					223.94		
ORG 10160 TOTAL					223.94		
10230							ACCOUNTING
10230 05152							HRA
039617 MVP-HRA	83484	0	2025	6 DIR P	4.14	13-25	3312 DEC 24, 2024 HRA CL
INVOICE:		FULL DESC:	DEC 24, 2024 HRA CLAIMS CARD				
ACCOUNT TOTAL					4.14		
10230 05160							WORKERS' COMPENSATION
057780 VLCT PACIF	83742	0	2025	7 INV A	411.48	13-25	1ST Q25 WORKERS COM
INVOICE:		FULL DESC:	1ST Q25 WORKERS COMP				
ACCOUNT TOTAL					411.48		
10230 06220							MAINTENANCE CONTRACTS

YEAR/PERIOD: 2025/1 TO 2025/7								
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
054400 SYMQUEST GROUP INC.	83530	0	2025	7 INV A	113.29	13-25	12/25-1/24 PRINTER	
INVOICE: 1957750		FULL DESC: 12/25-1/24 PRINTER CONTRACT						
		ACCOUNT TOTAL			113.29			
10230 07010				TELEPHONE				
042768 TDS TELECOM	83674	0	2025	7 INV A	103.38	13-25	1/4-PHONE8024855411	
INVOICE:		FULL DESC: 1/4-PHONE8024855411						
		ACCOUNT TOTAL			103.38			
10230 07020				POSTAGE				
042896 NFLD TOWN GEN FUND	83616	0	2025	7 INV A	96.65	13-25	DEC 24 POSTAGE	
INVOICE:		FULL DESC: DEC 24 POSTAGE						
		ACCOUNT TOTAL			96.65			
10230 07050				OFFICE SUPPLIES				
035892 MAGEE OFFICE PLUS	83515	0	2025	7 INV A	37.08	13-25	FLUOR YELLOW LABELS	
INVOICE:		FULL DESC: FLUOR YELLOW LABELS						
035892 MAGEE OFFICE PLUS	83516	0	2025	7 INV A	34.99	13-25	2X4 WHITE LABELS	
INVOICE:		FULL DESC: 2X4 WHITE LABELS						
035892 MAGEE OFFICE PLUS	83517	0	2025	7 INV A	10.20	13-25	YELLOW HIGHLIGHTERS	
INVOICE:		FULL DESC: YELLOW HIGHLIGHTERS						
					82.27			
036550 MASON, W.B	83518	0	2025	7 INV A	18.54	13-25	DATA BINDERS-PR	
INVOICE: 251331450		FULL DESC: DATA BINDERS-PR						
055824 TRANS-VIDEO	83537	0	2025	7 INV A	37.12	13-25	JAN 25 INTERNET	
INVOICE:		FULL DESC: JAN 25 INTERNET						
056769 TYLER BUSINESS FORMS	83677	0	2025	7 INV A	450.37	13-25	W-2'S &1099-M/NEC	
INVOICE: 100414		FULL DESC: W-2'S &1099-M/NEC						
056769 TYLER BUSINESS FORMS	83678	0	2025	7 INV A	7.86	13-25	W-3'S(5)	
INVOICE: 100421		FULL DESC: W-3'S(5)						
					458.23			
		ACCOUNT TOTAL			596.16			
		ORG 10230 TOTAL			1,325.10			
10260				LISTERS				
10260 05160				WORKERS' COMPENSATION				
057780 VLCT PACIF	83742	0	2025	7 INV A	41.29	13-25	1ST Q25 WORKERS COM	
INVOICE:		FULL DESC: 1ST Q25 WORKERS COMP						
		ACCOUNT TOTAL			41.29			
10260 06220				MAINTENANCE CONTRACTS				

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
054400 SYMQUEST GROUP INC. INVOICE: 1957750	83530	0	2025	7 INV A	16.66	13-25	12/25-1/24 PRINTER
FULL DESC: 12/25-1/24 PRINTER CONTRACT							
ACCOUNT TOTAL					16.66		
10260 07010				TELEPHONE			
042768 TDS TELECOM INVOICE:	83674	0	2025	7 INV A	69.23	13-25	1/4-PHONE8024855411
FULL DESC: 1/4-PHONE8024855411							
ACCOUNT TOTAL					69.23		
10260 07050				OFFICE SUPPLIES			
055824 TRANS-VIDEO INVOICE:	83537	0	2025	7 INV A	25.07	13-25	JAN 25 INTERNET
FULL DESC: JAN 25 INTERNET							
ACCOUNT TOTAL					25.07		
ORG 10260 TOTAL					152.25		
10320				FIRE DEPARTMENT			
10320 05160				WORKERS' COMPENSATION			
057780 VLCT PACIF INVOICE:	83743	0	2025	7 INV A	545.75	13-25	1ST Q25 WORKERS COM
FULL DESC: 1ST Q25 WORKERS COMP-FD							
ACCOUNT TOTAL					545.75		
10320 07010				TELEPHONE			
010495 VERIZON WIRELESS INVOICE: 6101308619	83679	0	2025	7 INV A	20.22	13-25	11/17-12/16 CELL PH
FULL DESC: 11/17-12/16 CELL PHONE							
042768 TDS TELECOM INVOICE:	83674	0	2025	7 INV A	38.50	13-25	1/4-PHONE8024855411
FULL DESC: 1/4-PHONE8024855411							
ACCOUNT TOTAL					58.72		
10320 07080				VEHICLE INSURANCE			
057780 VLCT PACIF INVOICE:	83735	0	2025	7 INV A	889.78	13-25	1ST Q25 AUTO INSURA
FULL DESC: 1ST Q25 AUTO INSURANCE							
ACCOUNT TOTAL					889.78		
10320 07100				BLDG/PROP INSURANCE			
057780 VLCT PACIF INVOICE:	83734	0	2025	7 INV A	672.57	13-25	1ST Q25 PROPERTY IN
FULL DESC: 1ST Q25 PROPERTY INSURANCE							
ACCOUNT TOTAL					672.57		
10320 07110				BOILER/MACHINERY INSURANCE			
057780 VLCT PACIF INVOICE:	83741	0	2025	7 INV A	30.96	13-25	1ST Q25 BOILER INSU
FULL DESC: 1ST Q25 BOILER INSURANCE							
ACCOUNT TOTAL					30.96		

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10320 07370				PROFESSIONAL LIAB. INS.			
057780 VLCT PACIF	83740	0	2025 7	INV A	176.49 13-25		1Q 2025 PROFESS LIA
INVOICE:		FULL DESC:	1Q 2025	PROFESS LIABILITY			
		ACCOUNT TOTAL			176.49		
10320 08013				ELECTRIC-SOLAR			
052905 SENIOR RENEWABLES, L	83579	0	2025 7	INV A	29.33 13-25		DEC BULL RUN SOLAR
INVOICE: 183		FULL DESC:	DEC BULL	RUN SOLAR			
		ACCOUNT TOTAL			29.33		
10320 08020				HEATING FUEL			
028560 GILLESPIE FUELS	83647	0	2025 7	INV A	87.45 13-25		53.0 GALS PROPANE-1
INVOICE:		FULL DESC:	53.0 GALS	PROPANE-11/15 FD			
028560 GILLESPIE FUELS	83648	0	2025 7	INV A	57.91 13-25		35.1 GALS PROPANE 1
INVOICE:		FULL DESC:	35.1 GALS	PROPANE 11/22 FD			
028560 GILLESPIE FUELS	83649	0	2025 7	INV A	107.75 13-25		65.3 GALS PROPANE 1
INVOICE:		FULL DESC:	65.3 GALS	PROPANE 11/29FD			
028560 GILLESPIE FUELS	83650	0	2025 7	INV A	107.41 13-25		65.1 GALS PROPANE 1
INVOICE:		FULL DESC:	65.1 GALS	PROPANE 12/5FD			

					360.52		
		ACCOUNT TOTAL			360.52		
10320 08030				WATER			
043552 NORTHFIELD	83610	0	2025 7	INV A	28.03 13-25		12/16-FIRE STATION
INVOICE:		FULL DESC:	12/16-FIRE	STATION			
		ACCOUNT TOTAL			28.03		
10320 08050				SEWER			
043552 NORTHFIELD	83610	0	2025 7	INV A	27.61 13-25		12/16-FIRE STATION
INVOICE:		FULL DESC:	12/16-FIRE	STATION			
		ACCOUNT TOTAL			27.61		
		ORG 10320	TOTAL		2,819.76		
10330				POLICE DEPARTMENT			
10330 05160				WORKERS' COMPENSATION			
057780 VLCT PACIF	83742	0	2025 7	INV A	11,315.15 13-25		1ST Q25 WORKERS COM
INVOICE:		FULL DESC:	1ST Q25	WORKERS COMP			
		ACCOUNT TOTAL			11,315.15		
10330 06090				JANITORIAL SERVICES			
053855 SPOTLESS CLEANING	83527	0	2025 7	INV A	200.00 13-25		12/23-12/29 CLEANIN
INVOICE: 155		FULL DESC:	12/23-12/29	CLEANING SERVICES			
053855 SPOTLESS CLEANING	83528	0	2025 7	INV A	200.00 13-25		12/30/24-1/5/25 CLE

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 156		FULL DESC:	12/30/24-1/5/25	CLEANING SERVICES			
053855 SPOTLESS CLEANING	83673	0	2025	7 INV A	200.00	13-25	1/6-1/12 CLEANING S
INVOICE: 157		FULL DESC:	1/6-1/12	CLEANING SERVICES			
					600.00		
ACCOUNT TOTAL					600.00		
10330 06220		MAINTENANCE CONTRACTS					
059560 VERMONT DOOR COMPANY	83542	0	2025	7 INV A	130.00	13-25	PD GARAGE DOOR ISSU
INVOICE: 38919		FULL DESC:	PD GARAGE DOOR ISSUE/INSPECT				
ACCOUNT TOTAL					130.00		
10330 06391		STATE OF VT RECORDS MGMNT					
012945 ADS	83643	0	2025	7 INV A	3,632.62	13-25	SFY2025 M365 LICENS
INVOICE: 70030813		FULL DESC:	SFY2025 M365 LICENSES-PD	7/23-6/24			
055824 TRANS-VIDEO	83539	0	2025	7 INV A	237.98	13-25	JAN25PD INTERNET
INVOICE:		FULL DESC:	JAN25PD INTERNET				
ACCOUNT TOTAL					3,870.60		
10330 07010		TELEPHONE					
010495 VERIZON WIRELESS	83679	0	2025	7 INV A	561.92	13-25	11/17-12/16 CELL PH
INVOICE: 6101308619		FULL DESC:	11/17-12/16 CELL PHONE				
028854 GOMEZ, PIERRE	83561	0	2025	7 INV A	75.00	13-25	JAN 25 CELL PHONE
INVOICE:		FULL DESC:	JAN 25 CELL PHONE				
042768 TDS TELECOM	83674	0	2025	7 INV A	379.11	13-25	1/4-PHONE8024855411
INVOICE:		FULL DESC:	1/4-PHONE8024855411				
ACCOUNT TOTAL					1,016.03		
10330 07020		POSTAGE					
042896 NFLD TOWN GEN FUND	83616	0	2025	7 INV A	5.58	13-25	DEC 24 POSTAGE
INVOICE:		FULL DESC:	DEC 24 POSTAGE				
ACCOUNT TOTAL					5.58		
10330 07050		OFFICE SUPPLIES					
021684 BUSINESS CREDIT CARD	83551	0	2025	7 INV A	73.69	13-25	BROCHURE HOLDER-PD
INVOICE:		FULL DESC:	BROCHURE HOLDER-PD				
ACCOUNT TOTAL					73.69		
10330 07080		VEHICLE INSURANCE					
057780 VLCT PACIF	83735	0	2025	7 INV A	596.61	13-25	1ST Q25 AUTO INSURA
INVOICE:		FULL DESC:	1ST Q25 AUTO INSURANCE				
ACCOUNT TOTAL					596.61		

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10330 07100							BLDG/PROP INSURANCE
057780 VLCT PACIF	83734	0	2025 7	INV A	520.12 13-25		1ST Q25 PROPERTY IN
INVOICE:		FULL DESC:	1ST Q25 PROPERTY INSURANCE				
		ACCOUNT TOTAL			520.12		
10330 07110							BOILER/MACHINERY INSURANCE
057780 VLCT PACIF	83741	0	2025 7	INV A	23.94 13-25		1ST Q25 BOILER INSU
INVOICE:		FULL DESC:	1ST Q25 BOILER INSURANCE				
		ACCOUNT TOTAL			23.94		
10330 07250							SCHOOL/TRAINING
021684 BUSINESS CREDIT CARD	83549	0	2025 7	INV A	22.26 13-25		GOSSELIN-CPR/AED ON
INVOICE:		FULL DESC:	GOSSELIN-CPR/AED ONLINE TRAINING				
		ACCOUNT TOTAL			22.26		
10330 07360							POLICE LIABILITY INS
057780 VLCT PACIF	83740	0	2025 7	INV A	4,498.42 13-25		1Q 2025 PROFESS LIA
INVOICE:		FULL DESC:	1Q 2025 PROFESS LIABILITY				
		ACCOUNT TOTAL			4,498.42		
10330 08010							ELECTRICITY
041616 NPLD ELEC DEPT	83624	0	2025 7	INV A	50.68 13-25		12/16-PD
INVOICE:		FULL DESC:	12/16-PD				
		ACCOUNT TOTAL			50.68		
10330 08013							ELECTRIC-SOLAR
052905 SENIOR RENEWABLES, L	83579	0	2025 7	INV A	81.53 13-25		DEC BULL RUN SOLAR
INVOICE: 183		FULL DESC:	DEC BULL RUN SOLAR				
		ACCOUNT TOTAL			81.53		
10330 08020							HEATING FUEL
028560 GILLESPIE FUELS	83589	0	2025 7	INV A	223.74 13-25		135.6 GALS PROPANE
INVOICE:		FULL DESC:	135.6 GALS PROPANE 12/5PD				
028560 GILLESPIE FUELS	83590	0	2025 7	INV A	304.92 13-25		184.8 GALS PROPANE
INVOICE:		FULL DESC:	184.8 GALS PROPANE 12/28 PD				
					528.66		
		ACCOUNT TOTAL			528.66		
10330 08030							WATER
043552 NORTHFIELD	83611	0	2025 7	INV A	33.16 13-25		12/16-PD
INVOICE:		FULL DESC:	12/16-PD				
		ACCOUNT TOTAL			33.16		

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10330 08050							SEWER
043552 NORTHFIELD	83611	0	2025	7 INV A	37.03	13-25	12/16-PD
INVOICE:		FULL DESC:	12/16-PD				
		ACCOUNT TOTAL			37.03		
10330 08160							VEHICLE MAINTENANCE
052611 SANEL NAPA	83714	0	2025	7 INV A	13.58	13-25	19FORD-OIL
INVOICE: 525148		FULL DESC:	19FORD-OIL				
052611 SANEL NAPA	83723	0	2025	7 INV A	15.98	13-25	ANTIFREEZE-PD
INVOICE: 525643		FULL DESC:	ANTIFREEZE-PD				

					29.56		
061988 VERMONT WHOLESALE	83726	0	2025	7 INV A	1,006.00	13-25	20FORD EXP-4TIRES-P
INVOICE: 477745		FULL DESC:	20FORD EXP-4TIRES-PD				
		ACCOUNT TOTAL			1,035.56		
10330 08300							DEPARTMENT SUPPLIES
021684 BUSINESS CREDIT CARD	83646	0	2025	7 INV A	104.98	13-25	BATTERY-LOBBY CAMER
INVOICE:		FULL DESC:	BATTERY-LOBBY CAMERA				
035892 MAGEE OFFICE PLUS	83514	0	2025	7 INV A	191.52	13-25	FILTERS-WATER COOLE
INVOICE:		FULL DESC:	FILTERS-WATER COOLER-PD				
		ACCOUNT TOTAL			296.50		
10330 08350							UNIFORMS
028350 GERO, MICHAEL	83560	0	2025	7 INV A	120.00	13-25	3RD QUARTER UNIFORM
INVOICE:		FULL DESC:	3RD QUARTER UNIFORM				
029220 GOSSELIN, BRIAN	83562	0	2025	7 INV A	120.00	13-25	3RD QUARTER UNIFORM
INVOICE:		FULL DESC:	3RD QUARTER UNIFORM				
063271 WELCH, MONICA	83559	0	2025	7 INV A	120.00	13-25	3RD QUARTER UNIFORM
INVOICE:		FULL DESC:	3RD QUARTER UNIFORM				
		ACCOUNT TOTAL			360.00		
		ORG 10330 TOTAL			25,095.52		
10340							AMBULANCE DEPARTMENT
10340 05160							WORKERS' COMPENSATION
057780 VLCT PACIF	83742	0	2025	7 INV A	6,696.85	13-25	1ST Q25 WORKERS COM
INVOICE:		FULL DESC:	1ST Q25 WORKERS COMP				
		ACCOUNT TOTAL			6,696.85		
10340 06651							AMBULANCE BILLING SERVICES
037945 MBS	83523	0	2025	7 INV A	5,213.14	13-25	NOV AMB BILLING SER

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 3197		FULL DESC: NOV AMB BILLING SERVICES					
					ACCOUNT TOTAL	5,213.14	
10340 07010	TELEPHONE						
037459 MCCUSKER, MEGGAN	83563	0	2025	7 INV A	50.00	13-25	JAN 25 CELL PHONE
INVOICE:		FULL DESC: JAN 25 CELL PHONE					
042768 TDS TELECOM	83674	0	2025	7 INV A	104.18	13-25	1/4-PHONE8024855411
INVOICE:		FULL DESC: 1/4-PHONE8024855411					
055824 TRANS-VIDEO	83676	0	2025	7 INV A	50.02	13-25	JAN25 INTERNET-AMB/
INVOICE:		FULL DESC: JAN25 INTERNET-AMB/HWY					
					ACCOUNT TOTAL	204.20	
10340 07050	OFFICE SUPPLIES						
021684 BUSINESS CREDIT CARD	83511	0	2025	7 CRM A	-283.90	13-25	CREDIT-DRY ERASE BO
INVOICE:		FULL DESC: CREDIT-DRY ERASE BOARD-AMB					
055824 TRANS-VIDEO	83537	0	2025	7 INV A	.51	13-25	JAN 25 INTERNET
INVOICE:		FULL DESC: JAN 25 INTERNET					
055824 TRANS-VIDEO	83676	0	2025	7 INV A	39.95	13-25	JAN25 INTERNET-AMB/
INVOICE:		FULL DESC: JAN25 INTERNET-AMB/HWY					
					-----	40.46	
					ACCOUNT TOTAL	-243.44	
10340 07080	VEHICLE INSURANCE						
057780 VLCT PACIF	83735	0	2025	7 INV A	790.30	13-25	1ST Q25 AUTO INSURA
INVOICE:		FULL DESC: 1ST Q25 AUTO INSURANCE					
					ACCOUNT TOTAL	790.30	
10340 07140	MILEAGE						
040435 NHDOT E-Z PASS	83730	0	2025	7 INV A	3.00	13-25	22AMB TOLLS-TRANSP
INVOICE:		FULL DESC: 22AMB TOLLS-TRANSPORT TO MA					
					ACCOUNT TOTAL	3.00	
10340 07160	RENT						
042896 NFLD TOWN GEN FUND	83615	0	2025	7 INV A	923.00	13-25	JAN25 INTERCOMPANY
INVOICE:		FULL DESC: JAN25 INTERCOMPANY CHARGES					
					ACCOUNT TOTAL	923.00	
10340 07370	MALPRACTICE INS						
057780 VLCT PACIF	83740	0	2025	7 INV A	1,164.29	13-25	1Q 2025 PROFESS LIA
INVOICE:		FULL DESC: 1Q 2025 PROFESS LIABILITY					
					ACCOUNT TOTAL	1,164.29	

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10340 08010	ELECTRICITY						
041616 NFLD ELEC DEPT	83625	0	2025	7 INV A	18.67	13-25	12/16-AMB DEPT
INVOICE:		FULL DESC:	12/16-AMB DEPT				
ACCOUNT TOTAL					18.67		
10340 08150	MEDICAL SUPPLIES						
010461 HAUN WELDING SUPPLIY	83651	0	2025	7 INV A	31.68	13-25	NOV24 CYLINDER RENT
INVOICE: 309850		FULL DESC:	NOV24 CYLINDER RENT				
014864 BOUND TREE	83509	0	2025	7 INV A	430.93	13-25	STAT PADZ,SUPRAGLOT
INVOICE: 85583375		FULL DESC:	STAT PADZ,SUPRAGLOTTIC KIT				
014864 BOUND TREE	83510	0	2025	7 INV A	494.51	13-25	ELECTRODES,OXIMETER
INVOICE: 85591497		FULL DESC:	ELECTRODES,OXIMETER ADHESIVE				
014864 BOUND TREE	83644	0	2025	7 INV A	397.55	13-25	ELECTRODES,CABLES
INVOICE: 85600800		FULL DESC:	ELECTRODES,CABLES				

					1,322.99		
017936 CVH	83645	0	2025	7 INV A	458.97	13-25	NOV24 PHARMACY/SUPP
INVOICE:		FULL DESC:	NOV24 PHARMACY/SUPPLIES				
ACCOUNT TOTAL					1,813.64		
10340 08160	VEHICLE MAINTENANCE						
046265 O'REILLY AUTO PARTS	83702	0	2025	7 INV A	428.11	13-25	V-BELT,COMPRESSOR-1
INVOICE:		FULL DESC:	V-BELT,COMPRESSOR-17 AMB				
046265 O'REILLY AUTO PARTS	83704	0	2025	7 CRM A	-65.12	13-25	RETURN VBELT-17AMB
INVOICE:		FULL DESC:	RETURN VBELT-17AMB				
046265 O'REILLY AUTO PARTS	83707	0	2025	7 CRM A	-10.00	13-25	17 AMB-CORE RETURN
INVOICE:		FULL DESC:	17 AMB-CORE RETURN				

					352.99		
052611 SANEL NAPA	83656	0	2025	7 INV A	28.14	13-25	22FORD A-2 WASHER F
INVOICE: 524992		FULL DESC:	22FORD A-2 WASHER FLUID				
052611 SANEL NAPA	83715	0	2025	7 INV A	75.99	13-25	17AMB-BELT
INVOICE: 525200		FULL DESC:	17AMB-BELT				

					104.13		
ACCOUNT TOTAL					457.12		
10340 08300	DEPARTMENT SUPPLIES						
051850 ROUX ELECTRIC	83681	0	2025	7 INV A	70.00	13-25	REPLACE OUTLET-CORD
INVOICE: 1892		FULL DESC:	REPLACE OUTLET-CORD REEL-AMB BAY				
ACCOUNT TOTAL					70.00		
ORG 10340 TOTAL					17,110.77		

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10420		HIGHWAY DEPT					
10420 05160		WORKERS' COMPENSATION					
057780 VLCT PACIF	83742	0	2025	7 INV A	8,143.77	13-25	1ST Q25 WORKERS COM
INVOICE:		FULL DESC:	1ST Q25 WORKERS COMP				
		ACCOUNT TOTAL			8,143.77		
10420 06080		PERMIT/LICENSE FEES					
054163 STATE OF VT ENVIRON	83680	0	2025	7 INV A	160.00	13-25	3573-9010.R1 25 STM
INVOICE:		FULL DESC:	3573-9010.R1 25 STM WTR OP FEE-TG				
		ACCOUNT TOTAL			160.00		
10420 07010		TELEPHONE					
010495 VERIZON WIRELESS	83679	0	2025	7 INV A	40.44	13-25	11/17-12/16 CELL PH
INVOICE: 6101308619		FULL DESC:	11/17-12/16 CELL PHONE				
042768 TDS TELECOM	83674	0	2025	7 INV A	42.25	13-25	1/4-PHONE8024855411
INVOICE:		FULL DESC:	1/4-PHONE8024855411				
055824 TRANS-VIDEO	83676	0	2025	7 INV A	50.01	13-25	JAN25 INTERNET-AMB/
INVOICE:		FULL DESC:	JAN25 INTERNET-AMB/HWY				
		ACCOUNT TOTAL			132.70		
10420 07080		VEHICLE INSURANCE					
057780 VLCT PACIF	83735	0	2025	7 INV A	2,377.42	13-25	1ST Q25 AUTO INSURA
INVOICE:		FULL DESC:	1ST Q25 AUTO INSURANCE				
		ACCOUNT TOTAL			2,377.42		
10420 07090		GEN LIABILITY INSURANCE					
057780 VLCT PACIF	83736	0	2025	7 INV A	945.59	13-25	1ST Q25 LIABILITY &
INVOICE:		FULL DESC:	1ST Q25 LIABILITY &W/WW				
		ACCOUNT TOTAL			945.59		
10420 07100		BLDG/PROP INSURANCE					
057780 VLCT PACIF	83734	0	2025	7 INV A	511.27	13-25	1ST Q25 PROPERTY IN
INVOICE:		FULL DESC:	1ST Q25 PROPERTY INSURANCE				
		ACCOUNT TOTAL			511.27		
10420 07110		BOILER/MACHINERY INSURANCE					
057780 VLCT PACIF	83741	0	2025	7 INV A	1.39	13-25	1ST Q25 BOILER INSU
INVOICE:		FULL DESC:	1ST Q25 BOILER INSURANCE				
		ACCOUNT TOTAL			1.39		
10420 08010		ELECTRICITY					
041616 NPLD ELEC DEPT	83626	0	2025	7 INV A	34.71	13-25	12/16-TUCKERS PIT O

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE:		FULL DESC:	12/16-TUCKERS PIT ON 12A				
041616 NFLD ELEC DEPT	83627	0	2025 7	INV A	65.65 13-25		12/16-FALLS-SALT SH
INVOICE:		FULL DESC:	12/16-FALLS-SALT SHED				
					100.36		
		ACCOUNT TOTAL			100.36		
10420 08070				GASOLINE/DIESEL			
026552 EVANS GROUP INC	83558	0	2025 7	INV A	757.00 13-25		250.0 GALS GASOLINE
INVOICE:		FULL DESC:	250.0 GALS GASOLINE 12/23				
026552 EVANS GROUP INC	83695	0	2025 7	INV A	1,150.46 13-25		380.0GALS GASOLINE-
INVOICE:		FULL DESC:	380.0GALS GASOLINE-1/7				
					1,907.46		
		ACCOUNT TOTAL			9,091.30		
028560 GILLESPIE FUELS	83591	0	2025 7	INV A	1,281.77 13-25		466.1 GALS DIESEL 1
INVOICE:		FULL DESC:	466.1 GALS DIESEL 12/3				
028560 GILLESPIE FUELS	83592	0	2025 7	INV A	2,559.71 13-25		930.8 GALS DIESEL 1
INVOICE:		FULL DESC:	930.8 GALS DIESEL 12/10				
028560 GILLESPIE FUELS	83593	0	2025 7	INV A	1,317.25 13-25		479.0 GALS DIESEL 1
INVOICE:		FULL DESC:	479.0 GALS DIESEL 12/17				
028560 GILLESPIE FUELS	83594	0	2025 7	INV A	1,571.63 13-25		571.5 GALS DIESEL 1
INVOICE:		FULL DESC:	571.5 GALS DIESEL 12/24				
028560 GILLESPIE FUELS	83595	0	2025 7	INV A	453.48 13-25		164.9 GALS DIESEL 1
INVOICE:		FULL DESC:	164.9 GALS DIESEL 12/30				
					7,183.84		
		ACCOUNT TOTAL			9,091.30		
10420 08090				SALT			
017040 CARGILL SALT	83545	0	2025 7	INV A	2,074.85 13-25		22.99 TONS SALT-12/
INVOICE: 2910317111		FULL DESC:	22.99 TONS SALT-12/5				
017040 CARGILL SALT	83546	0	2025 7	INV A	1,974.67 13-25		21.88 TONS SALT-12/
INVOICE: 2910317112		FULL DESC:	21.88 TONS SALT-12/5				
017040 CARGILL SALT	83547	0	2025 7	INV A	3,958.37 13-25		43.86 TONS SALT-12/
INVOICE: 2910335846		FULL DESC:	43.86 TONS SALT-12/10				
017040 CARGILL SALT	83691	0	2025 7	INV A	2,016.19 13-25		22.34 TONS SALT-12/
INVOICE: 2910370549		FULL DESC:	22.34 TONS SALT-12/18				
017040 CARGILL SALT	83692	0	2025 7	INV A	1,938.57 13-25		21.48 TONS SALT-12/
INVOICE: 2910375906		FULL DESC:	21.48 TONS SALT-12/19				
017040 CARGILL SALT	83693	0	2025 7	INV A	1,999.04 13-25		22.15 TONS SALT-12/
INVOICE: 2910398222		FULL DESC:	22.15 TONS SALT-12/27				
					13,961.69		
		ACCOUNT TOTAL			13,961.69		
10420 08160				VEHICLE/EQUIPMENT MAINTENANCE			
019180 CHARLEBOIS	83694	0	2025 7	INV A	245.76 13-25		14WSTAR-SLACK ADJUS
INVOICE:		FULL DESC:	14WSTAR-SLACK ADJUSTERS				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
026640 FAIRFIELD	83696		0	2025	7 INV A	2,358.89	13-25	DODGE SALT-BED CHAI	
INVOICE: 9302493		FULL DESC:	DODGE SALT-BED CHAIN						
029195 GOSS DODGE CHRYSLER	83697		0	2025	7 INV A	55.36	13-25	DODGE SALT-HEX BOLT	
INVOICE: 749096415		FULL DESC:	DODGE SALT-HEX BOLTS						
037776 LOWELL MCLEODS	83564		0	2025	7 INV A	4,429.76	13-25	14WSTAR-WHEEL HUB R	
INVOICE:		FULL DESC:	14WSTAR-WHEEL HUB REBUILD KIT						
046265 O'REILLY AUTO PARTS	83654		0	2025	7 INV A	639.34	13-25	DODGE SALT-ROTORS,P	
INVOICE:		FULL DESC:	DODGE SALT-ROTORS,PADS						
046265 O'REILLY AUTO PARTS	83701		0	2025	7 INV A	106.89	13-25	05MACK-FITTINGS	
INVOICE:		FULL DESC:	05MACK-FITTINGS						
046265 O'REILLY AUTO PARTS	83705		0	2025	7 INV A	33.98	13-25	DODGE SALT-TANK REP	
INVOICE:		FULL DESC:	DODGE SALT-TANK REPAIR						
046265 O'REILLY AUTO PARTS	83708		0	2025	7 CRM A	-90.00	13-25	DODGE SALT-CORE RET	
INVOICE:		FULL DESC:	DODGE SALT-CORE RETURN						
046265 O'REILLY AUTO PARTS	83709		0	2025	7 INV A	7.99	13-25	14WSTAR-LIGHTER ASS	
INVOICE:		FULL DESC:	14WSTAR-LIGHTER ASSEMBLY						
046265 O'REILLY AUTO PARTS	83710		0	2025	7 INV A	193.42	13-25	20WSTAR-BRAKESHOES/	
INVOICE:		FULL DESC:	20WSTAR-BRAKESHOES/CORE CHARGE						
046265 O'REILLY AUTO PARTS	83729		0	2025	7 INV A	81.44	13-25	20WSTAR-OILBATH SEA	
INVOICE:		FULL DESC:	20WSTAR-OILBATH SEAL						
						973.06			
052611 SANEL NAPA	83657		0	2025	7 INV A	58.74	13-25	DODGE SALT-HOSE/FIT	
INVOICE: 525028		FULL DESC:	DODGE SALT-HOSE/FITTINGS						
052611 SANEL NAPA	83659		0	2025	7 INV A	34.62	13-25	20WSTAR-HYDRAULIC F	
INVOICE: 525048		FULL DESC:	20WSTAR-HYDRAULIC FILTER						
052611 SANEL NAPA	83660		0	2025	7 INV A	328.58	13-25	05MACK-HOSE/FITTING	
INVOICE: 525129		FULL DESC:	05MACK-HOSE/FITTINGS						
052611 SANEL NAPA	83661		0	2025	7 INV A	55.38	13-25	05MACK-WIPERBLADE	
INVOICE: 525220		FULL DESC:	05MACK-WIPERBLADE						
052611 SANEL NAPA	83662		0	2025	7 INV A	221.19	13-25	14WSTAR-HOSE/FITTING	
INVOICE: 525221		FULL DESC:	14WSTAR-HOSE/FITTINGS						
052611 SANEL NAPA	83664		0	2025	7 INV A	15.98	13-25	14WSTAR-WIPERBLADE	
INVOICE:		FULL DESC:	14WSTAR-WIPERBLADE						
052611 SANEL NAPA	83665		0	2025	7 INV A	25.99	13-25	20WSTAR-FITTINGS	
INVOICE: 525288		FULL DESC:	20WSTAR-FITTINGS						
052611 SANEL NAPA	83668		0	2025	7 INV A	219.28	13-25	DODGE SALT-HOSE/FIT	
INVOICE: 525639		FULL DESC:	DODGE SALT-HOSE/FITTINGS						
052611 SANEL NAPA	83670		0	2025	7 INV A	19.99	13-25	20CHEVY6500-PLOW KI	
INVOICE: 525704		FULL DESC:	20CHEVY6500-PLOW KIT						
052611 SANEL NAPA	83712		0	2025	7 INV A	61.34	13-25	DODGE SALT-HOSE/FIT	
INVOICE: 525109		FULL DESC:	DODGE SALT-HOSE/FITTINGS						
052611 SANEL NAPA	83713		0	2025	7 INV A	73.64	13-25	14WSTAR-HOSE/FITTING	
INVOICE: 525136		FULL DESC:	14WSTAR-HOSE/FITTINGS						
052611 SANEL NAPA	83717		0	2025	7 INV A	95.98	13-25	20WSTAR-AW46-HYD OI	
INVOICE: 525321		FULL DESC:	20WSTAR-AW46-HYD OIL						
052611 SANEL NAPA	83719		0	2025	7 INV A	7.69	13-25	DODGE SALT-WELD EPO	

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 525446		FULL DESC: DODGE SALT-WELD EPOXY					
052611 SANEL NAPA	83720	0	2025	7 INV A	31.68	13-25	14WSTAR-COUPLING/CO
INVOICE: 525432		FULL DESC: 14WSTAR-COUPLING/CONNECTOR					
052611 SANEL NAPA	83721	0	2025	7 INV A	150.92	13-25	20WSTAR-HOSE/FITTIN
INVOICE: 525652		FULL DESC: 20WSTAR-HOSE/FITTINGS					
052611 SANEL NAPA	83722	0	2025	7 INV A	139.90	13-25	DODGE SALT-WHEEL ST
INVOICE: 525615		FULL DESC: DODGE SALT-WHEEL STUDS					
052611 SANEL NAPA	83724	0	2025	7 INV A	12.58	13-25	05MACK-SCREWS
INVOICE: 525831		FULL DESC: 05MACK-SCREWS					

					1,553.48		
055702 TRANSEASTERN	83581	0	2025	7 INV A	266.42	13-25	05MACK VALVE/BRACKE
INVOICE:		FULL DESC: 05MACK VALVE/BRACKET					
055702 TRANSEASTERN	83725	0	2025	7 INV A	1,753.80	13-25	05MACK-FUEL TANK
INVOICE:		FULL DESC: 05MACK-FUEL TANK					

					2,020.22		
062043 VIKING-CIVES	83728	0	2025	7 INV A	1,198.76	13-25	20CHEVY6500-BED CHA
INVOICE: 4538801		FULL DESC: 20CHEVY6500-BED CHAINS					
ACCOUNT TOTAL					12,835.29		
10420 08252		TIRES/CHAINS					
036508 MARSHALL TIRE GROUP	83566	0	2025	7 INV A	1,670.32	13-25	05MACK-TIRES
INVOICE: 77384		FULL DESC: 05MACK-TIRES					
036508 MARSHALL TIRE GROUP	83699	0	2025	7 INV A	835.16	13-25	05MACK-TIRES
INVOICE:		FULL DESC: 05MACK-TIRES					

					2,505.48		
061988 VERMONT WHOLESALE	83727	0	2025	7 INV A	875.16	13-25	25CHEVY2500-STUDDED
INVOICE: 478299		FULL DESC: 25CHEVY2500-STUDDED TIRES					
ACCOUNT TOTAL					3,380.64		
10420 08300		DEPARTMENT SUPPLIES					
033562 KIMBALL MIDWEST	83698	0	2025	7 INV A	1,089.74	13-25	SCREWS, FITTINGS, DIS
INVOICE: 102903951		FULL DESC: SCREWS, FITTINGS, DISC					
036508 MARSHALL TIRE GROUP	83700	0	2025	7 INV A	29.95	13-25	BEAD LUBE-STOCK
INVOICE:		FULL DESC: BEAD LUBE-STOCK					
046265 O'REILLY AUTO PARTS	83706	0	2025	7 INV A	260.02	13-25	FITTINGS/COUPLINGS-
INVOICE:		FULL DESC: FITTINGS/COUPLINGS-STOCK					
052611 SANEL NAPA	83658	0	2025	7 INV A	19.99	13-25	THREADLOCKER
INVOICE: 525046		FULL DESC: THREADLOCKER					
052611 SANEL NAPA	83663	0	2025	7 INV A	14.98	13-25	LYNCH PINS
INVOICE:		FULL DESC: LYNCH PINS					
052611 SANEL NAPA	83669	0	2025	7 INV A	91.74	13-25	ABSORBENT

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 525655		FULL DESC: ABSORBENT					
052611 SANEL NAPA	83716	0	2025	7 INV A	5.99	13-25	PENETRANT
INVOICE: 525357		FULL DESC: PENETRANT					
052611 SANEL NAPA	83718	0	2025	7 INV A	24.26	13-25	GLOVES, QUICK LINKS
INVOICE: 525132		FULL DESC: GLOVES, QUICK LINKS					
					156.96		
		ACCOUNT TOTAL			1,536.67		
10420 08350		UNIFORMS					
020926 COOK, PATRICK	83548	0	2025	7 INV A	444.00	13-25	FY24-25 BOOT ALLOWA
INVOICE:		FULL DESC: FY24-25 BOOT ALLOWANCE REIMBURSE					
		ACCOUNT TOTAL			444.00		
10420 08422		PIT LOT RENT					
056465 TUCKER, RONALD E	83582	0	2025	7 INV A	1,000.00	13-25	JAN 25 LOT RENT
INVOICE:		FULL DESC: JAN 25 LOT RENT					
		ACCOUNT TOTAL			1,000.00		
		ORG 10420 TOTAL			54,622.09		
10430		CEMETERY					
10430 07100		BLDG/PROP INSURANCE					
057780 VLCT PACIF	83734	0	2025	7 INV A	26.10	13-25	1ST Q25 PROPERTY IN
INVOICE:		FULL DESC: 1ST Q25 PROPERTY INSURANCE					
		ACCOUNT TOTAL			26.10		
10430 07110		BOILER/MACHINERY INSURANCE					
057780 VLCT PACIF	83741	0	2025	7 INV A	1.29	13-25	1ST Q25 BOILER INSU
INVOICE:		FULL DESC: 1ST Q25 BOILER INSURANCE					
		ACCOUNT TOTAL			1.29		
10430 08010		ELECTRICITY					
041616 NFLD ELEC DEPT	83628	0	2025	7 INV A	10.16	13-25	12/16-CEMETERIES-EL
INVOICE:		FULL DESC: 12/16-CEMETERIES-ELMWOOD					
041616 NFLD ELEC DEPT	83629	0	2025	7 INV A	10.16	13-25	12/16-CEMETERIES-MT
INVOICE:		FULL DESC: 12/16-CEMETERIES-MT HOPE					
					20.32		
		ACCOUNT TOTAL			20.32		
		ORG 10430 TOTAL			47.71		
10440		TOWN GARAGE					
10440 06060		TRASH DISPOSAL					
010062 MYERS CONTAINER, CORP	83524	0	2025	7 INV A	159.53	13-25	11732 JAN25 DUMPSTE

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE:							
010062 MYERS CONTAINER, CORP	83525		11732 JAN25	DUMPSTER			
			0 2025 7	INV A	31.64	13-25	11936 JAN25 RECYCLE
INVOICE:			11936 JAN25	RECYCLE			
					191.17		
				ACCOUNT TOTAL	191.17		
10440 07010				TELEPHONE			
042768 TDS TELECOM	83674		0 2025 7	INV A	70.48	13-25	1/4-PHONE8024855411
INVOICE:			FULL DESC:	1/4-PHONE8024855411			
				ACCOUNT TOTAL	70.48		
10440 07100				BLDG/PROP INSURANCE			
057780 VLCT PACIF	83734		0 2025 7	INV A	695.34	13-25	1ST Q25 PROPERTY IN
INVOICE:			FULL DESC:	1ST Q25 PROPERTY INSURANCE			
				ACCOUNT TOTAL	695.34		
10440 07110				BOILER/MACHINERY INSURANCE			
057780 VLCT PACIF	83741		0 2025 7	INV A	32.07	13-25	1ST Q25 BOILER INSU
INVOICE:			FULL DESC:	1ST Q25 BOILER INSURANCE			
				ACCOUNT TOTAL	32.07		
10440 08010				ELECTRICITY			
041616 NPLD ELEC DEPT	83630		0 2025 7	INV A	25.83	13-25	12/16-RADIO SHACK
INVOICE:			FULL DESC:	12/16-RADIO SHACK			
041616 NPLD ELEC DEPT	83631		0 2025 7	INV A	394.53	13-25	12/16-MUN GARAGE
INVOICE:			FULL DESC:	12/16-MUN GARAGE			
					420.36		
				ACCOUNT TOTAL	420.36		
10440 08013				ELECTRIC-SOLAR			
052905 SENIOR RENEWABLES, L	83579		0 2025 7	INV A	149.50	13-25	DEC BULL RUN SOLAR
INVOICE: 183			FULL DESC:	DEC BULL RUN SOLAR			
				ACCOUNT TOTAL	149.50		
10440 08020				HEATING FUEL			
028560 GILLESPIE FUELS	83596		0 2025 7	INV A	263.01	13-25	159.4 GALS PROPANE
INVOICE:			FULL DESC:	159.4 GALS PROPANE 11/28-READ AMB			
028560 GILLESPIE FUELS	83597		0 2025 7	INV A	884.24	13-25	535.9 GALS PROPANE
INVOICE:			FULL DESC:	535.9 GALS PROPANE READ HWY 12/31			
					1,147.25		
				ACCOUNT TOTAL	1,147.25		

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10440 08030			WATER				
043552 NORTHFIELD	83612	0	2025	7 INV A	81.69	13-25	12/16 MUN GARAGE
INVOICE:		FULL DESC:	12/16 MUN GARAGE				
		ACCOUNT TOTAL			81.69		
10440 08050			SEWER				
043552 NORTHFIELD	83612	0	2025	7 INV A	101.81	13-25	12/16 MUN GARAGE
INVOICE:		FULL DESC:	12/16 MUN GARAGE				
		ACCOUNT TOTAL			101.81		
		ORG 10440 TOTAL			2,889.67		
10445			LIBRARY/HISTORICAL SOCIETY BLD				
10445 06090			JANITORIAL SERVICES				
053855 SPOTLESS CLEANING	83527	0	2025	7 INV A	200.00	13-25	12/23-12/29 CLEANIN
INVOICE: 155		FULL DESC:	12/23-12/29 CLEANING SERVICES				
053855 SPOTLESS CLEANING	83528	0	2025	7 INV A	200.00	13-25	12/30/24-1/5/25 CLE
INVOICE: 156		FULL DESC:	12/30/24-1/5/25 CLEANING SERVICES				
053855 SPOTLESS CLEANING	83673	0	2025	7 INV A	200.00	13-25	1/6-1/12 CLEANING S
INVOICE: 157		FULL DESC:	1/6-1/12 CLEANING SERVICES				

					600.00		
		ACCOUNT TOTAL			600.00		
10445 07010			TELEPHONE				
042768 TDS TELECOM	83675	0	2025	7 INV A	134.10	13-25	1/4-LIBRARY 8024854
INVOICE:		FULL DESC:	1/4-LIBRARY 8024854621				
		ACCOUNT TOTAL			134.10		
10445 07100			BLDG/PROP INSURANCE				
057780 VLCT PACIF	83734	0	2025	7 INV A	1,034.33	13-25	1ST Q25 PROPERTY IN
INVOICE:		FULL DESC:	1ST Q25 PROPERTY INSURANCE				
		ACCOUNT TOTAL			1,034.33		
10445 07110			BOILER/MACHINERY INSURANCE				
057780 VLCT PACIF	83741	0	2025	7 INV A	47.63	13-25	1ST Q25 BOILER INSU
INVOICE:		FULL DESC:	1ST Q25 BOILER INSURANCE				
		ACCOUNT TOTAL			47.63		
10445 08010			ELECTRICITY				
041616 NFLD ELEC DEPT	83632	0	2025	7 INV A	239.92	13-25	12/16-LIBRARY
INVOICE:		FULL DESC:	12/16-LIBRARY				
		ACCOUNT TOTAL			239.92		
10445 08013			ELECTRIC-SOLAR				

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
052905 SENIOR RENEWABLES, L INVOICE: 183	83579	0	2025 7	INV A	161.33 13-25		DEC BULL RUN SOLAR
		FULL DESC:	DEC BULL RUN SOLAR				
		ACCOUNT TOTAL			161.33		
HEATING FUEL							
10445 08020 028560 GILLESPIE FUELS INVOICE:	83598	0	2025 7	INV A	1,012.61 13-25		339.8 GALS OIL 12/6
		FULL DESC:	339.8 GALS OIL 12/6 LIBRARY				
028560 GILLESPIE FUELS INVOICE:	83599	0	2025 7	INV A	618.05 13-25		207.4 GALS OIL 12/1
		FULL DESC:	207.4 GALS OIL 12/13 LIBRARY				
028560 GILLESPIE FUELS INVOICE:	83600	0	2025 7	INV A	527.76 13-25		177.1 GALS OIL 12/1
		FULL DESC:	177.1 GALS OIL 12/19 LIBRARY				
028560 GILLESPIE FUELS INVOICE:	83601	0	2025 7	INV A	927.08 13-25		311.1 GALS OIL 12/2
		FULL DESC:	311.1 GALS OIL 12/27 LIBRARY				
		ACCOUNT TOTAL			3,085.50		
WATER							
10445 08030 043552 NORTHFIELD INVOICE:	83613	0	2025 7	INV A	28.03 13-25		12/16 LIBRARY
		FULL DESC:	12/16 LIBRARY				
		ACCOUNT TOTAL			28.03		
SEWER							
10445 08050 043552 NORTHFIELD INVOICE:	83613	0	2025 7	INV A	27.61 13-25		12/16 LIBRARY
		FULL DESC:	12/16 LIBRARY				
		ACCOUNT TOTAL			27.61		
		ORG 10445 TOTAL			5,358.45		
MUNICIPAL BUILDING							
TRASH DISPOSAL							
10447 06060 010062 MYERS CONTAINER, CORP INVOICE:	83524	0	2025 7	INV A	159.52 13-25		11732 JAN25 DUMPSTE
		FULL DESC:	11732 JAN25 DUMPSTER				
010062 MYERS CONTAINER, CORP INVOICE:	83525	0	2025 7	INV A	31.64 13-25		11936 JAN25 RECYCLE
		FULL DESC:	11936 JAN25 RECYCLE				
		ACCOUNT TOTAL			191.16		
JANITORIAL SERVICES							
10447 06090 053855 SPOTLESS CLEANING INVOICE: 155	83527	0	2025 7	INV A	200.00 13-25		12/23-12/29 CLEANIN
		FULL DESC:	12/23-12/29 CLEANING SERVICES				
053855 SPOTLESS CLEANING INVOICE: 156	83528	0	2025 7	INV A	200.00 13-25		12/30/24-1/5/25 CLE
		FULL DESC:	12/30/24-1/5/25 CLEANING SERVICES				
053855 SPOTLESS CLEANING INVOICE: 157	83673	0	2025 7	INV A	200.00 13-25		1/6-1/12 CLEANING S
		FULL DESC:	1/6-1/12 CLEANING SERVICES				

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/FR	TYP S	WARRANT	CHECK	DESCRIPTION
							600.00
							ACCOUNT TOTAL 600.00
10447 07100							BLDG/PROP INSURANCE
057780 VLCT PACIF	83734	0	2025	7 INV A	710.50	13-25	1ST Q25 PROPERTY IN
INVOICE:							FULL DESC: 1ST Q25 PROPERTY INSURANCE
							ACCOUNT TOTAL 710.50
10447 07110							BOILER/MACHINERY INSURANCE
057780 VLCT PACIF	83741	0	2025	7 INV A	32.83	13-25	1ST Q25 BOILER INSU
INVOICE:							FULL DESC: 1ST Q25 BOILER INSURANCE
							ACCOUNT TOTAL 32.83
10447 08010							ELECTRICITY
041616 NFLD ELEC DEPT	83633	0	2025	7 INV A	128.55	13-25	12/16-MUN BLDG
INVOICE:							FULL DESC: 12/16-MUN BLDG
041616 NFLD ELEC DEPT	83634	0	2025	7 INV A	16.09	13-25	12/16-KENT ST GARAG
INVOICE:							FULL DESC: 12/16-KENT ST GARAGE (OLD TDS)
							144.64
							ACCOUNT TOTAL 144.64
10447 08013							ELECTRIC-SOLAR
052905 SENIOR RENEWABLES, L	83579	0	2025	7 INV A	116.22	13-25	DEC BULL RUN SOLAR
INVOICE: 183							FULL DESC: DEC BULL RUN SOLAR
							ACCOUNT TOTAL 116.22
10447 08020							HEATING FUEL
028560 GILLESPIE FUELS	83602	0	2025	7 INV A	622.82	13-25	209.0 GALS OIL 12/6
INVOICE:							FULL DESC: 209.0 GALS OIL 12/6 MUN BLDG
028560 GILLESPIE FUELS	83603	0	2025	7 INV A	959.56	13-25	322.0 GALS OIL 12/2
INVOICE:							FULL DESC: 322.0 GALS OIL 12/27 MUN BLDG
							1,582.38
							ACCOUNT TOTAL 1,582.38
10447 08030							WATER
043552 NORTHFIELD	83614	0	2025	7 INV A	46.94	13-25	12/16-MUN BLDG
INVOICE:							FULL DESC: 12/16-MUN BLDG
							ACCOUNT TOTAL 46.94
10447 08050							SEWER
043552 NORTHFIELD	83614	0	2025	7 INV A	45.87	13-25	12/16-MUN BLDG
INVOICE:							FULL DESC: 12/16-MUN BLDG

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					45.87		
10447 08380	BUILDING MAINT/SUPPLIES						
035892 MAGEE OFFICE PLUS	83565	0	2025	7 INV A	36.25	13-25	PAPER TOWELS
INVOICE:	FULL DESC: PAPER TOWELS						
047120 PETTY CASH	83568	0	2025	7 INV A	30.95	13-25	10/19-COFFEE SUPPLI
INVOICE:	FULL DESC: 10/19-COFFEE SUPPLIES						
047120 PETTY CASH	83569	0	2025	7 INV A	5.00	13-25	10/26-HAND SOAP-4
INVOICE:	FULL DESC: 10/26-HAND SOAP-4						
047120 PETTY CASH	83571	0	2025	7 INV A	29.54	13-25	11/16 COFFEE SUPPLI
INVOICE:	FULL DESC: 11/16 COFFEE SUPPLIES						
047120 PETTY CASH	83572	0	2025	7 INV A	5.00	13-25	12/13-DISH DETERGEN
INVOICE:	FULL DESC: 12/13-DISH DETERGENT/AIR SPRAY						
047120 PETTY CASH	83573	0	2025	7 INV A	19.46	13-25	12/14-COFFEE SUPPLI
INVOICE:	FULL DESC: 12/14-COFFEE SUPPLIES						
047120 PETTY CASH	83574	0	2025	7 INV A	21.85	13-25	12/28-COFFEE SUPPLI
INVOICE:	FULL DESC: 12/28-COFFEE SUPPLIES						

					111.80		
ACCOUNT TOTAL					148.05		
ORG 10447 TOTAL					3,618.59		
10510	HUMAN SERVICES						
10510 06150	SENIOR CENTER						
042512 NFLD SENIOR CTR.	83575	0	2025	7 INV A	2,083.00	13-25	JAN 25 ALLOCATION
INVOICE:	FULL DESC: JAN 25 ALLOCATION						
ACCOUNT TOTAL					2,083.00		
ORG 10510 TOTAL					2,083.00		
10520	GROUNDS/PARKS/FACILITIES						
10520 05160	WORKERS' COMPENSATION						
057780 VLCT PACIF	83742	0	2025	7 INV A	523.46	13-25	1ST Q25 WORKERS COM
INVOICE:	FULL DESC: 1ST Q25 WORKERS COMP						
ACCOUNT TOTAL					523.46		
10520 07080	VEHICLE INSURANCE						
057780 VLCT PACIF	83735	0	2025	7 INV A	74.19	13-25	1ST Q25 AUTO INSURA
INVOICE:	FULL DESC: 1ST Q25 AUTO INSURANCE						
ACCOUNT TOTAL					74.19		
10520 07100	BLDG/PROP INSURANCE						
057780 VLCT PACIF	83734	0	2025	7 INV A	79.76	13-25	1ST Q25 PROPERTY IN
INVOICE:	FULL DESC: 1ST Q25 PROPERTY INSURANCE						

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TOWN OF NORTHFIELD
INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL							79.76		
10520 07110									
BOILER/MACHINERY INSURANCE									
057780 VLCT PACIF	83741	0		2025	7	INV A	3.04	13-25	1ST Q25 BOILER INSU
INVOICE:		FULL DESC:	1ST Q25 BOILER INSURANCE						
ACCOUNT TOTAL							3.04		
10520 08010									
ELECTRICITY									
041616 NPLD ELEC DEPT	83635	0		2025	7	INV A	16.09	13-25	12/16-FALLS PARK FI
INVOICE:		FULL DESC:	12/16-FALLS PARK FIELD LIGHTS						
041616 NPLD ELEC DEPT	83636	0		2025	7	INV A	16.09	13-25	12/16-MEMORIAL PARK
INVOICE:		FULL DESC:	12/16-MEMORIAL PARK (POLE)						
041616 NPLD ELEC DEPT	83637	0		2025	7	INV A	18.95	13-25	12/16-WELCOME SIGN
INVOICE:		FULL DESC:	12/16-WELCOME SIGN IN SOUTH NPLD						
							51.13		
ACCOUNT TOTAL							51.13		
10520 08570									
FACILITY SUPPLIES/MAINTENANCE									
064100 WIND RIVER ENVIRON	83543	0		2025	7	INV A	138.00	13-25	1/2-1/29/25 PORTALE
INVOICE:		FULL DESC:	1/2-1/29/25 PORTALET RENT-TRANSFER STATION						
ACCOUNT TOTAL							138.00		
ORG 10520 TOTAL							869.58		
10540									
CONSERVATION									
10540 07070									
DUES/MEETINGS/SUBSCRIPTIONS									
012485 ASSOC. OF VT CONSERV	83544	0		2025	7	INV A	50.00	13-25	10/1/24-09/30/25 ME
INVOICE:		FULL DESC:	10/1/24-09/30/25 MEMBERSHIP DUES						
ACCOUNT TOTAL							50.00		
ORG 10540 TOTAL							50.00		
10550									
POOL									
10550 05160									
WORKERS' COMPENSATION									
057780 VLCT PACIF	83742	0		2025	7	INV A	549.54	13-25	1ST Q25 WORKERS COM
INVOICE:		FULL DESC:	1ST Q25 WORKERS COMP						
ACCOUNT TOTAL							549.54		
10550 07100									
BLDG/PROP INSURANCE									
057780 VLCT PACIF	83734	0		2025	7	INV A	260.51	13-25	1ST Q25 PROPERTY IN
INVOICE:		FULL DESC:	1ST Q25 PROPERTY INSURANCE						
ACCOUNT TOTAL							260.51		
10550 07110									
BOILER/MACHINERY INSURANCE									
057780 VLCT PACIF	83741	0		2025	7	INV A	30.62	13-25	1ST Q25 BOILER INSU

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE:	FULL DESC: 1ST Q25 BOILER INSURANCE						
				ACCOUNT TOTAL	30.62		
10550 08013	ELECTRIC-SOLAR						
052905 SENIOR RENEWABLES, L	83579	0	2025	7 INV A	135.15	13-25	DEC BULL RUN SOLAR
INVOICE: 183	FULL DESC: DEC BULL RUN SOLAR						
				ACCOUNT TOTAL	135.15		
		ORG 10550		TOTAL	975.82		
10610	MANAGEMENT SUPPORT						
10610 06020	LEGAL SERVICES						
037840 MCNEILL	83520	0	2025	7 INV A	721.50	13-25	NOV24 LEGAL
INVOICE: 13089	FULL DESC: NOV24 LEGAL						
037840 MCNEILL	83521	0	2025	7 INV A	1,047.04	13-25	NOV-LEGAL NORWICH D
INVOICE: 13090	FULL DESC: NOV-LEGAL NORWICH DRAINAGE ISSUE						
037840 MCNEILL	83522	0	2025	7 INV A	1,743.28	13-25	NOV24-LEGAL ZONING
INVOICE: 13091	FULL DESC: NOV24-LEGAL ZONING						
					3,511.82		
				ACCOUNT TOTAL	3,511.82		
10610 06220	MAINTENANCE CONTRACTS						
021684 BUSINESS CREDIT CARD	83550	0	2025	7 INV A	6.48	13-25	DEC 24 WEBHOSTING
INVOICE:	FULL DESC: DEC 24 WEBHOSTING						
036100 MAILFINANCE	83577	0	2025	7 INV A	141.48	13-25	10/19/24-01/18/25 P
INVOICE:	FULL DESC: 10/19/24-01/18/25 POSTAGE METER LEASE						
054400 SYMQUEST GROUP INC.	83529	0	2025	7 INV A	237.60	13-25	12/20-1/19 COPIER(2
INVOICE: 1956835	FULL DESC: 12/20-1/19 COPIER(2) CONTRACT						
054400 SYMQUEST GROUP INC.	83531	0	2025	7 INV A	162.50	13-25	JAN25 DEFENDER CONT
INVOICE: 1959157	FULL DESC: JAN25 DEFENDER CONTRACT						
054400 SYMQUEST GROUP INC.	83532	0	2025	7 INV A	108.00	13-25	NOV24 DUO MFA CONTR
INVOICE: 1959402	FULL DESC: NOV24 DUO MFA CONTRACT						
054400 SYMQUEST GROUP INC.	83533	0	2025	7 INV A	759.26	13-25	JAN25 SAFETY NET CO
INVOICE: 1959625	FULL DESC: JAN25 SAFETY NET CONTRACT						
054400 SYMQUEST GROUP INC.	83534	0	2025	7 INV A	131.00	13-25	NOV24 BACKUP CONTRA
INVOICE: 1959768	FULL DESC: NOV24 BACKUP CONTRACT						
054400 SYMQUEST GROUP INC.	83535	0	2025	7 INV A	328.00	13-25	NOV24 M365 OFFICE
INVOICE: 1960000	FULL DESC: NOV24 M365 OFFICE						
054400 SYMQUEST GROUP INC.	83536	0	2025	7 INV A	180.00	13-25	NOV24 MEDR CONTRACT
INVOICE: 1960073	FULL DESC: NOV24 MEDR CONTRACT						
					1,906.36		
				ACCOUNT TOTAL	2,054.32		
10610 07090	GEN LIABILITY INSURANCE						

YEAR/PERIOD: 2025/1 TO 2025/7									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
057780 VLCT PACIF	83736		0	2025 7	INV A	1,914.55	13-25	1ST Q25 LIABILITY &	
INVOICE:		FULL DESC:		1ST Q25 LIABILITY &W/WW					
		ACCOUNT TOTAL				1,914.55			
10610 08040								STREET LIGHTS	
041616 NFLD ELEC DEPT	83638		0	2025 7	INV A	89.99	13-25	12/16-LIGHTS ON COM	
INVOICE:		FULL DESC:		12/16-LIGHTS ON COMMON & SO SIDE					
041616 NFLD ELEC DEPT	83639		0	2025 7	INV A	41.15	13-25	12/16-LIGHTS-NORTH/	
INVOICE:		FULL DESC:		12/16-LIGHTS-NORTH/WEST SIDE COMMON					
041616 NFLD ELEC DEPT	83640		0	2025 7	INV A	16.09	13-25	12/16-TRAFFIC LIGHT	
INVOICE:		FULL DESC:		12/16-TRAFFIC LIGHT					
041616 NFLD ELEC DEPT	83641		0	2025 7	INV A	120.50	13-25	12/16-WALL ST FLOOD	
INVOICE:		FULL DESC:		12/16-WALL ST FLOOD LIGHT					
041616 NFLD ELEC DEPT	83642		0	2025 7	INV A	1,395.52	13-25	12/16-TOWN ST LIGHT	
INVOICE:		FULL DESC:		12/16-TOWN ST LIGHTS					
						1,663.25			
		ACCOUNT TOTAL				1,663.25			
		ORG 10610		TOTAL		9,143.94			
10620								PLANNING/ZONING	
10620 05160								WORKERS' COMPENSATION	
057780 VLCT PACIF	83742		0	2025 7	INV A	57.07	13-25	1ST Q25 WORKERS COM	
INVOICE:		FULL DESC:		1ST Q25 WORKERS COMP					
		ACCOUNT TOTAL				57.07			
10620 07010								TELEPHONE	
042768 TDS TELECOM	83674		0	2025 7	INV A	33.45	13-25	1/4-PHONE8024855411	
INVOICE:		FULL DESC:		1/4-PHONE8024855411					
		ACCOUNT TOTAL				33.45			
10620 07020								POSTAGE	
042896 NFLD TOWN GEN FUND	83616		0	2025 7	INV A	19.28	13-25	DEC 24 POSTAGE	
INVOICE:		FULL DESC:		DEC 24 POSTAGE					
		ACCOUNT TOTAL				19.28			
10620 07050								OFFICE SUPPLIES	
055824 TRANS-VIDEO	83537		0	2025 7	INV A	12.54	13-25	JAN 25 INTERNET	
INVOICE:		FULL DESC:		JAN 25 INTERNET					
		ACCOUNT TOTAL				12.54			
		ORG 10620		TOTAL		122.34			

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10645	ECONOMIC DEVELOPMENT						
10645 05160	WORKERS' COMPENSATION						
057780 VLCT PACIF	83742	0	2025	7 INV A	152.97	13-25	1ST Q25 WORKERS COM
INVOICE:	FULL DESC: 1ST Q25 WORKERS COMP						
ACCOUNT TOTAL					152.97		
10645 07010	TELEPHONE						
042768 TDS TELECOM	83674	0	2025	7 INV A	35.78	13-25	1/4-PHONE8024855411
INVOICE:	FULL DESC: 1/4-PHONE8024855411						
ACCOUNT TOTAL					35.78		
10645 07020	POSTAGE						
042896 NFLD TOWN GEN FUND	83616	0	2025	7 INV A	29.25	13-25	DEC 24 POSTAGE
INVOICE:	FULL DESC: DEC 24 POSTAGE						
ACCOUNT TOTAL					29.25		
10645 07050	OFFICE SUPPLIES						
055824 TRANS-VIDEO	83537	0	2025	7 INV A	12.54	13-25	JAN 25 INTERNET
INVOICE:	FULL DESC: JAN 25 INTERNET						
ACCOUNT TOTAL					12.54		
ORG 10645 TOTAL					230.54		
=====							
FUND 010 TOWN GENERAL FUND					TOTAL:	130,997.12	
=====							

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

36012							CIP - SELECTBOARD
36012	09569						VOREC GRANT
054324	SUNBELT RENTALS	83580	0	2025 7	INV A	96.89	13-25 POSTHOLE AUGER/BIT
	INVOICE:						FULL DESC: POSTHOLE AUGER/BIT RENT-VOREC SIGNS
						96.89	ACCOUNT TOTAL
						96.89	ORG 36012 TOTAL
36042							CIP - TOWN HIGHWAY
36042	09644						3/4 TON-18 CHEVY SILVERADO
033850	KEY AUTO VT	83731	0	2025 7	INV A	40,017.00	13-25 25 CHEVY SILVERADO
	INVOICE:						FULL DESC: 25 CHEVY SILVERADO 2500
037470	MC GEE FORD	83732	0	2025 7	INV A	9,455.80	13-25 25 CHEVY-PLOW
	INVOICE: 5017966						FULL DESC: 25 CHEVY-PLOW
037470	MC GEE FORD	83733	0	2025 7	INV A	115.93	13-25 25CHEVY LIGHTBAR
	INVOICE: 5017997						FULL DESC: 25CHEVY LIGHTBAR
						9,571.73	-----
						49,588.73	ACCOUNT TOTAL
						49,588.73	ORG 36042 TOTAL
=====							
FUND 360	TOWN C.I.P. FUND					49,685.62	TOTAL:
=====							

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
51000							ELECTRIC - BALANCE SHEET
51000 23612							SALES TAX PAYABLE
059376 VT. DEPT. OF TAXES	83541	0	2025	7 INV A	2,113.74	13-25	DEC24 SALES TX
INVOICE:							FULL DESC: DEC24 SALES TX
							ACCOUNT TOTAL
					2,113.74		
51000 23615							ENERGY EFF CHARGE PAID
039875 NECA VEEU	83585	0	2025	7 INV A	22,753.37	13-25	EEC DEC 2024
INVOICE:							FULL DESC: EEC DEC 2024
							ACCOUNT TOTAL
					22,753.37		
							ORG 51000 TOTAL
					24,867.11		
51001							ELECTRIC - REVENUE
51001 45123							DICON/RECON-WORK REQUEST
033585 KINGSTON, JEAN	83588	0	2025	6 INV A	100.00	13-25	REFUND DC/RC
INVOICE:							FULL DESC: REFUND DC/RC
							ACCOUNT TOTAL
					100.00		
							ORG 51001 TOTAL
					100.00		
51047							ELECTRIC DEPARTMENT
51047 05152							HRA
039617 MVP-HRA	83484	0	2025	6 DIR P	2.28	13-25	3312 DEC 24, 2024 HRA CL
INVOICE:							FULL DESC: DEC 24, 2024 HRA CLAIMS CARD
							ACCOUNT TOTAL
					2.28		
51047 40815							FUEL GROSS RECEIPTS TAX
059376 VT. DEPT. OF TAXES	83496	0	2025	6 INV A	1,562.31	13-25	FUEL TX DEC24
INVOICE:							FULL DESC: FUEL TX DEC24
							ACCOUNT TOTAL
					1,562.31		
51047 55510							PURCHASED POWER
061456 VT PUBLIC POWER SUPP	83498	0	2025	6 INV A	44,221.93	13-25	MCNEIL OCT/CDA NOV
INVOICE:							FULL DESC: MCNEIL OCT/CDA NOV
061456 VT PUBLIC POWER SUPP	83499	0	2025	6 INV A	32,857.45	13-25	P10 NOV24
INVOICE:							FULL DESC: P10 NOV24
061456 VT PUBLIC POWER SUPP	83500	0	2025	6 INV A	215,142.12	13-25	POWER BILL NOV24
INVOICE:							FULL DESC: POWER BILL NOV24
061456 VT PUBLIC POWER SUPP	83503	0	2025	6 INV A	33,037.45	13-25	P-10 DEC24
INVOICE:							FULL DESC: P-10 DEC24

					325,258.95		
							ACCOUNT TOTAL
					325,258.95		

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047 58212							TREE TRIMMING/REMOVAL
053522 SNAPPING TURTLE	83493	0	2025 6	INV A	237.00	13-25	RMV BRANCHES-TRAVER
INVOICE: 1263							FULL DESC: RMV BRANCHES-TRAVERSE ST TDS 79.00
053522 SNAPPING TURTLE	83494	0	2025 6	INV A	1,468.00	13-25	CLEAR LINE-ASELTINE
INVOICE: 1330							FULL DESC: CLEAR LINE-ASELTINE & DEMASI ST TDS 489.33
053522 SNAPPING TURTLE	83495	0	2025 6	INV A	4,950.00	13-25	RMV TREES-CROSS/TDS
INVOICE: 1331							FULL DESC: RMV TREES-CROSS/TDS1016.67/WINTERS1150/DUKETTE750

							6,655.00
							ACCOUNT TOTAL
							6,655.00

51047 58810							ENGINEER TECHNICAL SERV
030352 GREEN MTN. POWER	83487	0	2025 6	INV A	121.21	13-25	OCT24FIELD ENGINEER
INVOICE: 45723							FULL DESC: OCT24FIELD ENGINEERING
030352 GREEN MTN. POWER	83490	0	2025 6	INV A	242.42	13-25	NOV24 FIELD ENGINEE
INVOICE: 45753							FULL DESC: NOV24 FIELD ENGINEERING

							363.63
							ACCOUNT TOTAL
							363.63

51047 59310							OVERHEAD MAINT
030352 GREEN MTN. POWER	83488	0	2025 6	INV A	653.90	13-25	RMV TEMP SRV, CONNEC
INVOICE: 45745							FULL DESC: RMV TEMP SRV, CONNECT NEW MTR SOCKET79CEMETERY
030352 GREEN MTN. POWER	83491	0	2025 6	INV A	326.95	13-25	COVER WIRES-230WATE
INVOICE: 45772							FULL DESC: COVER WIRES-230WATER CUSTOMER100.00
030352 GREEN MTN. POWER	83492	0	2025 6	INV A	326.95	13-25	DC/RC-UPGRADE 140VT
INVOICE: 45773							FULL DESC: DC/RC-UPGRADE 140VTRT12S CUSTOMER 100.00 NOV24
030352 GREEN MTN. POWER	83587	0	2025 6	INV A	366.13	13-25	INSTL BLANKET ON LI
INVOICE: 45747							FULL DESC: INSTL BLANKET ON LINE-GUTTER INSTALL CUST100.00

							1,673.93
							ACCOUNT TOTAL
							1,673.93

51047 59410							UNDERGROUND DIST MAINT
023455 DIG SAFE SYSTEM, INC	83586	0	2025 6	INV A	41.00	13-25	4Q 24 DIG SAFE
INVOICE: 41046							FULL DESC: 4Q 24 DIG SAFE
							ACCOUNT TOTAL
							41.00

51047 59710							METER MAINTENANCE
030352 GREEN MTN. POWER	83489	0	2025 6	INV A	114.40	13-25	NOV24 METER SRVCS
INVOICE: 45752							FULL DESC: NOV24 METER SRVCS
							ACCOUNT TOTAL
							114.40

51047 92111							TELEPHONE
010495 VERIZON WIRELESS	83679	0	2025 7	INV A	23.14	13-25	11/17-12/16 CELL PH
INVOICE: 6101308619							FULL DESC: 11/17-12/16 CELL PHONE

YEAR/PERIOD: 2025/1 TO 2025/7								
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
042768 TDS TELECOM	83617		0	2025 7	INV A	52.09 13-25		01/04 SOLARBONEHILL
INVOICE:		FULL DESC:		01/04	SOLARBONEHILL 8024854903			
042768 TDS TELECOM	83674		0	2025 7	INV A	138.30 13-25		1/4-PHONE8024855411
INVOICE:		FULL DESC:		1/4-	PHONE8024855411			

						190.39		
052051 RUSSO JAMES	83578		0	2025 7	INV A	12.50 13-25		JAN 25 CELL PHONE
INVOICE:		FULL DESC:		JAN 25	CELL PHONE			
						ACCOUNT TOTAL		226.03
51047 92112								POSTAGE
042896 NFLD TOWN GEN FUND	83616		0	2025 7	INV A	624.62 13-25		DEC 24 POSTAGE
INVOICE:		FULL DESC:		DEC 24	POSTAGE			
047120 PETTY CASH	83567		0	2025 7	INV A	.90 13-25		10/3 POSTAGE DUE-EL
INVOICE:		FULL DESC:		10/3	POSTAGE DUE-ELEC			
047120 PETTY CASH	83570		0	2025 7	INV A	.90 13-25		11/4-POSTAGE DUE-EL
INVOICE:		FULL DESC:		11/4-	POSTAGE DUE-ELEC			

						1.80		
						ACCOUNT TOTAL		626.42
51047 92114								OFFICE SUPPLIES
030475 GROSSMAN MARKETING	83513		0	2025 7	INV A	401.28 13-25		UTILITY BILLS
INVOICE:		FULL DESC:		UTILITY	BILLS			
055824 TRANS-VIDEO	83537		0	2025 7	INV A	21.57 13-25		JAN 25 INTERNET
INVOICE:		FULL DESC:		JAN 25	INTERNET			
						ACCOUNT TOTAL		422.85
51047 92118								POSTAGE MACHINE
036100 MAILFINANCE	83577		0	2025 7	INV A	121.83 13-25		10/19/24-01/18/25 P
INVOICE:		FULL DESC:		10/19/24-	01/18/25 POSTAGE METER LEASE			
						ACCOUNT TOTAL		121.83
51047 92119								MAINTENANCE CONTRACT COMP
021684 BUSINESS CREDIT CARD	83550		0	2025 7	INV A	3.24 13-25		DEC 24 WEBHOSTING
INVOICE:		FULL DESC:		DEC 24	WEBHOSTING			
054400 SYMQUEST GROUP INC.	83529		0	2025 7	INV A	61.20 13-25		12/20-1/19 COPIER(2
INVOICE: 1956835		FULL DESC:		12/20-1/19	COPIER(2) CONTRACT			
054400 SYMQUEST GROUP INC.	83530		0	2025 7	INV A	76.64 13-25		12/25-1/24 PRINTER
INVOICE: 1957750		FULL DESC:		12/25-1/24	PRINTER CONTRACT			
054400 SYMQUEST GROUP INC.	83531		0	2025 7	INV A	81.25 13-25		JAN25 DEFENDER CONT
INVOICE: 1959157		FULL DESC:		JAN25	DEFENDER CONTRACT			
054400 SYMQUEST GROUP INC.	83532		0	2025 7	INV A	54.00 13-25		NOV24 DUO MFA CONTR
INVOICE: 1959402		FULL DESC:		NOV24	DUO MFA CONTRACT			

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
057780 VLCT PACIF INVOICE:	83734	0	2025 7	INV A	774.69 13-25		1ST Q25 PROPERTY IN
		FULL DESC:	1ST Q25 PROPERTY INSURANCE				
			ACCOUNT TOTAL		774.69		
51047 92413			VEHICLE INSURANCE				
057780 VLCT PACIF INVOICE:	83735	0	2025 7	INV A	148.38 13-25		1ST Q25 AUTO INSURA
		FULL DESC:	1ST Q25 AUTO INSURANCE				
			ACCOUNT TOTAL		148.38		
51047 92510			WORKER'S COMPENSATION				
057780 VLCT PACIF INVOICE:	83742	0	2025 7	INV A	1,678.07 13-25		1ST Q25 WORKERS COM
		FULL DESC:	1ST Q25 WORKERS COMP				
			ACCOUNT TOTAL		1,678.07		
51047 93013			GENERAL GOVERNMENT ADMIN				
042896 NFLD TOWN GEN FUND INVOICE:	83615	0	2025 7	INV A	715.00 13-25		JAN25 INTERCOMPANY
		FULL DESC:	JAN25 INTERCOMPANY CHARGES				
			ACCOUNT TOTAL		715.00		
51047 93014			ACCOUNTING FEE				
042896 NFLD TOWN GEN FUND INVOICE:	83615	0	2025 7	INV A	4,345.00 13-25		JAN25 INTERCOMPANY
		FULL DESC:	JAN25 INTERCOMPANY CHARGES				
			ACCOUNT TOTAL		4,345.00		
51047 93015			ELECTRIC				
041616 NFLD ELEC DEPT INVOICE:	83618	0	2025 7	INV A	94.14 13-25		12/16-KING ST SUB
		FULL DESC:	12/16-KING ST SUB				
041616 NFLD ELEC DEPT INVOICE:	83619	0	2025 7	INV A	21.67 13-25		12/16-NU SUBSTATION
		FULL DESC:	12/16-NU SUBSTATION				
					115.81		
			ACCOUNT TOTAL		115.81		
51047 93112			RENT				
042896 NFLD TOWN GEN FUND INVOICE:	83615	0	2025 7	INV A	524.00 13-25		JAN25 INTERCOMPANY
		FULL DESC:	JAN25 INTERCOMPANY CHARGES				
			ACCOUNT TOTAL		524.00		
			ORG 51047	TOTAL	383,825.91		
=====							
FUND 510 ELECTRIC FUND					TOTAL:	408,793.02	
=====							

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

53000							WATER - BALANCE SHEET
53000	01331						METERS
048144	PRESCOTT, E. J.	83576	0	2025 7 INV A	679.32	13-25	METERS-6
	INVOICE: 6434397			FULL DESC: METERS-6			
				ACCOUNT TOTAL	679.32		
				ORG 53000 TOTAL	679.32		
53045							WATER DEPARTMENT
53045	05152						HRA
039617	MVP-HRA	83484	0	2025 6 DIR P	1.29	13-25	3312 DEC 24, 2024 HRA CL
	INVOICE:			FULL DESC: DEC 24, 2024 HRA CLAIMS CARD			
				ACCOUNT TOTAL	1.29		
53045	05160						WORKERS' COMPENSATION
057780	VLCT PACIF	83742	0	2025 7 INV A	2,235.31	13-25	1ST Q25 WORKERS COM
	INVOICE:			FULL DESC: 1ST Q25 WORKERS COMP			
				ACCOUNT TOTAL	2,235.31		
53045	06220						MAINTENANCE CONTRACTS
021684	BUSINESS CREDIT CARD	83550	0	2025 7 INV A	1.88	13-25	DEC 24 WEBHOSTING
	INVOICE:			FULL DESC: DEC 24 WEBHOSTING			
036100	MAILFINANCE	83577	0	2025 7 INV A	70.74	13-25	10/19/24-01/18/25 P
	INVOICE:			FULL DESC: 10/19/24-01/18/25 POSTAGE METER LEASE			
054400	SYMQUEST GROUP INC.	83529	0	2025 7 INV A	36.00	13-25	12/20-1/19 COPIER (2)
	INVOICE: 1956835			FULL DESC: 12/20-1/19 COPIER (2) CONTRACT			
054400	SYMQUEST GROUP INC.	83530	0	2025 7 INV A	44.45	13-25	12/25-1/24 PRINTER
	INVOICE: 1957750			FULL DESC: 12/25-1/24 PRINTER CONTRACT			
054400	SYMQUEST GROUP INC.	83531	0	2025 7 INV A	47.13	13-25	JAN25 DEFENDER CONT
	INVOICE: 1959157			FULL DESC: JAN25 DEFENDER CONTRACT			
054400	SYMQUEST GROUP INC.	83532	0	2025 7 INV A	31.32	13-25	NOV24 DUO MFA CONTR
	INVOICE: 1959402			FULL DESC: NOV24 DUO MFA CONTRACT			
054400	SYMQUEST GROUP INC.	83533	0	2025 7 INV A	220.19	13-25	JAN25 SAFETY NET CO
	INVOICE: 1959625			FULL DESC: JAN25 SAFETY NET CONTRACT			
054400	SYMQUEST GROUP INC.	83534	0	2025 7 INV A	37.99	13-25	NOV24 BACKUP CONTRA
	INVOICE: 1959768			FULL DESC: NOV24 BACKUP CONTRACT			
054400	SYMQUEST GROUP INC.	83535	0	2025 7 INV A	95.12	13-25	NOV24 M365 OFFICE
	INVOICE: 1960000			FULL DESC: NOV24 M365 OFFICE			
054400	SYMQUEST GROUP INC.	83536	0	2025 7 INV A	52.20	13-25	NOV24 MEDR CONTRACT
	INVOICE: 1960073			FULL DESC: NOV24 MEDR CONTRACT			
					564.40		
				ACCOUNT TOTAL	637.02		

53045 06510

TESTING

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
026230 ENDYNE, INC INVOICE: 515612	83553	0	2025	7 INV A	50.00 13-25		12/18 COLIFORM TEST
		FULL DESC: 12/18 COLIFORM TEST					
		ACCOUNT TOTAL			50.00		
53045 06650				ACCOUNTING FEE			
042896 NFLD TOWN GEN FUND INVOICE:	83615	0	2025	7 INV A	3,323.00 13-25		JAN25 INTERCOMPANY
		FULL DESC: JAN25 INTERCOMPANY CHARGES					
		ACCOUNT TOTAL			3,323.00		
53045 07010				TELEPHONE			
010495 VERIZON WIRELESS INVOICE: 6101308619	83679	0	2025	7 INV A	34.19 13-25		11/17-12/16 CELL PH
		FULL DESC: 11/17-12/16 CELL PHONE					
042768 TDS TELECOM INVOICE:	83674	0	2025	7 INV A	151.78 13-25		1/4-PHONE8024855411
		FULL DESC: 1/4-PHONE8024855411					
052051 RUSSO JAMES INVOICE:	83578	0	2025	7 INV A	22.50 13-25		JAN 25 CELL PHONE
		FULL DESC: JAN 25 CELL PHONE					
		ACCOUNT TOTAL			208.47		
53045 07020				POSTAGE			
042896 NFLD TOWN GEN FUND INVOICE:	83616	0	2025	7 INV A	365.02 13-25		DEC 24 POSTAGE
		FULL DESC: DEC 24 POSTAGE					
		ACCOUNT TOTAL			365.02		
53045 07050				OFFICE SUPPLIES			
030475 GROSSMAN MARKETING INVOICE:	83513	0	2025	7 INV A	232.74 13-25		UTILITY BILLS
		FULL DESC: UTILITY BILLS					
035892 MAGEE OFFICE PLUS INVOICE:	83652	0	2025	7 INV A	21.16 13-25		INDEX DIVIDERS-W/S
		FULL DESC: INDEX DIVIDERS-W/S					
036550 MASON, W.B INVOICE: 251362788	83519	0	2025	7 INV A	85.19 13-25		INK CARTRIDGES-W/S
		FULL DESC: INK CARTRIDGES-W/S					
055824 TRANS-VIDEO INVOICE:	83537	0	2025	7 INV A	8.66 13-25		JAN 25 INTERNET
		FULL DESC: JAN 25 INTERNET					
055824 TRANS-VIDEO INVOICE:	83540	0	2025	7 INV A	26.97 13-25		JAN25W/S INTERNET
		FULL DESC: JAN25W/S INTERNET					
					----- 35.63		
		ACCOUNT TOTAL			374.72		
53045 07080				VEHICLE INSURANCE			
057780 VLCT PACIF INVOICE:	83735	0	2025	7 INV A	432.99 13-25		1ST Q25 AUTO INSURA
		FULL DESC: 1ST Q25 AUTO INSURANCE					

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						432.99		
53045 07090		GEN LIABILITY INSURANCE						
057780 VLCT PACIF	83736	0		2025 7	INV A	361.98 13-25		1ST Q25 LIABILITY &
INVOICE:		FULL DESC:	1ST Q25 LIABILITY &W/WW					
ACCOUNT TOTAL						361.98		
53045 07100		BLDG/PROP INSURANCE						
057780 VLCT PACIF	83734	0		2025 7	INV A	678.02 13-25		1ST Q25 PROPERTY IN
INVOICE:		FULL DESC:	1ST Q25 PROPERTY INSURANCE					
ACCOUNT TOTAL						678.02		
53045 07110		BOILER/MACHINERY INSURANCE						
057780 VLCT PACIF	83741	0		2025 7	INV A	73.32 13-25		1ST Q25 BOILER INSU
INVOICE:		FULL DESC:	1ST Q25 BOILER INSURANCE					
ACCOUNT TOTAL						73.32		
53045 07140		MILEAGE						
037335 MCCANN, KENNETH	83653	0		2025 7	INV A	11.26 13-25		1/8 MILEAGE-ENDYNE
INVOICE:		FULL DESC:	1/8 MILEAGE-ENDYNE SAMPLES					
ACCOUNT TOTAL						11.26		
53045 07160		RENT						
042640 NFLD SEWER	83608	0		2025 7	INV A	300.00 13-25		JAN 25 BUILDING REN
INVOICE:		FULL DESC:	JAN 25 BUILDING RENT					
042896 NFLD TOWN GEN FUND	83615	0		2025 7	INV A	349.00 13-25		JAN25 INTERCOMPANY
INVOICE:		FULL DESC:	JAN25 INTERCOMPANY CHARGES					
ACCOUNT TOTAL						649.00		
53045 07260		GEN GOVT ADMIN						
042896 NFLD TOWN GEN FUND	83615	0		2025 7	INV A	408.00 13-25		JAN25 INTERCOMPANY
INVOICE:		FULL DESC:	JAN25 INTERCOMPANY CHARGES					
ACCOUNT TOTAL						408.00		
53045 08010		ELECTRICITY						
041616 NFLD ELEC DEPT	83620	0		2025 7	INV A	27.84 13-25		12/16-WATER PUMP VA
INVOICE:		FULL DESC:	12/16-WATER PUMP VAULT (GARVEY)					
041616 NFLD ELEC DEPT	83621	0		2025 7	INV A	36.28 13-25		12/16-CHENEY FARM V
INVOICE:		FULL DESC:	12/16-CHENEY FARM VAULT					
ACCOUNT TOTAL						64.12		
ACCOUNT TOTAL						64.12		
53045 08013		ELECTRIC-SOLAR						

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
052905 SENIOR RENEWABLES, L	83579	0	2025 7	INV A	913.40 13-25		DEC BULL RUN SOLAR
INVOICE: 183		FULL DESC:	DEC BULL RUN SOLAR				
			ACCOUNT TOTAL		913.40		
53045 08100			CHEMICALS				
011024 ALLEN ENGIN	83505	0	2025 7	INV A	3,573.48 13-25		344 GALS HFS-SILLYA
INVOICE:		FULL DESC:	344 GALS HFS-SILLYACID 12/11				
011024 ALLEN ENGIN	83507	0	2025 7	INV A	2,949.00 13-25		600GAL 25% CAUSTIC
INVOICE:		FULL DESC:	600GAL 25% CAUSTIC SODA 12/4				

					6,522.48		
			ACCOUNT TOTAL		6,522.48		
53045 08250			EQUIPMENT MAINTENANCE				
052611 SANEL NAPA	83666	0	2025 7	INV A	17.98 13-25		16OZTUNE-UP-WTR
INVOICE: 525512		FULL DESC:	16OZTUNE-UP-WTR				
052611 SANEL NAPA	83667	0	2025 7	INV A	76.49 13-25		BATTERY-WTR PUMP TR
INVOICE: 525521		FULL DESC:	BATTERY-WTR PUMP TRAILER				
052611 SANEL NAPA	83672	0	2025 7	INV A	31.19 13-25		BATTERY CHARGER-W/S
INVOICE: 525819		FULL DESC:	BATTERY CHARGER-W/S				

					125.66		
			ACCOUNT TOTAL		125.66		
53045 08300			DEPARTMENT SUPPLIES				
052611 SANEL NAPA	83671	0	2025 7	INV A	5.39 13-25		LIQUID WRENCH-W/S
INVOICE: 525735		FULL DESC:	LIQUID WRENCH-W/S				
			ACCOUNT TOTAL		5.39		
53045 08460			EQUIPMENT/TOOL PURCHASE				
021684 BUSINESS CREDIT CARD	83512	0	2025 7	INV A	216.00 13-25		NOZZLE-VAC TRAILER
INVOICE:		FULL DESC:	NOZZLE-VAC TRAILER				
			ACCOUNT TOTAL		216.00		
			ORG 53045	TOTAL	17,656.45		
=====							
FUND 530 WATER FUND					TOTAL:	18,335.77	
=====							

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55000							SEWER - BALANCE SHEET
55000	01331						METERS
048144	PRESCOTT, E. J.	83576	0	2025 7 INV A	452.88	13-25	METERS-6
	INVOICE: 6434397			FULL DESC: METERS-6			
				ACCOUNT TOTAL	452.88		
				ORG 55000 TOTAL	452.88		
55046							SEWER DEPARTMENT
55046	05152						HRA
039617	MVP-HRA	83484	0	2025 6 DIR P	.93	13-25	3312 DEC 24, 2024 HRA CL
	INVOICE:			FULL DESC: DEC 24, 2024 HRA CLAIMS CARD			
				ACCOUNT TOTAL	.93		
55046	05160						WORKERS' COMPENSATION
057780	VLCT PACIF	83742	0	2025 7 INV A	1,679.50	13-25	1ST Q25 WORKERS COM
	INVOICE:			FULL DESC: 1ST Q25 WORKERS COMP			
				ACCOUNT TOTAL	1,679.50		
55046	06220						MAINTENANCE CONTRACTS
021684	BUSINESS CREDIT CARD	83550	0	2025 7 INV A	1.35	13-25	DEC 24 WEBHOSTING
	INVOICE:			FULL DESC: DEC 24 WEBHOSTING			
036100	MAILFINANCE	83577	0	2025 7 INV A	58.95	13-25	10/19/24-01/18/25 P
	INVOICE:			FULL DESC: 10/19/24-01/18/25 POSTAGE METER LEASE			
054400	SYMQUEST GROUP INC.	83529	0	2025 7 INV A	25.20	13-25	12/20-1/19 COPIER(2
	INVOICE: 1956835			FULL DESC: 12/20-1/19 COPIER(2) CONTRACT			
054400	SYMQUEST GROUP INC.	83530	0	2025 7 INV A	32.18	13-25	12/25-1/24 PRINTER
	INVOICE: 1957750			FULL DESC: 12/25-1/24 PRINTER CONTRACT			
054400	SYMQUEST GROUP INC.	83531	0	2025 7 INV A	34.12	13-25	JAN25 DEFENDER CONT
	INVOICE: 1959157			FULL DESC: JAN25 DEFENDER CONTRACT			
054400	SYMQUEST GROUP INC.	83532	0	2025 7 INV A	22.68	13-25	NOV24 DUO MFA CONTR
	INVOICE: 1959402			FULL DESC: NOV24 DUO MFA CONTRACT			
054400	SYMQUEST GROUP INC.	83533	0	2025 7 INV A	159.44	13-25	JAN25 SAFETY NET CO
	INVOICE: 1959625			FULL DESC: JAN25 SAFETY NET CONTRACT			
054400	SYMQUEST GROUP INC.	83534	0	2025 7 INV A	27.51	13-25	NOV24 BACKUP CONTRA
	INVOICE: 1959768			FULL DESC: NOV24 BACKUP CONTRACT			
054400	SYMQUEST GROUP INC.	83535	0	2025 7 INV A	68.88	13-25	NOV24 M365 OFFICE
	INVOICE: 1960000			FULL DESC: NOV24 M365 OFFICE			
054400	SYMQUEST GROUP INC.	83536	0	2025 7 INV A	37.80	13-25	NOV24 MEDR CONTRACT
	INVOICE: 1960073			FULL DESC: NOV24 MEDR CONTRACT			

					407.81		
				ACCOUNT TOTAL	468.11		
55046	06500						SLUDGE MANAGEMENT

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
010062 MYERS CONTAINER, CORP	83526	0	2025	7 INV A	204.28	13-25	36736 JAN25 SLUDGE
INVOICE:		FULL DESC:	36736 JAN25 SLUDGE				
ACCOUNT TOTAL					204.28		
TESTING-SAMPLING							
55046 06510							
026230 ENDYNE, INC	83552	0	2025	7 INV A	25.00	13-25	12/18-WW ECOLI
INVOICE: 515611		FULL DESC:	12/18-WW ECOLI				
026230 ENDYNE, INC	83554	0	2025	7 INV A	200.00	13-25	12/4-WW
INVOICE: 515698		FULL DESC:	12/4-WW				
026230 ENDYNE, INC	83555	0	2025	7 INV A	55.00	13-25	12/18 WW
INVOICE: 515981		FULL DESC:	12/18 WW				
026230 ENDYNE, INC	83556	0	2025	7 INV A	160.00	13-25	12/11 WW
INVOICE: 516116		FULL DESC:	12/11 WW				
026230 ENDYNE, INC	83557	0	2025	7 INV A	105.00	13-25	12/24 WW
INVOICE: 516240		FULL DESC:	12/24 WW				
					545.00		
ACCOUNT TOTAL					545.00		
ACCOUNTING FEE							
55046 06650							
042896 NFLD TOWN GEN FUND	83615	0	2025	7 INV A	2,812.00	13-25	JAN25 INTERCOMPANY
INVOICE:		FULL DESC:	JAN25 INTERCOMPANY CHARGES				
ACCOUNT TOTAL					2,812.00		
TELEPHONE							
55046 07010							
010495 VERIZON WIRELESS	83679	0	2025	7 INV A	23.10	13-25	11/17-12/16 CELL PH
INVOICE: 6101308619		FULL DESC:	11/17-12/16 CELL PHONE				
042768 TDS TELECOM	83674	0	2025	7 INV A	58.64	13-25	1/4-PHONE8024855411
INVOICE:		FULL DESC:	1/4-PHONE8024855411				
052051 RUSSO JAMES	83578	0	2025	7 INV A	15.00	13-25	JAN 25 CELL PHONE
INVOICE:		FULL DESC:	JAN 25 CELL PHONE				
ACCOUNT TOTAL					96.74		
POSTAGE							
55046 07020							
042896 NFLD TOWN GEN FUND	83616	0	2025	7 INV A	261.77	13-25	DEC 24 POSTAGE
INVOICE:		FULL DESC:	DEC 24 POSTAGE				
ACCOUNT TOTAL					261.77		
OFFICE SUPPLIES							
55046 07050							
030475 GROSSMAN MARKETING	83513	0	2025	7 INV A	168.53	13-25	UTILITY BILLS
INVOICE:		FULL DESC:	UTILITY BILLS				
035892 MAGEE OFFICE PLUS	83652	0	2025	7 INV A	14.11	13-25	INDEX DIVIDERS-W/S
INVOICE:		FULL DESC:	INDEX DIVIDERS-W/S				

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
036550 MASON, W.B INVOICE: 251362788	83519	0	2025	7 INV A	56.79 13-25		INK CARTRIDGES-W/S
		FULL DESC:	INK CARTRIDGES-W/S				
055824 TRANS-VIDEO INVOICE:	83537	0	2025	7 INV A	5.78 13-25		JAN 25 INTERNET
		FULL DESC:	JAN 25 INTERNET				
055824 TRANS-VIDEO INVOICE:	83540	0	2025	7 INV A	17.98 13-25		JAN25W/S INTERNET
		FULL DESC:	JAN25W/S INTERNET				
					23.76		
		ACCOUNT TOTAL			263.19		
55046 07080							VEHICLE INSURANCE
057780 VLCT PACIF INVOICE:	83735	0	2025	7 INV A	436.11 13-25		1ST Q25 AUTO INSURA
		FULL DESC:	1ST Q25 AUTO INSURANCE				
		ACCOUNT TOTAL			436.11		
55046 07090							GEN LIABILITY INSURANCE
057780 VLCT PACIF INVOICE:	83736	0	2025	7 INV A	450.00 13-25		1ST Q25 LIABILITY &
		FULL DESC:	1ST Q25 LIABILITY &W/WW				
		ACCOUNT TOTAL			450.00		
55046 07100							BLDG/PROP INSURANCE
057780 VLCT PACIF INVOICE:	83734	0	2025	7 INV A	1,717.40 13-25		1ST Q25 PROPERTY IN
		FULL DESC:	1ST Q25 PROPERTY INSURANCE				
		ACCOUNT TOTAL			1,717.40		
55046 07110							BOILER/MACHINERY INSURANCE
057780 VLCT PACIF INVOICE:	83741	0	2025	7 INV A	267.21 13-25		1ST Q25 BOILER INSU
		FULL DESC:	1ST Q25 BOILER INSURANCE				
		ACCOUNT TOTAL			267.21		
55046 07140							MILEAGE
037335 MCCANN, KENNETH INVOICE:	83653	0	2025	7 INV A	7.50 13-25		1/8 MILEAGE-ENDYNE
		FULL DESC:	1/8 MILEAGE-ENDYNE SAMPLES				
		ACCOUNT TOTAL			7.50		
55046 07160							RENT
042896 NFLD TOWN GEN FUND INVOICE:	83615	0	2025	7 INV A	244.00 13-25		JAN25 INTERCOMPANY
		FULL DESC:	JAN25 INTERCOMPANY CHARGES				
		ACCOUNT TOTAL			244.00		
55046 07260							GEN GOVT ADMIN
042896 NFLD TOWN GEN FUND INVOICE:	83615	0	2025	7 INV A	307.00 13-25		JAN25 INTERCOMPANY
		FULL DESC:	JAN25 INTERCOMPANY CHARGES				

YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
ACCOUNT TOTAL					307.00			
55046 08010	ELECTRICITY							
041616 NFLD ELEC DEPT	83622	0	2025	7 INV A	157.07 13-25		12/16-SEWER PLANT	
INVOICE:		FULL DESC:	12/16-SEWER PLANT					
041616 NFLD ELEC DEPT	83623	0	2025	7 INV A	23.39 13-25		12/16-JARVIS LANE	
INVOICE:		FULL DESC:	12/16-JARVIS LANE					

					180.46			
ACCOUNT TOTAL					180.46			
55046 08013	ELECTRIC-SOLAR							
052905 SENIOR RENEWABLES, L 83579		0	2025	7 INV A	1,632.35 13-25		DEC BULL RUN SOLAR	
INVOICE: 183		FULL DESC:	DEC BULL RUN SOLAR					
ACCOUNT TOTAL					1,632.35			
55046 08020	HEATING FUEL							
028560 GILLESPIE FUELS	83604	0	2025	7 INV A	1,003.37 13-25		336.7 GALS OIL 12/5	
INVOICE:		FULL DESC:	336.7 GALS OIL 12/5 WWTP					
028560 GILLESPIE FUELS	83605	0	2025	7 INV A	437.17 13-25		146.7 GALS OIL 12/1	
INVOICE:		FULL DESC:	146.7 GALS OIL 12/11 WWTP					
028560 GILLESPIE FUELS	83606	0	2025	7 INV A	528.36 13-25		177.3 GALS OIL 12/1	
INVOICE:		FULL DESC:	177.3 GALS OIL 12/18 WWTP					
028560 GILLESPIE FUELS	83607	0	2025	7 INV A	759.61 13-25		254.9 GALS OIL 12/2	
INVOICE:		FULL DESC:	254.9 GALS OIL 12/26 WWTP					

					2,728.51			
ACCOUNT TOTAL					2,728.51			
55046 08030	WATER							
043552 NORTHFIELD	83609	0	2025	7 INV A	1,963.21 13-25		12/16 SWR PLANT	
INVOICE:		FULL DESC:	12/16 SWR PLANT					
ACCOUNT TOTAL					1,963.21			
55046 08100	CHEMICALS							
011024 ALLEN ENGIN	83506	0	2025	7 INV A	4,325.00 13-25		1000GAL LIQ CHLORIN	
INVOICE:		FULL DESC:	1000GAL LIQ CHLORINE 12/18					
011024 ALLEN ENGIN	83508	0	2025	7 INV A	4,865.00 13-25		1000GAL 25% CAUSTIC	
INVOICE:		FULL DESC:	1000GAL 25% CAUSTIC SODA 12/4					

					9,190.00			
ACCOUNT TOTAL					9,190.00			
55046 08250	EQUIPMENT MAINTENANCE							
052611 SANEL NAPA	83672	0	2025	7 INV A	20.80 13-25		BATTERY CHARGER-W/S	
INVOICE: 525819		FULL DESC:	BATTERY CHARGER-W/S					

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2025/1 TO 2025/7								
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
					ACCOUNT TOTAL		20.80	
55046 08300				DEPARTMENT SUPPLIES				
052611 SANEL NAPA	83671		0	2025 7 INV A	3.59	13-25	LIQUID WRENCH-W/S	
INVOICE: 525735		FULL DESC:	LIQUID WRENCH-W/S					
					ACCOUNT TOTAL		3.59	
55046 08420				EQUIP RENTAL - HIGHWAY				
042896 NPLD TOWN GEN FUND	83615		0	2025 7 INV A	333.00	13-25	JAN25 INTERCOMPANY	
INVOICE:		FULL DESC:	JAN25 INTERCOMPANY CHARGES					
					ACCOUNT TOTAL		333.00	
55046 08460				EQUIPMENT/TOOL PURCHASE				
021684 BUSINESS CREDIT CARD	83512		0	2025 7 INV A	144.00	13-25	NOZZLE-VAC TRAILER	
INVOICE:		FULL DESC:	NOZZLE-VAC TRAILER					
					ACCOUNT TOTAL		144.00	
					ORG 55046	TOTAL	25,956.66	
=====								
FUND 550 SEWER FUND				TOTAL:			26,409.54	
=====								

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TOWN OF NORTHFIELD
INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

72214							STATE AGENCY DEPT.
72214 06542							MARRIAGE LICENSE FEES
061648 VT ST TREAS	83584	0	2025	7 INV A	390.00	13-25	OCT-DEC 24 MARRIAGE
INVOICE:		FULL DESC:	OCT-DEC 24 MARRIAGE				
				ACCOUNT TOTAL	390.00		
72214 06543							DOG LICENSE FEES
061648 VT ST TREAS	83583	0	2025	7 INV A	70.00	13-25	SEP-DEC 24 DOG LICE
INVOICE:		FULL DESC:	SEP-DEC 24 DOG LICENSES				
				ACCOUNT TOTAL	70.00		
				ORG 72214 TOTAL	460.00		
=====							
FUND 722	AGENCY FUND:STATE OF VT.		TOTAL:		460.00		
=====							

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|TOWN OF NORTHFIELD
|INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10420		HIGHWAY DEPT					
10420 05152		HRA					
039617 MVP-HRA	83485	0	2025 7	DIR P	21.01 13-25A	3313	JAN 7, 2025 HRA CLA
INVOICE:		FULL DESC:	JAN 7, 2025 HRA CLAIMS CARD CY25				
				ACCOUNT TOTAL	21.01		
		ORG 10420		TOTAL	21.01		
=====							
FUND 010	TOWN GENERAL FUND			TOTAL:	21.01		
=====							

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YEAR/PERIOD: 2025/1 TO 2025/7

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10645							ECONOMIC DEVELOPMENT
10645	05152						HRA
039617 MVP-HRA	83486	0	2025	7 DIR P	2.21	13-25B	3314 JAN 7, 2025 HRA CLA
INVOICE:							FULL DESC: JAN 7, 2025 HRA CLAIMS CK CY24
							ACCOUNT TOTAL
							2.21
							ORG 10645 TOTAL
							2.21
=====							
FUND 010	TOWN GENERAL FUND						TOTAL:
							2.21
=====							

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TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 132425

PAY PERIOD 12/09/2024 to 12/22/2024

CHECK DATE 12/27/2024

YEAR 2025 PERIOD 6
 EXPENDITURE ENTRIES
 SHORT DESC 12/27/24PR

GL EFF DATE 12/27/2024
 REFERENCE 132425
 REFERENCE2 1132425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR 2025	PERIOD 6			GL EFF DATE 12/27/2024	
10130	05020		TOWN MANAGER	APPOINTED	2,271.30
10130	05050		TOWN MANAGER	CLERICAL	1,261.08
10130	05154		TOWN MANAGER	HEALTH INSURANCE PREMIUM	951.10
10130	05156		TOWN MANAGER	DENTAL INSURANCE	38.66
10130	05158		TOWN MANAGER	LIFE/DISABILITY INSURANCE	86.57
10130	05170		TOWN MANAGER	FICA	251.92
10130	05175		TOWN MANAGER	CHILD CARE CONTRIB TAX	13.30
10130	05180		TOWN MANAGER	RETIREMENT-VMERS	224.56
10140	05010		TOWN CLERK/TREASURER	ELECTED	2,634.40
10140	05012		TOWN CLERK/TREASURER	ELECTED TREASURER	192.00
10140	05020		TOWN CLERK/TREASURER	APPOINTED	1,799.27
10140	05154		TOWN CLERK/TREASURER	HEALTH INSURANCE PREMIUM	2,024.24
10140	05156		TOWN CLERK/TREASURER	DENTAL INSURANCE	94.20
10140	05158		TOWN CLERK/TREASURER	LIFE/DISABILITY INSURANCE	119.19
10140	05170		TOWN CLERK/TREASURER	FICA	314.81
10140	05175		TOWN CLERK/TREASURER	CHILD CARE CONTRIB TAX	16.38
10140	05180		TOWN CLERK/TREASURER	RETIREMENT-VMERS	266.02
10230	05030		ACCOUNTING	SUPERVISOR	3,560.80
10230	05050		ACCOUNTING	CLERICAL	4,203.54
10230	05080		ACCOUNTING	OVERTIME	443.42
10230	05154		ACCOUNTING	HEALTH INSURANCE PREMIUM	1,667.75
10230	05156		ACCOUNTING	DENTAL INSURANCE	71.38
10230	05158		ACCOUNTING	LIFE/DISABILITY INSURANCE	185.30
10230	05170		ACCOUNTING	FICA	595.89
10230	05175		ACCOUNTING	CHILD CARE CONTRIB TAX	30.93
10230	05180		ACCOUNTING	RETIREMENT-VMERS	538.94
10260	05010		LISTERS	ELECTED	396.00
10260	05170		LISTERS	FICA	30.29
10260	05175		LISTERS	CHILD CARE CONTRIB TAX	1.74
10320	05070		FIRE DEPARTMENT	PART-TIME	410.10
10320	05170		FIRE DEPARTMENT	FICA	31.39
10320	05175		FIRE DEPARTMENT	CHILD CARE CONTRIB TAX	1.77
10320	05180		FIRE DEPARTMENT	RETIREMENT-VMERS	8.62
10330	05030		POLICE DEPARTMENT	SUPERVISOR	3,703.20
10330	05040		POLICE DEPARTMENT	OFFICERS	12,080.88
10330	05050		POLICE DEPARTMENT	CLERICAL	3,049.60
10330	05080		POLICE DEPARTMENT	OVERTIME	4,974.90
10330	05154		POLICE DEPARTMENT	HEALTH INSURANCE PREMIUM	3,473.28
10330	05156		POLICE DEPARTMENT	DENTAL INSURANCE	246.72
10330	05158		POLICE DEPARTMENT	LIFE/DISABILITY INSURANCE	341.28
10330	05170		POLICE DEPARTMENT	FICA	1,756.01
10330	05175		POLICE DEPARTMENT	CHILD CARE CONTRIB TAX	88.49
10330	05180		POLICE DEPARTMENT	RETIREMENT-VMERS	2,548.60
10340	05030		AMBULANCE DEPARTMENT	SUPERVISOR	2,880.00
10340	05050		AMBULANCE DEPARTMENT	CLERICAL	91.81
10340	05070		AMBULANCE DEPARTMENT	PART-TIME	5,780.00
10340	05072		AMBULANCE DEPARTMENT	RUN PAY	1,136.25

POLICE OVERTIME
 BUDGET YTD
 \$45,000 \$32,968.07

TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 132425

PAY PERIOD 12/09/2024 to 12/22/2024

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YEAR 2025 PERIOD 6
EXPENDITURE ENTRIES
SHORT DESC 12/27/24PR

GL EFF DATE 12/27/2024
REFERENCE 132425
REFERENCE2 1132425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
10340	05080		AMBULANCE DEPARTMENT	OVERTIME	1.75
10340	05083		AMBULANCE DEPARTMENT	OT - HALF RATE ONLY	25.07
10340	05090		AMBULANCE DEPARTMENT	STAND-BY/ON CALL	981.00
10340	05091		AMBULANCE DEPARTMENT	WEEKEND SUPERVISOR	250.00
10340	05110		AMBULANCE DEPARTMENT	NON EMERGENCY TRANSFERS	641.75
10340	05111		AMBULANCE DEPARTMENT	TRANSFER CREW-PD SHIFT	705.00
10340	05151		AMBULANCE DEPARTMENT	EMPLOYEE HEALTH BUYOUT	500.00
10340	05154		AMBULANCE DEPARTMENT	HEALTH INSURANCE PREMIUM	15.61
10340	05156		AMBULANCE DEPARTMENT	DENTAL INSURANCE	60.68
10340	05158		AMBULANCE DEPARTMENT	LIFE/DISABILITY INSURANCE	79.11
10340	05170		AMBULANCE DEPARTMENT	FICA	993.42
10340	05175		AMBULANCE DEPARTMENT	CHILD CARE CONTRIB TAX	55.53
10340	05180		AMBULANCE DEPARTMENT	RETIREMENT-VMERS	208.15
10420	05040		HIGHWAY DEPT	TECHNICAL	14,622.84
10420	05080		HIGHWAY DEPT	OVERTIME	13,216.69
10420	05151		HIGHWAY DEPT	EMPLOYEE HEALTH BUYOUT	500.00
10420	05154		HIGHWAY DEPT	HEALTH INSURANCE PREMIUM	2,839.01
10420	05156		HIGHWAY DEPT	DENTAL INSURANCE	212.46
10420	05158		HIGHWAY DEPT	LIFE/DISABILITY INSURANCE	339.06
10420	05170		HIGHWAY DEPT	FICA	2,140.24
10420	05175		HIGHWAY DEPT	CHILD CARE CONTRIB TAX	111.94
10420	05180		HIGHWAY DEPT	RETIREMENT-VMERS	1,909.72
10620	05020		PLANNING/ZONING	ZONING ADMINISTRATOR	978.00
10620	05170		PLANNING/ZONING	FICA	74.82
10620	05175		PLANNING/ZONING	CHILD CARE CONTRIB TAX	4.30
10645	05051		ECONOMIC DEVELOPMENT	ECONOMIC DEVEL COORDINATO	2,722.90
10645	05154		ECONOMIC DEVELOPMENT	HEALTH INSURANCE PREMIUM	413.34
10645	05156		ECONOMIC DEVELOPMENT	DENTAL INSURANCE	18.93
10645	05170		ECONOMIC DEVELOPMENT	FICA	208.30
10645	05175		ECONOMIC DEVELOPMENT	CHILD CARE CONTRIB TAX	10.89
10645	05180		ECONOMIC DEVELOPMENT	RETIREMENT-VMERS	190.60
FUND TOTALS					111,918.99
51047	05151		ELECTRIC DEPARTMENT	EMPLOYEE HEALTH BUYOUT	319.40
51047	05154		ELECTRIC DEPARTMENT	HEALTH INSURANCE PREMIUM	1,797.30
51047	05156		ELECTRIC DEPARTMENT	DENTAL INSURANCE	100.68
51047	05158		ELECTRIC DEPARTMENT	LIFE/DISABILITY INSURANCE	145.97
51047	05170		ELECTRIC DEPARTMENT	FICA	452.95
51047	05175		ELECTRIC DEPARTMENT	CHILD CARE CONTRIB TAX	23.54
51047	05180		ELECTRIC DEPARTMENT	RETIREMENT-VMERS	398.40
51047	90210		ELECTRIC DEPARTMENT	METER READING	412.42
51047	92010		ELECTRIC DEPARTMENT	MUNICIPAL MANAGER	884.40
51047	92012		ELECTRIC DEPARTMENT	CLERICAL LABOR	1,751.34
51047	92013		ELECTRIC DEPARTMENT	OVERTIME LABOR	107.01
51047	92014		ELECTRIC DEPARTMENT	SUPERINTENDENT	850.00
51047	92016		ELECTRIC DEPARTMENT	ASSISTANT	1,237.24
51047	92018		ELECTRIC DEPARTMENT	TECHNICAL LABOR	768.17

TOWN OF NORTHFIELD



GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

WARRANT 132425

PAY PERIOD 12/09/2024 to 12/22/2024

CHECK DATE 12/27/2024

YEAR 2025 PERIOD 6
 EXPENDITURE ENTRIES
 SHORT DESC 12/27/24PR

GL EFF DATE 12/27/2024
 REFERENCE 132425
 REFERENCE2 1132425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
51047	92019		ELECTRIC DEPARTMENT	STAND-BY	45.00
FUND TOTALS					9,293.82
53045	05020		WATER DEPARTMENT	APPOINTED	502.50
53045	05030		WATER DEPARTMENT	SUPERVISOR	1,530.00
53045	05042		WATER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	3,891.10
53045	05080		WATER DEPARTMENT	OVERTIME	240.57
53045	05090		WATER DEPARTMENT	STAND-BY/ON CALL	153.00
53045	05151		WATER DEPARTMENT	EMPLOYEE HEALTH BUYOUT	885.96
53045	05154		WATER DEPARTMENT	HEALTH INSURANCE PREMIUM	1,138.50
53045	05156		WATER DEPARTMENT	DENTAL INSURANCE	94.02
53045	05158		WATER DEPARTMENT	LIFE/DISABILITY INSURANCE	135.74
53045	05170		WATER DEPARTMENT	FICA	528.95
53045	05175		WATER DEPARTMENT	CHILD CARE CONTRIB TAX	27.75
53045	05180		WATER DEPARTMENT	RETIREMENT-VMERS	444.63
FUND TOTALS					9,572.72
55046	05020		SEWER DEPARTMENT	APPOINTED	361.80
55046	05030		SEWER DEPARTMENT	SUPERVISOR	1,020.00
55046	05042		SEWER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	2,578.64
55046	05080		SEWER DEPARTMENT	OVERTIME	1,758.15
55046	05090		SEWER DEPARTMENT	STAND-BY/ON CALL	102.00
55046	05151		SEWER DEPARTMENT	EMPLOYEE HEALTH BUYOUT	590.64
55046	05154		SEWER DEPARTMENT	HEALTH INSURANCE PREMIUM	990.97
55046	05156		SEWER DEPARTMENT	DENTAL INSURANCE	81.97
55046	05158		SEWER DEPARTMENT	LIFE/DISABILITY INSURANCE	110.51
55046	05170		SEWER DEPARTMENT	FICA	471.22
55046	05175		SEWER DEPARTMENT	CHILD CARE CONTRIB TAX	24.63
55046	05180		SEWER DEPARTMENT	RETIREMENT-VMERS	408.96
FUND TOTALS					8,499.49
GRAND TOTALS					139,285.02

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|TOWN OF NORTHFIELD
|GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

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WARRANT 142425

PAY PERIOD 12/23/2024 to 01/05/2025

CHECK DATE 01/10/2025

YEAR 2025 PERIOD 7
EXPENDITURE ENTRIES
SHORT DESC 01/10/25PR

GL EFF DATE 01/10/2025
REFERENCE 142425
REFERENCE2 1142425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR	2025	PERIOD	7	GL EFF DATE	01/10/2025
10130	05020		TOWN MANAGER	APPOINTED	2,271.30
10130	05050		TOWN MANAGER	CLERICAL	1,261.09
10130	05154		TOWN MANAGER	HEALTH INSURANCE PREMIUM	951.10
10130	05156		TOWN MANAGER	DENTAL INSURANCE	38.66
10130	05170		TOWN MANAGER	FICA	251.93
10130	05175		TOWN MANAGER	CHILD CARE CONTRIB TAX	13.30
10130	05180		TOWN MANAGER	RETIREMENT-VMERS	224.56
10140	05010		TOWN CLERK/TREASURER	ELECTED	2,634.40
10140	05012		TOWN CLERK/TREASURER	ELECTED TREASURER	192.00
10140	05020		TOWN CLERK/TREASURER	APPOINTED	1,799.25
10140	05154		TOWN CLERK/TREASURER	HEALTH INSURANCE PREMIUM	2,024.24
10140	05156		TOWN CLERK/TREASURER	DENTAL INSURANCE	94.21
10140	05170		TOWN CLERK/TREASURER	FICA	314.81
10140	05175		TOWN CLERK/TREASURER	CHILD CARE CONTRIB TAX	16.38
10140	05180		TOWN CLERK/TREASURER	RETIREMENT-VMERS	266.02
10230	05030		ACCOUNTING	SUPERVISOR	3,560.80
10230	05050		ACCOUNTING	CLERICAL	4,126.72
10230	05080		ACCOUNTING	OVERTIME	131.58
10230	05154		ACCOUNTING	HEALTH INSURANCE PREMIUM	1,667.47
10230	05156		ACCOUNTING	DENTAL INSURANCE	71.38
10230	05170		ACCOUNTING	FICA	566.16
10230	05175		ACCOUNTING	CHILD CARE CONTRIB TAX	29.33
10230	05180		ACCOUNTING	RETIREMENT-VMERS	511.74
10260	05010		LISTERS	ELECTED	288.00
10260	05170		LISTERS	FICA	22.04
10260	05175		LISTERS	CHILD CARE CONTRIB TAX	1.27
10330	05030		POLICE DEPARTMENT	SUPERVISOR	3,703.20
10330	05040		POLICE DEPARTMENT	OFFICERS	10,833.36
10330	05043		POLICE DEPARTMENT	POLICE HOLIDAY	2,396.04
10330	05050		POLICE DEPARTMENT	CLERICAL	2,749.60
10330	05080		POLICE DEPARTMENT	OVERTIME	3,374.88
10330	05081		POLICE DEPARTMENT	POLICE OT DUE TO HOLIDAYS	3,258.90
10330	05154		POLICE DEPARTMENT	HEALTH INSURANCE PREMIUM	3,473.30
10330	05156		POLICE DEPARTMENT	DENTAL INSURANCE	246.72
10330	05170		POLICE DEPARTMENT	FICA	1,947.81
10330	05175		POLICE DEPARTMENT	CHILD CARE CONTRIB TAX	97.93
10330	05180		POLICE DEPARTMENT	RETIREMENT-VMERS	2,867.25
10340	05030		AMBULANCE DEPARTMENT	SUPERVISOR	2,880.00
10340	05050		AMBULANCE DEPARTMENT	CLERICAL	88.89
10340	05070		AMBULANCE DEPARTMENT	PART-TIME	5,654.75
10340	05072		AMBULANCE DEPARTMENT	RUN PAY	1,418.50
10340	05083		AMBULANCE DEPARTMENT	OT - HALF RATE ONLY	93.67
10340	05090		AMBULANCE DEPARTMENT	STAND-BY/ON CALL	840.00
10340	05091		AMBULANCE DEPARTMENT	WEEKEND SUPERVISOR	250.00
10340	05110		AMBULANCE DEPARTMENT	NON EMERGENCY TRANSFERS	55.50
10340	05111		AMBULANCE DEPARTMENT	TRANSFER CREW-PD SHIFT	535.00
10340	05154		AMBULANCE DEPARTMENT	HEALTH INSURANCE PREMIUM	15.89

POLICE OVERTIME
BUDGET YTD
\$45,000 \$36,342.95

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10340	05156		AMBULANCE DEPARTMENT	DENTAL INSURANCE	60.71
10340	05170		AMBULANCE DEPARTMENT	FICA	903.42
10340	05175		AMBULANCE DEPARTMENT	CHILD CARE CONTRIB TAX	50.35
10340	05180		AMBULANCE DEPARTMENT	RETIREMENT-VMERS	207.82
10420	05040		HIGHWAY DEPT	TECHNICAL	14,733.42
10420	05080		HIGHWAY DEPT	OVERTIME	7,659.91
10420	05154		HIGHWAY DEPT	HEALTH INSURANCE PREMIUM	2,882.21
10420	05156		HIGHWAY DEPT	DENTAL INSURANCE	215.66
10420	05170		HIGHWAY DEPT	FICA	1,684.50
10420	05175		HIGHWAY DEPT	CHILD CARE CONTRIB TAX	87.98
10420	05180		HIGHWAY DEPT	RETIREMENT-VMERS	1,540.95
10620	05020		PLANNING/ZONING	ZONING ADMINISTRATOR	757.95
10620	05170		PLANNING/ZONING	FICA	57.98
10620	05175		PLANNING/ZONING	CHILD CARE CONTRIB TAX	3.33
10645	05051		ECONOMIC DEVELOPMENT	ECONOMIC DEVEL COORDINATO	2,685.60
10645	05154		ECONOMIC DEVELOPMENT	HEALTH INSURANCE PREMIUM	413.34
10645	05156		ECONOMIC DEVELOPMENT	DENTAL INSURANCE	18.94
10645	05170		ECONOMIC DEVELOPMENT	FICA	205.45
10645	05175		ECONOMIC DEVELOPMENT	CHILD CARE CONTRIB TAX	10.73
10645	05180		ECONOMIC DEVELOPMENT	RETIREMENT-VMERS	187.99

FUND TOTALS					104,479.17
51047	05154		ELECTRIC DEPARTMENT	HEALTH INSURANCE PREMIUM	1,791.72
51047	05156		ELECTRIC DEPARTMENT	DENTAL INSURANCE	100.56
51047	05170		ELECTRIC DEPARTMENT	FICA	432.99
51047	05175		ELECTRIC DEPARTMENT	CHILD CARE CONTRIB TAX	22.39
51047	05180		ELECTRIC DEPARTMENT	RETIREMENT-VMERS	394.03
51047	90210		ELECTRIC DEPARTMENT	METER READING	412.41
51047	92010		ELECTRIC DEPARTMENT	MUNICIPAL MANAGER	884.40
51047	92012		ELECTRIC DEPARTMENT	CLERICAL LABOR	1,679.98
51047	92014		ELECTRIC DEPARTMENT	SUPERINTENDENT	850.00
51047	92016		ELECTRIC DEPARTMENT	ASSISTANT	1,237.25
51047	92018		ELECTRIC DEPARTMENT	TECHNICAL LABOR	1,003.48
51047	92019		ELECTRIC DEPARTMENT	STAND-BY	45.00

FUND TOTALS					8,854.21
53045	05020		WATER DEPARTMENT	APPOINTED	502.50
53045	05030		WATER DEPARTMENT	SUPERVISOR	1,530.00
53045	05042		WATER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	4,666.55
53045	05080		WATER DEPARTMENT	OVERTIME	305.69
53045	05090		WATER DEPARTMENT	STAND-BY/ON CALL	153.00
53045	05154		WATER DEPARTMENT	HEALTH INSURANCE PREMIUM	1,136.58
53045	05156		WATER DEPARTMENT	DENTAL INSURANCE	94.94
53045	05170		WATER DEPARTMENT	FICA	525.50
53045	05175		WATER DEPARTMENT	CHILD CARE CONTRIB TAX	27.30
53045	05180		WATER DEPARTMENT	RETIREMENT-VMERS	475.04

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ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
-----					-----
FUND TOTALS					9,417.10
55046	05020		SEWER DEPARTMENT	APPOINTED	361.80
55046	05030		SEWER DEPARTMENT	SUPERVISOR	1,020.00
55046	05042		SEWER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	3,096.37
55046	05080		SEWER DEPARTMENT	OVERTIME	1,358.60
55046	05090		SEWER DEPARTMENT	STAND-BY/ON CALL	102.00
55046	05154		SEWER DEPARTMENT	HEALTH INSURANCE PREMIUM	955.28
55046	05156		SEWER DEPARTMENT	DENTAL INSURANCE	78.05
55046	05170		SEWER DEPARTMENT	FICA	435.76
55046	05175		SEWER DEPARTMENT	CHILD CARE CONTRIB TAX	22.67
55046	05180		SEWER DEPARTMENT	RETIREMENT-VMERS	398.30
-----					-----
FUND TOTALS					7,828.83
-----					-----
GRAND TOTALS					130,579.31

From the 2017 Northfield Town Meeting Warning:

Article 7. Shall the Town of Northfield adopt its budget article or articles by Australian ballot pursuant to 17 V.S.A. § 2680(c)?

Article 8. Shall the Town of Northfield vote on all public questions by Australian ballot pursuant to 17 V.S.A. § 2680(d)?

From the 2017 Northfield Town Meeting Minutes:

Article 7. Shall the Town adopt its budget article or articles by Australian ballot pursuant to 17.V.S.A.§2680 (c)?

Motion made by Selectman Maxwell; seconded by Selectman Gadbois.

Much opposition was expressed by several attending townspeople. Selectman Goslant reiterated that this is on the warning by request of the voters over the last few years at the previous Town Meetings. Question called and Article 7 was defeated

Article 8. Shall the Town of Northfield vote on public questions by Australian ballot pursuant to 17.V.S.A. §2680 (d)?

Motion made by Selectman Maxwell; seconded by Selectman Gadbois.

Kathleen Lott asked for further clarification for this question. Laura Ranker also asked for more clarity and asked how it was defined in the State Statue. Moderator Jeffery explained that this is the way it's defined in the State Statute. Manager Schulz explained this would include all non-money & non-budget items. Anne Donahue made a motion to postpone vote indefinitely, seconded by Kathleen Lott. Question called and vote on Article 8 was postponed indefinitely.

District 6
 Certcode 1213-0

**CERTIFICATE OF HIGHWAY MILEAGE
 YEAR ENDING FEBRUARY 10, 2025**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of NORTHFIELD in WASHINGTON County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	2.188				0.000
Class 2	4.810				0.000
Class 3	67.26				0.000
State Highway	11.097				0.000
Total	85.355				0.000
* Class 1 Lane	0.165				
* Class 4	7.91				0.000
* Legal Trail	0.69				

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

[Redacted area]

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

[Redacted area]

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

[Redacted area]

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

[Redacted area]

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen

Signature of T/C/V Clerk:

Date Filed:

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:

From: Jeff Schulz

Sent: Sunday, January 12, 2025 1:49 PM

To: David Maxwell <dmaxwell@northfield.vt.us>; David Maxwell <ddmaxwell372000@yahoo.com>; John Stevens Sr. <stevens@norwich.edu>; John B. Stevens <stevensgeotech@yahoo.com>; Lydia Petty <lpetty@northfield.vt.us>; Lydia Bright <lydbright@gmail.com>; Cassie & Charlie Morse <clmorse@tds.net>; Merry Shernock <merrykays@yahoo.com>
Subject: Town Manager Report

FY 25/26 Municipal Budget

At the last Board meeting there was discussion regarding how to show in the budget the transferred ARPA funds and that the funds transferred into the Budget should show as an unanticipated revenue. Also, the specific Board approved projects with the approved costs should show as specific expenditures in the budget.

In addition, there was discussion on how best to use the \$36,500 in ARPA funds not tagged to any specific projects. Preliminarily, the Finance Director and I have discussed using \$32,500 to fund a portion of the Economic Development Director position and \$4,000 towards the community room upgrade. In addition, and to further reduce the tax increase, we are considering recommending taking \$44,000 from the Police vehicle CEP line for use in other currently budgeted items since the plan is to fund three versus four vehicles. We plan to prepare and present a revised budget to the Board on Thursday 1/16.

Approval of Vtrans 2025 Certificate of Highway Miles

Vtrans is making its annual request for the Board to approve the 2025 Certificate of Highways. A town's number of highway miles determines the amount of State aid it receives each year. There was no change in the number of highway miles in Northfield this past year.

Main Street Bridge

Vtrans is nearing completion of the final plans for the Main Street Bridge Project and anticipate presenting the plans to the Board in March.

Vtrans has successfully completed negotiations for the needed easements on the Dominos property. However, further negotiations are still on-going for two other properties on the northerly side of the bridge.

We still have not yet received a revised bridge project cost estimate which is need for the Town to budget the local match.

Cross Brothers Dam Removal

The engineer has prepared the final plans for the Cross Brother Dam Removal Project to 60% complete and plan to present the plans to the Board on February 11. As aside, we have requested and received an additional \$28,000 in grant funding from FEMA and the State to complete the final plans.

ACT 121 Ethics Liaison

As a follow-up to the Board appointing the Manager as the Town's Ethics Liaison to serve as a Liaison to the VT Ethics Commission, we notified the Ethics Commission that I have been appointed and they acknowledged and thanked the Town. As discussed previously, pursuant to Act 171, municipalities are required to complete other steps to be in compliance with ACT 171. Over the next several weeks we will post some of the required documents to the Town website and for the next Board meeting will have revised documents. VLCT has some very helpful information on the process at: https://www.vlct.org/topics-all/ethics-and-conflicts-interest?utm_source=CC&utm_medium=email&utm_campaign=News+2024-1231.

Pool House Project

We have scheduled the kick-off meeting with the architectural firm AES Northeast to start the pool house building evaluation process for January 22 at 3:00 PM. The meeting will be warned as a Public Facilities and Buildings Subcommittee meeting and the Walkable Committee has been invited.

Slaughterhouse Bridge

Recently there were photos posted on-line showing damage to the railroad side (not Route 12 side) of the Slaughterhouse Bridge. I have investigated and spoke to two current Town employees and was informed that that damage is not recent and that the bridge was not hit by a town truck. The damage to this bridge is somewhat surprising as there are just two houses on the other side of the bridge.

The Town has installed a total of six cameras on the three covered bridges for total cost of \$1,900 (plus batteries) and we have had some success in seeing vehicles that have caused damage to the bridge. We have \$5,900 in insurance claims in process.

I don't think we need cameras on the Slaughterhouse Bridge based on two houses on the road. However, with some refining of the process I support continued use of cameras on the Three Covered Bridges.

Pearl Street Retaining Wall

Structural engineers have inspected the retaining wall on the corner of Pearl St. and School St. and are of the opinion that the wall is in poor condition and should be replaced. The engineer has provided a wall design estimate of \$4,500. I plan to sign an agreement for the structural wall design.

2024 Equalization Study

In the Board packet is a copy of the VT Department of Taxes 2024 Equalization Study Results for Northfield which reveals that the Town's CLA has dropped to 60.77% and the Coefficient of Dispersion (COD) has increased to 26%. These numbers show that property values in Northfield are increasing and that the State requires the Town to complete a Town-wide reappraisal. As discussed previously, we signed an agreement with New England Municipal Resource Center (NEMRC) to complete the reappraisal which is scheduled to start in July 2026 and finish in April 2028.

Common Project

As discussed previously, with the completion of the community outreach process for the common project, it is appropriate to begin discussing next steps. As part of that effort, we are preparing a grant application through the Downtown Transportation Fund Program for funds for the fountain rebuild and development of a water circulation system. The maximum grant award for municipalities is \$200,000 and it includes a 20% local match. The application deadline is February 25 with award announcements in April.

Zoning Regulations

As discussed previously, we are preparing a grant application through the State of VT's municipal planning grant program to obtain funding to hire assistance with further updates to the Town's Zoning Bylaws as discussed during the recent update process. The applications are due at the end of March.

Dog River Hydro Project (next to Natanna Mill)

As discussed previously, we have been meeting with the owner of the Dog River Hydro facility regarding a possible restart of the hydro facility. The facility has not operated since 2018. The owners are seeking approval to do a restart test of the facility this spring to further assess the condition of the equipment. We need to ensure that the restart test does not negatively affect Northfield Electric's system or GMP's transmission lines. After further review, we have authorized the owner to proceed with a test start of the facility this spring. In addition, the developer states that they are planning to invest in repairs and upgrades to the facility and to increase power generation output.

Advanced Metering Technology (Smart Meters)

The process to install electric and water smart meters in Northfield continues and we anticipate that the installation of the meters will occur in late Summer or Fall. The project has been delayed due to contractor and supply change issues.

Clark Road Zoning Violations

As discussed previously, the VT Environmental Court issued a default judgment regarding the zoning violations on Clark Road. The violations include junk vehicles and illegal structures. The judge ruled that the junk vehicles shall be removed and issued fines for these violations as deterrent against future violations. Regarding structures, the judge ruled that all illegal structures, with the exception of one trailer that individuals are living in, be removed by 12/6/2024. Further, the owners living in the trailer shall by June 1, 2025, have in place, with all proper state and local permits, only the planned new modular home and no other structures. All structures required to be removed by 12/6/2024 have been removed.

The person responsible for the removal of the junk vehicles has been fined \$10,000 by the VT Courts and has made initial statements suggesting a payment plan with the Town. That person has not yet followed through with a repayment plan. I plan to further pursue the repayment of the fines with the advice of counsel.

Jeff

Jeff Schulz, Northfield Town Manager
802-485-9822

Project Tracker

Project List							
Project List	Status	Project Cost	Funding Source	Assigned	Start Date/Bid	Completion Date	Project Notes
Main St. Stormwater and CSO Project	Completed	\$1,775,000	State of Vermont	Engineer, TM	7/1/2022	12/31/2024	Working on closure of the CSO pipe on East Street
Main St. Bridge Replacement Project	In Progress	\$8,900,000	State of VT, Municipality	VTrans and TM	3/1/2026	10/1/2026	VTrans is developing final engineering plans. VTrans to present final plans to Board in March. Project construction Spring 2026
Main St. Water Line and Tank Replacement Project	Planning Phase	\$7,230,000	State of VT, Municipality	Engineer, TM	7/15/2024	10/31/2025	Construction in Spring 2025. Contractor is currently purchasing pipe.
Route 12 and 12 A Sewer Expansion	Planning Phase	TBD	TBD	TM, Engineer	TBD	TBD	State approved 50% funding for study and plan update. Engineer working on update.
Common Project Update Planning	Completed	\$40,000	ARPA Funds	Consultant	2/1/2024	11/1/2024	Consultant hired to complete Common Update Plan. Planning process is complete.
July Flooding, FEMA Disaster	In Progress	TBD	FEMA, State, Town	Town Staff	8/1/2023	TBD	FEMA is reviewing final project sheets for funding.
Cabot/Northfield Stormwater	In Progress	\$125,000	State of Vermont	TM, Consultant	10/1/2022	9/1/2024	ARPA grant for required stormwater planning and permitting. Engineer is developing plans.
Northfield Falls Pedestrian	In Progress	\$33,000	State of Vermont, ARPA	TM, VTrans	3/1/2024	4/30/2025	Town awarded grant for 50% of project cost. Bid was awarded.
Lovers Lane	Planning Phase	TBD	State of Vermont, Town	TM, HF, SB Comm.	TBD	TBD	Town received \$200,000 State grant. Need to define project scope and additional funding.
310 Water Street - FEMA Buyout	In Progress	\$285,000	FEMA, State Vermont	FEMA, State, TM	7/1/2022	TBD	FEMA buyout of commercial property fully funded by FEMA. FEMA and State of VT. have awarded full funding for buyout. Property owner working on Tenant relocation.
Sewer Plant 20 Year Evaluation	In Progress	\$41,000	State of VT, Sewer Depart	Engineer, Utilities, TM	9/1/2023	10/1/2024	Sewer Utility to perform a 20 year evaluation of the Sewer Plant and System. Draft report received and presented to Utility Commission and SB. Report submitted to State of VT.
Wall St. Pedestrian Improvements	In Progress	\$38,500	State of Vermont	Consultant	6/1/2023	9/1/2025	Pedestrian improvements on Wall Street to Dog River Park. Scoping Report completed. Town awarded grant funds for construction. Drafting RFP for Design Services.
Cross Brothers Dam Project	In Progress	\$955,000	FEMA, State Vermont	VNRC, TM	10/1/2023	TBD	Engineer is preparing final plans, will present plans to Board 2/11/2025. Dam Removal 2025.
VOREC Grant	In Progress	\$122,000	State of Vermont	VOREC Comm., TM	9/1/2022	12/31/2024	VOREC Committee is implementing a grant for recreation and trail related improvements.
491 Water Street	In Progress	TBD	State of Vermont	TM,	5/1/2024	TBD	The property owner signed required documents. State processing the documents.
Historic Bridges	Scoping Phase	TBD	State of Vermont	State of Vermont	3/23/2023	TBD	The State selected four bridges in Northfield: Rabbit Hollow Bridge and three covered bridges on Cox Brook Road. Scoping for all bridges is underway.
Sewer Plant Permit Issues	Pending	TBD	Utility Commission	Town Manager	4/1/2023	TBD	Sewer Plant Permit Issues
Advanced Meter Infrastructure (AMI)	Planning Phase	\$950,000	State of VT and Utilities	TM, Utilities	9/1/2023	3/1/2025	Installing electric and water smart meters. Meter Installation In late Summer 2025
King Street Battery Storage	Planning Phase	TBD	Developer	Developer, VPPSA	TBD	TBD	Developer needs to prepare and submit agreements to VPPSA and Town.
River Walk Path	Planning Phase	TBD	Town - ARPA	Committee	TBD	TBD	ACT 250 opinion received. Property owner contacted to obtain easement for path.
Pool House Rebuild Plans	Planning Phase	\$36,000	Town- APRA	TM, SB Committee	TBD	TBD	Building evaluation and design plans. Agreement with architectural firm signed
Dole Hill sump Issues	Engineering Phase	TBD	Town	Engineer, TM	4/1/2024	TBD	Engineer working on engineering plan. Received preliminary engineering report.
Vine and Cross Sidewalk Project	Engineering Phase	\$500,000	ARPA Funds	TM, Engineer	6/15/2024	9/15/2025	Engineer has completed engineering plans. Project Bid. Notice of award send to contractor.



INFORMATION ONLY

State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Phone: (802) 828-5860

Agency of Administration

December 26, 2024

000341
Chair, Selectboard
Town of Northfield
51 South Main Street
Northfield, VT 05663

2024 Equalization Study Results

This letter serves as notification of the results of Property Valuation and Review (PVR)'s 2024 equalization study. Every year we are required to certify the equalized education property value (EEPV or EEGL) and coefficient of dispersion (COD) for each Vermont town (32 V.S.A § 5406). This letter also communicates the Common Level of Appraisal (CLA) for your town and explains how it will impact your homestead and nonhomestead education tax rates.

Education Grand List (from 411):	\$334,144,630
Equalized Education Grand List (EEGL):	\$549,811,456
Common Level of Appraisal (CLA):	60.77% or 0.6077
Coefficient of Dispersion (COD):	26.55%
2024 Statewide Adjustment (SA):	72.36% or 0.7236
2024 SA Applied to Your Tax Rates:	$[0.6077]/[0.7236] = \mathbf{83.98\% \text{ or } 0.8398}$

New for 2025

In 2024 the Vermont Legislature passed Act 183, which updates the adjustment factor applied to education tax rates starting with the 2025-2026 property tax year, beginning on July 1, 2025.

Historically, education tax rates were adjusted by a municipality's CLA from the Equalization Study. Going forward, the new adjustment factor applied to education tax rates will be the CLA divided by a single "statewide adjustment." The "statewide adjustment" is the average level of appraisal for all of Vermont.

For example, if a municipality has a CLA of 60%, and the statewide adjustment is 75%, then the adjustment factor applied to the municipality's education property tax rates will be $0.60 / 0.75 = 0.80$ or 80%.

All Vermont property will still be taxed at 100% of fair market value, but the factor applied to education property tax rates will be calculated differently. More information is available at tax.vermont.gov/statewide-adjustment.

Key Definitions

The **education grand list** in VTPIE is what your municipality reported to the state on the 411 form and includes (if applicable) your municipality's cable and/or tax increment financing (TIF) amounts.

The education grand list represents the municipality's total property value subject to the education property tax (from the most recent grand list available) and serves as the numerator in the computation of the CLA.

The **equalized education grand list (EEGL)** represents PVR's statutorily mandated estimate of your municipality's education grand list total fair market value. It serves as the denominator in the computation of the CLA.

The **common level of appraisal (CLA)** is determined by dividing the education grand list by the equalized education grand list (32 V.S.A. § 5401). A number over 100% indicates that property in your municipality is generally listed for more than its fair market value. A number less than 100% indicates that property is generally listed for less than its fair market value.

The **coefficient of dispersion (COD)** is a measure of how fairly distributed the property tax is within your municipality. It reflects the average deviation of sales ratios (assessed value ÷ sale price) from the median. A high COD means many taxpayers in your municipality are paying more than their fair share, and many are paying less than their fair share. **A COD over 20% necessitates a reappraisal** (32 V.S.A. § 4041a).

Appeals

A municipality may petition the director of PVR for a redetermination of its EEPV and/or COD (32 V.S.A § 5408). All petitions must be in writing and signed by the chair of the municipality's legislative body. Petitions should contain a plain statement of matters being appealed and a statement of the remedy being sought. Submissions can be made by sending a PDF of the appeal to tax.pvr@vermont.gov or by mailing to Department of Taxes, Attn: **PVR; 133 State Street, Montpelier, VT 05633-1401**. **PVR must receive petitions by the close of business on the 35th day after the mailing of this letter.**

Additional Information

If you have questions about your results, please contact your District Advisor or call 802-828-5860. To get answers to many common questions about tax rates and how they are determined, and to see how the current year property tax rates for your municipality were calculated, please see the Department's education tax resources at tax.vermont.gov/education-tax-rates.

To learn more about how the equalization study is conducted, how to read the certified sales report, and additional instructions on how to appeal your results, please see the "Introduction to Vermont's Equalization Study" document at tax.vermont.gov/municipal-officials.

Municipal officials can view your municipality's final computation sheet and final certified sales report in your VTPIE account. Complete Statewide results can be found here: [Equalization Study](#) | Department of Taxes.

Sincerely,



Jill Remick, Director
Property Valuation and Review

cc: Chair, School Board
Superintendent of Schools SU068
Town Clerk