

OPEN MEETING LAW COMPLAINT FORM

Town of Northfield, Vermont

July 1, 2024

ATTN: Jeff Schulz, Town Manager
c/o Municipal Building
51 South Main Street
Northfield, VT 05663

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FACTUAL DESCRIPTION OF THE COMPLAINT:

Prior to bringing a civil action in the Civil Division of the Superior Court in the county in which the alleged violation has taken place for appropriate injunctive relief or for a declaratory judgment, Vermont law requires any person aggrieved by an alleged violation of the Open Meeting Law to provide the public body with a written notice that alleges a specific violation and requests a specific cure of such violation.

- Date and Time Occurred:
- Name of Public Body:
- Specific Violation Alleged:
- Specific Cure Requested:

Please provide any additional facts that may assist the Town of Northfield in its investigation below:

If you need more space, please attach sheets to this form. Submit this document, and any supporting documentation, to the address at the top of this form.