

MUNICIPAL OFFICES



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51 SOUTH MAIN STREET
NORTHFIELD, VERMONT 05663

TOWN OF NORTHFIELD, VERMONT SELECT BOARD REGULAR MEETING Tuesday, November 12, 2024 COMMUNITY ROOM - 7:00 P.M.

This ZOOM meeting can be attended either in person
or from your computer, tablet, or smartphone.

<https://us06web.zoom.us/j/81071135847?pwd=lrSIW10kEUUutCyNeOeDGx8UcfYrti.1>

You can also dial in using your phone: 1-929-436-2866

Meeting ID: 810 7113 5847

Passcode: 245845

AGENDA

- I. ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. SET/ADJUST AGENDA**
- IV. PUBLIC PARTICIPATION (SCHEDULED):** None.
- V. APPROVAL OF MINUTES**
 - a. October 22, 2024 (Regular Meeting)
- VI. APPROVAL OF BILLS**
 - a. Approval of Warrant #09-25 & 09-25A-G
 - b. Receipt of Biweekly Payroll through October 27, 2024: \$110,520.15
- VII. SELECT BOARD**
 - a. American Rescue Plan Act (ARPA) Fund Requests
- VIII. TOWN MANAGER'S REPORT**
- IX. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS**
- X. PUBLIC PARTICIPATION (UNSCHEDULED)**
- XI. EXECUTIVE SESSION (IF NEEDED)**
 - a. Legal/Personnel/Contracts [1 VSA 313 (a)(1)]
- XII. ADJOURNMENT**

**TOWN OF NORTHFIELD, VERMONT
SELECT BOARD REGULAR MEETING
Minutes of October 22, 2024**

- I. ROLL CALL.** Chair K. David Maxwell, Board members Charles Morse, Lydia Petty, Merry Shernock, and John Stevens. Also present were Manager Jeff Schulz, Acting Clerk Kenneth McCann, Emily Lewis (DuBois & King), Kait Campbell (DuBois & King), Rick Chellman, Steve Davis, Tammie Davis, Mary Nadon Scott (Accessibility, Walkability, and Pedestrian Safety [AWPS] Task Force), Delane McIlvene (AWPS Task Force), Tim Swartz (AWPS Task Force), Dan Anderson (AWPS Task Force), Carolyn Stevens (AWPS Task Force), Cynthia Bushey (AWPS Task Force), Kaitlyn Keating (AWPS Task Force/NCDN), Sally Davidson (Northfield Common Rehab Steering Committee), Richard Wobby, Jr. (Northfield Common Rehab Steering Committee), Gail Hall (Northfield Common Rehab Steering Committee/Northfield Energy Committee), Patrick Meehan (Northfield Energy Committee), Sara Nevin, David R. Black, Shawna Foran, Paul Bean, Susan Stillinger, Gerard LaVarnway, Kelsie Braam, Kim Caldwell, Jacob Preston, and Elroy Hill.

Chair Maxwell called the meeting to order at 7:00 p.m.

- II. PLEDGE OF ALLEGIANCE.** Those present were asked to join the Select Board members in reciting the Pledge of Allegiance.

III. PUBLIC HEARING

- a. Road Discontinuance Request (Park Avenue and University Drive).** Chair Maxwell noted Norwich University (NU), which had requested this road discontinuance, formally withdrew their request last Friday (10/18/24). Therefore, this public hearing and the site visit scheduled for earlier this afternoon both have been canceled.

- IV. SET/ADJUST AGENDA.** There were no changes to the posted agenda.

V. PUBLIC PARTICIPATION (SCHEDULED):

- a. Emily Lewis and Kait Campbell, DuBois & King: Town Common Redesign Final Concept.** Chair Maxwell said that this is the first time that the Select Board members have seen this proposal so there are no plans for any action to be taken this evening. Ms. Lewis said it has been a privilege for her and Ms. Campbell to work with the people of Northfield on this project and it has taken several months and numerous public meetings to develop the current conceptual plan to rehabilitate the Town Common. In this process, they were assisted by the Town Common Rehabilitation Project Steering Committee, consisting of Board members Shernock, Stevens, and committee members Sally Davidson, Gail Hall, and Richard Wobby, Jr. In addition to the public meetings where various design concepts were presented, there were written and online surveys as well as direct interactions with the business owners and merchants located on and adjacent to Depot Square. A Community Design Workshop was held at the United Church in June 2024 that was quickly followed by a Student Design Workshop held at the Northfield Elementary School. In both cases, participants were asked to describe their visions for the future of the Northfield Town Common. There also were presentations made at a couple of Farmers Markets earlier this summer. After taking all this feedback into consideration, Ms. Lewis and Ms. Campbell prepared three (3) design concepts that were put on display on the Common over the Labor Day Weekend and also made available online in conjunction with an additional survey to determine which features of each concept respondents might favor. Ms. Lewis noted that a frequent concern expressed by survey respondents was the real need to make the Common interior more accessible to those with mobility issues. As a result, the final design concept now presented to the Select Board members includes additional curb cuts, wider and more level walking paths, etc. Another recurrent theme was the importance of the water fountain that, along with the Civil War Monument, has been a prominent feature on the Common for well over a century. Ms. Lewis added that as much as people valued the fountain, they also seemed open to its renovation and possible relocation. In addition, the inscribed paving bricks located around the fountain and the monument were another much appreciated community treasure and Ms. Lewis said that the current plan is to repurpose them by incorporating them into brick seating walls where they would be more visible and better protected from the winter weather.

Ms. Lewis said the feedback regarding the three (3) design concepts and their respective features led her and Ms. Campbell to draft the final design concept now under review. She noted that the steering committee members were provided with copies of each set of the evolving design concepts throughout this project so that they could provide their own views regarding which design features might or might not have local support. Ms. Lewis noted that in all the design concepts, the Civil War Monument was always left undisturbed and there is a proposal to remove the shrubbery surrounding it to make it more visible from a distance and allow for a new seating area surrounding it. The fountain would be upgraded, moved slightly southward, and raised in order to create more open space for a performance stage located at the northwestern corner. In addition, three (3) new seating areas would be created near the relocated fountain, by the Civil War Monument, and on the east end of the Common. All these seating areas would have noise buffers making use of seating walls, vegetation, etc. in order to shield them from street noise. They also would have both fixed and movable seating fittings. There also would be some larger chairs with armrests that would be more accessible to older and/or mobility challenged users. Ms. Lewis said this redesign is intended to make better use of the current Common footprint and the proposals recommend the removal of some existing larger trees in some areas and the planting of new trees near the seating areas in order to create much-needed shading during the summer months. Ms. Lewis said the current lighting fixtures would be retained but some would have to be relocated to reflect the Common's revised configuration. In addition, new drinking fountains would be installed along with an accessible bike rack. As indicated previously, a wider, more level sidewalk would be installed around the Common and there would be a new, smoother path in the Commons interior that would link the Civil War Monument, the water fountain, and the new seating areas. There would be some open space left on the east side of the Common to allow for the installation of holiday displays at various times of the year, i.e., Christmas, May Day, etc. Ms. Lewis noted that included with the visual display of the proposed Common rehabilitation was a memorandum that provides explanations for the new features as well as recommendations for new vegetation that would be planted on and around the Common. In addition, the Common's power supply would have to be upgraded at various locations in order to facilitate holding additional public events that would require more reliable electricity access. Ms. Campbell added that this project was a big effort and she and Ms. Lewis were very grateful for the public support and assistance provided throughout the concept design process. Ms. Lewis asked if there were questions regarding this presentation.

Board member Stevens asked what the total cost would be if all proposed rehabilitation features were authorized by the Select Board members. Ms. Lewis said they have provided estimates for the construction phase of this project and if all the proposals were pursued at one time, the total cost would be \$2,073,362. Board member Morse noted there now is a crabapple tree by the fountain that deposits its fruit on the ground, creating problems for people with mobility issues. He recommended that it be removed as part of this project. He then asked if the whole Common would be regraded to make it fully level. Ms. Campbell said the open space near the performance stage would be made more level and other areas would be slightly reshaped to provide more gradual sloping along the walking paths. Ms. Lewis said the particulars of any surface leveling would have to be worked out by the project engineers. Board member Morse asked if the expense of redesigning the fountain for water recirculation is included in the total project costs presented. Ms. Lewis said converting the fountain so that its water would be recirculated has always been a part of the project design but the actual cost in not included in the sheet of cost projections. She will contact their fountain expert (Delta Fountains) for an estimate on how much this conversion would cost.

Board member Shernock thanked Ms. Lewis and Ms. Campbell for all the hard work they put into this project and she looks forward to working with them again on similar projects in the future. Board member Shernock noted that the presence of an entertainment stage doesn't preclude the use of the nearby open space by children. In fact, they might want to make use of the stage itself for their own performances. Also, there is no reason that the entire rehabilitation proposal needs to be done at one time. There is the strong possibility of prioritizing its more desirable components (i.e. fountain renovation) and working on them first. Board member Shernock thought establishing this priority list might be another opportunity for crowdsourcing and perhaps another steering committee could be formed to assist the Select Board members with this.

Board member Petty also thanked Ms. Lewis and Ms. Campbell for all the time and effort that they put into this project. She noted that the Common serves as the heart of the Northfield community and that might be why it has been so difficult to reach public consensus regarding its future. She then asked how the nearby pedestrian safety project on Wall Street might coordinate with this project. Ms. Lewis said that was conceived as a separate project but it does include some pedestrian safety improvements that would impact the Common. That might include installing pedestrian “bulb outs” that would shorten crosswalk lengths. One is planned for the southwest corner of the Common that would link this walking path to Wall Street and towards the Dog River Park. Ms. Lewis noted that the cost of this particular bump out is now included in the cost estimate for the Common Rehabilitation project but perhaps could be done using grant funds that have been awarded for the Wall Street pedestrian safety project. Board member Petty then asked about possibly relocating the kiosk/bus stop as part of the rehabilitation project. Ms. Lewis said the proposal include a bump out from the Wall Street sidewalk by the Mayo Insurance building that would be used to house the kiosk. There had been a previous suggestion to site the kiosk by the former armory building but an engineer recommended against this due to limited access space, etc.

Chair Maxwell said his priorities for any Common rehabilitation project have been to leave the Civil War Monument undisturbed and to refurbish the water fountain at or near its current location. He would not prefer any drastic changes to the Common given the way its historic nature has been cherished by the Northfield community. Chair Maxwell said this rehabilitation design process first arose in large part due to public concern that an interactive water feature (i.e., “splash pad”) might be situated on the Common without any community input on the decision. He noted that the Select Board members now will need to determine how to proceed with the proposed project scope, financing options, etc. Ms. Lewis noted that although some residents did favor putting an interactive water feature on the Common, it was determined after consulting with Delta Fountains that this would entail the same public health requirements as a public pool such as adjacent restrooms, etc. As this was considered cost-prohibitive for this particular project, it was dropped from future consideration. Ms. Campbell noted that some survey respondents did mention the need for cooling areas on the Common during the hot summer months. In the absence of an interactive water feature, she and Ms. Lewis decided to focus on installing strategically located shade trees, etc.

Richard Wobby, Jr. was a steering committee member and he thought it would be very helpful if Dubois & King could provide a phasing schedule for this project. In addition, he felt if usage of the Common is significantly increased with concerts, etc. due to the installation of a performance stage, perhaps it might not be a bad idea to consider installing public restrooms at some point. Patrick Meehan serves on the Northfield Energy Committee, which had spearheaded the effort to site a kiosk/bus stop on Depot Square. The kiosk had been situated near the old Community Bank until the new tenants requested its removal. He is grateful that the concept design does find a new and appropriate location for it. Jacob Preston asked how much the municipality spent to get this Common rehabilitation proposal. Chair Maxwell said about \$40,000 in American Rescue Plan Act (ARPA) funds were used. Shawna Foran would like some fencing put around the fountain basin to prevent people getting into it. Ms. Lewis said there would be a seating wall surrounding the fountain basin so people put their feet into the water but nothing else. Ms. Campbell said this was the suggestion from Delta Fountains. In addition, the new fountain basin would be about twelve feet (12') in diameter as opposed to the current basin that is about twenty feet (20') wide. That would make the basin more proportional in size to the current fountain fixture. Ms. Foran asked where the public restrooms might be located. Ms. Lewis is not sure because that possibility did not come up during the concept design process. Mr. Preston asked if the current fountain would be moved or replaced. Ms. Lewis said their recommendation was to refurbish and relocate the current fountain. Mr. Preston asked if Northfield contractors might be employed during the construction phase of this project. Manager Schulz said the project would need to go out to bid in accordance with the municipality's purchasing policy but the process does provide for considerations for local bidders. Chair Maxwell said the receipt of this design concept from DuBois & King is an important step but much work still needs to be done and we probably are still closer to the beginning of this project than the completion of it.

- b. **Rick Chellman: Transit-Oriented Development (TOD).** The Chittenden County Regional Planning Commission (CCRPC) received federal grant funding from the US Department of Transportation in order to “develop a comprehensive plan for transit-oriented development for 12 communities across a five-county region in Northwest Vermont. In conjunction with TOD planning, it will also support improved bus services and/or commuter rail to connect economically disadvantaged rural residents to employment opportunities and services in the economic hub of the greater Burlington region and other employment areas.” The CCRPC is now engaging with the Central Vermont Regional Planning Commission (CVRPC) in order to work with Washington County communities like Northfield to create such comprehensive plans. That included hiring consultants like Mr. Chellman who will engage directly with community members. Mr. Chellman said he resides in Portsmouth NH and he spent much of today going around Northfield, taking pictures, and engaging residents about what transit-related and other civic improvements they would like to see here. This outreach project will start in Northfield in January 2025 with public meetings that will involve such topics as creating a more walkable community, improving access to public transportation, etc. Mr. Chellman will need to gather much more local information in the coming months before this outreach process begins. Board member Petty believes that there will be a kickoff meeting followed by facilitated workshops that would attempt to create visualizations of how public and private transportation improvements could be developed here. This also would include how our local zoning regulations could be revised in order to encourage more housing and other facilities in our downtown area. Mr. Chellman said the whole effort would be to collect local information and viewpoints and there would be no attempt to impose anything on the community. Board member Petty said the focus area of this project would start in Northfield Falls and then move southward along the Vermont Route 12 corridor towards and into the downtown area. Board member Morse noted there are long-term plans to extend our public sewer lines towards Northfield Falls and perhaps this could be become part of the ongoing conversation. Mr. Chellman said it was possible that such a project could encourage the development of new sidewalks, bike paths, etc. along the proposed construction area. Chair Maxwell asked what the ultimate goal of this outreach effort would be. Mr. Chellman said it would be the revision of local codes (i.e., zoning, housing, etc.) to better reflect what the Northfield community would like for future local development. He felt in much of the northern New England states, current land use regulations impair the ability of communities to create more livable downtown areas. This would include proper planning for better integrated public and private transportation systems that would facilitate urban development. Chair Maxwell asked if other Vermont communities have gone through this process and seen such improvements. Mr. Chellman said each Vermont community has individual characteristics but there have been successful outcomes in Jericho and Winooski due to similar outreach efforts. Board member Petty noted the local zoning regulations recently were reorganized and upgraded to maintain compliance with state law and to make them more user-friendly. However, she felt much more could be done with these regulations to encourage local economic development, create new affordable housing, etc. Board member Petty felt this TOD process could provide much useful information to facilitate this. Economic Development Director (EDD) Tom Davis said the CCRPC received \$100,000 in federal funds to pursue this project. After speaking with Mr. Chellman, Mr. Davis believes when additional housing units are built here in Northfield, there should be sufficient planning performed beforehand regarding their siting, configuration, etc. to ensure their presence would contribute to future local economic growth and not become eyesores and deterrents to future projects. Chair Maxwell thanked Mr. Chellman for the information provided tonight and he looks forward to the start of the TOD process in a few months.

VI. APPROVAL OF MINUTES

- a. **October 8, 2024 (Regular Meeting).** Motion by Board member Morse, seconded by Board member Stevens, to approve the minutes. One typo will be corrected and Tim Schartz will provide additional wording regarding the discussion of proposed upgrades to the Municipal Pool bathhouse. **Motion to approve the revised minutes passed 5-0-0.**

VII. APPROVAL OF BILLS

- a. **Approval of Warrant #08-25 & 08-25A.** Motion by Board member Morse, seconded by Board member Petty, to approve Warrant #08-25 & 08-25A in the amount of \$205,742.29. **Motion passed 5-0-0.**
- b. **Approval of Warrant #08-25D.** Motion by Board member Morse, seconded by Board member Shernock, to approve Warrant #08-25D in the amount of \$21,209.08. Manager Schulz confirmed this was a payment on an old bond note for Depot Square roadway improvements. **Motion passed 5-0-0.**
- c. **Receipt of Biweekly Payroll through October 13, 2024.** Motion by Board member Morse, seconded by Board member Petty, to receive the biweekly payroll in the amount of \$117,674.90. **Motion passed 5-0-0.**

VIII. SELECT BOARD

- a. **Vermont State Revolving Fund Loan Agreement (Public Wastewater Improvements).** Manager Schulz said this loan agreement is to provide funding in order to update engineering plans to extend municipal sewer lines southward along Vermont Routes 12 and 12A in order to better protect Northfield's public water source at the Well Field. He added that these plans were drafted about fifteen (15) years ago and the State of Vermont will cover fifty percent (50%) of this expense by forgiving half of the loan agreement amount. Motion by Board member Morse, seconded by Board member Petty, to approve the Vermont State Revolving Fund Loan Agreement in the amount of \$40,600; to approve the Vermont Bond Bank General Obligation Note; and to approve the Vermont Clean Water State Revolving Fund Resolution and Certificate. **Motion passed 5-0-0.**
- b. **Community Capital of Vermont (CCVT) Memorandum of Understanding.** As the Select Board members requested at a previous meeting (09/24/24), the CCVT has provided a Memorandum of Understanding (MOU) for their approval that would "establish a framework for collaboration between the Town [of Northfield] and CCVT to create and administer the Northfield Loan Fund..." This agreement would establish a new revolving loan program available to Northfield businesses. Manager Schulz has reviewed the document and believes it contains all the provisions the Select Board members requested to create a successful small business loan program that would benefit local entrepreneurs. This includes designated responsibilities, a termination clause, etc. Unfortunately, as this document was only received last Friday, the Town Attorney has not been able to provide a legal opinion on it. However, Manager Schulz doesn't see any apparent red flags and doubts the Town Attorney will either. Motion by Board member Morse, seconded by Board member Petty, to approve and authorize Chair Maxwell to sign the Memorandum of Understanding with Community Capital of Vermont pending legal review by the Town Attorney. Mr. Davis has worked with CCVT on this proposal and his only concern is that the document limits the loan program to local businesses; he feels local non-profit organizations also should be able to participate in order to improve their facilities, etc. It was a friendly amendment to the motion that the MOU be revised to include the eligibility of non-profit organizations should the Town Attorney recommend adding this language. Board member Petty thanked Mr. Davis for discovering this new method for assisting Northfield businesses either start or expand their operations through this revolving loan program. **Motion passed 5-0-0.**
- c. **American Rescue Plan Act (ARPA) Fund Requests.** Chair Maxwell noted that no new requests for ARPA funds have been received since the last meeting. He then went through the updated balance sheets for ARPA designated and non-designated funds that was included in the Select Board packets. Board member Petty asked if the RFP for the sidewalk improvements on Vine Street and Cross Street has been sent out yet. \$400,000 in ARPA funds were designated for this project but a signed contract needs to be provided to fully obligate these funds by the year's end deadline. Manager Schulz said the project engineer should have the RFP sent out by the end of this week and a work contract should be signed long before the deadline. There were some recent purchases (i.e. portable steel seating) and some completed projects that need to be taken into account when the list of non-obligated funds is next updated.

Board member Petty asked when the Select Board members should receive the resolution that would reallocate any remaining non-obligated ARPA funds as “workforce retention” funds that could be added to the Town General budget as surplus funds. Chair Maxwell would like this document made ready for discussion at the next regular meeting (11/12/24) in case it takes more than one meeting to fully resolve this matter.

- d. **Development Review Board (DRB) Appointment.** Motion by Board member Morse, seconded by Board member Petty, to appoint Elroy Hill to serve on the Development Review Board. **Motion passed 5-0-0.**

IX. TOWN MANAGER’S REPORT

- a. **Pool House Rebuild.** Manager Schulz noted that the RFP for this project has been released and copies of it were included in the Select Board packets.
- b. **FY 2025/2026 Town Budget.** Manager Schulz said the budget worksheets that were sent to the Department Heads have been returned and the current schedule is to have a budget proposal ready for the Budget & Financial Review Subcommittee (Board members Maxwell and Morse) to review by mid-November.

X. BOARD MEMBERS’ COMMENTS, CONCERNS, QUESTIONS

- a. **Turkey Hill Regrading.** Board member Stevens asked if Turkey Hill was regraded this fall. Manager Schulz said he spoke to Highway Foreman Karl Bailey about this and it was decided to postpone this work until next spring.
- b. **Post Office Curb Cut.** Board member Stevens asked when the curb cut by the building’s handicapped access ramp would be installed. Manager Schulz said Nutbrown Construction would be back in town soon to complete sidewalk work in Northfield Falls and on Central Street. They will install the curb cut at the same time.
- c. **Culvert Inventory.** Board member Stevens asked if there has been any new developments regarding the updated culvert inventory that he requested at the last meeting. Manager Schulz said he would be working with CVRPC on this and should have more information available at the next meeting.
- d. **Building Energy Audit.** Board member Stevens, who serves on the Town Buildings & Energy Subcommittee, was not very impressed with the recently completed energy audits of the Municipal Building and Brown Public Library. He did not agree with several of the recommended building upgrades. Manager Schulz asked Board member Stevens to meet with him to go over these energy audits so they can express their concerns to the firm that produced the reports. Manager Schulz has already submitted some grant applications for various energy-saving proposals so it is likely that the work will be done in the near future. It was noted that putting solar panels on these buildings would require new roofs to be installed first.
- e. **Open Meeting Law and Group Email Responses.** Board member Petty warned the Select Board members not to reply to group emails when identified as a Select Board member as such discussions could be considered violations of the Open Meeting Law. Select Board members should only discuss local concerns during properly warned meetings so all interested residents can take part in the discussion.
- f. **Vermont Outdoor Recreation Economic Collaborative (VOREC) Implementation Committee update.** Board member Petty serves on this committee and she reported that the Economic Impact Study required to closed out the state grant has been completed. It will be presented to the Select Board members at their regular meeting of December 10, 2024. She added that the new trailway and directional signage is now being manufactured and should be installed over the next couple of months.
- g. **New Housing Off-Street Parking Concerns.** Board member Petty noted that the DRB members is now reviewing plans to convert the former Masonic Temple into fifteen (15) housing units. One holdup is the lack of off-street parking spaces in the area. Board member Petty thought the Select Board members perhaps should address off-street parking requirements in order to facilitate future such housing initiatives. Manager Schulz said the DRB members are able to issue variances regarding off-street parking availability in certain circumstances.

- h. Paine Mountain School Board Discussions.** Board member Petty noted the school board has started a series of discussions on the future of current school buildings in Northfield and Williamstown. This could include closing some school buildings and merging Northfield and Williamstown student class levels into existing or new buildings. Board member Petty thought the Select Board members should be kept aware of these discussions. Chair Maxwell has been attempting to schedule a joint meeting with the Paine Mountain School District for some time but has been unsuccessful. In the short term, as Select Board Chair he authorized Board member Petty to attend these meetings and report back to the other Select Board members.

XI. PUBLIC PARTICIPATION (UNSCHEDULED)

- a. Elroy Hill: Engine Brake Concerns.** When the local Disorderly Conduct Ordinance (aka "Noise Ordinance") was recently revised, Mr. Hill asked if a future revision could include a prohibition on engine brakes (aka "jake brakes") within town limits. He asked if any action has been taken about this. Manager Schulz said he will look into how other Vermont communities have taken action to restrict the use these very loud brakes in residential areas. In the interim, Board member Morse suggested putting signage at both ends of town asking that engine brakes not be used within Northfield town limits.

XII. ADJOURNMENT. Motion by Board member Morse, seconded by Board member Shernock, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 9:18 p.m.

Respectfully submitted,

Kenneth L. McCann

Kenneth L. McCann, Acting Clerk

A video recording of this meeting is available at <https://youtu.be/d5nTYZXaGa0>

These minutes are subject to approval at the next Select Board regular meeting.

TOWN OF NORTHFIELD

THE UNDERSIGNED HEREBY AUTHORIZE THE EXPENDITURES LISTED
HEREIN, ACCORDING TO THE LAWS OF THE STATE OF VERMONT.

DISBURSEMENT DATE: 11/15/24

WARRANT 09-25 & 09-25A-G

NORTHFIELD TOWN SELECT BOARD

K. DAVID MAXWELL, Chair _____
CHARLIE MORSE _____
LYDIA PETTY _____
MERRY SHERNOCK _____
JOHN B. STEVENS, Vice Chair _____
JEFFREY SCHULZ, Manager _____

TOWN GENERAL	<u>97,374.50</u>	ELECTRIC FUND	<u>349,197.13</u>
MUNICIPAL PLANNING GRANT	_____	WATER FUND	<u>21,715.91</u>
FLOOD BUYOUT GRANT	_____	SEWER FUND	<u>16,128.52</u>
COMMON FUND	_____		
COMMUNITY DEVELOPMENT FUND	_____		
ARPA FUND	<u>7,800.00</u>		
TOWN CIP	<u>321,656.96</u>		
AMBULANCE DONATION FUND	_____		
FIRE DONATION FUND	_____		
RECREATION COMMITTEE FUND	_____		
POOL DONATION FUND	_____		
CONSERVATION FUND	_____		
POLICE DONATION FUND	_____		
ENERGY COMMITTEE DONATION FUND	_____		
AGENCY FUND	_____		
SUBTOTAL	<u>\$426,831.46</u>	SUBTOTAL	<u>\$387,041.56</u>

GRAND TOTAL

\$813,873.02

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10000			TOWN GEN - BALANCE SHEET				
10000 01340			UNUSED POSTAGE INVENTORY				
040191 NEOPOST-NEOFUNDS	82818	0	2025	5 INV A	1,500.00	09-25	OCT 24 POSTAGE
INVOICE:		FULL DESC: OCT 24 POSTAGE					
					ACCOUNT TOTAL		1,500.00
10000 02015			PARK DEPOSIT PAYABLE				
025365 DYNAMOS SOCCER CLUB	82796	0	2025	5 INV A	75.00	09-25	PK DEPOSIT REFUND 9
INVOICE:		FULL DESC: PK DEPOSIT REFUND 9/7-10/31					
					ACCOUNT TOTAL		75.00
		ORG 10000		TOTAL			1,575.00
10130			TOWN MANAGER				
10130 07010			TELEPHONE				
010495 VERIZON WIRELESS	82828	0	2025	5 INV A	25.67	09-25	10/16 CELL PHONE
INVOICE: 9976460153		FULL DESC: 10/16 CELL PHONE					
042768 TDS TELECOM	82825	0	2025	5 INV A	68.15	09-25	11/4-PHONE 80248554
INVOICE:		FULL DESC: 11/4-PHONE 8024855411					
					ACCOUNT TOTAL		93.82
10130 07020			POSTAGE				
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	80.56	09-25	OCT 24 POSTAGE
INVOICE:		FULL DESC: OCT 24 POSTAGE					
					ACCOUNT TOTAL		80.56
10130 07050			OFFICE SUPPLIES				
035892 MAGEE OFFICE PLUS	82960	0	2025	5 INV A	9.42	09-25	3 MO CALENDARS-UTIL
INVOICE:		FULL DESC: 3 MO CALENDARS-UTILITIES/ADMIN ASSIST					
035892 MAGEE OFFICE PLUS	82961	0	2025	5 INV A	45.00	09-25	RUBBERBANDS,PUSH PI
INVOICE:		FULL DESC: RUBBERBANDS,PUSH PINS, NOTEPADS					
035892 MAGEE OFFICE PLUS	82962	0	2025	5 INV A	17.48	09-25	CALENDARS-WALL,DESK
INVOICE:		FULL DESC: CALENDARS-WALL,DESK PADS, PLANNERS					
035892 MAGEE OFFICE PLUS	82963	0	2025	5 INV A	72.59	09-25	BINDERS,INDEX DIVID
INVOICE:		FULL DESC: BINDERS,INDEX DIVIDERS-BUDGET BOOKS-7					
							----- 144.49
050990 RESCUE DOG DESIGNS	82925	0	2025	5 INV A	75.00	09-25	VOTING BANNER
INVOICE:		FULL DESC: VOTING BANNER					
055824 TRANS-VIDEO	82863	0	2025	5 INV A	14.17	09-25	NOV24 INTERNET
INVOICE:		FULL DESC: NOV24 INTERNET					
					ACCOUNT TOTAL		233.66
10130 07070			DUES/MEETINGS/SUBSCRIPTIONS				

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
060304 VLCT	82868	0	2025	5 INV A	10.00	09-25	SHERNOCK ABATEMENT
INVOICE: 11101		FULL DESC:	SHERNOCK ABATEMENT TRAINING				
060304 VLCT	82869	0	2025	5 INV A	10.00	09-25	PETTY-ABATEMENT TRA
INVOICE: 11106		FULL DESC:	PETTY-ABATEMENT TRAINING				
					20.00		
		ACCOUNT TOTAL			20.00		
10130 07350				LEASE AGREEMENTS			
018320 CV PROPERTIES	82795	0	2025	5 INV A	100.00	09-25	12/24-11/25 WALKWAY
INVOICE: 9500267829		FULL DESC:	12/24-11/25 WALKWAY DOC11563				
		ACCOUNT TOTAL			100.00		
		ORG 10130	TOTAL		528.04		
10140				TOWN CLERK/TREASURER			
10140 06220				MAINTENANCE CONTRACTS			
040389 N.E. MUN RESOURCE CT	82811	0	2025	5 INV A	5,642.00	09-25	12/24-11/25 ANNUAL
INVOICE: 55793		FULL DESC:	12/24-11/25 ANNUAL SUPPORT AGMNT				
054400 SYMQUEST GROUP INC.	82857	0	2025	5 INV A	49.98	09-25	10/25-11/24 PRINTER
INVOICE: 1940415		FULL DESC:	10/25-11/24 PRINTER CONTRACT				
		ACCOUNT TOTAL			5,691.98		
10140 07010				TELEPHONE			
042768 TDS TELECOM	82825	0	2025	5 INV A	69.91	09-25	11/4-PHONE 80248554
INVOICE:		FULL DESC:	11/4-PHONE 8024855411				
		ACCOUNT TOTAL			69.91		
10140 07020				POSTAGE			
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	107.15	09-25	OCT 24 POSTAGE
INVOICE:		FULL DESC:	OCT 24 POSTAGE				
		ACCOUNT TOTAL			107.15		
10140 07050				OFFICE SUPPLIES			
035892 MAGEE OFFICE PLUS	82962	0	2025	5 INV A	65.48	09-25	CALENDARS-WALL, DESK
INVOICE:		FULL DESC:	CALENDARS-WALL, DESK PADS, PLANNERS				
055824 TRANS-VIDEO	82863	0	2025	5 INV A	25.07	09-25	NOV24 INTERNET
INVOICE:		FULL DESC:	NOV24 INTERNET				
		ACCOUNT TOTAL			90.55		
10140 07070				DUES/MEETINGS/SUBSCRIPTIONS			
021684 BUSINESS CREDIT CARD	82880	0	2025	5 INV A	35.00	09-25	NOTARY TRAINING-JDO
INVOICE:		FULL DESC:	NOTARY TRAINING-JDONEY				
021684 BUSINESS CREDIT CARD	82881	0	2025	5 INV A	35.00	09-25	NOTARY TRAINING-KPE

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE:		FULL DESC:	NOTARY TRAINING-KPEDLEY				
						70.00	
060304 VLCT	82870	0	2025	5 INV A	10.00	09-25	PEDLEY ABATEMENT TR
INVOICE: 11096		FULL DESC:	PEDLEY ABATEMENT TRAINING				
		ACCOUNT TOTAL			80.00		
10140 08300				DEPARTMENT SUPPLIES			
058896 VT DEPT HEALTH	82829	0	2025	5 INV A	83.00	09-25	ENGRAVED PAPER
INVOICE: 1505		FULL DESC:	ENGRAVED PAPER				
		ACCOUNT TOTAL			83.00		
		ORG 10140	TOTAL		6,122.59		
10160				BOARD OF CIVIL AUTHORITY			
10160 07020				POSTAGE			
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	119.40	09-25	OCT 24 POSTAGE
INVOICE:		FULL DESC:	OCT 24 POSTAGE				
		ACCOUNT TOTAL			119.40		
		ORG 10160	TOTAL		119.40		
10230				ACCOUNTING			
10230 05152				HRA			
039617 MVP-HRA	82754	0	2025	4 DIR P	1.91	09-25	3290 OCT 16, 24 HRA CLAI
INVOICE:		FULL DESC:	OCT 16, 24 HRA CLAIMS CARD CY24				
		ACCOUNT TOTAL			1.91		
10230 06220				MAINTENANCE CONTRACTS			
054400 SYMQUEST GROUP INC.	82857	0	2025	5 INV A	113.29	09-25	10/25-11/24 PRINTER
INVOICE: 1940415		FULL DESC:	10/25-11/24 PRINTER CONTRACT				
		ACCOUNT TOTAL			113.29		
10230 07010				TELEPHONE			
042768 TDS TELECOM	82825	0	2025	5 INV A	103.35	09-25	11/4-PHONE 80248554
INVOICE:		FULL DESC:	11/4-PHONE 8024855411				
		ACCOUNT TOTAL			103.35		
10230 07020				POSTAGE			
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	107.09	09-25	OCT 24 POSTAGE
INVOICE:		FULL DESC:	OCT 24 POSTAGE				
		ACCOUNT TOTAL			107.09		
10230 07050				OFFICE SUPPLIES			

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
035892 MAGEE OFFICE PLUS	82843	0	2025	5 INV A	57.00	09-25	CORRECTION TAPE
INVOICE:		FULL DESC:	CORRECTION TAPE				
035892 MAGEE OFFICE PLUS	82962	0	2025	5 INV A	41.97	09-25	CALENDARS-WALL, DESK
INVOICE:		FULL DESC:	CALENDARS-WALL, DESK PADS, PLANNERS				
					98.97		
055824 TRANS-VIDEO	82863	0	2025	5 INV A	37.12	09-25	NOV24 INTERNET
INVOICE:		FULL DESC:	NOV24 INTERNET				
					136.09		ACCOUNT TOTAL
10230 07070							DUES/MEETINGS/SUBSCRIPTIONS
029472 GOVERNMENT FINANCE	82934	0	2025	5 INV A	160.00	09-25	CY25 MEMBERSHIP
INVOICE: 2442512		FULL DESC:	CY25 MEMBERSHIP				
060130 VT GOVT FINANCE OFC	82867	0	2025	5 INV A	35.00	09-25	FY24-25 GFOA MEMBER
INVOICE:		FULL DESC:	FY24-25 GFOA MEMBERSHIP DUES				
					195.00		ACCOUNT TOTAL
					656.73		ORG 10230 TOTAL
10260							LISTERS
10260 06220							MAINTENANCE CONTRACTS
054400 SYMQUEST GROUP INC.	82857	0	2025	5 INV A	16.66	09-25	10/25-11/24 PRINTER
INVOICE: 1940415		FULL DESC:	10/25-11/24 PRINTER CONTRACT				
					16.66		ACCOUNT TOTAL
10260 07010							TELEPHONE
042768 TDS TELECOM	82825	0	2025	5 INV A	69.21	09-25	11/4-PHONE 80248554
INVOICE:		FULL DESC:	11/4-PHONE 8024855411				
					69.21		ACCOUNT TOTAL
10260 07020							POSTAGE
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	12.42	09-25	OCT 24 POSTAGE
INVOICE:		FULL DESC:	OCT 24 POSTAGE				
					12.42		ACCOUNT TOTAL
10260 07050							OFFICE SUPPLIES
055824 TRANS-VIDEO	82863	0	2025	5 INV A	25.07	09-25	NOV24 INTERNET
INVOICE:		FULL DESC:	NOV24 INTERNET				
					25.07		ACCOUNT TOTAL
					123.36		ORG 10260 TOTAL

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

10320		FIRE DEPARTMENT						
10320 07010		TELEPHONE						
010495 VERIZON WIRELESS	82828	0	2025	5 INV A	20.22	09-25	10/16 CELL PHONE	
INVOICE: 9976460153		FULL DESC: 10/16 CELL PHONE						
042768 TDS TELECOM	82825	0	2025	5 INV A	38.50	09-25	11/4-PHONE 80248554	
INVOICE:		FULL DESC: 11/4-PHONE 8024855411						
		ACCOUNT TOTAL					58.72	
10320 08070		GASOLINE/DIESEL						
028560 GILLESPIE FUELS	82942	0	2025	5 INV A	43.57	09-25	16.5 GALS DIESEL 10	
INVOICE:		FULL DESC: 16.5 GALS DIESEL 10/3 FD						
028560 GILLESPIE FUELS	82943	0	2025	5 INV A	17.17	09-25	6.5 GALS DIESEL 10/	
INVOICE:		FULL DESC: 6.5 GALS DIESEL 10/3 FD						
028560 GILLESPIE FUELS	82944	0	2025	5 INV A	40.13	09-25	15.2 GALS DIESEL 10	
INVOICE:		FULL DESC: 15.2 GALS DIESEL 10/3 FD						
028560 GILLESPIE FUELS	82945	0	2025	5 INV A	23.13	09-25	8.5GALS DIESEL 10/7	
INVOICE:		FULL DESC: 8.5GALS DIESEL 10/7 FD						
028560 GILLESPIE FUELS	82946	0	2025	5 INV A	42.17	09-25	15.5 GALS DIESEL 10	
INVOICE:		FULL DESC: 15.5 GALS DIESEL 10/7 FD						
							166.17	
		ACCOUNT TOTAL					166.17	
10320 08160		VEHICLE MAINTENANCE						
046265 O'REILLY AUTO PARTS	82966	0	2025	5 INV A	34.49	09-25	POWER STEERING FILT	
INVOICE:		FULL DESC: POWER STEERING FILTER-07 ENG1						
		ACCOUNT TOTAL					34.49	
10320 08300		DEPARTMENT SUPPLIES						
052611 SANEL NAPA	82967	0	2025	5 INV A	55.96	09-25	DEF-FD	
INVOICE: 522897		FULL DESC: DEF-FD						
		ACCOUNT TOTAL					55.96	
		ORG 10320 TOTAL					315.34	
10330		POLICE DEPARTMENT						
10330 06010		PROFESSIONAL SERVICES						
046393 OUR HOUSE	82817	0	2025	5 INV A	1,500.00	09-25	FY24-25 JUVENILE CA	
INVOICE: 66		FULL DESC: FY24-25 JUVENILE CASE WORK						
		ACCOUNT TOTAL					1,500.00	
10330 06090		JANITORIAL SERVICES						
053855 SPOTLESS CLEANING	82822	0	2025	5 INV A	200.00	09-25	10/28-11/03 CLEANIN	
INVOICE: 147		FULL DESC: 10/28-11/03 CLEANING SERVICES						
053855 SPOTLESS CLEANING	82823	0	2025	5 INV A	200.00	09-25	11/4-11/10 CLEANING	

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TOWN OF NORTHFIELD
INVOICE LIST BY GL ACCOUNT

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 148							
053855 SPOTLESS CLEANING	82824		11/4-11/10	0 2025 5 INV A	200.00	09-25	11/11-11/17 CLEANIN
INVOICE: 149							
					600.00		
					600.00		
10330 06220							
016370 CANON SOLUTIONS AMER	82789		7/26-10/25	0 2025 5 INV A	140.68	09-25	7/26-10/25 PD COPIE
INVOICE: 6009730523							
					140.68		
10330 06391							
055824 TRANS-VIDEO	82862		NOV24	0 2025 5 INV A	237.98	09-25	NOV24 INTERNET-PD
INVOICE:							
					237.98		
10330 07010							
010495 VERIZON WIRELESS	82828		10/16	0 2025 5 INV A	561.92	09-25	10/16 CELL PHONE
INVOICE: 9976460153							
028854 GOMEZ, PIERRE	82798		NOV 24	0 2025 5 INV A	75.00	09-25	NOV 24 CELL PHONE
INVOICE:							
042768 TDS TELECOM	82825		11/4	0 2025 5 INV A	379.26	09-25	11/4-PHONE 80248554
INVOICE:							
					1,016.18		
10330 07020							
042896 NFLD TOWN GEN FUND	82816		OCT 24	0 2025 5 INV A	.69	09-25	OCT 24 POSTAGE
INVOICE:							
					.69		
10330 08020							
028560 GILLESPIE FUELS	82837		123.5 GAL	0 2025 5 INV A	203.78	09-25	123.5 GAL PROPANE 1
INVOICE:							
					203.78		
10330 08300							
017120 CATES, MARION	82790		8/22	0 2025 5 INV A	50.00	09-25	8/22-UPS DIAGNOSTIC
INVOICE:							
017120 CATES, MARION	82791		8/22	0 2025 5 INV A	25.00	09-25	8/22-NEW UPS BATTER
INVOICE:							
017120 CATES, MARION	82792		9/17	0 2025 5 INV A	25.00	09-25	9/17-INSTALL SOFTWA
INVOICE:							
017120 CATES, MARION	82793		10/10	0 2025 5 INV A	50.00	09-25	10/10-GPS/VALCOUR S

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE:		FULL DESC:	10/10-GPS/VALCOUR SUPPORT-MDC				
						150.00	
028854 GOMEZ, PIERRE	82838	0	2025	5 INV A	45.25	09-25	CANDY-TRUNK OR TREA
INVOICE:		FULL DESC:	CANDY-TRUNK OR TREAT				
		ACCOUNT TOTAL				195.25	
		ORG 10330	TOTAL			3,894.56	
10340		AMBULANCE DEPARTMENT					
10340 06651		AMBULANCE BILLING SERVICES					
037945 MBS	82844	0	2025	5 INV A	3,610.23	09-25	SEP24 AMB BILLING S
INVOICE: 3126		FULL DESC:	SEP24 AMB BILLING SERVICE				
		ACCOUNT TOTAL				3,610.23	
10340 07010		TELEPHONE					
012544 AT & T	82772	0	2025	5 INV A	82.46	09-25	10/4-MOBILE 2872939
INVOICE:		FULL DESC:	10/4-MOBILE 287293977820				
037459 MCCUSKER, MEGGAN	82805	0	2025	5 INV A	50.00	09-25	NOV 24 CELL PHONE
INVOICE:		FULL DESC:	NOV 24 CELL PHONE				
042768 TDS TELECOM	82825	0	2025	5 INV A	104.16	09-25	11/4-PHONE 80248554
INVOICE:		FULL DESC:	11/4-PHONE 8024855411				
055824 TRANS-VIDEO	82861	0	2025	5 INV A	50.02	09-25	NOV24 INTERNET-AMB/
INVOICE:		FULL DESC:	NOV24 INTERNET-AMB/HWY				
		ACCOUNT TOTAL				286.64	
10340 07020		POSTAGE					
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	1.38	09-25	OCT 24 POSTAGE
INVOICE:		FULL DESC:	OCT 24 POSTAGE				
		ACCOUNT TOTAL				1.38	
10340 07050		OFFICE SUPPLIES					
055824 TRANS-VIDEO	82861	0	2025	5 INV A	39.95	09-25	NOV24 INTERNET-AMB/
INVOICE:		FULL DESC:	NOV24 INTERNET-AMB/HWY				
055824 TRANS-VIDEO	82863	0	2025	5 INV A	.51	09-25	NOV24 INTERNET
INVOICE:		FULL DESC:	NOV24 INTERNET				
						40.46	
		ACCOUNT TOTAL				40.46	
10340 07160		RENT					
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	923.00	09-25	NOV24 INTERCOMPANY
INVOICE:		FULL DESC:	NOV24 INTERCOMPANY CHARGES				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					923.00		
10340 07290				COLLECTION EXPENSE			
010301 RCMC	82819	0	2025	5 INV A	50.00	09-25	OCT COLL EXP
INVOICE:		FULL DESC:	OCT COLL EXP				
ACCOUNT TOTAL					50.00		
10340 08150				MEDICAL SUPPLIES			
010461 HAUN WELDING SUPPLIY	82799	0	2025	5 INV A	141.32	09-25	10/9-OXYGEN-AMB
INVOICE: 263325		FULL DESC:	10/9-OXYGEN-AMB				
010461 HAUN WELDING SUPPLIY	82800	0	2025	5 INV A	31.68	09-25	SEP24 CYLINDER RENT
INVOICE: 254915		FULL DESC:	SEP24 CYLINDER RENT				
-----					173.00		
014864 BOUND TREE	82773	0	2025	5 INV A	6,251.65	09-25	UE SCOPE MONITORS,C
INVOICE: 85521172		FULL DESC:	UE SCOPE MONITORS,CASE,CHARGER,BLADES				
014864 BOUND TREE	82774	0	2025	5 INV A	554.36	09-25	GO-PAPS,STAT PADZ,M
INVOICE: 85514041		FULL DESC:	GO-PAPS,STAT PADZ,MASKS				
014864 BOUND TREE	82775	0	2025	5 INV A	734.15	09-25	SENSORS, STAT PADZ,
INVOICE: 85511993		FULL DESC:	SENSORS, STAT PADZ,SPLINTS				
014864 BOUND TREE	82830	0	2025	5 INV A	931.09	09-25	TRANSPORT UNIT, CAN
INVOICE: 85532843		FULL DESC:	TRANSPORT UNIT, CANNULA,ETC				
-----					8,471.25		
017936 CVH	82794	0	2025	5 INV A	754.51	09-25	SEP24 PHARMACY/SUPP
INVOICE:		FULL DESC:	SEP24 PHARMACY/SUPPLIES				
ACCOUNT TOTAL					9,398.76		
10340 08300				DEPARTMENT SUPPLIES			
052611 SANEL NAPA	82968	0	2025	5 INV A	67.47	09-25	17 AMB-DEF
INVOICE: 522953		FULL DESC:	17 AMB-DEF				
ACCOUNT TOTAL					67.47		
ORG 10340 TOTAL					14,377.94		
10420				HIGHWAY DEPT			
10420 05152				HRA			
039617 MVP-HRA	82754	0	2025	4 DIR P	27.73	09-25	3290 OCT 16, 24 HRA CLAI
INVOICE:		FULL DESC:	OCT 16, 24 HRA CLAIMS CARD CY24				
ACCOUNT TOTAL					27.73		
10420 06030				TREE REMOVAL			
053522 SNAPPING TURTLE	82928	0	2025	5 INV A	1,200.00	09-25	TREE RMVL-HALLSTROM
INVOICE: 1272		FULL DESC:	TREE RMVL-HALLSTROM RD				

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					1,200.00		
10420 07010	TELEPHONE						
010495 VERIZON WIRELESS	82828	0	2025	5 INV A	40.44	09-25	10/16 CELL PHONE
INVOICE: 9976460153	FULL DESC: 10/16 CELL PHONE						
042768 TDS TELECOM	82825	0	2025	5 INV A	42.24	09-25	11/4-PHONE 80248554
INVOICE:	FULL DESC: 11/4-PHONE 8024855411						
055824 TRANS-VIDEO	82861	0	2025	5 INV A	50.01	09-25	NOV24 INTERNET-AMB/
INVOICE:	FULL DESC: NOV24 INTERNET-AMB/HWY						
ACCOUNT TOTAL					132.69		
10420 08060	GRAVEL/STONE						
037457 MCCULLOUGH CRUSHING	82917	0	2025	5 INV A	756.00	09-25	42YDS 1.5"PL MX-10/
INVOICE: 118109	FULL DESC: 42YDS 1.5"PL MX-10/23 LOVERS LN						
ACCOUNT TOTAL					756.00		
10420 08061	MUD SEASON/STONE						
047248 PIKE INDUSTRIES	82848	0	2025	5 INV A	6,307.79	09-25	285.42 TONS 1.5" ST
INVOICE: 1302735	FULL DESC: 285.42 TONS 1.5" STONE-10/10MUD SEASON						
047248 PIKE INDUSTRIES	82849	0	2025	5 INV A	6,545.20	09-25	296.16TONS 1.5"STON
INVOICE: 1301918	FULL DESC: 296.16TONS 1.5"STONE-10/7 MUD SEASON						
047248 PIKE INDUSTRIES	82850	0	2025	5 INV A	12,648.32	09-25	572.32 TONS 1.5"STO
INVOICE: 1300188	FULL DESC: 572.32 TONS 1.5"STONE-9/26MUDSEASON						
-----					25,501.31		
ACCOUNT TOTAL					25,501.31		
10420 08070	GASOLINE/DIESEL						
026552 EVANS GROUP INC	82894	0	2025	5 INV A	610.88	09-25	195.0GALS GASOLINE-
INVOICE:	FULL DESC: 195.0GALS GASOLINE-10/15						
026552 EVANS GROUP INC	82895	0	2025	5 INV A	544.65	09-25	180.0GALS GASOLINE
INVOICE:	FULL DESC: 180.0GALS GASOLINE 10/29						
026552 EVANS GROUP INC	82896	0	2025	5 INV A	858.77	09-25	260.0GALS GASOLINE9
INVOICE:	FULL DESC: 260.0GALS GASOLINE9/3						
-----					2,014.30		
028560 GILLESPIE FUELS	82947	0	2025	5 INV A	727.31	09-25	283.0 GALS DIESEL 1
INVOICE:	FULL DESC: 283.0 GALS DIESEL 10/1						
028560 GILLESPIE FUELS	82948	0	2025	5 INV A	1,277.38	09-25	466.2 GALS DIESEL 1
INVOICE:	FULL DESC: 466.2 GALS DIESEL 10/8						
028560 GILLESPIE FUELS	82949	0	2025	5 INV A	1,261.78	09-25	460.5 GALS DIESEL 1
INVOICE:	FULL DESC: 460.5 GALS DIESEL 10/15						
028560 GILLESPIE FUELS	82950	0	2025	5 INV A	897.36	09-25	327.5 GALS DIESEL 1
INVOICE:	FULL DESC: 327.5 GALS DIESEL 10/22						
028560 GILLESPIE FUELS	82951	0	2025	5 INV A	533.21	09-25	194.6 GALS DIESEL 1
INVOICE:	FULL DESC: 194.6 GALS DIESEL 10/29						

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

					4,697.04			
					ACCOUNT TOTAL		6,711.34	
10420 08110	ROAD CULVERTS/MAINTENANCE							
048144 PRESCOTT, E. J.	82924	0	2025 5	INV A	3,158.00	09-25	30 HP STORM PIPE-ST	
INVOICE: 6400884	FULL DESC: 30 HP STORM PIPE-STONYBROOK							
					ACCOUNT TOTAL		3,158.00	
10420 08160	VEHICLE/EQUIPMENT MAINTENANCE							
016656 CAPITOL STEEL	82874	0	2025 5	INV A	102.00	09-25	STEEL-SNOW PUSHER	
INVOICE:	FULL DESC: STEEL-SNOW PUSHER							
019180 CHARLEBOIS	81546	0	2024 12	CRM A	-397.49	09-25	20WSTAR-PWR STEERIN	
INVOICE:	FULL DESC: 20WSTAR-PWR STEERING COOLER-WARRANTY CRDT							
019180 CHARLEBOIS	82354	0	2025 4	INV A	36.21	09-25	14WSTAR-A/C UNIT-WA	
INVOICE:	FULL DESC: 14WSTAR-A/C UNIT-WATER VALVE							
019180 CHARLEBOIS	82875	0	2025 5	INV A	66.25	09-25	20W/14W STAR-MIRROR	
INVOICE:	FULL DESC: 20W/14W STAR-MIRRORS							
019180 CHARLEBOIS	82876	0	2025 5	INV A	513.99	09-25	14WSTAR-WHEEL	
INVOICE:	FULL DESC: 14WSTAR-WHEEL							

					218.96			
021684 BUSINESS CREDIT CARD	82878	0	2025 5	CRM A	-40.74	09-25	CREDIT TX-PUMP-CHLO	
INVOICE:	FULL DESC: CREDIT TX-PUMP-CHLORIDE TRK							
021875 CUTTING EDGE WOOD	82832	0	2025 5	INV A	33.34	09-25	SIDE BOARDS-05MACK	
INVOICE: 337	FULL DESC: SIDE BOARDS-05MACK							
026640 FAIRFIELD	82897	0	2025 5	INV A	1,275.83	09-25	14WSTAR-SIDE DUMP C	
INVOICE: 9215133	FULL DESC: 14WSTAR-SIDE DUMP CYLINDER							
026640 FAIRFIELD	82898	0	2025 5	INV A	330.90	09-25	14&20W.STAR-KNUCKLE	
INVOICE: 9216914	FULL DESC: 14&20W.STAR-KNUCKLES							

					1,606.73			
033169 JORDAN EQUIPMENT	82842	0	2025 5	INV A	406.08	09-25	V.EXCAVATOR-RACK-DI	
INVOICE:	FULL DESC: V.EXCAVATOR-RACK-DITCHING BUCKET							
037776 LOWELL MCLEODS	82802	0	2025 5	INV A	2,753.18	09-25	14W.STAR-SPRINGS,BU	
INVOICE:	FULL DESC: 14W.STAR-SPRINGS,BUSHINGS							
046265 O'REILLY AUTO PARTS	82920	0	2025 5	INV A	125.94	09-25	14WSTAR-ANTIFREEZE	
INVOICE:	FULL DESC: 14WSTAR-ANTIFREEZE							
046265 O'REILLY AUTO PARTS	82936	0	2025 5	CRM A	-93.89	09-25	RETURN HYD FILTER-R	
INVOICE:	FULL DESC: RETURN HYD FILTER-RDSIDE MOWER							

					32.05			

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TOWN OF NORTHFIELD
INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2024/12 TO 2025/5	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
	051386 RICHARDS SPECIALIZED	82926	0	2025	5 INV A	350.00	09-25	TRANSPORT V.LOADER-	
	INVOICE:		FULL DESC:	TRANSPORT V.LOADER-10/5					
	052611 SANEL NAPA	82969	0	2025	5 INV A	19.98	09-25	05MACK-HOSE ADAPTER	
	INVOICE: 523172		FULL DESC:	05MACK-HOSE ADAPTERS					
	052611 SANEL NAPA	82970	0	2025	5 INV A	5.69	09-25	LEAF VAC-ADAPTERS	
	INVOICE: 523225		FULL DESC:	LEAF VAC-ADAPTERS					
	052611 SANEL NAPA	82971	0	2025	5 INV A	22.58	09-25	LEAF VAC-TRANSMISSI	
	INVOICE: 523389		FULL DESC:	LEAF VAC-TRANSMISSION FLUID					
						48.25			
			ACCOUNT TOTAL			5,509.85			
			TIRES/CHAINS						
10420 08252	036508 MARSHALL TIRE GROUP	82916	0	2025	5 INV A	2,384.34	09-25	TIRES-2-MACK,4-20WS	
	INVOICE: 76818		FULL DESC:	TIRES-2-MACK,4-20WSTAR					
			ACCOUNT TOTAL			2,384.34			
			DEPARTMENT SUPPLIES						
10420 08300	010461 HAUN WELDING SUPPLIY	82913	0	2025	5 INV A	75.68	09-25	OXYGEN-HWY	
	INVOICE: 274803		FULL DESC:	OXYGEN-HWY					
	010461 HAUN WELDING SUPPLIY	82914	0	2025	5 INV A	137.40	09-25	ACETYLENE-HWY	
	INVOICE: 277804		FULL DESC:	ACETYLENE-HWY					
						213.08			
	010580 AIRGAS EAST	82871	0	2025	5 INV A	256.63	09-25	TIPS, BRUSH CUPS-HW	
	INVOICE: 9155093662		FULL DESC:	TIPS, BRUSH CUPS-HWY					
	014931 BRENNTAG LUBRICANTS	82872	0	2025	5 INV A	982.50	09-25	55G DRUM-MOBIL NUTO	
	INVOICE:		FULL DESC:	55G DRUM-MOBIL NUTO H46					
	014931 BRENNTAG LUBRICANTS	82873	0	2025	5 CRM A	-20.00	09-25	CREDIT-DRUM RETURN	
	INVOICE:		FULL DESC:	CREDIT-DRUM RETURN					
						962.50			
	027680 FISHER AUTO PARTS	82899	0	2025	5 INV A	99.96	09-25	TRUCK WASH	
	INVOICE:		FULL DESC:	TRUCK WASH					
	027680 FISHER AUTO PARTS	82940	0	2025	5 INV A	17.72	09-25	TIRE LUBRICANT	
	INVOICE:		FULL DESC:	TIRE LUBRICANT					
						117.68			
	034832 LAWSON PRODUCTS	82801	0	2025	5 INV A	362.27	09-25	SCREWS, WASHERS, EL	
	INVOICE: 9311921905		FULL DESC:	SCREWS, WASHERS, ELEC TAPE,ETC					
	046265 O'REILLY AUTO PARTS	82919	0	2025	5 INV A	46.96	09-25	COUPLERS-GREASE GUN	
	INVOICE:		FULL DESC:	COUPLERS-GREASE GUNS					
	046265 O'REILLY AUTO PARTS	82921	0	2025	5 INV A	24.00	09-25	PASTE BRUSH	
	INVOICE:		FULL DESC:	PASTE BRUSH					

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
046265 O'REILLY AUTO PARTS	82922	0	2025	5 INV A	3.68	09-25	TIRE SWAB
INVOICE:		FULL DESC:	TIRE SWAB				
046265 O'REILLY AUTO PARTS	82923	0	2025	5 CRM A	-24.00	09-25	PASTE BRUSH RETURN
INVOICE:		FULL DESC:	PASTE BRUSH RETURN				
					50.64		
052611 SANEL NAPA	82976	0	2025	5 INV A	17.38	09-25	PENETRANT-HWY
INVOICE: 523715		FULL DESC:	PENETRANT-HWY				
063248 WEBB, F. W. CO.	82933	0	2025	5 INV A	73.35	09-25	HANDWIPES-HWY
INVOICE: 87633493		FULL DESC:	HANDWIPES-HWY				
ACCOUNT TOTAL					2,053.53		
10420 08420				EQUIPMENT RENTAL			
055062 TIBBITS EQUIPMENT	82929	0	2025	5 INV A	1,208.60	09-25	DAMAGES-CASE RENTAL
INVOICE:		FULL DESC:	DAMAGES-CASE RENTAL				
ACCOUNT TOTAL					1,208.60		
10420 08422				PIT LOT RENT			
056465 TUCKER, RONALD E	82827	0	2025	5 INV A	1,000.00	09-25	NOV 24 LOT RENT
INVOICE:		FULL DESC:	NOV 24 LOT RENT				
ACCOUNT TOTAL					1,000.00		
ORG 10420 TOTAL					49,643.39		
10430				CEMETERY			
10430 06030				TREE REMOVAL			
013085 BW MASONRY/ LANDSCAP	82779	0	2025	5 INV A	120.00	09-25	9/17 TREEWORK MT HO
INVOICE:		FULL DESC:	9/17 TREEWORK MT HOPE				
013085 BW MASONRY/ LANDSCAP	82781	0	2025	5 INV A	160.00	09-25	10/1-7 TREEWK-MT HO
INVOICE:		FULL DESC:	10/1-7 TREEWK-MT HOPE/WEST HILL				
013085 BW MASONRY/ LANDSCAP	82786	0	2025	5 INV A	80.00	09-25	10/17-TREEWK-ROBINS
INVOICE:		FULL DESC:	10/17-TREEWK-ROBINSON CEM				
					360.00		
ACCOUNT TOTAL					360.00		
10430 06344				SEXTON			
013085 BW MASONRY/ LANDSCAP	82780	0	2025	5 INV A	450.00	09-25	9/29-BURIAL
INVOICE:		FULL DESC:	9/29-BURIAL				
013085 BW MASONRY/ LANDSCAP	82782	0	2025	5 INV A	300.00	09-25	10/8-BURIAL-MT HOPE
INVOICE:		FULL DESC:	10/8-BURIAL-MT HOPE				
013085 BW MASONRY/ LANDSCAP	82783	0	2025	5 INV A	500.00	09-25	10/16-BURIAL MT HOP
INVOICE:		FULL DESC:	10/16-BURIAL MT HOPE				
013085 BW MASONRY/ LANDSCAP	82784	0	2025	5 INV A	350.00	09-25	10/19-BURIAL MT HOP
INVOICE:		FULL DESC:	10/19-BURIAL MT HOPE				
013085 BW MASONRY/ LANDSCAP	82785	0	2025	5 INV A	300.00	09-25	10/25-BURIAL MT HOP

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE:		FULL DESC:	10/25-BURIAL MT HOPE				
013085 BW MASONRY/ LANDSCAP	82787	0	2025 5	INV A	120.00	09-25	10/28-RECORDING/RES
INVOICE:		FULL DESC:	10/28-RECORDING/RESEARCH				
013085 BW MASONRY/ LANDSCAP	82788	0	2025 5	INV A	400.00	09-25	11/11-BURIAL FALLS
INVOICE:		FULL DESC:	11/11-BURIAL FALLS CEM-WINTER RATE				
					2,420.00		
		ACCOUNT TOTAL			2,420.00		
		ORG 10430	TOTAL		2,780.00		
10440		TOWN GARAGE					
10440	06060			TRASH DISPOSAL			
010062 MYERS CONTAINER,CORP	82845	0	2025 5	INV A	156.86	09-25	11732 NOV24DUMPSTER
INVOICE:		FULL DESC:	11732 NOV24DUMPSTER				
010062 MYERS CONTAINER,CORP	82846	0	2025 5	INV A	31.64	09-25	11936NOV24 RECYCLE
INVOICE:		FULL DESC:	11936NOV24 RECYCLE				
					188.50		
		ACCOUNT TOTAL			188.50		
10440	07010			TELEPHONE			
042768 TDS TELECOM	82825	0	2025 5	INV A	69.12	09-25	11/4-PHONE 80248554
INVOICE:		FULL DESC:	11/4-PHONE 8024855411				
		ACCOUNT TOTAL			69.12		
10440	08020			HEATING FUEL			
028560 GILLESPIE FUELS	82955	0	2025 5	INV A	90.75	09-25	55.0 GALS PROPANE-1
INVOICE:		FULL DESC:	55.0 GALS PROPANE-10/31 READ HWY				
		ACCOUNT TOTAL			90.75		
		ORG 10440	TOTAL		348.37		
10445		LIBRARY/HISTORICAL SOCIETY BLD					
10445	06090			JANITORIAL SERVICES			
053855 SPOTLESS CLEANING	82822	0	2025 5	INV A	200.00	09-25	10/28-11/03 CLEANIN
INVOICE: 147		FULL DESC:	10/28-11/03 CLEANING SERVICES				
053855 SPOTLESS CLEANING	82823	0	2025 5	INV A	200.00	09-25	11/4-11/10 CLEANING
INVOICE: 148		FULL DESC:	11/4-11/10 CLEANING SERVICES				
053855 SPOTLESS CLEANING	82824	0	2025 5	INV A	200.00	09-25	11/11-11/17 CLEANIN
INVOICE: 149		FULL DESC:	11/11-11/17 CLEANING SERVICES				
					600.00		
		ACCOUNT TOTAL			600.00		
10445	07010			TELEPHONE			
042768 TDS TELECOM	82859	0	2025 5	INV A	131.21	09-25	11/04LIBRARY 802485

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE:		FULL DESC:	11/04	LIBRARY	8024854621		
		ACCOUNT TOTAL			131.21		
10445 08020				HEATING FUEL			
028560 GILLESPIE FUELS	82953	0	2025	5 INV A	2.98	09-25	1.0 GALS OIL 10/4 L
INVOICE:		FULL DESC:	1.0	GALS OIL 10/4	LIBRARY		
		ACCOUNT TOTAL			2.98		
10445 08380				BUILDING MAINT/SUPPLIES			
028560 GILLESPIE FUELS	82941	0	2025	5 INV A	115.00	09-25	RESET OUTDOOR UNIT-
INVOICE:		FULL DESC:	RESET	OUTDOOR UNIT-LIBRARY	3/12/24		
		ACCOUNT TOTAL			115.00		
		ORG 10445	TOTAL		849.19		
10447				MUNICIPAL BUILDING			
10447 06060				TRASH DISPOSAL			
010062 MYERS CONTAINER, CORP	82845	0	2025	5 INV A	156.85	09-25	11732 NOV24DUMPSTER
INVOICE:		FULL DESC:	11732	NOV24DUMPSTER			
010062 MYERS CONTAINER, CORP	82846	0	2025	5 INV A	31.64	09-25	11936NOV24 RECYCLE
INVOICE:		FULL DESC:	11936	NOV24 RECYCLE			
					188.49		
		ACCOUNT TOTAL			188.49		
10447 06090				JANITORIAL SERVICES			
053855 SPOTLESS CLEANING	82822	0	2025	5 INV A	200.00	09-25	10/28-11/03 CLEANIN
INVOICE: 147		FULL DESC:	10/28-11/03	CLEANING SERVICES			
053855 SPOTLESS CLEANING	82823	0	2025	5 INV A	200.00	09-25	11/4-11/10 CLEANING
INVOICE: 148		FULL DESC:	11/4-11/10	CLEANING SERVICES			
053855 SPOTLESS CLEANING	82824	0	2025	5 INV A	200.00	09-25	11/11-11/17 CLEANIN
INVOICE: 149		FULL DESC:	11/11-11/17	CLEANING SERVICES			
					600.00		
		ACCOUNT TOTAL			600.00		
10447 08020				HEATING FUEL			
028560 GILLESPIE FUELS	82952	0	2025	5 INV A	691.66	09-25	232.1 GALS OIL 10/1
INVOICE:		FULL DESC:	232.1	GALS OIL 10/11	MUN BLDG		
		ACCOUNT TOTAL			691.66		
10447 08380				BUILDING MAINT/SUPPLIES			
014906 BRADY PLUS	82776	0	2025	5 INV A	104.55	09-25	SOAP-MUN BLD
INVOICE: 9363048		FULL DESC:	SOAP-MUN	BLD			
014906 BRADY PLUS	82777	0	2025	5 INV A	196.63	09-25	FOAM SOAP-CLEAN & G
INVOICE: 9347887		FULL DESC:	FOAM SOAP-CLEAN &	GREEN			

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
014906 BRADY PLUS INVOICE: 9372053	82778	0	2025	5 CRM A	-196.63	09-25	RETURN-SOAP CLEAN &
		FULL DESC: RETURN-SOAP CLEAN &GREEN					
					104.55		
035892 MAGEE OFFICE PLUS INVOICE:	82803	0	2025	5 INV A	36.25	09-25	PAPER TOWELS-MUN BL
		FULL DESC: PAPER TOWELS-MUN BLDG					
		ACCOUNT TOTAL			140.80		
		ORG 10447	TOTAL		1,620.95		
10510		HUMAN SERVICES					
10510 06150		SENIOR CENTER					
042512 NFLD SENIOR CTR. INVOICE:	82812	0	2025	5 INV A	2,083.00	09-25	NOV24 ALLOCATION
		FULL DESC: NOV24 ALLOCATION					
		ACCOUNT TOTAL			2,083.00		
		ORG 10510	TOTAL		2,083.00		
10520		GROUNDS/PARKS/FACILITIES					
10520 08575		GARDEN SUPPLIES					
013291 BALCH, STEVIE INVOICE:	82989	0	2025	5 INV A	218.00	09-25	FLOWERS-COX BROOK B
		FULL DESC: FLOWERS-COX BROOK BRIDGES					
		ACCOUNT TOTAL			218.00		
		ORG 10520	TOTAL		218.00		
10610		MANAGEMENT SUPPORT					
10610 06020		LEGAL SERVICES					
037840 MCNEILL INVOICE: 12861	82806	0	2025	5 INV A	626.64	09-25	SEP24 LEGAL-ZONING
		FULL DESC: SEP24 LEGAL-ZONING					
037840 MCNEILL INVOICE: 12860	82807	0	2025	5 INV A	1,957.63	09-25	SEP24-LEGAL
		FULL DESC: SEP24-LEGAL					
037840 MCNEILL INVOICE: 12859	82808	0	2025	5 INV A	111.00	09-25	SEP24-LEGAL-PERSONN
		FULL DESC: SEP24-LEGAL-PERSONNEL					
					2,695.27		
053460 SMITH WILLIAM S. INVOICE:	82821	0	2025	5 INV A	5,077.06	09-25	2024 TAX SALE
		FULL DESC: 2024 TAX SALE					
		ACCOUNT TOTAL			7,772.33		
10610 06220		MAINTENANCE CONTRACTS					
010635 ABSOLUTE OFFICE EQ INVOICE: 16984	82771	0	2025	5 INV A	61.20	09-25	INK CARTRIDGE-POSTA
		FULL DESC: INK CARTRIDGE-POSTAGE METR					
021684 BUSINESS CREDIT CARD INVOICE:	82879	0	2025	5 INV A	6.48	09-25	OCT 24 WEBHOSTING
		FULL DESC: OCT 24 WEBHOSTING					

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
054400 SYMQUEST GROUP INC.	82851	0	2025	5 INV A	131.00	09-25	SEPT BACKUP CONTRAC
INVOICE: 1943280							
054400 SYMQUEST GROUP INC.	82852	0	2025	5 INV A	328.00	09-25	SEPT M365 OFFICE CO
INVOICE: 1943186							
054400 SYMQUEST GROUP INC.	82853	0	2025	5 INV A	108.00	09-25	SEPT DUO MFA CONTRA
INVOICE: 1943080							
054400 SYMQUEST GROUP INC.	82854	0	2025	5 INV A	759.26	09-25	NOV24 SAFETY NET CO
INVOICE: 1943006							
054400 SYMQUEST GROUP INC.	82855	0	2025	5 INV A	162.50	09-25	NOV DEFENDER CONTRA
INVOICE: 1942765							
054400 SYMQUEST GROUP INC.	82856	0	2025	5 INV A	144.00	09-25	SEPT MEDR CONTRACT
INVOICE: 1942512							
054400 SYMQUEST GROUP INC.	82858	0	2025	5 INV A	237.60	09-25	10/20-11/19 COPIER
INVOICE: 1939232							
					1,870.36		
					ACCOUNT TOTAL		1,938.04
10610 06380							HEALTH ADMIN/FEES
010037 COMBINED SERVICES, L	82831	0	2025	5 INV A	25.40	09-25	SEPT24 HRA ADMIN FE
INVOICE:							
					ACCOUNT TOTAL		25.40
					ORG 10610		TOTAL 9,735.77
10620							PLANNING/ZONING
10620 07010							TELEPHONE
042768 TDS TELECOM	82825	0	2025	5 INV A	33.44	09-25	11/4-PHONE 80248554
INVOICE:							
					ACCOUNT TOTAL		33.44
10620 07020							POSTAGE
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	252.02	09-25	OCT 24 POSTAGE
INVOICE:							
					ACCOUNT TOTAL		252.02
10620 07050							OFFICE SUPPLIES
035892 MAGEE OFFICE PLUS	82962	0	2025	5 INV A	13.99	09-25	CALENDARS-WALL, DESK
INVOICE:							
					FULL DESC:		CALENDARS-WALL, DESK PADS, PLANNERS
055824 TRANS-VIDEO	82863	0	2025	5 INV A	12.54	09-25	NOV24 INTERNET
INVOICE:							
					FULL DESC:		NOV24 INTERNET
					ACCOUNT TOTAL		26.53
10620 07170							ADVERTISING/LEGAL NOTICES
055184 TIMES ARGUS	82826	0	2025	5 INV A	186.42	09-25	DRB MEETING AD 10/1

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TOWN OF NORTHFIELD
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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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INVOICE:

FULL DESC: DRB MEETING AD 10/10

ACCOUNT TOTAL 186.42

ORG 10620 TOTAL 498.41

10645

ECONOMIC DEVELOPMENT

10645 07010

TELEPHONE

042768 TDS TELECOM

82825

0 2025 5 INV A

35.77 09-25

11/4-PHONE 80248554

INVOICE:

FULL DESC: 11/4-PHONE 8024855411

ACCOUNT TOTAL 35.77

10645 07050

OFFICE SUPPLIES

035892 MAGEE OFFICE PLUS

82962

0 2025 5 INV A

13.99 09-25

CALENDARS-WALL, DESK

INVOICE:

FULL DESC: CALENDARS-WALL, DESK PADS, PLANNERS

055824 TRANS-VIDEO

82863

0 2025 5 INV A

12.54 09-25

NOV24 INTERNET

INVOICE:

FULL DESC: NOV24 INTERNET

ACCOUNT TOTAL 26.53

ORG 10645 TOTAL 62.30

FUND 010 TOWN GENERAL FUND

TOTAL: 95,552.34

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TOWN OF NORTHFIELD
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YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
28561							ARPA-MGMT SUPPORT
28561 06337							NORWICH UNIVERSITY
044176 NORWICH UNIVERSITY	82965	0	2025	5 INV A	7,800.00	09-25	DISC GOLF DESIGN-AR
INVOICE:							FULL DESC: DISC GOLF DESIGN-ARPA FUNDS
				ACCOUNT TOTAL	7,800.00		
			ORG 28561	TOTAL	7,800.00		
=====							
FUND 285	AMERICAN RECOVERY PLAN			TOTAL:	7,800.00		
=====							

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

36012							CIP - SELECTBOARD
36012 09566							BETTER PLACE GRANT
028294 GARRETT, TOSSY	82797	0	2025	5 INV A	300.00	09-25	SCULPTURE REPAIR-10
INVOICE:							FULL DESC: SCULPTURE REPAIR-10/23
							ACCOUNT TOTAL
					300.00		
36012 09569							VOREC GRANT
064912 WORK SAFE TRAFFIC	82982	0	2025	5 INV A	238.70	09-25	SHAW OUTDOOR /FORES
INVOICE: 35687							FULL DESC: SHAW OUTDOOR /FOREST SIGNS-VOREC
							ACCOUNT TOTAL
					238.70		
							ORG 36012 TOTAL
					538.70		
36023							CIP - TECHNOLOGY
36023 09670							COMPUTER/SYSTEMS
022420 DELL COMPUTER CORP.	82882	0	2025	5 INV A	106.86	09-25	27 MONITOR-BAROFFIO
INVOICE:							FULL DESC: 27 MONITOR-BAROFFIO 475-0QXL
022420 DELL COMPUTER CORP.	82883	0	2025	5 INV A	102.33	09-25	27MONITORSCHULZ 475
INVOICE:							FULL DESC: 27MONITORSCHULZ 475-0QUL
022420 DELL COMPUTER CORP.	82884	0	2025	5 INV A	181.12	09-25	27MONITOR DONEY 475
INVOICE:							FULL DESC: 27MONITOR DONEY 475-0QKL
022420 DELL COMPUTER CORP.	82885	0	2025	5 INV A	181.12	09-25	27MONITOR-OSIECKI 4
INVOICE:							FULL DESC: 27MONITOR-OSIECKI 475-0R3L
022420 DELL COMPUTER CORP.	82886	0	2025	5 INV A	102.33	09-25	27MONITOR MCCANN 47
INVOICE:							FULL DESC: 27MONITOR MCCANN 475-0QML
022420 DELL COMPUTER CORP.	82889	0	2025	5 INV A	106.86	09-25	27MONITOR OGRADY 47
INVOICE:							FULL DESC: 27MONITOR OGRADY 475-0QWL
022420 DELL COMPUTER CORP.	82890	0	2025	5 INV A	106.86	09-25	27MONITOR LAW 475-0
INVOICE:							FULL DESC: 27MONITOR LAW 475-0QZL

					887.48		
							ACCOUNT TOTAL
					887.48		
							ORG 36023 TOTAL
					887.48		
36042							CIP - TOWN HIGHWAY
36042 09186							SIDEWALK-WALL ST STUDY
025232 DUBOIS/KING	82939	0	2025	5 INV A	4,791.17	09-25	8/30-10/24 PEDESTRI
INVOICE: 1024357							FULL DESC: 8/30-10/24 PEDESTRIAN SCOPING
							ACCOUNT TOTAL
					4,791.17		
36042 092411							BRIDGE-TH 93 BR 67
026260 ENGINEERS CONSTRUCT.	82893	0	2025	5 INV A	104,909.92	09-25	REPAIR BRIDGE 67
INVOICE: 8017							FULL DESC: REPAIR BRIDGE 67
							ACCOUNT TOTAL
					104,909.92		

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
36042 09762							CROSS BROTHERS DAM-FEDERAL GR
010805 SLR INTERNATIONAL CO	82977	0	2025 5	INV A	15,946.09	09-25	9/13-10/18 DAM REMO
INVOICE: 10007572		FULL DESC:	9/13-10/18 DAM REMOVAL DESIGN				
		ACCOUNT TOTAL			15,946.09		
36042 900013							DICKINSON DR
031733 HUTCHINS, J INC	82957	0	2025 5	INV A	74,264.98	09-25	703.8 TONS PAVING M
INVOICE:		FULL DESC:	703.8 TONS PAVING MIX-DICKINSON DR				
048144 PRESCOTT, E. J.	82987	0	2025 5	INV A	74.48	09-25	FIXED TOP EXT-DICKI
INVOICE:		FULL DESC:	FIXED TOP EXT-DICKINSON DR				
		ACCOUNT TOTAL			74,339.46		
36042 900135							DOYON ROAD
031733 HUTCHINS, J INC	82958	0	2025 5	INV A	80,716.47	09-25	764.94 TONS PAVING M
INVOICE:		FULL DESC:	764.94 TONS PAVING MIX-DOYON RD				
048144 PRESCOTT, E. J.	82985	0	2025 5	INV A	1,870.98	09-25	FIXED TOP EXT,MH RI
INVOICE:		FULL DESC:	FIXED TOP EXT,MH RISER RINGS-DOYON RD				
		ACCOUNT TOTAL			82,587.45		
36042 910013							EAST ST
031733 HUTCHINS, J INC	82956	0	2025 5	INV A	14,772.80	09-25	140 TONS PAVING MIX
INVOICE:		FULL DESC:	140 TONS PAVING MIX-EAST ST				
031733 HUTCHINS, J INC	82959	0	2025 5	INV A	14,000.00	09-25	CO#1-MILLING-EAST S
INVOICE:		FULL DESC:	CO#1-MILLING-EAST ST				
					28,772.80		
048144 PRESCOTT, E. J.	82983	0	2025 5	INV A	288.37	09-25	MANHOLE COVER-EAST
INVOICE: 6403882		FULL DESC:	MANHOLE COVER-EAST ST PAVING				
048144 PRESCOTT, E. J.	82986	0	2025 5	INV A	61.80	09-25	FIXED TOP EXT-EAST
INVOICE:		FULL DESC:	FIXED TOP EXT-EAST ST				
					350.17		
		ACCOUNT TOTAL			29,122.97		
		ORG 36042 TOTAL			311,697.06		
36045							CIP - LIBRARY/HISTORICAL BLD
36045 095702							HISTORICAL SOCIETY BASEMENT
041090 NORTHERN BASEMENT	82935	0	2025 5	INV A	4,044.57	09-25	AIR PURIFIER-HIS SO
INVOICE:		FULL DESC:	AIR PURIFIER-HIS SOCIETY ARPA				
		ACCOUNT TOTAL			4,044.57		
		ORG 36045 TOTAL			4,044.57		

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

36053		CIP - REC COMMITTEE					
36053 09373		HOLIDAY ENHANCEMENTS					
022327 DAVIDSON, SALLY	82937	0	2025	5 INV A	69.95	09-25	XMAS LIGHTS
INVOICE:		FULL DESC: XMAS LIGHTS					
022327 DAVIDSON, SALLY	82938	0	2025	5 INV A	119.20	09-25	XMAS LIGHTS
INVOICE:		FULL DESC: XMAS LIGHTS					

					189.15		
		ACCOUNT TOTAL			189.15		
		ORG 36053	TOTAL		189.15		
36055		CIP - POOL					
36055 09360		POOL PAINT/REPAIR					
052765 SCHOLAR PAINTING, LLC	82927	0	2025	5 INV A	4,300.00	09-25	RMV&INSTALL CONCRET
INVOICE:		FULL DESC: RMV&INSTALL CONCRETE-CO#2					
		ACCOUNT TOTAL			4,300.00		
		ORG 36055	TOTAL		4,300.00		
=====							
FUND 360	TOWN C.I.P. FUND		TOTAL:		321,656.96		
=====							

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51000							ELECTRIC - BALANCE SHEET
51000	23612						SALES TAX PAYABLE
059376 VT. DEPT. OF TAXES	82864	0	2025	5 INV A	2,441.74	09-25	SALES TX OCTOBER 24
INVOICE:		FULL DESC:	SALES TX OCTOBER 24				
				ACCOUNT TOTAL	2,441.74		
51000	23615						ENERGY EFF CHARGE PAID
039875 NECA VEEU	82866	0	2025	5 INV A	23,766.18	09-25	EEC OCT2024
INVOICE:		FULL DESC:	EEC OCT2024				
				ACCOUNT TOTAL	23,766.18		
51000	23620						SANDERS-LOAN BILLED CUSTOMER
061456 VT PUBLIC POWER SUPP	82932	0	2025	5 INV A	12,447.92	09-25	11/1 CABOT LOAN PAY
INVOICE:		FULL DESC:	11/1 CABOT LOAN PAYMENT				
				ACCOUNT TOTAL	12,447.92		
51000	36410						POLES, TOWERS & FIXTURES
030352 GREEN MTN. POWER	82900	0	2025	5 INV A	1,405.42	09-25	POLE/SRVC80CROSS-TD
INVOICE: 45717		FULL DESC:	POLE/SRVC80CROSS-TDS702.71CUST250BIL2.20				
				ACCOUNT TOTAL	1,405.42		
51000	36510						OVERHEAD CONSTRUCTION
030352 GREEN MTN. POWER	82900	0	2025	5 INV A	420.33	09-25	POLE/SRVC80CROSS-TD
INVOICE: 45717		FULL DESC:	POLE/SRVC80CROSS-TDS702.71CUST250BIL2.20				
				ACCOUNT TOTAL	420.33		
51000	36710						PRIMARY U/G INSTALL
055062 TIBBITS EQUIPMENT	82978	0	2025	5 INV A	5,000.00	09-25	CASE RENTAL-SCENIC
INVOICE:		FULL DESC:	CASE RENTAL-SCENIC VIEW TRENCH 10/8-21				
				ACCOUNT TOTAL	5,000.00		
51000	36910						SERVICES
030352 GREEN MTN. POWER	82900	0	2025	5 INV A	252.20	09-25	POLE/SRVC80CROSS-TD
INVOICE: 45717		FULL DESC:	POLE/SRVC80CROSS-TDS702.71CUST250BIL2.20				
030352 GREEN MTN. POWER	82907	0	2025	5 INV A	1,089.79	09-25	NEW SRVC 30 KIMBALL
INVOICE: 45685		FULL DESC:	NEW SRVC 30 KIMBALL AVE				
030352 GREEN MTN. POWER	82908	0	2025	5 INV A	669.50	09-25	INSTALL SRVC 53 COT
INVOICE: 45684		FULL DESC:	INSTALL SRVC 53 COTTER AVE				
					2,011.49		
				ACCOUNT TOTAL	2,011.49		
51000	37010						METERS
030352 GREEN MTN. POWER	82912	0	2025	5 INV A	228.80	09-25	SOLAR METER INSTALL

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

INVOICE:		FULL DESC:	SOLAR METER INSTALL-19OVERLOOK/25TUCKAWAY LN				
		ACCOUNT TOTAL			228.80		
51000 39110		COMPUTER/EQUIPMENT					
022420 DELL COMPUTER CORP.	82882	0	2025	5 INV A	30.79	09-25	27 MONITOR-BAROFFIO
INVOICE:		FULL DESC:	27 MONITOR-BAROFFIO 475-0QXL				
022420 DELL COMPUTER CORP.	82883	0	2025	5 INV A	39.85	09-25	27MONITORSCHULZ 475
INVOICE:		FULL DESC:	27MONITORSCHULZ 475-0QUL				
022420 DELL COMPUTER CORP.	82886	0	2025	5 INV A	39.85	09-25	27MONITOR MCCANN 47
INVOICE:		FULL DESC:	27MONITOR MCCANN 475-0QML				
022420 DELL COMPUTER CORP.	82887	0	2025	5 INV A	181.12	09-25	27MONITORS-2REED 47
INVOICE:		FULL DESC:	27MONITORS-2REED 475-0QVL/475-0R1L				
022420 DELL COMPUTER CORP.	82888	0	2025	5 INV A	90.56	09-25	27MONITOR UNDERHILL
INVOICE:		FULL DESC:	27MONITOR UNDERHILL475-0R0L				
022420 DELL COMPUTER CORP.	82889	0	2025	5 INV A	30.79	09-25	27MONITOR OGRADY 47
INVOICE:		FULL DESC:	27MONITOR OGRADY 475-0QWL				
022420 DELL COMPUTER CORP.	82890	0	2025	5 INV A	30.79	09-25	27MONITOR LAW 475-0
INVOICE:		FULL DESC:	27MONITOR LAW 475-0QZL				

					443.75		
		ACCOUNT TOTAL			443.75		
51000 39210		VEHICLES					
033850 KEY AUTO VT	82915	0	2025	5 INV A	11,330.00	09-25	25CHEVY TRAILBLAZER
INVOICE:		FULL DESC:	25CHEVY TRAILBLAZER-UTILITIES				
		ACCOUNT TOTAL			11,330.00		
		ORG 51000 TOTAL			59,495.63		
51001		ELECTRIC - REVENUE					
51001 41915		TRANSCO NET SETTLEMENT CREDITS					
061456 VT PUBLIC POWER SUPP	82931	0	2025	5 INV A	-21,786.39	09-25	POWER BILL SEPT2024
INVOICE:		FULL DESC:	POWER BILL SEPT2024				
		ACCOUNT TOTAL			-21,786.39		
		ORG 51001 TOTAL			-21,786.39		
51047		ELECTRIC DEPARTMENT					
51047 40815		FUEL GROSS RECEIPTS TAX					
059376 VT. DEPT. OF TAXES	82865	0	2025	5 INV A	1,590.47	09-25	FUEL TAX OCTOBER
INVOICE:		FULL DESC:	FUEL TAX OCTOBER				
		ACCOUNT TOTAL			1,590.47		
51047 40816		PILOT PAYMENT					
042896 NFLD TOWN GEN FUND	82814	0	2025	5 INV A	7,780.00	09-25	NOV 24 PILOT
INVOICE:		FULL DESC:	NOV 24 PILOT				

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL					7,780.00		
51047 55510	PURCHASED POWER						
061456 VT PUBLIC POWER SUPP 82930		0	2025 5	INV A	62,514.66	09-25	MCNEIL COST SEPT/CD
INVOICE:	FULL DESC: MCNEIL COST SEPT/CDA OCTOBER						
061456 VT PUBLIC POWER SUPP 82931		0	2025 5	INV A	213,096.07	09-25	POWER BILL SEPT2024
INVOICE:	FULL DESC: POWER BILL SEPT2024						

					275,610.73		
ACCOUNT TOTAL					275,610.73		
51047 58810	ENGINEER TECHNICAL SERV						
030352 GREEN MTN. POWER 82841		0	2025 5	INV A	121.21	09-25	FIELD ENGINEERING A
INVOICE: 45693	FULL DESC: FIELD ENGINEERING AUG						
ACCOUNT TOTAL					121.21		
51047 59310	OVERHEAD MAINT						
030352 GREEN MTN. POWER 82839		0	2025 5	INV A	885.15	09-25	REATTACH ANCHOR-528
INVOICE: 45715	FULL DESC: REATTACH ANCHOR-528TURKEY HILL						
030352 GREEN MTN. POWER 82840		0	2025 5	INV A	247.54	09-25	RMV BRANCH OFF WIRE
INVOICE: 45698	FULL DESC: RMV BRANCH OFF WIRE-124KING ST						
030352 GREEN MTN. POWER 82901		0	2025 5	INV A	255.60	09-25	DC/RC 152 TERRACE C
INVOICE: 45716	FULL DESC: DC/RC 152 TERRACE CUSTOMER 100.00						
030352 GREEN MTN. POWER 82902		0	2025 5	INV A	558.20	09-25	REATTACH SRVC 43 CO
INVOICE: 45714	FULL DESC: REATTACH SRVC 43 COTTER AVE						
030352 GREEN MTN. POWER 82903		0	2025 5	INV A	781.83	09-25	DC/RC 1781 TURKEY H
INVOICE: 45697	FULL DESC: DC/RC 1781 TURKEY HILL CUSTOMER 100.00						
030352 GREEN MTN. POWER 82904		0	2025 5	INV A	326.95	09-25	DC/RC 181 CROSS ST
INVOICE: 45690	FULL DESC: DC/RC 181 CROSS ST CUSTOMER100.00						
030352 GREEN MTN. POWER 82905		0	2025 5	INV A	518.95	09-25	RPLC SRVC ATTACHMNT
INVOICE: 45689	FULL DESC: RPLC SRVC ATTACHMNT 103 SLATE AVE						
030352 GREEN MTN. POWER 82906		0	2025 5	INV A	990.16	09-25	DC/RC NEW SERVICE C
INVOICE: 45686	FULL DESC: DC/RC NEW SERVICE CUSTOMER 100.00						
030352 GREEN MTN. POWER 82909		0	2025 5	INV A	448.16	09-25	RMV ANCHOR/EYE LEFT
INVOICE: 45679	FULL DESC: RMV ANCHOR/EYE LEFT FR STATE RELOCATION160968						
030352 GREEN MTN. POWER 82910		0	2025 5	INV A	485.77	09-25	REATTACH SRVC 540 D
INVOICE: 45678	FULL DESC: REATTACH SRVC 540 DAVIS AVE						

					5,498.31		
ACCOUNT TOTAL					5,498.31		
51047 59410	UNDERGROUND DIST MAINT						
023455 DIG SAFE SYSTEM, INC 82833		0	2025 5	INV A	77.00	09-25	DIGSAFE 3Q 24
INVOICE: 40502	FULL DESC: DIGSAFE 3Q 24						
ACCOUNT TOTAL					77.00		
51047 59710	METER MAINTENANCE						
030352 GREEN MTN. POWER 82911		0	2025 5	INV A	343.20	09-25	METER MAINT

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
INVOICE:		FULL DESC: METER MAINT						
					ACCOUNT TOTAL	343.20		
51047 92111		TELEPHONE						
010495 VERIZON WIRELESS	82828	0	2025	5 INV A	23.14	09-25	10/16 CELL PHONE	
INVOICE: 9976460153		FULL DESC: 10/16 CELL PHONE						
042768 TDS TELECOM	82825	0	2025	5 INV A	138.29	09-25	11/4-PHONE 80248554	
INVOICE:		FULL DESC: 11/4-PHONE 8024855411						
042768 TDS TELECOM	82860	0	2025	5 INV A	52.04	09-25	11/4-SOLARBONEHILL	
INVOICE:		FULL DESC: 11/4-SOLARBONEHILL 8024854903						
					-----	190.33		
052051 RUSSO JAMES		82820	0	2025	5 INV A	12.50	09-25	NOV 24 CELL PHONE
INVOICE:		FULL DESC: NOV 24 CELL PHONE						
					ACCOUNT TOTAL	225.97		
51047 92112		POSTAGE						
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	706.43	09-25	OCT 24 POSTAGE	
INVOICE:		FULL DESC: OCT 24 POSTAGE						
					ACCOUNT TOTAL	706.43		
51047 92114		OFFICE SUPPLIES						
035892 MAGEE OFFICE PLUS	82960	0	2025	5 INV A	20.34	09-25	3 MO CALENDARS-UTIL	
INVOICE:		FULL DESC: 3 MO CALENDARS-UTILITIES/ADMIN ASSIST						
035892 MAGEE OFFICE PLUS	82961	0	2025	5 INV A	17.52	09-25	RUBBERBANDS,PUSH PI	
INVOICE:		FULL DESC: RUBBERBANDS,PUSH PINS, NOTEPADS						
035892 MAGEE OFFICE PLUS	82962	0	2025	5 INV A	6.81	09-25	CALENDARS-WALL,DESK	
INVOICE:		FULL DESC: CALENDARS-WALL,DESK PADS, PLANNERS						
035892 MAGEE OFFICE PLUS	82964	0	2025	5 INV A	7.53	09-25	RED PENS-UTILITIES	
INVOICE:		FULL DESC: RED PENS-UTILITIES						
					-----	52.20		
055824 TRANS-VIDEO		82863	0	2025	5 INV A	21.57	09-25	NOV24 INTERNET
INVOICE:		FULL DESC: NOV24 INTERNET						
					ACCOUNT TOTAL	73.77		
51047 92118		POSTAGE MACHINE						
010635 ABSOLUTE OFFICE EQ	82771	0	2025	5 INV A	52.70	09-25	INK CARTRIDGE-POSTA	
INVOICE: 16984		FULL DESC: INK CARTRIDGE-POSTAGE METR						
					ACCOUNT TOTAL	52.70		
51047 92119		MAINTENANCE CONTRACT COMP						
021684 BUSINESS CREDIT CARD	82879	0	2025	5 INV A	3.24	09-25	OCT 24 WEBHOSTING	
INVOICE:		FULL DESC: OCT 24 WEBHOSTING						

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
054400 SYMQUEST GROUP INC.	82851	0	2025	5 INV A	65.50	09-25	SEPT BACKUP CONTRAC
INVOICE: 1943280		FULL DESC:	SEPT BACKUP CONTRACT				
054400 SYMQUEST GROUP INC.	82852	0	2025	5 INV A	164.00	09-25	SEPT M365 OFFICE CO
INVOICE: 1943186		FULL DESC:	SEPT M365 OFFICE CONTRACT				
054400 SYMQUEST GROUP INC.	82853	0	2025	5 INV A	54.00	09-25	SEPT DUO MFA CONTRA
INVOICE: 1943080		FULL DESC:	SEPT DUO MFA CONTRACT				
054400 SYMQUEST GROUP INC.	82854	0	2025	5 INV A	379.63	09-25	NOV24 SAFETY NET CO
INVOICE: 1943006		FULL DESC:	NOV24 SAFETY NET CONTRACT				
054400 SYMQUEST GROUP INC.	82855	0	2025	5 INV A	81.25	09-25	NOV DEFENDER CONTRA
INVOICE: 1942765		FULL DESC:	NOV DEFENDER CONTRACT				
054400 SYMQUEST GROUP INC.	82856	0	2025	5 INV A	72.00	09-25	SEPT MEDR CONTRACT
INVOICE: 1942512		FULL DESC:	SEPT MEDR CONTRACT				
054400 SYMQUEST GROUP INC.	82857	0	2025	5 INV A	76.64	09-25	10/25-11/24 PRINTER
INVOICE: 1940415		FULL DESC:	10/25-11/24 PRINTER CONTRACT				
054400 SYMQUEST GROUP INC.	82858	0	2025	5 INV A	61.20	09-25	10/20-11/19 COPIER
INVOICE: 1939232		FULL DESC:	10/20-11/19 COPIER CONTRACT-2				
					954.22		
		ACCOUNT TOTAL			957.46		
51047 92318				VPPSA-NON POWER FEES			
061456 VT PUBLIC POWER SUPP	82931	0	2025	5 INV A	12,395.83	09-25	POWER BILL SEPT2024
INVOICE:		FULL DESC:	POWER BILL SEPT2024				
		ACCOUNT TOTAL			12,395.83		
51047 93013				GENERAL GOVERNMENT ADMIN			
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	715.00	09-25	NOV24 INTERCOMPANY
INVOICE:		FULL DESC:	NOV24 INTERCOMPANY CHARGES				
		ACCOUNT TOTAL			715.00		
51047 93014				ACCOUNTING FEE			
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	4,345.00	09-25	NOV24 INTERCOMPANY
INVOICE:		FULL DESC:	NOV24 INTERCOMPANY CHARGES				
		ACCOUNT TOTAL			4,345.00		
51047 93111				CVRR LEASES			
040368 NEW.ENG. CT. R.R.	82810	0	2025	5 INV A	458.40	09-25	11/24-10/25LEASE AG
INVOICE: 217145		FULL DESC:	11/24-10/25LEASE AGMNT #9568				
		ACCOUNT TOTAL			458.40		
51047 93112				RENT			
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	524.00	09-25	NOV24 INTERCOMPANY
INVOICE:		FULL DESC:	NOV24 INTERCOMPANY CHARGES				
		ACCOUNT TOTAL			524.00		

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TOWN OF NORTHFIELD
INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
51047 93310							VEHICLE/EQUIP MAINTENANCE
052611 SANEL NAPA	82988	0	2025	5 INV A	10.13	09-25	CIRCUIT/ADAPTER-18
INVOICE: 523390		FULL DESC:	CIRCUIT/ADAPTER-18 CHEVY				
				ACCOUNT TOTAL	10.13		
		ORG 51047		TOTAL	311,485.61		
=====				FUND 510 ELECTRIC FUND	TOTAL:	349,194.85	=====

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
53000 WATER - BALANCE SHEET							
53000 01344 COMPUTER/EQUIPMENT							
022420 DELL COMPUTER CORP.	82882	0	2025	5 INV A	23.55	09-25	27 MONITOR-BAROFFIO
INVOICE:							FULL DESC: 27 MONITOR-BAROFFIO 475-0QXL
022420 DELL COMPUTER CORP.	82883	0	2025	5 INV A	22.64	09-25	27MONITORSCHULZ 475
INVOICE:							FULL DESC: 27MONITORSCHULZ 475-0QUL
022420 DELL COMPUTER CORP.	82886	0	2025	5 INV A	22.64	09-25	27MONITOR MCCANN 47
INVOICE:							FULL DESC: 27MONITOR MCCANN 475-0QML
022420 DELL COMPUTER CORP.	82887	0	2025	5 INV A	105.05	09-25	27MONITORS-2REED 47
INVOICE:							FULL DESC: 27MONITORS-2REED 475-0QVL/475-0R1L
022420 DELL COMPUTER CORP.	82888	0	2025	5 INV A	52.52	09-25	27MONITOR UNDERHILL
INVOICE:							FULL DESC: 27MONITOR UNDERHILL475-0R0L
022420 DELL COMPUTER CORP.	82889	0	2025	5 INV A	23.55	09-25	27MONITOR OGRADY 47
INVOICE:							FULL DESC: 27MONITOR OGRADY 475-0QWL
022420 DELL COMPUTER CORP.	82890	0	2025	5 INV A	23.55	09-25	27MONITOR LAW 475-0
INVOICE:							FULL DESC: 27MONITOR LAW 475-0QZL
					273.50		
ACCOUNT TOTAL					273.50		
53000 01348 VEHICLES							
033850 KEY AUTO VT	82915	0	2025	5 INV A	6,571.40	09-25	25CHEVY TRAILBLAZER
INVOICE:							FULL DESC: 25CHEVY TRAILBLAZER-UTILITIES
ACCOUNT TOTAL					6,571.40		
53000 01591 MAINS-MAIN ST							
025240 DUFRESNE GROUP	82834	0	2025	5 INV A	7,350.00	09-25	AUG ENGINEER WM CON
INVOICE: 19014							FULL DESC: AUG ENGINEER WM CONT1 BID
ACCOUNT TOTAL					7,350.00		
ORG 53000 TOTAL					14,194.90		
53045 WATER DEPARTMENT							
53045 06220 MAINTENANCE CONTRACTS							
010635 ABSOLUTE OFFICE EQ	82771	0	2025	5 INV A	30.60	09-25	INK CARTRIDGE-POSTA
INVOICE: 16984							FULL DESC: INK CARTRIDGE-POSTAGE METR
021684 BUSINESS CREDIT CARD	82879	0	2025	5 INV A	1.88	09-25	OCT 24 WEBHOSTING
INVOICE:							FULL DESC: OCT 24 WEBHOSTING
054400 SYMQUEST GROUP INC.	82851	0	2025	5 INV A	37.99	09-25	SEPT BACKUP CONTRAC
INVOICE: 1943280							FULL DESC: SEPT BACKUP CONTRACT
054400 SYMQUEST GROUP INC.	82852	0	2025	5 INV A	95.12	09-25	SEPT M365 OFFICE CO
INVOICE: 1943186							FULL DESC: SEPT M365 OFFICE CONTRACT
054400 SYMQUEST GROUP INC.	82853	0	2025	5 INV A	31.32	09-25	SEPT DUO MFA CONTRA
INVOICE: 1943080							FULL DESC: SEPT DUO MFA CONTRACT
054400 SYMQUEST GROUP INC.	82854	0	2025	5 INV A	220.19	09-25	NOV24 SAFETY NET CO
INVOICE: 1943006							FULL DESC: NOV24 SAFETY NET CONTRACT

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
054400 SYMQUEST GROUP INC.	82855	0	2025	5 INV A	47.13	09-25	NOV DEFENDER CONTR
INVOICE: 1942765							
054400 SYMQUEST GROUP INC.	82856	0	2025	5 INV A	41.76	09-25	SEPT MEDR CONTRACT
INVOICE: 1942512							
054400 SYMQUEST GROUP INC.	82857	0	2025	5 INV A	44.45	09-25	10/25-11/24 PRINTER
INVOICE: 1940415							
054400 SYMQUEST GROUP INC.	82858	0	2025	5 INV A	36.00	09-25	10/20-11/19 COPIER
INVOICE: 1939232							
					553.96		
ACCOUNT TOTAL					586.44		
53045 06510							TESTING
026230 ENDYNE, INC	82835	0	2025	5 INV A	60.00	09-25	10/9-GROSS ALPHA TE
INVOICE: 509579							
026230 ENDYNE, INC	82836	0	2025	5 INV A	50.00	09-25	10/16 COLIFORM TEST
INVOICE: 508771							
					110.00		
ACCOUNT TOTAL					110.00		
53045 06650							ACCOUNTING FEE
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	3,323.00	09-25	NOV24 INTERCOMPANY
INVOICE:							
					3,323.00		
ACCOUNT TOTAL					3,323.00		
53045 07010							TELEPHONE
010495 VERIZON WIRELESS	82828	0	2025	5 INV A	34.19	09-25	10/16 CELL PHONE
INVOICE: 9976460153							
042768 TDS TELECOM	82825	0	2025	5 INV A	151.63	09-25	11/4-PHONE 80248554
INVOICE:							
052051 RUSSO JAMES	82820	0	2025	5 INV A	22.50	09-25	NOV 24 CELL PHONE
INVOICE:							
					208.32		
ACCOUNT TOTAL					208.32		
53045 07020							POSTAGE
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	400.83	09-25	OCT 24 POSTAGE
INVOICE:							
					400.83		
ACCOUNT TOTAL					400.83		
53045 07050							OFFICE SUPPLIES
035892 MAGEE OFFICE PLUS	82960	0	2025	5 INV A	11.75	09-25	3 MO CALENDARS-UTIL
INVOICE:							
035892 MAGEE OFFICE PLUS	82961	0	2025	5 INV A	9.96	09-25	RUBBERBANDS,PUSH PI
INVOICE:							
ACCOUNT TOTAL							

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
035892 MAGEE OFFICE PLUS	82962	0	2025	5 INV A	3.87	09-25	CALENDARS-WALL, DESK
INVOICE:							
FULL DESC:	CALENDARS-WALL, DESK PADS, PLANNERS						
035892 MAGEE OFFICE PLUS	82964	0	2025	5 INV A	4.36	09-25	RED PENS-UTILITIES
INVOICE:							
FULL DESC:	RED PENS-UTILITIES						
					29.94		
055824 TRANS-VIDEO	82863	0	2025	5 INV A	8.66	09-25	NOV24 INTERNET
INVOICE:							
FULL DESC:	NOV24 INTERNET						
					ACCOUNT TOTAL		38.60
53045 07140							MILEAGE
037335 MCCANN, KENNETH	82804	0	2025	5 INV A	10.77	09-25	10/23MILEAGE REIMBU
INVOICE:							
FULL DESC:	10/23MILEAGE REIMBURSE-ENDYNE SAMPLES						
					ACCOUNT TOTAL		10.77
53045 07160							RENT
042640 NFLD SEWER	82813	0	2025	5 INV A	300.00	09-25	NOV 24 BUILDING REN
INVOICE:							
FULL DESC:	NOV 24 BUILDING RENT						
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	349.00	09-25	NOV24 INTERCOMPANY
INVOICE:							
FULL DESC:	NOV24 INTERCOMPANY CHARGES						
					ACCOUNT TOTAL		649.00
53045 07260							GEN GOVT ADMIN
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	408.00	09-25	NOV24 INTERCOMPANY
INVOICE:							
FULL DESC:	NOV24 INTERCOMPANY CHARGES						
					ACCOUNT TOTAL		408.00
53045 07282							PILOT PAYMENT
042896 NFLD TOWN GEN FUND	82814	0	2025	5 INV A	1,520.00	09-25	NOV 24 PILOT
INVOICE:							
FULL DESC:	NOV 24 PILOT						
					ACCOUNT TOTAL		1,520.00
53045 08160							VEHICLE MAINTENANCE
052611 SANEL NAPA	82988	0	2025	5 INV A	10.14	09-25	CIRCUIT/ADAPTER-18
INVOICE: 523390							
FULL DESC:	CIRCUIT/ADAPTER-18 CHEVY						
					ACCOUNT TOTAL		10.14
53045 08180							LINE MAINTENANCE
048144 PRESCOTT, E. J.	82984	0	2025	5 INV A	36.45	09-25	1 FIXED TOP EXT-CAR
INVOICE:							
FULL DESC:	1 FIXED TOP EXT-CARDINAL LN						
					ACCOUNT TOTAL		36.45
53045 08300							DEPARTMENT SUPPLIES

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YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
052611 SANEL NAPA INVOICE: 523403	82972	0	2025	5 INV A	6.89	09-25	WIRE-W/S
		FULL DESC:	WIRE-W/S				
063248 WEBB, F. W. CO. INVOICE: 87867117	82980	0	2025	5 INV A	211.28	09-25	PVC BALL VALVES-W/S
		FULL DESC:	PVC BALL VALVES-W/S				
ACCOUNT TOTAL					218.17		
ORG 53045 TOTAL					7,519.72		
FUND 530 WATER FUND				TOTAL:	21,714.62		

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55000		SEWER - BALANCE SHEET					
55000	01344		COMPUTER/EQUIPMENT				
022420	DELL COMPUTER CORP.	82882	0	2025 5 INV A	19.92	09-25	27 MONITOR-BAROFFIO
	INVOICE:		FULL DESC: 27 MONITOR-BAROFFIO 475-0QXL				
022420	DELL COMPUTER CORP.	82883	0	2025 5 INV A	16.30	09-25	27MONITORSCHULZ 475
	INVOICE:		FULL DESC: 27MONITORSCHULZ 475-0QUL				
022420	DELL COMPUTER CORP.	82886	0	2025 5 INV A	16.30	09-25	27MONITOR MCCANN 47
	INVOICE:		FULL DESC: 27MONITOR MCCANN 475-0QML				
022420	DELL COMPUTER CORP.	82887	0	2025 5 INV A	76.07	09-25	27MONITORS-2REED 47
	INVOICE:		FULL DESC: 27MONITORS-2REED 475-0QVL/475-0R1L				
022420	DELL COMPUTER CORP.	82888	0	2025 5 INV A	38.04	09-25	27MONITOR UNDERHILL
	INVOICE:		FULL DESC: 27MONITOR UNDERHILL475-0R0L				
022420	DELL COMPUTER CORP.	82889	0	2025 5 INV A	19.92	09-25	27MONITOR OGRADY 47
	INVOICE:		FULL DESC: 27MONITOR OGRADY 475-0QWL				
022420	DELL COMPUTER CORP.	82890	0	2025 5 INV A	19.92	09-25	27MONITOR LAW 475-0
	INVOICE:		FULL DESC: 27MONITOR LAW 475-0QZL				

					206.47		
					ACCOUNT TOTAL		206.47
55000	01348		VEHICLES				
033850	KEY AUTO VT	82915	0	2025 5 INV A	4,758.60	09-25	25CHEVY TRAILBLAZER
	INVOICE:		FULL DESC: 25CHEVY TRAILBLAZER-UTILITIES				
					ACCOUNT TOTAL		4,758.60
					ORG 55000		TOTAL 4,965.07
55046		SEWER DEPARTMENT					
55046	06020		LEGAL SERVICES				
037840	MCNEILL	82809	0	2025 5 INV A	74.00	09-25	SEP24-LEGAL ANR
	INVOICE: 12858		FULL DESC: SEP24-LEGAL ANR				
					ACCOUNT TOTAL		74.00
55046	06220		MAINTENANCE CONTRACTS				
010635	ABSOLUTE OFFICE EQ	82771	0	2025 5 INV A	25.50	09-25	INK CARTRIDGE-POSTA
	INVOICE: 16984		FULL DESC: INK CARTRIDGE-POSTAGE METR				
021684	BUSINESS CREDIT CARD	82879	0	2025 5 INV A	1.35	09-25	OCT 24 WEBHOSTING
	INVOICE:		FULL DESC: OCT 24 WEBHOSTING				
054400	SYMQUEST GROUP INC.	82851	0	2025 5 INV A	27.51	09-25	SEPT BACKUP CONTRAC
	INVOICE: 1943280		FULL DESC: SEPT BACKUP CONTRACT				
054400	SYMQUEST GROUP INC.	82852	0	2025 5 INV A	68.88	09-25	SEPT M365 OFFICE CO
	INVOICE: 1943186		FULL DESC: SEPT M365 OFFICE CONTRACT				
054400	SYMQUEST GROUP INC.	82853	0	2025 5 INV A	22.68	09-25	SEPT DUO MFA CONTRA
	INVOICE: 1943080		FULL DESC: SEPT DUO MFA CONTRACT				
054400	SYMQUEST GROUP INC.	82854	0	2025 5 INV A	159.44	09-25	NOV24 SAFETY NET CO
	INVOICE: 1943006		FULL DESC: NOV24 SAFETY NET CONTRACT				

YEAR/PERIOD: 2024/12 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
054400 SYMQUEST GROUP INC.	82855	0	2025	5 INV A	34.12	09-25	NOV DEFENDER CONTRA
INVOICE: 1942765		FULL DESC:	NOV DEFENDER CONTRACT				
054400 SYMQUEST GROUP INC.	82856	0	2025	5 INV A	30.24	09-25	SEPT MEDR CONTRACT
INVOICE: 1942512		FULL DESC:	SEPT MEDR CONTRACT				
054400 SYMQUEST GROUP INC.	82857	0	2025	5 INV A	32.18	09-25	10/25-11/24 PRINTER
INVOICE: 1940415		FULL DESC:	10/25-11/24 PRINTER CONTRACT				
054400 SYMQUEST GROUP INC.	82858	0	2025	5 INV A	25.20	09-25	10/20-11/19 COPIER
INVOICE: 1939232		FULL DESC:	10/20-11/19 COPIER CONTRACT-2				
					400.25		
					ACCOUNT TOTAL		427.10
55046 06500							SLUDGE MANAGEMENT
010062 MYERS CONTAINER, CORP	82847	0	2025	5 INV A	197.03	09-25	36736 NOV24 SLUDGE
INVOICE:		FULL DESC:	36736 NOV24 SLUDGE RMVL				
					ACCOUNT TOTAL		197.03
55046 06510							TESTING-SAMPLING
026230 ENDYNE, INC	82891	0	2025	5 INV A	200.00	09-25	10/2-WW
INVOICE: 508653		FULL DESC:	10/2-WW				
026230 ENDYNE, INC	82892	0	2025	5 INV A	125.00	09-25	10/9-WW
INVOICE: 508583		FULL DESC:	10/9-WW				
					325.00		
					ACCOUNT TOTAL		325.00
55046 06650							ACCOUNTING FEE
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	2,812.00	09-25	NOV24 INTERCOMPANY
INVOICE:		FULL DESC:	NOV24 INTERCOMPANY CHARGES				
					ACCOUNT TOTAL		2,812.00
55046 07010							TELEPHONE
010495 VERIZON WIRELESS	82828	0	2025	5 INV A	23.10	09-25	10/16 CELL PHONE
INVOICE: 9976460153		FULL DESC:	10/16 CELL PHONE				
042768 TDS TELECOM	82825	0	2025	5 INV A	58.16	09-25	11/4-PHONE 80248554
INVOICE:		FULL DESC:	11/4-PHONE 8024855411				
052051 RUSSO JAMES	82820	0	2025	5 INV A	15.00	09-25	NOV 24 CELL PHONE
INVOICE:		FULL DESC:	NOV 24 CELL PHONE				
					ACCOUNT TOTAL		96.26
55046 07020							POSTAGE
042896 NFLD TOWN GEN FUND	82816	0	2025	5 INV A	291.37	09-25	OCT 24 POSTAGE
INVOICE:		FULL DESC:	OCT 24 POSTAGE				
					ACCOUNT TOTAL		291.37

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
55046 07050							OFFICE SUPPLIES
035892 MAGEE OFFICE PLUS	82960	0	2025	5 INV A	8.50	09-25	3 MO CALENDARS-UTIL
INVOICE:							FULL DESC: 3 MO CALENDARS-UTILITIES/ADMIN ASSIST
035892 MAGEE OFFICE PLUS	82961	0	2025	5 INV A	7.16	09-25	RUBBERBANDS,PUSH PI
INVOICE:							FULL DESC: RUBBERBANDS,PUSH PINS, NOTEPADS
035892 MAGEE OFFICE PLUS	82962	0	2025	5 INV A	2.79	09-25	CALENDARS-WALL,DESK
INVOICE:							FULL DESC: CALENDARS-WALL,DESK PADS, PLANNERS
035892 MAGEE OFFICE PLUS	82964	0	2025	5 INV A	3.16	09-25	RED PENS-UTILITIES
INVOICE:							FULL DESC: RED PENS-UTILITIES
					21.61		-----
055824 TRANS-VIDEO	82863	0	2025	5 INV A	5.78	09-25	NOV24 INTERNET
INVOICE:							FULL DESC: NOV24 INTERNET
					27.39		ACCOUNT TOTAL
55046 07140							MILEAGE
037335 MCCANN, KENNETH	82804	0	2025	5 INV A	7.19	09-25	10/23MILEAGE REIMBU
INVOICE:							FULL DESC: 10/23MILEAGE REIMBURSE-ENDYNE SAMPLES
					7.19		ACCOUNT TOTAL
55046 07160							RENT
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	244.00	09-25	NOV24 INTERCOMPANY
INVOICE:							FULL DESC: NOV24 INTERCOMPANY CHARGES
					244.00		ACCOUNT TOTAL
55046 07260							GEN GOVT ADMIN
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	307.00	09-25	NOV24 INTERCOMPANY
INVOICE:							FULL DESC: NOV24 INTERCOMPANY CHARGES
					307.00		ACCOUNT TOTAL
55046 07282							PILOT PAYMENT
042896 NFLD TOWN GEN FUND	82814	0	2025	5 INV A	3,833.00	09-25	NOV 24 PILOT
INVOICE:							FULL DESC: NOV 24 PILOT
					3,833.00		ACCOUNT TOTAL
55046 08020							HEATING FUEL
028560 GILLESPIE FUELS	82954	0	2025	5 INV A	895.19	09-25	300.4 GALS OIL 10/2
INVOICE:							FULL DESC: 300.4 GALS OIL 10/24 WWTP
					895.19		ACCOUNT TOTAL
55046 08250							EQUIPMENT MAINTENANCE
052611 SANEL NAPA	82973	0	2025	5 INV A	25.49	09-25	BELT-GRIT BLOWER SW
INVOICE: 523653							FULL DESC: BELT-GRIT BLOWER SWR
052611 SANEL NAPA	82974	0	2025	5 INV A	25.49	09-25	BELT-GRIT BLOWER SE

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ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 523690		FULL DESC: BELT-GRIT BLOWER SEWER					
052611 SANEL NAPA	82975	0	2025	5 INV A	26.13	09-25	OIL-SWR
INVOICE: 523693		FULL DESC: OIL-SWR					
					77.11		
ACCOUNT TOTAL					77.11		
DEPARTMENT SUPPLIES							
55046 08300		FULL DESC: WIRE-W/S					
052611 SANEL NAPA	82972	0	2025	5 INV A	4.60	09-25	WIRE-W/S
INVOICE: 523403		FULL DESC: WIRE-W/S					
063248 WEBB, F. W. CO.	82980	0	2025	5 INV A	140.86	09-25	PVC BALL VALVES-W/S
INVOICE: 87867117		FULL DESC: PVC BALL VALVES-W/S					
ACCOUNT TOTAL					145.46		
BUILDING MAINT/SUPPLIES							
55046 08380		FULL DESC: MOTOR PUMP-SWR PLANT					
063248 WEBB, F. W. CO.	82981	0	2025	5 INV A	1,070.42	09-25	MOTOR PUMP-SWR PLAN
INVOICE: 87883495		FULL DESC: MOTOR PUMP-SWR PLANT					
ACCOUNT TOTAL					1,070.42		
EQUIP RENTAL - HIGHWAY							
55046 08420		FULL DESC: NOV24 INTERCOMPANY CHARGES					
042896 NFLD TOWN GEN FUND	82815	0	2025	5 INV A	333.00	09-25	NOV24 INTERCOMPANY
INVOICE:		FULL DESC: NOV24 INTERCOMPANY CHARGES					
ACCOUNT TOTAL					333.00		
ORG 55046 TOTAL					11,162.52		
FUND 550 SEWER FUND					TOTAL:	16,127.59	

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YEAR/PERIOD: 2025/1 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10330		POLICE DEPARTMENT					
10330	05152			HRA			
010037	COMBINED SERVICES, L 82755	0	2025	4 DIR P	732.14	09-25A	3291 OCT 21, 2024 HRA CL
	INVOICE:	FULL DESC: OCT 21, 2024 HRA CLAIMS					
ACCOUNT TOTAL					732.14		
ORG 10330 TOTAL					732.14		
=====							
FUND 010 TOWN GENERAL FUND					TOTAL:	732.14	
=====							

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YEAR/PERIOD: 2025/1 TO 2025/5									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION

10420		HIGHWAY DEPT							
10420	05152				HRA				
039617 MVP-HRA	82756		0	2025	4	DIR P	79.99	09-25B	3292 OCT 22, 2024 HRA CL
INVOICE:		FULL DESC: OCT 22, 2024 HRA CLAIMS CARD CY24							
					ACCOUNT TOTAL		79.99		
				ORG 10420	TOTAL		79.99		
10645		ECONOMIC DEVELOPMENT							
10645	05152				HRA				
039617 MVP-HRA	82756		0	2025	4	DIR P	7.30	09-25B	3292 OCT 22, 2024 HRA CL
INVOICE:		FULL DESC: OCT 22, 2024 HRA CLAIMS CARD CY24							
					ACCOUNT TOTAL		7.30		
				ORG 10645	TOTAL		7.30		
=====									
	FUND 010	TOWN GENERAL FUND			TOTAL:		87.29		
=====									

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YEAR/PERIOD: 2025/1 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

10230	ACCOUNTING							
10230 05152			HRA					
039617 MVP-HRA	82757	0	2025	4 DIR P	168.64 09-25C	3293	OCT 22,2024 HRA CLA	
INVOICE:		FULL DESC: OCT 22,2024 HRA CLAIMS CK						
				ACCOUNT TOTAL	168.64			
			ORG 10230	TOTAL	168.64			
10340	AMBULANCE DEPARTMENT							
10340 05152			HRA					
039617 MVP-HRA	82757	0	2025	4 DIR P	6.45 09-25C	3293	OCT 22,2024 HRA CLA	
INVOICE:		FULL DESC: OCT 22,2024 HRA CLAIMS CK						
				ACCOUNT TOTAL	6.45			
			ORG 10340	TOTAL	6.45			
=====								
FUND 010 TOWN GENERAL FUND			TOTAL:		175.09			
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YEAR/PERIOD: 2025/1 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

10130		TOWN MANAGER					
10130 05152			HRA				
039617 MVP-HRA	82758	0	2025	4 DIR P	5.84 09-25D	3294	OCT 29,2024 HRA CLA
INVOICE:		FULL DESC:	OCT 29,2024	HRA CLAIMS CARD			
		ACCOUNT TOTAL			5.84		
		ORG 10130	TOTAL		5.84		
10420		HIGHWAY DEPT					
10420 05152			HRA				
039617 MVP-HRA	82758	0	2025	4 DIR P	23.92 09-25D	3294	OCT 29,2024 HRA CLA
INVOICE:		FULL DESC:	OCT 29,2024	HRA CLAIMS CARD			
		ACCOUNT TOTAL			23.92		
		ORG 10420	TOTAL		23.92		
=====							
FUND 010	TOWN GENERAL FUND		TOTAL:		29.76		
=====							

YEAR/PERIOD: 2025/1 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

51047			ELECTRIC DEPARTMENT				
51047	05152			HRA			
039617 MVP-HRA	82758	0	2025	4 DIR P	2.28	09-25D	3294 OCT 29,2024 HRA CLA
INVOICE:		FULL DESC:		OCT 29,2024 HRA CLAIMS CARD			
			ACCOUNT TOTAL		2.28		
			ORG 51047	TOTAL	2.28		
=====							
FUND 510	ELECTRIC FUND			TOTAL:	2.28		
=====							

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YEAR/PERIOD: 2025/1 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
53045							
53045 05152							
039617 MVP-HRA	82758		0	2025 4 DIR P	1.29	09-25D	
INVOICE:				FULL DESC: OCT 29,2024 HRA CLAIMS CARD			3294 OCT 29,2024 HRA CL
				ACCOUNT TOTAL	1.29		
				ORG 53045 TOTAL	1.29		
=====							
FUND 530 WATER FUND				TOTAL:	1.29		
=====							

YEAR/PERIOD: 2025/1 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION

55046							SEWER DEPARTMENT
55046	05152						HRA
039617 MVP-HRA	82758	0	2025	4 DIR P	.93 09-25D	3294	OCT 29,2024 HRA CLA
INVOICE:							FULL DESC: OCT 29,2024 HRA CLAIMS CARD
							ACCOUNT TOTAL .93
							ORG 55046 TOTAL .93
=====							
FUND 550	SEWER FUND						TOTAL: .93
=====							

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YEAR/PERIOD: 2025/1 TO 2025/5								
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	

10645		ECONOMIC DEVELOPMENT						
10645 05152		HRA						
039617 MVP-HRA	82759	0	2025	4 DIR P	528.73	09-25E	3295	OCT 29,2024 HRA CLA
INVOICE:	FULL DESC: OCT 29,2024 HRA CLAIMS CK							
				ACCOUNT TOTAL	528.73			
			ORG 10645	TOTAL	528.73			
=====								
FUND 010 TOWN GENERAL FUND				TOTAL:	528.73			
=====								

** END OF REPORT - Generated by Tanya Law **

YEAR/PERIOD: 2025/1 TO 2025/5

ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10330							POLICE DEPARTMENT
10330	05152						HRA
010037 COMBINED SERVICES, L 82769		0	2025	5 DIR P	16.81 09-25F	3296	NOV 4, 2024 HRA CLA
INVOICE:							FULL DESC: NOV 4, 2024 HRA CLAIMS
					ACCOUNT TOTAL		16.81
					ORG 10330 TOTAL		16.81
=====							
FUND 010 TOWN GENERAL FUND				TOTAL:			16.81
=====							

** END OF REPORT - Generated by Tanya Law **

YEAR/PERIOD: 2025/1 TO 2025/5								
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
10420		HIGHWAY DEPT						
10420 05152			HRA					
039617 MVP-HRA	82770	0	2025	5 DIR P	252.34 09-25G	3297	NOV 5, 2024 HRA CLA	
INVOICE:		FULL DESC: NOV 5, 2024 HRA CLAIMS CK						
			ACCOUNT TOTAL		252.34			
		ORG 10420	TOTAL		252.34			
=====								
FUND 010	TOWN GENERAL FUND		TOTAL:		252.34			
=====								

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TOWN OF NORTHFIELD
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WARRANT 092425

PAY PERIOD 10/14/2024 to 10/27/2024

CHECK DATE 11/01/2024

YEAR 2025 PERIOD 5
EXPENDITURE ENTRIES
SHORT DESC 11/01/24PR

GL EFF DATE 11/01/2024
REFERENCE 092425
REFERENCE2 1092425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR 2025	PERIOD 5			GL EFF DATE 11/01/2024	
10130	05020		TOWN MANAGER	APPOINTED	2,271.30
10130	05050		TOWN MANAGER	CLERICAL	1,261.07
10130	05154		TOWN MANAGER	HEALTH INSURANCE PREMIUM	856.84
10130	05156		TOWN MANAGER	DENTAL INSURANCE	38.66
10130	05170		TOWN MANAGER	FICA	253.71
10130	05175		TOWN MANAGER	CHILD CARE CONTRIB TAX	13.41
10130	05180		TOWN MANAGER	RETIREMENT-VMERS	224.56
10140	05010		TOWN CLERK/TREASURER	ELECTED	2,634.40
10140	05012		TOWN CLERK/TREASURER	ELECTED TREASURER	192.00
10140	05020		TOWN CLERK/TREASURER	APPOINTED	1,799.25
10140	05154		TOWN CLERK/TREASURER	HEALTH INSURANCE PREMIUM	1,823.61
10140	05156		TOWN CLERK/TREASURER	DENTAL INSURANCE	94.21
10140	05170		TOWN CLERK/TREASURER	FICA	318.63
10140	05175		TOWN CLERK/TREASURER	CHILD CARE CONTRIB TAX	16.61
10140	05180		TOWN CLERK/TREASURER	RETIREMENT-VMERS	266.02
10230	05030		ACCOUNTING	SUPERVISOR	3,560.80
10230	05050		ACCOUNTING	CLERICAL	3,925.21
10230	05080		ACCOUNTING	OVERTIME	52.35
10230	05154		ACCOUNTING	HEALTH INSURANCE PREMIUM	1,501.72
10230	05156		ACCOUNTING	DENTAL INSURANCE	71.36
10230	05170		ACCOUNTING	FICA	547.85
10230	05175		ACCOUNTING	CHILD CARE CONTRIB TAX	28.36
10230	05180		ACCOUNTING	RETIREMENT-VMERS	492.08
10260	05010		LISTERS	ELECTED	432.00
10260	05070		LISTERS	PART-TIME	227.28
10260	05170		LISTERS	FICA	50.43
10260	05175		LISTERS	CHILD CARE CONTRIB TAX	2.90
10320	05070		FIRE DEPARTMENT	PART-TIME	396.43
10320	05170		FIRE DEPARTMENT	FICA	30.35
10320	05175		FIRE DEPARTMENT	CHILD CARE CONTRIB TAX	1.72
10320	05180		FIRE DEPARTMENT	RETIREMENT-VMERS	4.78
10330	05030		POLICE DEPARTMENT	SUPERVISOR	3,703.20
10330	05040		POLICE DEPARTMENT	OFFICERS	7,975.56
10330	05050		POLICE DEPARTMENT	CLERICAL	2,749.60
10330	05080		POLICE DEPARTMENT	OVERTIME	1,082.40
10330	05154		POLICE DEPARTMENT	HEALTH INSURANCE PREMIUM	2,849.74
10330	05156		POLICE DEPARTMENT	DENTAL INSURANCE	184.22
10330	05170		POLICE DEPARTMENT	FICA	1,131.57
10330	05175		POLICE DEPARTMENT	CHILD CARE CONTRIB TAX	57.10
10330	05180		POLICE DEPARTMENT	RETIREMENT-VMERS	1,640.85
10340	05030		AMBULANCE DEPARTMENT	SUPERVISOR	2,880.00
10340	05050		AMBULANCE DEPARTMENT	CLERICAL	84.32
10340	05060		AMBULANCE DEPARTMENT	SPECIAL DETAIL	335.75
10340	05070		AMBULANCE DEPARTMENT	PART-TIME	5,205.50
10340	05072		AMBULANCE DEPARTMENT	RUN PAY	1,574.75
10340	05073		AMBULANCE DEPARTMENT	TRAINING PAY	1,334.50
10340	05090		AMBULANCE DEPARTMENT	STAND-BY/ON CALL	927.00

POLICE OVERTIME
BUDGET YTD
\$45,000 \$18,126.65

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TOWN OF NORTHFIELD
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WARRANT 092425

PAY PERIOD 10/14/2024 to 10/27/2024

CHECK DATE 11/01/2024

YEAR 2025 PERIOD 5
EXPENDITURE ENTRIES
SHORT DESC 11/01/24PR

GL EFF DATE 11/01/2024
REFERENCE 092425
REFERENCE2 1092425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
10340	05091		AMBULANCE DEPARTMENT	WEEKEND SUPERVISOR	250.00
10340	05110		AMBULANCE DEPARTMENT	NON EMERGENCY TRANSFERS	921.50
10340	05111		AMBULANCE DEPARTMENT	TRANSFER CREW-PD SHIFT	705.00
10340	05154		AMBULANCE DEPARTMENT	HEALTH INSURANCE PREMIUM	14.80
10340	05156		AMBULANCE DEPARTMENT	DENTAL INSURANCE	60.73
10340	05170		AMBULANCE DEPARTMENT	FICA	1,087.16
10340	05175		AMBULANCE DEPARTMENT	CHILD CARE CONTRIB TAX	60.92
10340	05180		AMBULANCE DEPARTMENT	RETIREMENT-VMERS	207.50
10420	05040		HIGHWAY DEPT	TECHNICAL	12,729.20
10420	05154		HIGHWAY DEPT	HEALTH INSURANCE PREMIUM	2,329.60
10420	05156		HIGHWAY DEPT	DENTAL INSURANCE	236.92
10420	05170		HIGHWAY DEPT	FICA	952.01
10420	05175		HIGHWAY DEPT	CHILD CARE CONTRIB TAX	50.03
10420	05180		HIGHWAY DEPT	RETIREMENT-VMERS	866.81
10520	05040		GROUNDS/PARKS/FACILITIES	TECHNICAL	956.40
10520	05154		GROUNDS/PARKS/FACILITIES	HEALTH INSURANCE PREMIUM	189.57
10520	05156		GROUNDS/PARKS/FACILITIES	DENTAL INSURANCE	9.47
10520	05170		GROUNDS/PARKS/FACILITIES	FICA	69.54
10520	05175		GROUNDS/PARKS/FACILITIES	CHILD CARE CONTRIB TAX	3.57
10520	05180		GROUNDS/PARKS/FACILITIES	RETIREMENT-VMERS	66.95
10620	05020		PLANNING/ZONING	ZONING ADMINISTRATOR	1,075.80
10620	05170		PLANNING/ZONING	FICA	82.30
10620	05175		PLANNING/ZONING	CHILD CARE CONTRIB TAX	4.73
10645	05051		ECONOMIC DEVELOPMENT	ECONOMIC DEVEL COORDINATO	2,984.00
10645	05080		ECONOMIC DEVELOPMENT	OVERTIME	391.65
10645	05154		ECONOMIC DEVELOPMENT	HEALTH INSURANCE PREMIUM	370.14
10645	05156		ECONOMIC DEVELOPMENT	DENTAL INSURANCE	18.94
10645	05170		ECONOMIC DEVELOPMENT	FICA	258.24
10645	05175		ECONOMIC DEVELOPMENT	CHILD CARE CONTRIB TAX	13.58
10645	05180		ECONOMIC DEVELOPMENT	RETIREMENT-VMERS	236.30

FUND TOTALS					84,309.32
51047	05154		ELECTRIC DEPARTMENT	HEALTH INSURANCE PREMIUM	1,724.58
51047	05156		ELECTRIC DEPARTMENT	DENTAL INSURANCE	108.13
51047	05170		ELECTRIC DEPARTMENT	FICA	436.76
51047	05175		ELECTRIC DEPARTMENT	CHILD CARE CONTRIB TAX	22.61
51047	05180		ELECTRIC DEPARTMENT	RETIREMENT-VMERS	396.34
51047	90210		ELECTRIC DEPARTMENT	METER READING	412.42
51047	92010		ELECTRIC DEPARTMENT	MUNICIPAL MANAGER	884.40
51047	92012		ELECTRIC DEPARTMENT	CLERICAL LABOR	1,640.42
51047	92013		ELECTRIC DEPARTMENT	OVERTIME LABOR	22.69
51047	92014		ELECTRIC DEPARTMENT	SUPERINTENDENT	850.00
51047	92016		ELECTRIC DEPARTMENT	ASSISTANT	1,237.25
51047	92018		ELECTRIC DEPARTMENT	TECHNICAL LABOR	1,068.48
51047	92019		ELECTRIC DEPARTMENT	STAND-BY	30.00

FUND TOTALS					8,834.08

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TOWN OF NORTHFIELD
GENERAL LEDGER DISTRIBUTION JOURNAL: BIWEEKLY

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WARRANT 092425

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YEAR 2025 PERIOD 5
EXPENDITURE ENTRIES
SHORT DESC 11/01/24PR

GL EFF DATE 11/01/2024
REFERENCE 092425
REFERENCE2 1092425

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
53045	05020		WATER DEPARTMENT	APPOINTED	502.50
53045	05030		WATER DEPARTMENT	SUPERVISOR	1,530.00
53045	05042		WATER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	4,874.00
53045	05080		WATER DEPARTMENT	OVERTIME	197.13
53045	05090		WATER DEPARTMENT	STAND-BY/ON CALL	102.00
53045	05154		WATER DEPARTMENT	HEALTH INSURANCE PREMIUM	1,405.58
53045	05156		WATER DEPARTMENT	DENTAL INSURANCE	120.34
53045	05170		WATER DEPARTMENT	FICA	523.92
53045	05175		WATER DEPARTMENT	CHILD CARE CONTRIB TAX	27.17
53045	05180		WATER DEPARTMENT	RETIREMENT-VMERS	478.40

FUND TOTALS					9,761.04
55046	05020		SEWER DEPARTMENT	APPOINTED	361.80
55046	05030		SEWER DEPARTMENT	SUPERVISOR	1,020.00
55046	05042		SEWER DEPARTMENT	TECHNICAL/ADMIN/CLERICAL	3,235.05
55046	05080		SEWER DEPARTMENT	OVERTIME	888.50
55046	05090		SEWER DEPARTMENT	STAND-BY/ON CALL	68.00
55046	05154		SEWER DEPARTMENT	HEALTH INSURANCE PREMIUM	1,150.20
55046	05156		SEWER DEPARTMENT	DENTAL INSURANCE	94.43
55046	05170		SEWER DEPARTMENT	FICA	404.05
55046	05175		SEWER DEPARTMENT	CHILD CARE CONTRIB TAX	20.97
55046	05180		SEWER DEPARTMENT	RETIREMENT-VMERS	372.71

FUND TOTALS					7,615.71

GRAND TOTALS					110,520.15

Potential ARPA Projects - 11-08-2024		
Projects in Board Goals, Board Meetings, Planning Documents, Community Requests	Estimated Cost	COMMENTS
Sidewalk Improvements **	\$600,000	\$100,000 in Budget. Approved \$500,000 in ARPA Funds
Common Update Project Study**	\$40,268	Approved. \$40,268. Study to be completed in September
Upgrade EOC and Install Generators for Police, Fire , Municipal Building, Ambulance**	\$100,000	Approved \$100,000 to purchase generators. Released Bid.
Rebuild Bleachers at Memorial Park	\$10,500	Approved \$11,000.
Retaining Wall Replacement Projects - Elm St, Water St, King Street, Pearl St.		TBD
Install Enhanced Pedestrian Amenities on Wall Street from the Common to Dog River Park.	\$150,000	Approved \$150,000 for estimated local project match
Continue to Support and Assist with Economic Incentives, including full-time ECD.	FY 24/25 \$62,120	Plan is to shift full funding for ECD into Budget over 3 years
Digitize Municipal Records	\$20,000	Approved \$20,000. Project is in process.
Clerk and Utility Billing System	\$20,000	Startup for equipment and software. \$5.9 per transaction
Northfield EDD Grant Matching Funds	\$200,000	To be discussed as part of resolution
River Walk Project - Project Scoping, Plan Design and Grant Matching Funds	\$50,000	Approved \$55,000 for study and constructing one section of path
Senior Center Building Improvements - Revised Request - Roof Repairs, HVAC	\$28,000,\$36,000	Approved \$49,000 for Roof Improvements
Community Room Kitchen Update	\$15,000	Approved \$15,000.
Woods Lodge - Feed Every Need	\$145,271	Approved \$42,372
Norwich Disc Golf - Course Design	\$7,800	Approved \$7,800
Farmers Market - Matching Funds for USDA Grant	\$7,000	Approved \$7,000, contingent on grant award
NCC / Northfield Middle School Trail Project	\$75,000	Approved \$40,000
Footbridge Repair - Overage	\$17,500	Approved \$17,500
American Legion - Building Improvements	\$100,000	Approved \$25,000
Architectural Design - Pool House	\$22,000	Approved \$22,000
Community Capital of Vermont	\$30,000	Approved \$30,000

**** Select Board Current Priority Projects**

AMERICAN RESCUE PLAN ACT STATE & LOCAL FISCAL RECOVERY (ARPA-SLFRF)

SUMMARY

Updated as of 11/08/24-Payments thru 11/15/24

ARPA FUNDING RECEIVED		1,950,055.26				
EXPENDITURES		APPROVED	SPENT	BALANCE OBLIGATED	SPENT & OBLIGATED	NOT OBLIGATED
COMPLETED FY 21-22:						
MISC	SURVEY/POSTERS/PAMPHLETS	1,057.66	1,057.66		1,057.66	0.00
COMPLETED FY 22-23:						
MISC	FLYERS/COMMUNITY MEETING	4,119.03	4,119.03		4,119.03	0.00
CVFIBER	BROADBAND SERVICE	90,000.00	90,000.00		90,000.00	0.00
NORTHFIELD TOWN GENERAL FUND	XFR TO T GENERAL FY 22-23 ECONOMIC DEVEL OPERATING BUDGET	86,274.81	86,274.81		86,274.81	0.00
NORTHFIELD TOWN GENERAL FUND	POLICE DISPATCHING \$20,000 FY 22-23 BUDGET	N/A	N/A	N/A	N/A	N/A
NORTHFIELD WATER DEPARTMENT	XFR TO WATER DEPARTMENT FY 22-23 BUDGET	70,000.00	70,000.00		70,000.00	0.00
NORTHFIELD SEWER DEPARTMENT	XFR TO SEWER DEPARTMENT FY 22-23 BUDGET	78,000.00	78,000.00		78,000.00	0.00
COMPLETED FY 23-24:						
FEED EVERY NEED/LISA & JONATHAN BURR	CAPITAL INVESTMENT IN EQUIPMENT & MEAL SUBSIDIES	42,372.20	42,372.20		42,372.20	0.00
NORTHFIELD TOWN GENERAL FUND	XFR TO T GENERAL FY 23-24 ECONOMIC DEVEL OPERATING BUDGET	93,385.76	93,385.76		93,385.76	0.00
NORTHFIELD TOWN GENERAL FUND	POLICE DISPATCHING \$25,000 FY 23-24 BUDGET	N/A	N/A	N/A	N/A	N/A
NORTHFIELD WATER DEPARTMENT	XFR TO WATER DEPARTMENT FY 23-24 BUDGET	20,000.00	20,000.00		20,000.00	0.00
NORTHFIELD SEWER DEPARTMENT	XFR TO SEWER DEPARTMENT FY 23-24 BUDGET	20,000.00	20,000.00		20,000.00	0.00
NORTHFIELD CAPITAL FUND	GUARDRAILS FY 23-24 BUDGET	2,000.00	2,000.00		2,000.00	0.00
NORTHFIELD CAPITAL FUND	STORMWATER-SLATE FY 23-24 BUDGET	12,759.67	12,759.67		12,759.67	0.00
NORTHFIELD CAPITAL FUND	STORMWATER-CENTRAL FY 23-24 BUDGET	13,672.06	13,672.06		13,672.06	0.00
NORTHFIELD CAPITAL FUND	DIGITIZE LAND RECORDS	20,000.00	20,000.00		20,000.00	0.00
NORTHFIELD CAPITAL FUND	FOOTBRIDGE \$55,000 FY 24-25 BUDGET-BRIDGE COMPLETED FY 23-24 \$72,500 Transferred \$55,000 in FY 23-24 & \$17,500 Approved in FY 24-25	72,500.00	72,500.00		72,500.00	0.00
COMPLETED FY 24-25:						
NORTHFIELD SENIOR CENTER	ROOF	49,000.00	49,000.00		49,000.00	0.00
AMERICAN LEGION POST #63	ROOF	25,000.00	25,000.00		25,000.00	0.00
NORWICH UNIVERSITY	DISC GOLF COURSE DESIGN	7,800.00	7,800.00		7,800.00	0.00
* NORTHFIELD ENERGY FUND	EV CHARGING STATIONS-NTE	11,000.00	11,000.00		11,000.00	0.00
ONGOING PROJECTS & DESIGNATED FUNDS:						
NORTHFIELD FARMERS MARKET	LOCAL MATCH FOR GRANT \$7,000 - Grant not Approved - Removed	0.00			0.00	0.00
NORTHFIELD TOWN GENERAL FUND	XFR TO T GENERAL FY 24-25 ECONOMIC DEVEL OPERATING BUDGET	62,120.00			0.00	62,120.00
** NORTHFIELD TOWN GENERAL FUND	SWIMMING LESSONS FY 24-25 BUDGET	2,000.00			0.00	2,000.00
NORTHFIELD CAPITAL FUND	SIDEWALKS FY 23-24 BUDGET Balance Obligated= Wall St Scoping Match	30,000.00	10,804.55	2,878.38	13,682.93	16,317.07
NORTHFIELD CAPITAL FUND	SIDEWALKS FY 24-25 BUDGET	100,000.00	22,759.00		22,759.00	77,241.00
NORTHFIELD CAPITAL FUND	SIDEWALKS NON-BUDGETED -DuFresne Contract \$31,700/Sidewalk to RR \$48,230	500,000.00	68,446.58	11,483.42	79,930.00	420,070.00
NORTHFIELD CAPITAL FUND	HISTORICAL SOCIETY BASEMENT FY 24-25 BUDGET	10,000.00	9,272.03		9,272.03	727.97
NORTHFIELD CAPITAL FUND	DEPOT SQ COMMON UPDATE - DUBOIS & KING CONTRACT - PLANNING & DESIGN	40,268.00	34,033.98	6,234.02	40,268.00	0.00
NORTHFIELD CAPITAL FUND	BROWN PUBLIC LIBRARY - COMMUNITY ROOM KITCHEN UPDATE	15,050.00	8,668.38		8,668.38	6,381.62
NORTHFIELD CAPITAL FUND/NCDN	RIVER WALK PROJECT	55,000.00	5,211.62		5,211.62	49,788.38
NORTHFIELD CAPITAL FUND	VOREC-SIGNAGE	25,000.00			0.00	25,000.00
NORTHFIELD CAPITAL FUND	GENERATORS-MUNICIPAL BLDG, POLICE, FIRE, AMBULANCE-CONTRACT \$83,700	100,000.00	57,000.00	26,700.00	83,700.00	16,300.00
NORTHFIELD CAPITAL FUND	WALL ST PEDESTRIAN SAFETY IMPROVEMENTS-LOCAL MATCH	136,000.00			0.00	136,000.00
NCC/NMHS	TRAIL SYSTEMS GARVEY HILL & TOWN FOREST	40,000.00			0.00	40,000.00
NORTHFIELD CAPITAL FUND	PORTABLE STEEL SEATING	11,000.00		10,387.87	10,387.87	612.13
COMMUNITY LOAN PROGRAM	LOCAL BUSINESS LOAN PROGRAM	30,000.00			0.00	30,000.00
NORTHFIELD CAPITAL FUND	ARCHITECTUAL DESIGN OF POOL BATHHOUSE	22,000.00			0.00	22,000.00
TOTAL EXPENDITURES & OBLIGATIONS & DESIGNATIONS		1,897,379.19	935,137.33	57,683.69	992,821.02	904,558.17
UNDESIGNATED ARPA BALANCE		52,676.07				52,676.07
INTEREST EARNINGS TO DATE - NOT SUBJECT TO ARPA REGULATIONS		126,024.97			TOTAL NOT OBLIGATED	957,234.24
UNDESIGNATED ARPA BALANCE PLUS INTEREST EARNINGS		178,701.04				
COMMENTS/OTHER CONSIDERATIONS:						
* EV Charger Overage - Approved \$11,000 NTE. Current Overage is \$761.62 (Tailwater Engineering). Ramp paid from Sidewalk Budget.		761.62				
** Swimming Lessons Should this item be removed		?				
1/3 Economic Dev Operating Budget FY 26 Estimate		32,000				

RESOLUTION

RESOLUTION FOR AMERICAN RESCUE PLAN ACT (ARPA) ALLOCATION

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the public health and economic impacts of the COVID-19 public health emergency; and

WHEREAS, ARPA created the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) that provided direct funding to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency; and

WHEREAS, the Town of Northfield has accepted an allocation of SLFRF in the amount of \$ 1,950,055.26; and

WHEREAS, SLFRF provides needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency; and

WHEREAS, Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.”; and

WHEREAS, Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance; and

WHEREAS, All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula provided by the U.S. Department of the Treasury, including those with total allocations of \$10 million or less; and

WHEREAS, the Town of Northfield has the need to fund government services while in the recovery phase of the COVID-19 pandemic.

NOW, THEREFORE IT BE RESOLVED, the Selectboard of the Town of Northfield, Vermont, authorize the following:

Section 1. The following allocation of SLFRF funding to fund government services under the replacing lost public sector revenue spending category as follows:

Expend SLFRF funds in an amount up to \$957,234.24 for the purpose of municipal workforce retention to pay for payroll expenses for the period 07/01/2024 through 12/31/2024.

Passed and Adopted by the Selectboard of the Town of Northfield, Vermont
on the ___ day of _____, 2024.

ATTEST:

Project Tracker

					Project List	11/8/2024	
Project List	Status	Project Cost	Funding Source	Assigned	Start Date/Bid	Completion Date	Project Notes
Main St. Stormwater and CSO Project	Warranty period	\$1,775,000	State of Vermont	Engineer, TM	7/1/2022	11/1/2024	The project is in one year warranty period.
Main St. Bridge Replacement Project	In Progress	\$8,900,000	State of VT, Municipality	VTrans and TM	3/1/2026	10/1/2026	VTrans is developing final engineering and construction plans. Project pushed 2026
Main St. Water Line and Tank Replacement Project	Planning Phase	\$7,230,000	State of VT , Municipality	Engineer, TM	7/15/2024	10/31/2025	Voters approved Bond Vote. Project Bids awarded. Construction in Spring 2025
Route 12 and 12 A Sewer Expansion	Planning Phase	TBD	TBD	TM, Engineer	TBD	TBD	State approved 50% of funding for feasibility and preliminary engineering study.
Common Project Update Planning	Planning Phase	\$40,000	ARPA Funds	Consultant	2/1/2024	9/15/2024	Consultant hired to complete Common Update Plan. Planning process is nearly complete.
July Flooding, FEMA Disaster	In Progress	TBD	FEMA, State, Town	Town Staff	8/1/2023	TBD	FEMA is reviewing final project sheets for funding.
Cabot/Northfield Stormwater	In Progress	\$125,000	State of Vermont	TM, Consultant	10/1/2022	9/1/2024	ARPA grant for required stormwater planning and permitting. Engineer is developing plans.
Northfield Falls Pedestrian	In Progress	\$33,000	State of Vermont, ARPA	TM, VTrans	3/1/2024	11/13/2024	Town awarded grant for 50% of project cost. Bid was awarded.
Lovers Lane	Planning Phase	TBD	State of Vermont, Town	TM, HF, SB Comm.	TBD	TBD	Town received \$200,000 State grant. Need to define project scope and additional funding.
310 Water Street - FEMA Buyout	In Progress	\$285,000	FEMA, State Vermont	FEMA, State, TM	7/1/2022	TBD	FEMA buyout of commercial property fully funded by FEMA. FEMA and State of VT. have awarded full funding for buyout. Property owner working on Tenant relocation.
Sewer Plant 20 Year Evaluation	In Progress	\$41,000	State of VT, Sewer Depart	Engineer, Utilities, TM	9/1/2023	10/1/2024	Sewer Utility is required to perform a 20 year evaluation of the Sewer Plant and System. Engineer has been hired to perform review. Draft report received.
Wall St. Pedestrian Scoping Study	In Progress	\$38,500	State of Vermont	Consultant	6/1/2023	7/1/2024	VTrans grant to fund scoping and planning of potential pedestrian improvements on Wall Street to Dog River Park. Consultant is completing scoping report.
Cross Brothers Dam Project	In Progress	\$955,000	FEMA, State Vermont	VNRC, TM	10/1/2023	TBD	Town awarded project funding. Engineer is preparing final plans. Dam Removal 2025.
VOREC Grant	In Progress	\$122,000	State of Vermont	VOREC Comm., TM	9/1/2022	12/31/2024	VOREC Committee is implementing a grant for recreation and trail related improvements.
491 Water Street	In Progress	TBD	State of Vermont	TM,	5/1/2024	TBD	State of Vermont is reviewing buyout request. Property owner reviewing documents.
Historic Bridges	Scoping Phase	TBD	State of Vermont	State of Vermont	3/23/2023	TBD	The State selected four bridges in Northfield: Rabbit Hollow Bridge and three covered bridges on Cox Brook Road. Scoping for all bridges is underway.
Sewer Plant Permit Issues	Pending	TBD	Utility Commission	Town Manager	4/1/2023	TBD	Sewer Plant Permit Issues
Water Service Line Inventory	In progress	\$60,000	State of Vermont	Staff	9/1/2023	12/31/2024	State of VT. is requiring water utilities to inventory services lines for copper and lead. State is funding the inventory. Inventory is completed. State approved inventory.
Advanced Meter Infrastructure (AMI)	Planning Phase	\$950,000	State of VT and Utilities	TM, Utilities	9/1/2023	3/1/2025	Installing electric and water smart meter technology. Project funding is secured.
King Street Battery Storage	Planning Phase	TBD	Developer	Developer, VPPSA	TBD	TBD	Developer needs to prepare and submit agreements to VPPSA and Town
River Walk Path	Planning Phase	TBD	Town - ARPA	Committee	TBD	TBD	Request for ACT 250 Jurisdictional opinion submitted to District Office
Pool House Rebuild	Planning Phase	TBD	Town - ARPA	TM, SB Committee	TBD	TBD	Request for Proposals for Building Evaluation and design plans advertised.
Dole Hill sump Issues	Engineering Phase	TBD	Town	Engineer, TM	4/1/2024	TBD	Engineer working on engineering plan. Received preliminary engineering report.
Vine and Cross Sidewalk Project	Engineering Phase	\$500,000	ARPA Funds	TM, Engineer	6/15/2024	9/15/2025	Engineer has completed engineering plans. Project out to bid October 25.

TOWN OF NORTHFIELD, VERMONT

Wastewater Facilities Engineering 20-year Evaluation Report RF1-352

October 2024



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1. PROJECT PLANNING

1.1. Purpose

The Town of Northfield owns and operates a wastewater treatment facility and collection system under Discharge Permit No. 3-1158 (NPDES Number: VT0100242). This Discharge Permit was effective on December 1, 2020. The Town contracted Aldrich + Elliott, PC (A+E) to conduct the engineering inspection and produce a report documenting the components inspected and their condition. A copy of the Discharge Permit is provided in **Appendix B**.

This engineering inspection evaluation includes the following as required under subsection I.F:

- An in-depth inspection of the wastewater treatment facility, pump stations, collection system and manholes. At the treatment facility, all components which are critical to the treatment process or which could adversely affect effluent quality in the event of their failure shall be inspected. In the pump stations, all components critical to the proper conveyance of sewage, the prevention of sewage bypass, and the supporting appurtenances shall be inspected.
- The inspection is to be comprised of visual observation of equipment operability and condition as well as a review of maintenance records to determine recurring equipment problems and to estimate future life. Calibration checks shall be performed on all flow meters.
- The resulting written inspection report shall document the components inspected, their condition, and include recommendations for all currently needed repairs and replacements and the need for on-site spare parts. The projected date of replacement or major rehabilitation of each component and the anticipated cost shall be estimated. The Permittee shall determine how the future anticipated costs will be met and advise the Secretary in a letter transmitted with the written inspection report.

1.2. Background

The Town of Northfield is located in Washington County near the center of the State of Vermont, approximately 10 miles south of Montpelier. Treated effluent is discharged into the Dog River, which flows into the Winooski River, and eventually discharges to Lake Champlain.

US Census Data was analyzed to determine the current population trend of the Town of Northfield. The data shows the population decreased from 2010 to 2020 by 4.8%.

Table 1.1
Town of Northfield Population

	2010 Census¹	2020 Census¹
Northfield	6,207	5,923

Notes:

1. US Census Data

1.3. Scope of Engineering Evaluation

The scope of this engineering evaluation was to conduct and present the results of an in-depth inspection of the existing wastewater facilities. Preparation of this evaluation included the following tasks:

- Kick-Off Meeting/Gather and Review Existing Data and Records
- Summarize Operating Conditions
- Evaluate the Wastewater Collection System
 - Inspect River Crossings
 - Inspect Sewer Manholes
- Evaluate the Wastewater Treatment Facility
- Identify Capital Improvement Projects
- Alternatives Evaluation
- Develop a Recommended Plan

2. EXISTING FACILITIES

The Town of Northfield owns and operates a wastewater collection system and wastewater treatment facility. The collection system includes one (1) pump station and seven (7) stream crossings.

2.1. Wastewater Collection System

Sewage is collected and conveyed to the wastewater treatment facility by a wastewater collection system as shown in **Figure 2 of Appendix A**. The wastewater collection system mainly serves the Village center, Town center and Norwich University. Sewer pipelines range in size from 4" to 24" and are constructed of various materials including; asbestos cement, polyvinyl chloride (PVC), reinforced concrete, and vitrified clay. Sewer manholes connect sewer segments, and most have been lined with concrete to reinforce the structure. Sewer manholes provide access to the system for maintenance and are located at changes in pipe alignment and grade.

The collection system was originally constructed in 1967, and portions have since been refurbished. The system originally contained three (3) combined sewer overflow (CSO) outfalls. In the 1990's a comprehensive combined sewer separation project was completed to eliminate two (2) of the CSO outfalls. There were multiple areas of combined sewers that have been separated or are currently in the process of being separated.

2.2 River Crossings

The Dog River follows through the Town of Northfield and there are seven (7) areas where the wastewater collection system crosses the river. River crossings are particularly susceptible to failure due to the erosive nature of the waterbodies. Protective soil coverings can be carried downstream leaving segments of the sewer system exposed and vulnerable to damage.

2.3 Pump Stations

The Town of Northfield owns and operates one (1) pump station, located on Jarvis Lane. The pump station is equipped with Myer Duplex Grinder Pumps.

2.4 Treatment Facility

The Northfield WWTF is a sequencing batch reactor (SBR) process with a fine bubble diffuser aerator system. The facility was constructed in 1968 to treat the wastewater stream collected in the Northfield Village and portions of Northfield Town prior to discharge to the Dog River. The wastewater system provides service to approximately 3,500 residents. The original facility technology was a trickling filter biological treatment process with primary and secondary clarification and anaerobic sludge digestion. The facility was completely upgraded in 2003/04 to achieve improved biological treatment and biological/chemical phosphorus removal. This

included the transition away from the trickling filter to the SBR process. The existing facility has a permitted annual average flow of 1.0 million gallons per day (mgd), and consistently meets the permit limits for effluent quality without any significant deficiencies. A summary of the major facility improvements is provided in Table 2.1 and a site plan of the WWTF is provided on **Figure 11** in **Appendix A**.

Table 2.1
Summary of Facility Improvements

Year	Description
1968	Construction of original facility
2003/04	Complete upgrade
2011/12	Electrical equipment, pumps, and more refurbished/replaced that was flooded

Major upgrades in 2003/04 include the following:

- All portions of process treatment equipment, instrumentation, and controls were upgraded or modified.
- Biological treatment transitioned from trickling filter to SBR with post-equalization.
- The vast majority of building systems, such as HVAC, electrical, potable water, and other utilities were also upgraded.

Upgrades that occurred in 2011-2012 consisted mainly of electrical equipment, pumps, motors, and any other equipment that was flooded in August 2011 by Hurricane Irene.

Wastewater enters the facility via gravity. After passing through the fine screen to remove floating debris and break up and disperse organic wastes, the flow continues to the aerated grit chamber to remove settable inorganic solids and free grease. The wastewater is then lifted to a higher hydraulic elevation using wet-well pumps to provide sufficient hydraulic head to pass through the secondary and tertiary treatment steps. Secondary treatment involves the use of two sequential batch reactors with floating mixers and decanters, two waste sludge pumps, three rotary lobe blowers and associated removable fine bubble diffuser aerator systems, and one post-SBR flow equalization tank. Chemical precipitation of phosphorus is also performed within the SBR tanks, with the use of alum and polymer. The flow continues through the disinfection process, which occurs using liquid chlorine and then liquid bisulfite for dechlorination. Prior to discharge to the Dog River, the effluent flow rate is measured in a V-notch weir equipped with an ultrasonic level detector.

Solids are collected from one principal location in the process operations. The SBR's perform three-fold solids handling function by removing primary sludge, biological sludge, and phosphorus chemical sludge. These solids are pumped into one of the two covered aerobic sludge storage tanks and then dewatered via horizontal centrifugal dewatering unit, placed in roll-off containers, and disposed of under contract services at a certified landfill site.

3. OPERATING DATA

3.1 Basis of Design

The 2003 influent design criteria were compared to current conditions based on operating data from January 2021 to December 2023. The 2003 Basis of Design is included as **Appendix D**.

Table 3.1
Original Design Criteria

Parameter	Original Design Criteria¹	Current²
Average Daily Flow	1.00 mgd	0.498 mgd
Biochemical Oxygen Demand	300 mg/L 2,502 lbs/day	169 mg/L 690 lbs/day
Total Suspended Solids	275 mg/L 2,294 lbs/day	179 mg/L 744 lbs/day

Notes:

1. 2003 Design Criteria
2. Based on operating data from January 2021 to December 2023.

3.2 Permit Limitations

The facility operates under Discharge Permit No. 3-1158, issued December 1, 2020. Constituent effluent limitations for discharge to the Dog River are defined based on the permitted flow of 1.000 mgd. A summary of the permitted constituent effluent limitations is provided in Table 3.2 and the Discharge Permit is included in **Appendix B**.

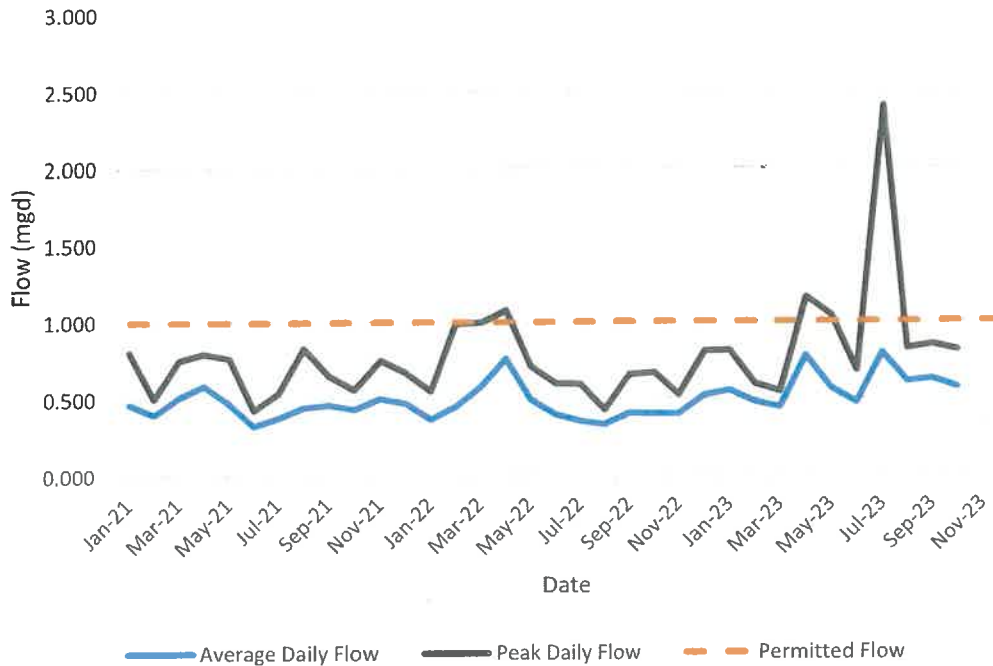
Table 3.2
Permitted Effluent Limitations

Effluent Characteristics	Annual Limits	Monthly Average	Weekly Average	Maximum Day	Instantaneous Maximum
Flow(Annual Average)	1.000 mgd	---	---	---	---
Biochemical Oxygen Demand (BOD ₅)	---	30 mg/L 250 lbs/day	45 mg/L 375 lbs/day	50 mg/L	---
Total Suspended Solids (TSS)	---	30 mg/L 250 lbs/day	45 mg/L 375 lbs/day	50 mg/L	---
Total Phosphorus (TP)	608 lbs	0.8 mg/L	---	---	---
Settleable Solids	---	---	---	---	1.0 mL/L
E. Coli	---	---	---	---	77/100 mL
pH	---	---	---	---	6.5 to 8.5 SU
Copper		0.027 mg/L 0.23 lbs/day		0.048 mg/L 0.36 lbs/day	

3.3 Flows

The Discharge Permit sets an annual average flow limit of 1,000 mgd. The average daily flow from January 2021 through December 2023 was 0.498 mgd (49.8% of limit) as shown on Figure 3.1. Higher peak flows are observed during wet weather months, spring runoff, or intense rain events. This is indicative of excessive flow entering the sewer collection system during snowmelt and high groundwater conditions. The peak daily flow in July 2023 is due to major flooding that occurred on July 10-11.

Figure 3.1
Monthly Average Effluent Flow



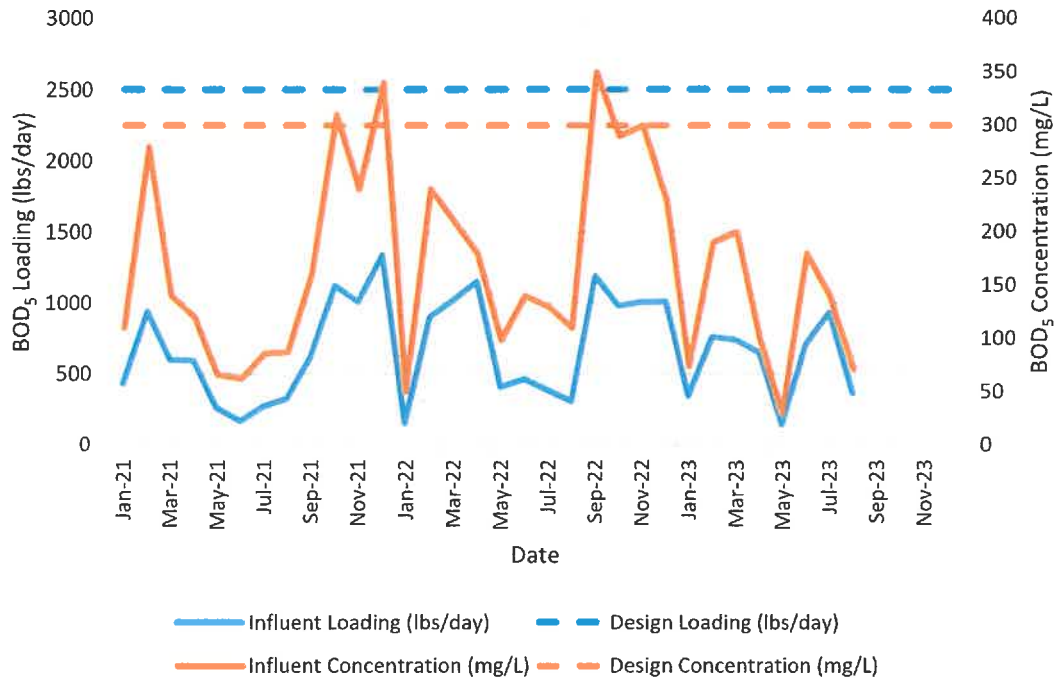
Notes:

1. The permitted effluent limit is 1,000 mgd.

3.4 Biochemical Oxygen Demand

The average influent Biochemical Oxygen Demand (BOD₅) loading from January 2021 through December 2023 was 169 mg/L, or 690 lbs/day, as shown in Figure 3.2. The average influent BOD₅ is significantly under the design loading rate of 2,502 lbs/d, however, the design concentration of 300 mg/l has been met or exceeded on several occasions.

**Figure 3.2
Influent BOD₅ Loading and Concentration**

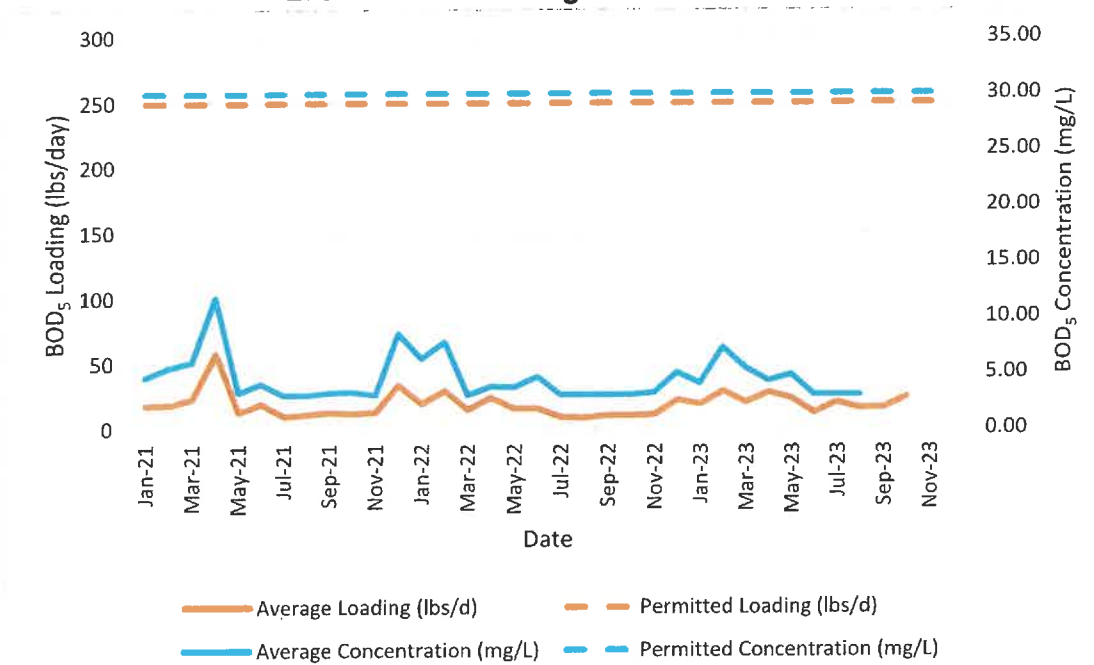


Notes:

1. Influent design loading is 2,502 lbs/day.
2. Influent design concentration is 300 mg/L.

The WWTF provided a high level of biological treatment over the observation period and has not had any permit violations as shown in Figure 3.3. The monthly average effluent BOD₅ concentration was 4.4 mg/L (15% of permitted limit), and the monthly average loading was 18.6 lbs/day (7.5% of permitted limit). The facility has consistently met the BOD₅ effluent limitations with the existing treatment scheme.

**Figure 3.3
Effluent BOD₅ Loading and Concentration**



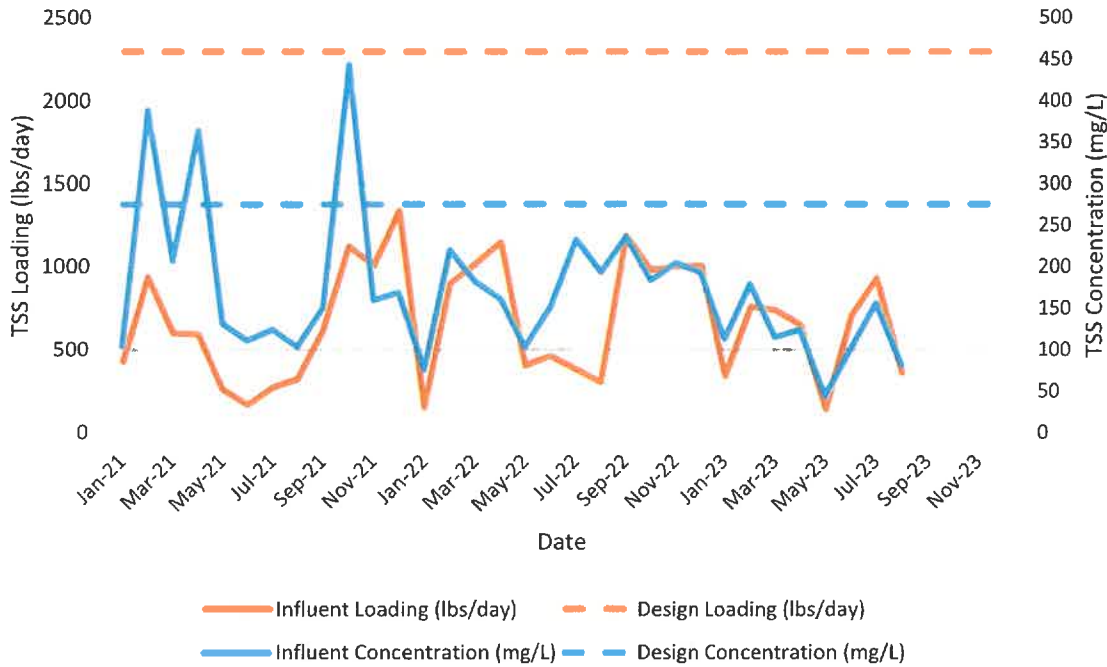
Notes:

1. The permitted BOD₅ loading is 250 lbs/day.
2. The permitted BOD₅ concentration is 30 mg/L.

3.5 Total Suspended Solids

The average influent Total Suspended Solids (TSS) loading from January 2021 through December 2023 was 179 mg/L, or 744 lbs/day as shown on Figure 3.4. There have been several months the TSS concentration has exceeded the design of 275 mg/l, however the average tends to fall significantly below the design loading rate of 275 mg/L, or 2,294 lbs/day.

Figure 3.4
Influent TSS Loading and Concentration

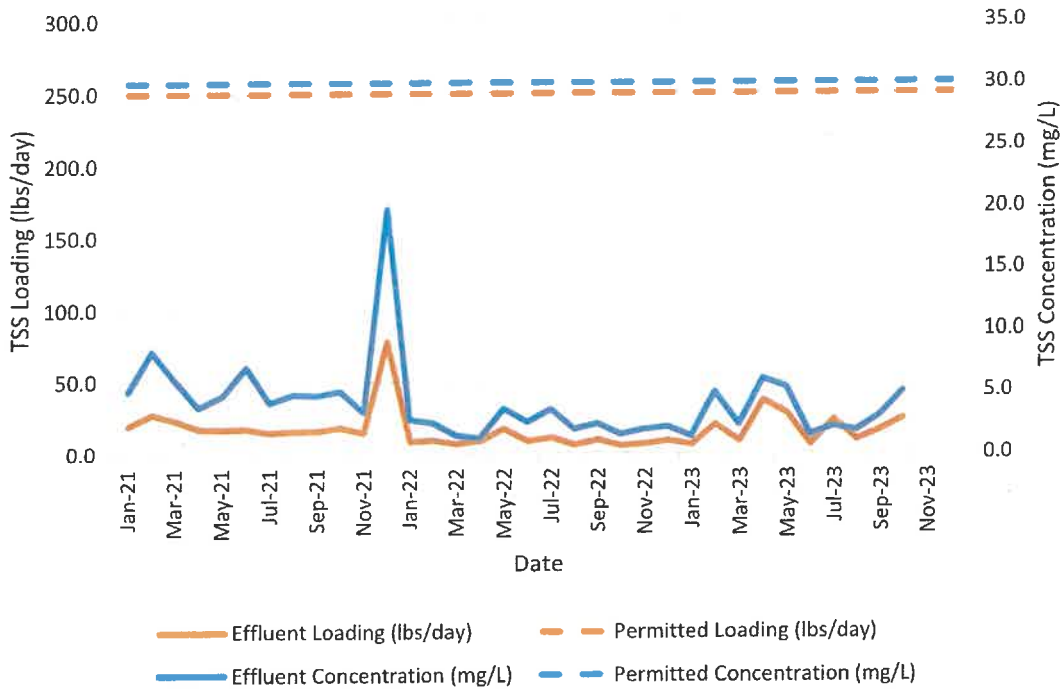


Notes:

1. Influent design loading is 2,294 lbs/day.
2. Influent design concentration is 275 mg/L.

WWTF effluent was consistent in meeting permitted TSS concentration and loading limits. As shown in Figure 3.5, the monthly average TSS concentration was 4 mg/L (13% of permitted concentration) which resulted in a monthly average TSS loading of 16.5 lbs/day (6.6% of permitted loading). The existing treatment scheme produces a high-level effluent capable of meeting permitted limitations.

**Figure 3.5
Effluent TSS Concentration and Loading**



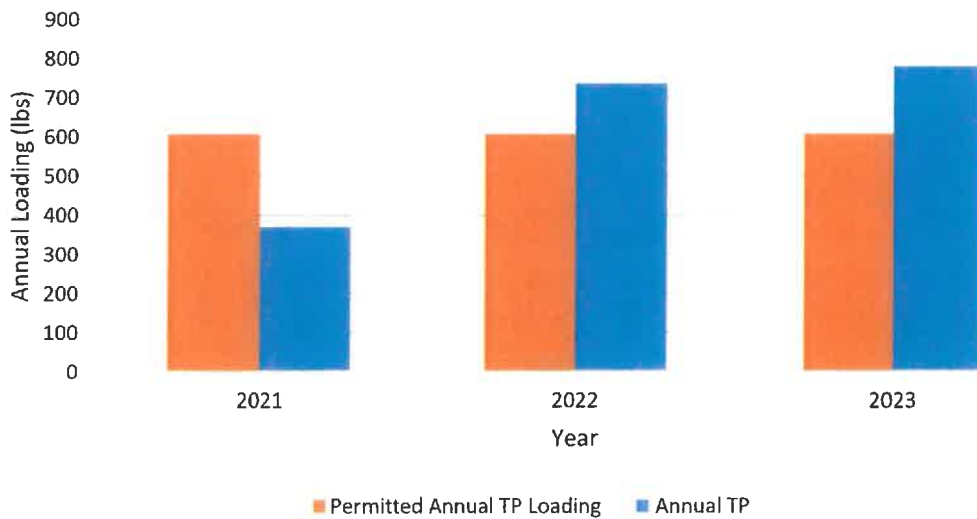
Notes:

1. The permitted effluent TSS concentration is 30 mg/L.
2. The permitted effluent TSS loading is 250 lbs/day.

3.6 Total Phosphorus

The Northfield WWTF has a permitted annual total phosphorus (TP) load limit of 608 lbs and a monthly average concentration limit of 0.8 mg/L. As shown in Figure 3.6, effluent from January 2021 through December 2023 resulted in two years of annual loads higher than the annual limit. The average annual phosphorus load over this time period was 628 lbs/year, 103% of the annual load limit.

Figure 3.6
Effluent Total Phosphorus Loading

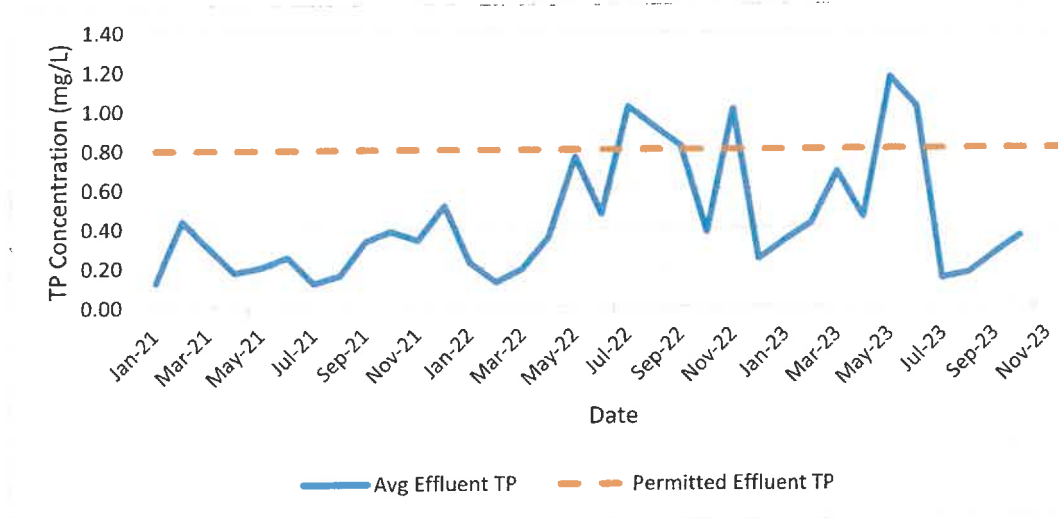


Notes:

1. The permitted annual total phosphorus loading is 608 lbs.

The monthly average effluent total phosphorus concentration was 0.44 mg/L (55%) of permitted concentration) from January 2021 through December 2023 as shown on Figure 3.7. There were six (6) occasions when the concentration exceeded the permitted limit; however, most months were significantly under the 0.8 mg/L threshold.

Figure 3.7
Effluent Total Phosphorus Concentration



Notes:

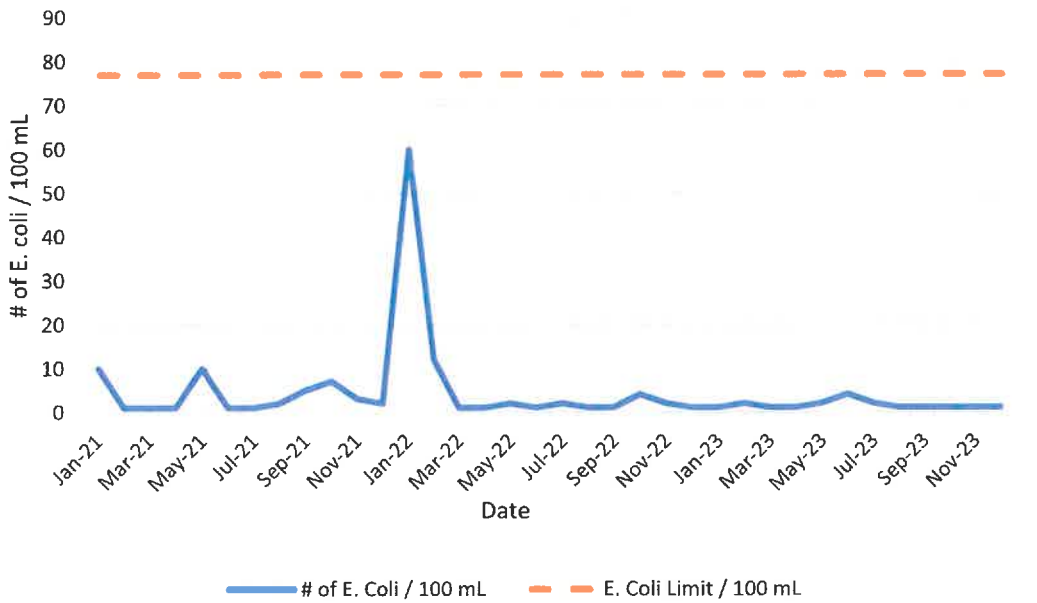
1. The permitted effluent total phosphorus concentration on a monthly basis is 0.8 mg/L.

On a monthly basis, the average TP is under the permitted concentration. However, on an annual basis, the loading has increased each year for the past three years, with 2022 and 2023 exceeding the permitted load. The permitted annual TP load is 608 lbs, and the loads in 2022 and 2023 were 736.5 lbs (121%) and 779.5 lbs (128%), respectively.

3.7 E. Coli

The Northfield WWTF has a maximum effluent E. Coli limit of 77 coliforms per 100 mL of sample. From January 2021 through December 2023, there were no E. coli violations as shown in Figure 3.8.

Figure 3.8
Maximum Observed E. Coli



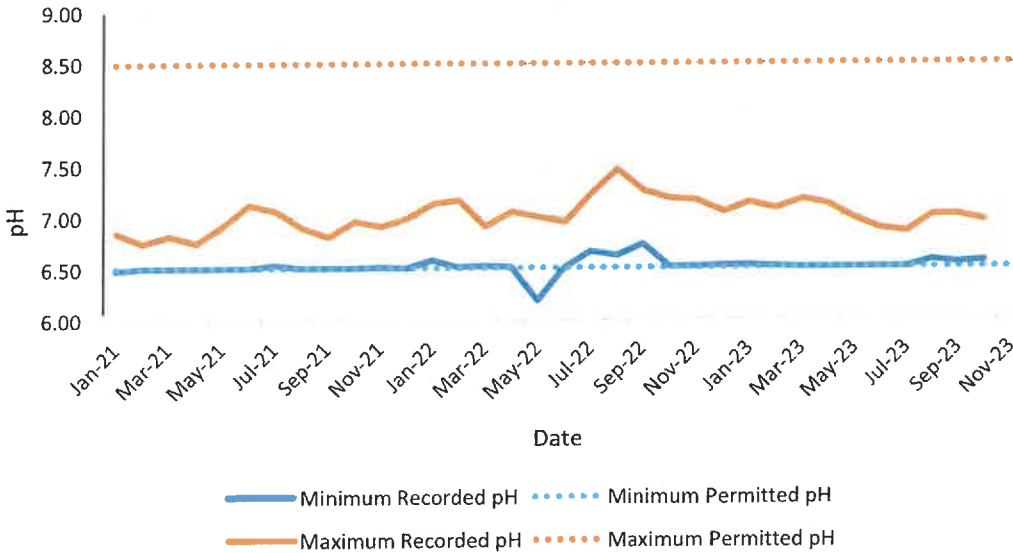
Notes:

1. The permitted instantaneous maximum for E. coli is 77 coliforms/100 mL.

3.8 pH

Operating data from January 2021 through December 2023 was analyzed to determine if the facility is in compliance with permitted pH limitations. The Northfield WWTF has a permitted minimum and maximum effluent pH level of 6.5 and 8.5 s.u., respectively. Fluctuating pH levels outside the permitted range could reduce the effectiveness of the treatment process and would require chemical addition to adjust. As shown in Figure 3.9, there were two occasions the pH fell below the permitted 6.5 minimum. Overall, the effluent pH runs on the lower side, just barely above the minimum most months.

Figure 3.9
Monthly pH Levels



Notes:

- 1. The permitted pH range is 6.5 – 8.5 s.u.

4. SEWER COLLECTION SYSTEM EVALUATION

4.1 Collection System

The Northfield sewer collection system consists of pipelines ranging from 4" to 24" diameter with materials consisting of: asbestos cement, polyvinyl chloride (PVC), reinforced concrete, and vitrified clay. The sewer collection system was originally constructed in 1967 and has been improved over the years during the projects listed in Table 4.1.

Table 4.1
Sewer Collection System Improvements

Year	Description
1967	Construction of Original Sewer System.
1990s	Major Sewer Separation Projects
2015	Central Street Combined Sewer Disconnected
2023	Main Street Combined Sewer Disconnection Project

The current sewer collection map was constructed with GIS data from the Town, and is provided as **Figure 2**, in **Appendix A**. An overall location map is provided on Figure 1, and more detailed maps are provided on Figures 3 through 10. The Town has televised inspections and reports on the sewers and manholes throughout the collection system. Much of the system has had cured-in-place pipe (CIPP) installed over the years for pipe refurbishment.

The system originally contained three (3) combined sewer overflow (CSO) outfalls. In the 1990's, a comprehensive combined sewer separation project was completed to eliminate two (2) of the CSO outfalls and various areas of combined sewers. The CSO outfall remaining is located on East Street. There are multiple areas of combined sewers that have been separated (such as the Northfield Commons in 1993 and Central Street in 2015) or are currently in the process of being completely separated (such as North and South Main Street). The Main Street Combined Sewer Disconnection project has been completed, however, before the last CSO is closed on East Street, several tests will need to be completed, such as checking for E. coli, to ensure there are no sewers still connected to the stormwater system on Main Street or surrounding areas.

As mentioned in Section 3.3, the WWTF receives greater quantities of flow during spring melt seasons and following wet weather events. Some parts of the system are susceptible to infiltration and inflow (I/I), which increases the quantity of flow requiring treatment. Once the CSOs are fully eliminated, it should lessen some of the additional flow entering the collection system and being sent to the WWTF.

The Town staff noted two (2) locations of concern: Winter Street and Shaw Circle, which branches off Winter Street. The connection points to the sewer are at the back of all the houses and the area contains a lot of old trees with thick and deep roots that have been impacting the sewer

system. Most recently, a backup occurred into a resident’s basement and the Town had to pay a significant amount of money for repairs. The Town has not pursued any solutions to this issue.

There is discussion of possible expansion of the system, particularly toward the south end of Town as there are many independent on-site sewer systems failing or very close to failure. This would require the installation of at least one new pump station. The facility staff and many residents have also been pushing for expansion to the northern end of the system as well, but no major progress has been discussed on this expansion.

4.2 Manhole Inspections

A total of 43 manholes throughout the collection system were inspected on June 12, 2024, and July 8, 2024, by Mallory Duncan and Reed Winter of Aldrich + Elliott, PC, with two representatives from the wastewater treatment staff. Thirteen (13) of these structures are associated with stream crossings and are detailed in Section 4.3. Manholes were chosen to form a representative sample of the entire system and evaluated to determine their general condition. As summarized in Table 4.2, and further detailed in **Appendix C**, manholes were in good or fair condition.

Table 4.2
Results of Manhole Inspections

Manhole Number	Location	General Condition	Notes
CEMETERY 3	Cemetery St	Fair	Structure in good shape, low flow, from 1967, some sedimentation buildup, no steps.
CENTER 2A	Intersection of South Main Street + Alpine Dr	Fair	Some brick crumbling, some infiltration and sediment buildup. Overall, in okay condition.
CENTER 7	Intersection of Warren Ave + Crescent Ave	Good	Lined, brick structure good, some sediment buildup.
CENTRAL 1N	Central St	Fair	The overall structure is in okay shape. Some brick crumbling, some infiltration, lots of buildup, missing 2-3 ladder steps.
CENTRAL 5N	Central St	Fair	Brick structure in good shape, some sediment buildup. One metal step broken.
CROSS 3U	Cross St	Good	Structure in good shape, not frequent but can have blocks from the school, some debris in bottom.
DOYON 10	Doyon Rd	Good	Structure and ladder in good shape, some sediment buildup.
INTCPT 1	Next to railroad at the end of Jarvis Lane	Good	Brick structure in good shape, some sediment buildup.

SEWER COLLECTION SYSTEM EVALUATION / 4

Table 4.2 (Continued)

Manhole Number	Location	General Condition	Notes
INTCPT 38	Dog River Rd	Good	Structure in good shape, no buildup on shelf.
KING 3	King St	Good	Concrete structure in good shape, some sediment buildup, normally very low flow.
KING 5	King St	Poor	The structure has loose bricks, sediment buildup and fallen bricks along bottom, low flow.
NO. MAIN 5	North Main St	Good	Manhole has been sprayed and grouted, shelf in good shape, some solids buildup.
NO. MAIN 10	North Main St	Fair	Structure consists of old brick and metal ladder, lots of sediment buildup.
NO. MAIN 16	Dog River Rd, behind Ambulance Bay	Good	No infiltration, shelf is clean. Part of original line.
NTH VIEW 2	Northview Dr	Fair	Structure in good shape, lots of buildup.
NU SHAPIRO 6 ⁽¹⁾	Next to railroad at the end of Jarvis Lane	Fair	Some crumbling of the structure, sediment buildup.
PROSPECT 1	Intersection of Prospect St + Highland Ave	Fair	Some bricks crumbling near top of structure, otherwise in good shape.
SLATE 3	Slate Ave	Good	Slate Ave lined, riser in good shape, sediment buildup on bottom.
SO. MAIN 4N	South Main St	Good	Main St lined, risers in good shape, some sediment buildup.
SO. MAIN 7N	Depot Square	Good	Brick and concrete structure in good shape, no sediment buildup.
SO. MAIN 1S	Intersection of Noridge Dr + South Main St	Fair	Brick structure, upper portion in worse shape, lower portion looks great. Rags and sediment buildup, ladder missing.
SO. MAIN 5S	Intersection of Spring St + South Main St	Fair	Brick bottom and structure look good, low flow, sediment buildup, ladder is missing.
UNION 5	Union St	Good	Union St lined, in good shape.
UNION 8	Union St	Good	Lined, in good shape, some buildup.
VINE 6	Vine St	Good	Shelf in good shape, some sedimentation. Grouted and lined to the bridge.
WATER 1	Water St	Fair	Crack near top of manhole, always has rag and other material buildup and/or clogging from nearby assisted living facility.

Table 4.2 (Continued)

Manhole Number	Location	General Condition	Notes
Pump Station Inlet Manhole	Jarvis Lane	Fair	Concrete structure in good shape, plastic piping downstream of manhole needs replacing.
No ID – Next to NU Parking Lot	South Main St	Good	Original to system, brick structure looks good. Lots of sediment buildup.
No ID – Intersection of Wall + Water St	Intersection of Wall + Water St	Good	Lined, structure in good shape.
No ID – Intersection of Cross + Vine St	Intersection of Cross + Vine St	Good	Pipe and manhole lined, in good shape.

Notes:

1. Manhole was observed in the field, but not taken into consideration for further evaluation as it is owned and maintained by Norwich University.



CENTER 2A



SO. MAIN 1S



No ID – Wall + Water St.



WATER 1



CENTRAL 1N



No ID – Next to NU Parking Lot

4.3 Stream-Crossings

The sewer collection system crosses the Dog River in seven (7) locations, as shown on **Figure 2** of **Appendix A**. On June 12, 2024, and July 8, 2024, these stream crossings were observed by

Mallory Duncan and Reed Winter of Aldrich + Elliott, PC., with two representatives from the wastewater treatment staff. Stream crossings were visually inspected for exposed segments of sewer line. Thirteen (13) manholes were inspected near stream crossings to check for signs of excessive flow. Table 4.3 lists the stream crossings inspected, while Table 4.4 lists the manholes inspected during the investigation of stream-crossings. Stream-crossing manhole inspection sheets are included in **Appendix C**.

Table 4.3
Stream-Crossings Investigated

Stream Crossing Number	Condition	Downstream Manhole	Segment Diameter	Notes
1	Good	INTCPT 16	18"	Stream crossing very flat, no issues observed with crossing.
2	Good	INTCPT 18	10"	Pipe not visible through riverbed, no issues reported.
3	Good	INTCPT 19	21"	Pipe not visible through riverbed, no issues reported.
4	Good	INTCPT 25	21"	Pipe not visible through riverbed, no issues reported.
5	Good	INTCPT 29	21"	Pipe original, under riverbed, no issues reported.
6	Good	INTCPT 33	21"	Concrete pipe encased across river, no issues reported.
7	Good	DOYON 16	8"	Concrete pipe encased across river, visible near edge, no issues reported.

Table 4.4
Stream-Crossing Manhole Inspections

Manhole Number	General Condition	Notes
INTCPT 15	Good	Upstream of crossing, some sedimentation, structure and brick risers in good shape.
INTCPT 16	Good	Downstream of crossing, no sedimentation or infiltration.
INTCPT 18 A East St ¹	Good	Upstream of crossing, structure in good shape, no sign of infiltration.
INTCPT 18	Good	Between two crossings, very flat, structure in good shape.
INTCPT 19	Unknown	Manhole is inaccessible due to surrounding area washing out, see photo below.

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Table 4.4 (Continued)

Manhole Number	General Condition	Notes
INTCPT 24	Good	Upstream of crossing, no problems noted. Structure in good shape.
INTCPT 25	Good	Downstream of crossing, no problems noted. Structure in good shape.
INTCPT 28	Good	Upstream of crossing, minor signs of water infiltration, sediment buildup on riser.
INTCPT 29	Fair	Downstream of crossing, some roots growing into structure, no signs of infiltration or sedimentation. Segment from INTCPT 29 – INTCPT 32 has never been cleaned due to access issues. This section runs along the bank of the Dog River and has exposed portions of pipe.
INTCPT 32	Good	Upstream of crossing, some solids accumulation on sides. Difficult to access and requires frequent mowing.
INTCPT 33	Good	Downstream of crossing, some sediment buildup, concrete in good shape.
DOYON 15	Good	Upstream of crossing, some solids accumulation, structure in good shape.
DOYON 16	Good	Downstream of crossing, no infiltration or major sediment buildup, low flow.

Notes:

1. Labeled at SO. MAIN10 N A on inspection sheet



INTCPT 24 -25 Stream Crossing



INTCPT 28 -29 Stream Crossing



INTCPT 32 -33 Stream Crossing



INTCPT 19 Manhole



INTCPT 32 Manhole



DOYON 15 Manhole

4.4 Sewer Collection System Evaluation Summary

A good portion of the sewer collection system pipes and manholes have been lined and/or grouted and are in good shape, with very few portions of the system needing major work. The Town of Northfield has televised the system and recently obtained a Vactor truck to clean and flush the system as needed. Continued uptake of the system should help keep the collection system in good shape.

One manhole, King 5, was rated as “Poor” due to loose bricks in the structure and sedimentation and fallen bricks accumulating on the bottom. This manhole, along with others noted as “Fair” condition with some minor structural issues should be lined in the future to prevent further degradation occurring. Other manholes noted as “Fair” show signs of major buildup and should be cleaned or have missing or broken items, such as the ladder, that should be addressed. INTCPT 19 is not accessible, and if attempted to open is quite dangerous as the structure around it has eroded away, leaving the manhole suspended approximately 40 feet in the air above the river. According to the operators it has been this way for a while and has not caused major issues yet, but this should be addressed should a concern arise and for operator safety.

Stream crossing 7 has a portion of the pipe showing at the edges of the bank due to erosion from flooding in recent years and the concrete encased pipe can be seen at stream crossing 6. The other stream crossings are buried far beneath the river and not visible. The interceptor sewer between INTCPT 29 – INTCPT 32 runs along the edge of the Dog River and the bank has eroded that portion of the pipe are showing. This section of pipe and the previously mentioned stream crossings should be addressed to prevent further erosion. Given the recent history of more intense rainfall events leading to flooding and higher amounts of erosion, the protruding pipes are a higher priority to fix as they are likely to be impacted the most over the coming years.

Age-related deficiencies are summarized in Table 4.5 along with the projected timeline for when upgrades are recommended.

Table 4.5
Summary of Major Deficiencies

Item Description	Projected Date of Required Upgrade		
	< 2 years	2 to 5 Years	6 to 10 years
Sewer Collection System			
Stream Crossing 6 (INTCPT 32-33)	X		
Stream Crossing 7 (DOYON 15-16)	X		
INTCPT 29- 32 Pipe	X		
Manholes			
CEMETERY 3		X	
CENTER 2A		X	
CENTRAL 1N		X	
CENTRAL 5N		X	
KING 5		X	

Table 4.5 (Continued)

Item Description	Projected Date of Required Upgrade		
	< 2 years	2 to 5 Years	6 to 10 years
NO. MAIN 10		X	
NTH VIEW 2		X	
PROSPECT 1		X	
SO. MAIN 1S		X	
SO. MAIN 5S		X	
WATER 1		X	
INTCPT 19	X		
Pump Station Manhole		X	

Notes:

1. Manhole improvements only shown for manholes evaluated as part of this evaluation.

5. PUMP STATION EVALUATION

5.1 General Description

The Town of Northfield owns and operates one (1) pump station. It is located on Jarvis Lane, as shown on **Figure 2 and 7 of Appendix A**.

5.2 Jarvis Lane Pump Station

5.2.1 Description

The pump station was originally constructed in the early 1990s and is independent of the treatment facility. The control panel was rebuilt in 2005 and pump #2 was replaced in 2006. The pump station contains two, 2 hp Meyer grinder pumps and a duplex control panel. The pump station serves 5 residential homes, with an approximate flow of 200 gallons per day. The inlet gravity pipe has a 4" diameter and a 1 ½" discharge forcemain conveys flows to the interceptor sewer. There is a generator located at the wastewater treatment facility that could be brought to the pump station in the event of a failure to maintain operation during a power outage.

5.2.2 Assessment

The results of the assessment are summarized in Table 5.1. The structure is in good condition, and continued maintenance should ensure reliable operation of the pump station equipment and controls. No issues are reported except for occasional clogging in the pipes from rags or other materials. The evaluation showed there is some rusting present that will need to be handled.

The assessment of the Jarvis Lane Pump Station can be found below in Table 5.1.

**Table 5.1
Jarvis Lane Pump Station Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Grinder Pump #1		X				1990s	2-5	Chain is rusted and needs replacement.
Grinder Pump #2			X			2006	6-10	
Pit			X			1990s	10+	Structure looks well maintained, hinges are rusting.
Control Panel			X			2005	6-10	



Pump Station Pit



Grinder Pumps



Pump Station Manhole

5.3 Pump Station Evaluation Summary

The evaluation showed the pump station is in good condition and with continued upkeep and maintenance should run reliably. Age-related deficiencies are summarized in Table 5.2 along with the projected timeline for when upgrades are required.

Table 5.2
Summary of Major Deficiencies

Item Description	Projected Date of Required Upgrade		
	< 2 years	2 to 5 Years	6 to 10 years
Grinder Pump #1		X	
Grinder Pump #2			X
Control Panel			X

6. WASTEWATER TREATMENT FACILITY EVALUATION

6.1 General Description

The Northfield WWTF is a sequencing batch reactor (SBR) process with a fine bubble diffuser aeration system. The facility was constructed in 1968 and went through a complete upgrade in 2003/04. The existing facility has a permitted annual average flow of 1.0 mgd, and generally meets the permit limits for effluent quality without significant deficiencies. A site plan and process flow schematic of the WWTF is provided on **Figure 11** and **Figure 12**, respectively, in **Appendix A**.

Wastewater enters the facility via gravity through a 24" diameter sewer line that enters the WWTF along the access road in the southwest corner. After passing through the fine screen to remove floating debris and break up and disperse organic wastes, the flow continues to the aerated grit chamber to remove settleable inorganic solids and free grease. The wastewater is then lifted to a higher hydraulic elevation using wet-well pumps to provide sufficient hydraulic head to pass through the secondary and tertiary treatment steps. Secondary treatment involves the use of two sequential batch reactors with floating mixers and decanters, two waste sludge pumps, three rotary lobe blowers and associated removable fine bubble diffuser aerator systems, and one post-SBR flow equalization tank. Chemical precipitation of phosphorus is also performed within the SBR tanks, with the use of alum and polymer. The flow continues through the disinfection process, which occurs using liquid chlorine and then liquid bisulfite for dechlorination. Prior to discharge to the Dog River, the effluent flow rate is measured in a V-notch weir equipped with an ultrasonic level detector.

Solids are collected from one principal location in the process operations. The SBR's perform three-fold solids handling function by removing primary sludge, biological sludge, and phosphorus chemical sludge. These solids are pumped into one of the two covered aerobic sludge storage tanks and then dewatered via horizontal centrifugal dewatering unit, placed in roll-off containers, and disposed of under contract services at a certified landfill site.

6.2 Headworks & Grit Removal System

6.2.1 Description

Raw wastewater is conveyed by the collection system into the 24" diameter sewer line that enters the WWTF along the access road in the southwest corner. The influent manhole is located immediately adjacent to the southwest corner of the Control Building. The influent sewer line enters the lower level of the Control Building in a 24" ductile iron pipe and then enters the headworks area at the lower southeast corner of the building.

The headworks divide into the primary north channel that is equipped with the Lakeside rotary fine screen and the secondary south channel that is equipped with a manually-raked bar screen. The north channel is equipped with an emergency bypass slide gate that is intended to allow influent wastewater to overflow into and through this channel should a malfunction occur in the fine screen causing an excess upstream level to occur in the headworks inlet channels. At the

eastern end of the north channel is a slide gate that can be opened to divert flow from the headworks directly into the southern chamber of the wet well via a 24" diameter bypass pipe. This bypass is used only if the downstream grit removal system must be temporarily taken out of service. The screened wastewater discharges from the headworks into the grit removal system located immediately to the east.

The grit removal system consists of a short transition channel between the headworks and grit system, an aerated grit removal detritus tank, an aeration system, a grit removal pump, and grit classifier. The aerated detritus tank is located adjacent to the Control Building's southeast corner, the aeration system and grit classifier is located on the upper level of the grit removal area of the Control Building, and the grit removal pump is located on the wet well pump lower level in the Control Building.

Screened wastewater exits the headworks area and enters the aerated detritus tank through a short section of the former grit removal channel. Heavier, inorganic particulate is removed from the wastewater stream in the grit removal detritus tank. Grit settles in the sloped bottom of the detritus tank and is removed on a timed cycle by a recessed impeller, centrifugal grit pump, which transfers the grit slurry to the grit classifier. The Hayward Gordon grit pump is located in the adjacent pump gallery. Grit is dewatered in the classifier with the water being returned to the headworks and dewatered grit being loaded into a bagging unit or into tote containers for disposal at a landfill. Grease is retained within the detritus tank by a retention baffle and accumulates on the surface of the water due to the aeration action. Grease is manually skimmed by the operator on a frequency determined by operating experience. The wastewater is discharged over a level control weir and flows directly into the northernmost chamber of the wet well.

Ventilation and heating in the unclassified space were last upgraded in 2004. The control panel for the screenings and grit removal system are located in the hallway upstairs, an unclassified space.

6.2.2. Assessment

The assessment of the headworks components is summarized in Table 6.1.

**Table 6.1
Headworks Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Fine Screen			X			2004	6-10	Nearing end of useful life.
Manually-raked Bar Screen			X			2004	6-10	
Grit Pump		X				2004	2 - 5	Motor submerged in 2011 and 2023 flooding. Sometimes clogs.

Table 6.1 (Continued)

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Grit Classifier			X			2004	6-10	
Grit Blower			X			2004	6-10	
Control Panel			X			2004	10+	Scheduled for upgrade by LCS
Heating/Ventilation			X			2004	6 - 10	



Rotary Screen

There are several areas identified that need and/or would benefit from upgrades. These issues and improvements include:

- The operators note having to carry the screenings up a flight of stairs. They would like to remove the manual aspect of moving the screenings to prevent injury.
- Some equipment replacements will be needed as it approaches the end of its useful life.

6.3 Wet Well & Influent Pump Room

6.3.1. Description

The wet well consists of a dual chamber with the Fairbanks Morse lead pump and first lag pump taking suction from the northernmost chamber, and the second lag pump taking suction from the southernmost chamber. The chambers are joined by a 2' x 2' opening equipped with a slide gate. The bottom suction of each chamber is sloped at 60 degrees to the pump suction to promote the movement of solids through the system. The lead and second lag pumps are high capacity, vertical pumps equipped with VFD controls. The first lag pump is a lower capacity, vertical pump equipped with a constant speed motor. Level monitoring in the wet well and control of pump operation (sequence and speed) is provided by an ultrasonic level sensor/transmitter which sends a signal to the WWTF Supervisory Control and Data Acquisition (SCADA) system.

The pumps discharge into a common discharge header that routes wet well flow to sequential batch reactor (SBR) Basin Nos. 1 and 2. Prior to reaching the SBR control valves, the influent flow is metered with an in-line electromagnetic Krohne flow meter which transmits a signal to the

WWTF in the Control Building Office. The SBR influent valves are electrically operated with AUMA actuators. Immediately downstream of the flow meter location is a sample tap on the side of the piping, connected to a Manning composite influent sampler mechanism.

6.3.2. Assessment

The assessment of the wet well and pump room components is summarized in Table 6.2.

**Table 6.2
Wet Well & Pump Room Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Wet Well				X		2004	10+	
Lead Pump			X			2004, 2011	6-10	Motor replaced in 2011
First Lag Pump			X			2004, 2011	6-10	Motor replaced in 2011
Second Lag Pump			X			2004, 2011	6-10	Motor replaced in 2011
VFDs (lead and first lag pump)			X			2011	6-10	Rebuilt after 2011 flooding, outside casings original
Ultrasonic level sensor				X		2011	6-10	Operators report trouble when the eye steams up and having to clean it
Flow meter			X			2011	6-10	Replaced in 2011
Control Panel			X			2011	6-10	Rebuilt after 2011 flooding, outside enclosure original
Glycol Injection System					X	2024	10+	Controls for heating system replaced in January 2024
Boiler			X			2004, 2011	6-10	Original to 2004 upgrade, some parts replaced 2011/12
Transformer			X			2011	10+	Replaced in 2011 after flooding
Influent Sampler					X	2023	10+	Replaced in Summer 2023
Pump Valves		X				2004	2-5	



Pumps

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- Much of the equipment here has been replaced/rebuilt more recently due to flooding, but as some equipment gets closer to the end of useful life it will need to be replaced.

6.4 Sequencing Batch Reactors (SBRs)

6.4.1. Description

The Aqua Aerobics SBR treatment system is located on the northern side of the WWTF and include two cast-in-place concrete reaction basins, SBR blowers, aeration diffuser assemblies, floating basin mixers, floating basin decanters, inlet grease retention baffles, and associated instrumentation and piping. The SBRs are designed to perform primary settling, biological secondary treatment, biological phosphorus removal, and secondary settling of treated effluent in a sequential, batch reaction timed cycle which alternates between the two SBR basins. The SBRs operate under five distinct phases of treatment of a 4.8-hour treatment cycle. Those phases are mix-fill, react-fill, react, settle, decant/idle + sludge waste. The SBR basins decant or discharge into a post-SBR flow equalization tank which is intended to provide flow equalization of the effluent prior to it entering the chlorine contact chamber.

The SBR blowers include three (3) rotary lobe, positive displacement blowers and associated controls and piping located in the Blower Room of the Process Building. Two of the blowers are dedicated to the SBR operation and the third is a common spare which is shared with the Aerated Sludge Storage Tanks. Air is taken in by the blowers from filter units installed on the west side of the Process Building, and compressed air is transferred via fine bubble aeration diffuser racks in either SBR Basin No. 1 or No. 2 via an electrically actuated butterfly valve and aboveground piping between the Process Building and adjacent SBR Basins.

Each Aerzen blower package is housed in a noise reduction enclosure and includes an inlet filter element and silencer (equipped with a filter maintenance indicator) at the connection to the blower, a positive displacement blower, motor, and guarded V-belt drive assembly; a discharge base frame and silencer, an unloading valve and a separate discharge safety relief valve; a discharge pressure gauge and temperature gauge; and associated flexible piping connectors and vibration isolators.

6.4.2. Assessment

The assessment of SBRs is summarized in Table 6.3.

**Table 6.3
SBR Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
SBR Basins				X		2004	10+	
SBR Aeration Blowers			X			2004	6-10	Works well, oversized for current needs
Shared Blower			X			2004	6-10	
VFDs			X			2004	10+	All but one (1) VFD has been replaced since installation
Floating Basin Mixers				X		2019	10+	Rebuilt in 2019
Floating Basin Decanters				X		2019	10+	Rebuilt in 2019
Inlet Grease Retention Baffles			X			2004	2-5	
DO Probes			X			2011	6-10	
Decant Valve			X			2004	2-5	Requires manual operation sometimes
Piping		X				2004	< 2	Chemical line leading into the SBR freezes often



Decanter



SBR Blower Control Panel



SBR Blower

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- The operators report the chemical line for phosphorus removal hat runs outside into the SBRs freezes frequently.
- The operators note that the SBR aeration blowers are oversized for their current capacity.
- Some equipment is nearing the end of its useful life and will need to be replaced in the short term.

6.5 Post-SBR Flow Equalization Tank

6.5.1. Description

The Post-SBR Flow Equalization Tank is a circular tank which had formerly been used as the Trickling Filter process vessel. It is now used to attenuate the large flow rates which results from the decant cycle in the SBR Basins, as it would otherwise overwhelm the chlorine contact chamber and result in shorter disinfection contact times. The tank is designed as a flow-through process vessel which is controlled on the inlet by the SBR decant valve, and on the outlet by a butterfly flow control valve set to maintain outlet flow rates required to maintain 30 minutes of disinfection contact time in the chlorine contact chamber. Since the outlet flow rate is less than the SBR decant rates, the equalization tank is designed to fill during decant periods, and to empty completely during the non-decant periods.

The equalization tank is equipped with a high-level alarm and an emergency overflow weir to prevent overtopping of the concrete walls. It is also equipped with an aluminum geodesic dome cover to minimize freezing during winter operations.

6.5.2 Assessment

The assessment of the major components is summarized in Table 6.4 for the post-SBR equalization tank.

Table 6.4
Post-SBR Equalization Tank Assessment

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Equalization Tank and Cover		X				1969	10+	Showing signs of age
Valves			X			2004	10+	
High-level alarm			X			2004	2-5	
Overflow weir			X			2004	10+	



Equalization Tank and Cover



Tank Cover

6.6 Aluminum Sulfate, Polymer, and pH Control Systems

6.6.1 Description

Aluminum sulfate (Alum) is utilized as a coagulant to precipitate dissolved phosphorus from wastewater. The Alum system is located in the Process Building and includes a truck unloading station, an aluminum sulfate bulk storage tank, two chemical metering pumps, and a chemical dilution station. The truck unloading station consists of a quick-connect chemical unloading connection, a tank free vent, and a local high level tank alarm horn and light. The bulk storage tank is equipped with a liquid level tube with gallonage tape mounted near it, a high-level alarm switch, an overflow pipe, and a pump suction line. Alum is diluted with process water and the dilution station is equipped with motorized ball valves to SBR Basin No. 1 and No. 2 and from the process water supply header.

Polymer is available as a flocculent aid to cause the formation of larger solids and more rapid settling of the solids. The polymer system includes a polymer mix/bulk tank, two chemical metering pumps, and associated piping. The bulk storage tank is an open topped dilution and mix tank equipped with a dual marine propeller high energy, low shear mixer. The tank is equipped with gallonage tape and a pump suction line.

Sodium Hydroxide (caustic) is utilized for pH control within the SBR basins. The pH adjustment system includes a truck unloading station, a caustic bulk storage tank, two chemical metering pumps, and a chemical dilution station. The truck unloading station consists of a quick-connect chemical unloading connection, a tank free vent, and a local high level tank alarm and horn. The bulk storage tank is equipped with a liquid level tube with gallonage tape, a high-level alarm switch, an overflow pipe with water trap, and a pump suction line. The dilution station is equipped with motorized ball valves to SBR Basins No. 1 and No. 2 and from the process water supply header. The caustic flow rate is metered with a magnetic flow meter, the process water is controlled through a rotameter, and proper dilution is achieved with an in-line static mixer.

The chemical feed equipment is located in the Chemical Feed Room of the Process Building (located adjacent to the SBR reactor basins). The bulk storage tanks are set within a concrete

secondary containment area equipped with a low point sump. Each of the diluted chemicals enters the SBR basins via a heat-traces and insulated line.

6.6.2 Assessment

The assessment of the major components is summarized in Table 6.5 for the aluminum sulfate, polymer, and pH control systems.

**Table 6.5
Aluminum Sulfate, Polymer, and pH Control Systems Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Alum Storage Tank			X			2004	6-10	
Alum Chemical Pumps			X			2004	2-5	Nearing end of useful life.
Polymer Tank			X			2004	6-10	
Polymer Chemical Pumps			X			2004	2-5	Nearing end of useful life.
Caustic Storage Tank			X			2004	6-10	Very oversized, would like a smaller tank.
Caustic Chemical Pumps		X				2004	2-5	Leak and have to be fixed frequently.



Caustic Storage Tank



Sodium Hypochlorite Tank



Polymer Storage and Pumps



Caustic and Alum Pumps

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- The chemical pumps will need to be replaced in the next few years due to issues operating or age.

6.7 Sludge Storage, Dewatering, and Disposal

6.7.1 Description

The waste activated sludge (WAS) pumps are mounted in the SBR basins and include the submersible sludge pumps, the retrieval winch systems, the associated transfer valving and piping, and the mounting rail system. Sludge is transferred on an automatic time cycle near the end of the treatment cycle for each SBR basin through dedicated piping into the lower level of the digester building. The WAS is then sent to one of the two aerated storage tanks for holding prior to dewatering.

The aerated sludge storage tank system includes two cast-in-place concrete sludge storage tanks, fixed cover systems, a coarse bubble aeration system in each tank, and associated piping, valving, and controls in the Digester Building. One tank and the building were constructed in the 1960's. The tanks are continuously monitored by a Milltronics ultrasonic level sensor, and emergency overflow from the tanks is routed to the WWTF inlet manhole to recycle the solids back to the headworks of the WWTF.

The aerated sludge storage tank blowers include two Aerzen rotary lobe, positive displacement blowers and associated controls and piping located in the Blower Room of the Process Building. Air is taken in by the blowers from filter units installed on the west side of the Process Building and compressed air is transferred to the coarse bubble diffuser system in each aerated sludge tank via underground piping.

The sludge dewatering system includes the dewatering centrifuge feed pumps and associated valving, and the dewatering centrifuge, polymer feed system, sludge conveyor systems, and roll off sludge container. Aerated waste activated and chemical phosphorus sludge are transferred from the aerated sludge storage tanks to the dewatering centrifuge. The feed sludge is conditioned with polymer and fed to the centrifuge, where the sludge cake solids are increased to a minimum of 20% and discharge via a conveyor system to an open top disposal container.

The sludge disposal system consists of a 30 cubic yard, open-top roll-off container. Dewatered sludge is hauled to Englobe for disposal.

6.7.2 Assessment

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- Aerated storage tank no. 1 and cover are showing signs of age and not in an ideal location (overlapping into the garage)

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- The building adjacent to aerated storage tank no. 1 has a leaky roof.
- Multiple pieces of equipment are nearing the end of their useful life.
- The dried sludge storage area is uncovered and leads to an unpleasant smell in the community during the summer.

The assessment of the major components is summarized in Table 6.6 for the sludge storage, dewatering, and disposal system.

Table 6.6
Sludge Storage, Dewatering, and Disposal Assessment

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Aerated Storage Tank No. 1		X				1969	2-5	Portion of tank protruding into garage
Aerated Storage Tank No. 2			X			2003	10+	
Building		X				1969	2-5	Roof has leaked on several occasions
Tank Covers		X				1969	2-5	
Coarse Air Bubble System			X			2004	2-5	Nearing end of useful life.
Ultrasonic Level Sensor			X			2004	2-5	Nearing end of useful life.
Aerated Sludge Tank Blowers			X			2004	2-5	Nearing end of useful life.
Centrifuge Feed Pump			X			2003	6-10	Motor rebuilt 2011
Pump Control Panels			X			2004	6-10	Rebuilt in 2011 with new Eaton VFD's



Aerated Sludge Storage Tank No. 2



*Aerated Sludge Storage Tank No. 1
Inside Garage*



Sludge Conveyor Control Panels



Centrifuge



Sludge Conveyor



Centrifuge Sludge Feed Pump

6.8 Disinfection System

6.8.1 Description

A 15% solution of sodium hypochlorite is utilized for disinfection of the effluent wastewater. The disinfection system includes a truck unloading station, a 6,000-gallon sodium hypochlorite bulk storage tank, two chemical metering pumps, and an injection diffuser. The discharge line to the chlorine contact chamber is insulated and equipped with two separate circuits of electric heat tracing. The chlorination equipment is located in the Chlorine Storage Room of the Control Building. The sodium hypochlorite solution enters the inlet trough of the chlorine contact chamber through a diffuser designed to promote uniform mixing of the solution with the incoming wastewater prior to entering the serpentine flow paths of the chlorine contact chamber.

The chlorine contact chamber is divided into two distinct treatment zones, chlorination and dechlorination. The chlorination contact zone is divided into two serpentine flow paths so that one may be removed for repair or cleaning while operating the second on-line.

A 38% solution of sodium meta-bisulfite is utilized for the chemical removal of any residual chlorine which might remain in the effluent wastewater after disinfection. This chemical feed system includes a 1,150-gallon storage tank and metering pump. The truck unloading station and bulk storage tank set up for the sodium hypochlorite and sodium meta-bisulfite are the same as previously described chemical systems.

6.8.2 Assessment

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- Some equipment is nearing the end of its useful life and will need to be replaced soon.
- The discharge line to the chlorine contact tank freezes and breaks frequently in the winter.

The assessment of the major components is summarized in Table 6.7 for the chlorination/dechlorination system.

**Table 6.7
Disinfection System Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Sodium Hypochlorite								
Storage Tank			X			2004	6-10	
Chemical Metering Pumps		X				2004	2-5	Nearing end of useful life.
Sodium Bisulfite								
Storage Tank			X			2004	6-10	
Chemical Metering Pumps		X				2004	2-5	
Other Equipment								
Discharge Line to Chlorine Contact Tank		X				2004	2-5	Freezes and breaks frequently
Chlorine Contact Chamber			X			2004	10+	



Sodium Hypochlorite Tank and Pumps



Chlorine Contact Chamber



Sodium Bisulfite Tank and Pumps



Truck Unloading Station

6.9 Effluent Flow Metering

6.9.1 Description

The effluent wastewater flow metering and sampling system is installed on the outlet chamber of the chlorine contact chamber and consists of a 90° V-notch weir, an ultrasonic level/transmitter, and a circular chart recorder. The effluent flow is metered, recorded, and trended by the SCADA system and the circular chart recorder provides a hard copy of the current seven-day period flow rates. Effluent flows from the chamber outlet structure into a manhole, then an outlet structure, and finally to the concrete encased outfall to the Dog River.

6.9.2 Assessment

The assessment of the major components is summarized in Table 6.8 for effluent flow metering.

Table 6.8
Effluent Flow Metering Assessment

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
90° V-notch weir			X			2004	6-10	
Ultrasonic Level/Transmitter			X			2004	2-5	Nearing end of useful life.

6.10 Control Building and Facility Structures

6.10.1 Description

The facility site includes a Control Building with an attached garage, lab, wastewater garage, water garage, and generator.

The Plant PLC is serviced by EII and includes a Raco Gateway for remote alarms.

A metal storage building was constructed for the wastewater department in 2004 and includes 3 garage bays. A sewer jetter purchased in 2011 is stored in the heated garage.

6.10.2 Assessment

There are several areas that need and/or would benefit from upgrades. These issues and improvements include:

- The garage attached to the Control Building was reinsulated in the early 2000's, and the back wall was rebuilt in 2006. However, the side of aerated sludge storage tank no. 1 is partially within the garage. This is potentially a safety hazard, as well as causing rainwater to enter frequently.
- The wastewater garage is heated; however, the water garage is not. The operators have expressed interest in heating both.

WASTEWATER TREATMENT FACILITY EVALUATION / 6

The assessment of the major components is summarized in Table 6.9 for the Control Building and Facility Structures.

**Table 6.9
Control Building and Facility Structures Assessment**

Item	Ranking of Existing Condition					Year Installed	Projected Remaining Life (Years)	Notes
	Poor		Fair	Good				
	1	2	3	4	5			
Control Building			X				10+	Roof redone ~10 years ago, some leaking issues
Fire Alarm	X					2004	<2	Not operational.
Main PLC and Telemetry			X			2004	2-5	
Lab				X		2004	10+	
Eyewash			X			2004	6-10	
Garage (Attached to Control Building)		X					<2	Roof from 1960/1970s, water enters facility regularly.
Generator			X			2004	6-10	Serviced annually
Wastewater Garage				X		2004	10+	
Water Garage				X		2011	10+	Would like heated



Control Building Entrance



Record Keeping Area



Lab



Generator

6.11 Summary of Major Deficiencies

Age-related deficiencies are summarized in Table 6.10 along with the projected timeline for when upgrades are required.

**Table 6.10
Summary of Major Deficiencies**

Item Description	Projected Date of Required Upgrade		
	<2 years	2 to 5 years	6 to 10 years
Headworks			
Fine Screen			X
Mechanically-raked Bar Screen			X
Grit Pump		X	
Grit Classifier			X
Grit Blower			X
Heating/Ventilation			X
Wet Well & Pump Room			
Pumps			X
VFDs			X
Ultrasonic Level Sensor			X
Flow Meter			X
Control Panel			X
Boiler			X
Pump Valves		X	
SBRs			
Blowers (Aeration & Shared)			X
Inlet Grease Retention Baffles		X	
DO Probes			X
Decant Valve		X	
Chemical Line Piping	X		
Post-SBR Equalization Tank			
High-level Alarm		X	
Alum, Polymer, and pH Control Systems			
Chemical Storage Tanks			X
Chemical Pumps		X	
Sludge Storage, Dewatering, and Disposal			
Aerated Storage Tank No .1		X	
Tank Covers		X	
Coarse Air Bubble System		X	
Ultrasonic Level Sensor		X	
Aerated Sludge Tank Blowers		X	
Centrifuge Feed Pump			X
Building (Roof)		X	
Pump Control Panels			X
Chlorination Disinfection System			
Chemical Storage Tanks			X
Chemical Metering Pumps		X	
Discharge Line		X	

Table 6.10 (Continued)

Effluent Flow Monitoring			
90° V-notch weir			X
Ultrasonic Level/Transmitter		X	
Control Building and Facilities			
Fire Alarm	X		
Main PLC and Telemetry		X	
Eyewash			X
Garage (Attached to Control Building)	X		
Generator			X

7. RECOMMENDED IMPROVEMENTS

The following improvements are recommended to address short and long- term deficiencies identified in Sections 3 through 6 of this report.

7.1 Sewer Collection System

The sewer collection system was evaluated to gain a general understanding of typical conditions. Particular care was taken to visually inspect sections of the collection system which cross the Dog River. Several deficiencies were identified in the sewer collection system that should be addressed for continued optimal use of the system and are explained in the following sections.

7.1.1 Pipelines

In general, the majority of the pipelines in the sewer collection system were found to be in good condition. A portion of the system that runs along the bank of the Dog River between manholes INTCPT 29 – 32 is exposed, as the river has eroded away the bank. Ideally, this should be addressed as soon as possible (<2 years) to prevent further erosion along the bank exposing more pipeline.

7.1.2 Manholes

Most sewer manholes are in good condition for continued use. INTCPT 19 is the highest priority, as it presents a high risk for operators to access. There are a few structures that were identified in this evaluation that should be worked on in the next 2-5 years in order to reduce further degradation of structure, fix deficiencies, or clean debris. A recommended timeline for manhole repair was determined by operator safety, accessibility, frequency/degree of buildup, and structural integrity. This schedule can be found in Table 7.1

Table 7.1
Manhole Improvements Recommended Schedule

Manhole Number	Recommended Improvement Year
INTCPT 19	1
KING 5	1
WATER 1	1
SO. MAIN 1S	2
CENTRAL 1N	2
CENTER 2A	2
Pump Station Manhole	2
CEMETERY 3	3
CENTRAL 5N	3
NO. MAIN 10	3
NTH VIEW 2	3
PROSPECT 1	3
SO. MAIN 5S	3

7.1.3 Stream Crossings

The majority of the stream crossings are in good condition for continued use. Stream crossings 6 and 7 have some sections of pipe that are beginning to show across the river or at the banks. It would be beneficial to address these two areas of crossings as soon as possible (<2 years) to prevent further erosion from exposing more pipe. The locations of these stream crossings are provided in Table 7.2, and can be found in **Figure 2** in **Appendix A**.

Table 7.2
Stream Crossing Repair Locations

Stream Crossing	Location
6	Behind Sherman Ave
7	Between Dogwood Glen and Tops Market

7.2 Pump Stations

The Jarvis Lane Pump Station has adequate equipment but will require some equipment upgrades over the next 10 years to address age-related deficiencies. The Meyers Grinder Pump #1 will need to be upgraded in the next two to five years, as it is nearing the end of its useful life. The Meyers Grinder Pump #2 and control panel will need to be upgraded in the next six to ten years.

7.3 Wastewater Treatment Facility

The evaluation of the Wastewater Treatment Facility resulted in the identification of a number of age-related deficiencies.

7.3.1 Capital Improvements

Items listed underneath the capital improvements section are recommended for the Town to pursue prior to undergoing a larger upgrade project to the facility. The items listed below are critical for operations and safety at the facility.

- Headworks
 - Alternatives for evaluation/equipment installation for screening removal in the headworks
- SBR
 - Chemical line piping Insulation or rerouting inside
- Control Building
 - Fire alarm replacement
 - Garage roof repair

7.3.2 Short Term Improvements

The items listed below have been identified for replacement in the short term (2-5 years). The approach would be to implement most of these items using capital funds. The majority of these items are well maintained and expected to last closer to the 5-year mark.

A list describing critical items for repair/replacement in the short term are summarized below.

- Headworks
 - Grit Pump
- Wet Well & Pump Room
 - Pump Valves
- SBRs
 - Inlet Grease Retention Baffles
 - Decant Valve
- Post-SBR Equalization Tank
 - High-level Alarm
- Alum, Polymer, and pH Control System
 - Chemical Metering Pumps
- Sludge Storage, Dewatering, and Disposal
 - Aerated Sludge Storage Tank No. 1
 - Tank Covers
 - Coarse Air Bubble System
 - Ultrasonic Level Sensor
 - Sludge Storage Tank Blowers
 - Sludge Storage Tank Building Roof
- Chlorination Disinfection System
 - Chemical Metering Pumps
 - Discharge Line
- Effluent Monitoring
 - Ultrasonic Level/Transmitter
- Control Building and Facilities
 - Main PLC and Telemetry

7.3.3 Long Term Improvements

These items are identified for replacement in the longer term (6-10 years). The majority of these items do not currently have operational issues but will reach 30 years of service in the next 6-10 years, at which point this equipment will be at the end of its expected design life. The recommendation would be for the Town to address larger items as part of an upgrade project as the construction of improvements would likely begin around year 8, and place many of these items within a 2-5 year window. If the Town chooses not to proceed with these items as part of a large upgrade project, the Town could elect to begin to increase contributions to the capital replacement fund to pay for these items.

The following items are recommended for repair/replacement.

- Headworks
 - Fine Screen
 - Mechanically-raked Bar Screen
 - Grit Classifier
 - Grit Blower

- Headworks Heating/Ventilation
- Wet Well & Pump Room
 - Pumps
 - VFDs
 - Ultrasonic Level Sensor
 - Flow Meter
 - Control Panel
 - Boiler
- SBRs
 - Aeration and Shared Blowers
 - DO Probes
- Alum, Polymer, and pH Control Systems
 - Chemical Storage Tanks
- Sludge Storage, Dewatering, and Disposal
 - Centrifuge Feed Pump
 - Pump Control Panels
- Chlorination Disinfection System
 - Chemical Storage Tanks
- Effluent Monitoring
 - 90° V-notch Weir
- Control Building and Facilities
 - Eyewash
 - Generator

7.4 Available Funding Sources

Improvement efforts will either be smaller projects completed through the Town's sewer budget or larger projects funded through an outside funding source. Funding can be secured through a variety of lenders, such as the State of Vermont's Clean Water State Revolving Fund (CWSRF) or United States Department of Agriculture, Rural Development (USDA RD) programs. The CWSRF and USDA RD programs provide low-interest loans which could be eligible for partial grant or subsidy funding depending on the scope and nature of the project, and demographics of the municipality. A full evaluation of possible funding sources will be provided as part of a preliminary engineering study recommended in year 5, 2029.

7.4.1 Sewer Budget and Capital Improvement Plan

Tables 7.1 and 7.2 showcase a summary of the sewer department budget expenses and revenues, and the capital improvement plan (CIP), respectively. The complete sewer budget and CIP can be found in Appendix E. Year 23-24 is more representative of a typical year as it does not show ARPA and other grant funds. Approximately \$116,000 is identified for transfer to the capital fund and with the age of the facility, increasing this transfer amount should be considered.

**Table 7.1
Sewer Budget Summary**

Item	22-23 (Actual)	23-24 (Approp.)	24-25 (Review)
Operating Revenue			
Sales	\$886,016.11	\$946,470.00	\$966,120.00
Labor and Materials	\$0.00	\$250.00	\$250.00
Connection Fees	\$0.00	\$500.00	\$500.00
Grant-ARPA-CSO/Stormwater	\$449,346.26	\$0.00	\$0.00
Disconnect / Reconnect Fee	\$62.50	\$50.00	\$50.00
Interest on Overdue Accounts	\$1,415.73	\$1,500.00	\$1,500.00
Interest Income	\$9,340.08	\$3,500.00	\$7,000.00
Rent from Water Dept.	\$3,600.00	\$3,600.00	\$3,600.00
Miscellaneous	\$0.00	\$0.00	\$0.00
Gain/(Loss) on Asset Disposal	\$(1,793.21)	\$0.00	\$0.00
Insurance Claims	\$0.00	\$0.00	\$0.00
Lien Fee	\$0.00	\$30.00	\$30.00
Disposal Fee - Norwich University	\$8,037.80	\$8,040.00	\$8,040.00
Sale of Equipment	\$0.00	\$0.00	\$0.00
Subtotal	\$1,356,025.27	\$963,940	\$987,090
Other Sources			
ARPA	\$78,000	\$20,000	\$0.00
Surplus – Cash	\$0.00	\$0.00	\$0.00
Surplus – Health	\$5,000.00	\$0.00	\$0.00
Surplus – Deprecation Fund (Current Fund)	\$184,000.00	\$190,000	\$190,000
Deprecation Fund – CIP Surplus	\$2,500.00	\$0.00	\$13,000
Subtotal	\$269,500.00	\$210,000	\$204,500
Total Revenue & Other Sources	\$1,625,525.27	\$1,173,940	\$1,191,590
Operating Expense Budget			
Personnel	\$206,197.65	\$197,040.00	\$240,050.00
Contract Services	\$112,784.81	\$128,660.00	\$141,830.00
Administrative	\$126,309.31	\$123,220.00	\$115,800.00
Material & Supply	\$495,681.31	\$472,840.00	\$503,540.00
Subtotal	\$940,973.08	\$921,760.00	\$1,001,220.00
Principal Debt Repayment			
WWTF Project	\$131,032.99	\$136,180.00	\$141,540.00
Capital			
Capital Improvements Transfer	\$76,050.00	\$116,000.00	\$48,830.00
Total Expenditures	\$1,148,056.07	\$1,173,940.00	\$1,191,590.00
Total Gain/(Loss)	\$477,469.20	\$0.00	\$0.00

**Table 7.2
Capital Improvement Plan Summary**

Item	Balance (3/31/24)	Estimated Replacement (Year)	24-25 (Review)	25-26 (Proposed)
Computers/Software Municipal Building	– \$4,620.40	28-29	\$2,410	\$2,410
SCADA/Plant Computer	\$12,436.39	--	\$5,610	\$5,610
Copiers (2)	\$1,189.37	30-31	\$210	\$210
15 Ford Escape	\$6,753.85	24-25	\$2,300	\$1,300
15 Silverado	\$61,043.10	23-24	\$10,000	\$10,000
Bobcat Skidsteer	\$246.94	33-34	\$3,000	\$3,000
Backhoe	\$8,900	32-33	\$1,800	\$1,800
Lawn Mower	\$4,997.50	33-34	\$500	\$500
Hydraulic Unit/Tools	\$7,108.90	--	--	\$500
Vacuum Trailer	\$37,000	--	(\$18,000)	--
14 Vac – Used	\$0.00	--	--	\$6,000
Compactor	\$5,000	24-25	--	\$500
Jetter	\$34,000	--	(\$25,000)	--
Generator	\$49,000	28-29	\$5,000	\$10,000
Sewer Camera	\$5,500	--	\$5,500	\$5,500
Building Improvements	(78.40)	--	\$1,000	\$2,500
Mapping	0.00	--	--	\$1,000
Meters/Smart Meters	\$5,088.13	--	\$18,000	\$1,500
Manholes	\$35,039.93	--	\$2,500	\$7,500
Interceptor (Inspect/Clean)	\$12,366.29	--	(\$6,000)	--
Equipment Rebuilds at Plant	\$115,331.02	--	\$7,500	\$15,000
Sludge Storage/Equipment	\$19,500	--	\$10,000	\$10,000
Sewer Extension 12/12A	\$30,240.40	--	\$5,000	\$5,000
System Improvements	\$96,430.67	--	\$10,000	\$25,000
Stormwater	(\$3,691.67)	--	\$7,500	\$2,500
Total Sewer CIP	\$417,602.17	--	\$48,830	\$117,330

7.5 Next Steps

The improvement efforts identified in this evaluation and inspection report should be considered by the Town while developing the sewer fund budget. It is recommended to complete the Town funded improvements over the next several years listed in Table 7.3, while continuing to contribute to the sewer fund for any additional items that may need replacement or repair during that time. In approximately year 5 (2029), the Town should begin working with a consultant on a preliminary

engineering report (Step I Engineering Services) to fulfill requirements for a CWSRF or USDA RD loan for the short- and long-term facility improvements that would exceed Town capital reserves.

INFORMATION ONLY

MUNICIPAL OFFICES

Town of Northfield, Vermont
www.northfield-vt.gov



Phone 1-802-485-6121
Fax 1-802-485-8426

51 SOUTH MAIN STREET
NORTHFIELD, VERMONT 05663

The Town of Northfield will be conducting smoke testing within the Storm Water System on Slate Avenue and Highland Avenue on November 12th and 13th. We do not expect this to disrupt any wastewater services. Please alert the Utilities Superintendent Jim Russo by phone at (802)-279-1274 if smoke happens to appear from a drain in your home do not be alarmed this smoke is harmless and will subside quickly.

If there are any further questions please reach out to the town manager or utilities superintendent between the hours of 7am and 3:30pm.

Utilities Superintendent Jim Russo - (802)-279-1274

Town Manager Jeff Schulz – (802)-485-6121 EXT 1

INFORMATION ONLY

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51 SOUTH MAIN STREET
NORTHFIELD, VERMONT 05663

**TOWN OF NORTHFIELD, VERMONT
WINTER PARKING BAN**

There will be no parking of motor vehicles on the streets or roads of the Town of Northfield, Vermont between the hours of 12:00 midnight and 6:00 a.m. from November 15, 2024 through April 15, 2025.

Northfield Town Select Board

As per:

Northfield VT Town Traffic Ordinance, Article VI, Section 5