

TOWN OF NORTHFIELD, VERMONT

**Report of the Officers
for the Twelve Month Period ending
June 30, 2012**



TOWN MEETING

Open Session: 10:00 A.M. - Tuesday, March 5, 2013
Mary Granai Corrigan Auditorium
Northfield High School

Australian Balloting: Tuesday, March 5, 2013
Northfield High School Cafeteria
7:00 A.M. - 7:00 P.M.

TOWN OF NORTHFIELD, VERMONT

Chartered by the Republic of Vermont
August 10, 1781

1970 Census - 4870	1990 Census - 5610
1980 Census - 5435	2000 Census - 5791
2010 Census - 6207	

24,518 Acres
38.3 Square Miles

2012 TOWN GENERAL GRAND LIST:	2,681,001.81
2012 TOWN HIGHWAY GRAND LIST:	2,681,001.81

EMERGENCY PHONE NUMBER
DAY or NIGHT

FIRE, POLICE, AMBULANCE
CALL "911"

NON-EMERGENCY PHONE NUMBERS

FIRE	485-6121
POLICE	485-9181
AMBULANCE	485-8550

Cover Picture: The Northfield Ambulance Service Bay, January 2013.

This picture shows the Northfield Ambulance Service Bay as another full workday begins. The Northfield Ambulance Service now occupies part of the Northfield Town Garage, sharing the facility with the Town and Village Highway Departments. In the coming year, the Northfield Town Select Board will explore the feasibility of relocating the Northfield Ambulance Service onto Town-owned property adjacent to the Northfield Fire and Police Stations on Wall Street. This potential move could provide numerous advantages to the community, such as relocating the Ambulance Service from a floodplain (that did result in Irene-related flood damage to the facility and emergency equipment); resituating the facility to a more centralized location and thus closer to Northfield's more populated areas; facilitating additional inter-departmental cooperation and cross-training for the Northfield Emergency Services; making Northfield eligible for federal grant monies available exclusively to co-located emergency services; etc. In addition, the area vacated in the Town Garage would allow for improved indoor storage of Highway Department vehicles and equipment. The planning for this potential relocation remains in the early stages so please contact the Town Manager and/or the Town Select Board should you have any questions or comments. Any developments will be publically discussed at Select Board meetings, which all Northfield residents are encouraged to attend in person or watch on Trans-Video's public access Channel 7.

Photograph courtesy of Northfield Ambulance Supervisor James Baraw.

**THIS REPORT IS DEDICATED TO
THE NORTHFIELD-ROXBURY LONG TERM
RECOVERY COMMITTEE**

In the immediate aftermath of Tropical Storm Irene, the Northfield Emergency Relief Fund (NERF) was established to assist flood victims with their immediate monetary needs, such as paying rent, utility bills, mortgage payments, etc. Within sixty (60) days, NERF collected and distributed over \$100,000 to Northfield families in need. After nearly six (6) months in operation, NERF was disbanded and its remaining assets transferred to the Northfield-Roxbury Long Term Recovery Committee (NRLTRC), which was founded to resolve any remaining Irene-related problems as well as better prepare the Greater Northfield community for any future natural (or man-made) disasters.

Since its formation in December, 2011, the Northfield-Roxbury Long Term Recovery Committee has been helping flood survivors with mold remediation; home construction; mobile home repairs; bridge repairs; spring clean up; rental and heating assistance; and help with moving. Since April, 2012, NRLTRC has coordinated seven (7) volunteer teams from out of state (about 100 people) to work on ten (10) homes for a total of 1,567 volunteer hours. This coordination effort (working closely with the United Methodist Central Vermont Mission in Riverton) included housing, food, materials and matching skills to need. This does not include the local volunteers (a big thank you to Norwich University!) that have helped clean up property and riverbanks as well as helped move household items from rental house to rental house. The committee also helps in referring flood survivors to other agencies such as the Vermont Land Trust, Vermont Legal Aid, and financial services.

The Northfield-Roxbury Long Term Recovery Committee has been fortunate to receive grants and donations of over \$60,000 and, as of this writing, has disbursed over \$54,000. NRLTRC knows there are still unmet needs as it continues to have new cases brought to its attention almost every week. NRLTRC continues to apply for grants and pursue donations to help in this effort. It also is in the process of doing a thorough community assessment to ensure flood survivors are ready for winter.

One of the Northfield-Roxbury Long Term Recovery Committee's ongoing concerns are the thirteen (13) homes in the FEMA mitigation process and all are anxious (the committee, the community, and the homeowners) to have this resolved as soon as possible.

For more information, please contact NRLTRC by phone at 1-802-505-7648; by email at northfieldfloodrelief@yahoo.com; or by mail at PO Box 45, Northfield VT, 05663.

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**TOWN OF NORTHFIELD
WARNING OF 2013 ANNUAL MEETING
March 5, 2013**

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield High School on Tuesday, March 5, 2013, at ten o'clock in the forenoon (10:00 A.M.) to act upon the following articles (voting for all Australian Ballot articles and elections will be in the Cafeteria of the Northfield High School from seven o'clock in the forenoon until seven o'clock in the evening [7:00 A.M.-7:00 P.M.]):

Reciting of the Pledge of Allegiance.

Article 1. To elect a Moderator.

Article 2. To elect all requisite officers: Grand Juror, 1 year; Selectman, 3 year seat; Selectman, 2 year seat; School Director, 3 year seat; School Director, 2 year seat; School Director, 1 year seat-remainder of a 2-year seat; Lister, 3 year seat; Town Treasurer, 3 years; Town Agent, 1 year; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; and Trustee of the Brown Public Library, 3 year seat. (Australian Ballot)

Article 3. Shall the Town approve the reports of the Town Officials?

Article 4. Shall the voters authorize borrowing an amount not to exceed ninety-four thousand dollars (\$94,000) for a period of not more than five (5) years for the replacement of the 2003 Ambulance?

Article 5. Shall the voters authorize \$1,561,990 to be raised by property taxes in support of the Town General Fund operations?

Article 6. Shall the voters authorize borrowing an amount not to exceed eighty-eight thousand dollars (\$88,000) for a period of not more than five (5) years for replacement of the 2003 Town Dump Truck?

Article 7. Shall the voters authorize borrowing an amount not to exceed eighty thousand dollars (\$80,000) for a period of not more than five (5) years for replacement of the 2008 Village One-Ton?

Article 8. Shall the voters authorize \$1,318,360 to be raised by property taxes in support of Highway operations?

Article 9. Shall bonds or notes of the Town of Northfield in an amount not to exceed three hundred thousand dollars (\$300,000) be issued for the purpose of the Road Surface Management System (RSMS) Program? (Australian Ballot)

Article 10. Shall the Town of Northfield vote to authorize the expenditure of an amount not to exceed twenty-one thousand dollars (\$21,000) to fund twenty percent (20%) of the cost to reestablish the Northfield-Montpelier GMTA Commuter Bus Service? (Australian Ballot)

Article 11. Shall the voters of Northfield approve a ten (10) year property tax exemption status beginning July 1, 2013 for the property owned by The Veterans Place, Inc. and used exclusively for the purposes of that organization? The Veteran's Place is a not-for-profit housing for transitioning veterans. (Australian Ballot)

Article 12. Shall the Town of Northfield vote to authorize the Merger of Northfield Town and Northfield Village in accord with the proposed Plan of Merger approved by the Town Select Board at their meeting of January 21, 2013 with said Plan of Merger to become the charter of the merged municipality as of the effective date of merger, which is midnight on June 30, 2014? (Australian Ballot)

- Article 13.** Shall the voters authorize the expenditure of \$6,000 for the Boys & Girls Club of Northfield under the leadership of the Washington County Youth Service Bureau/Boys & Girls Club? (Australian Ballot)
- Article 14.** Shall the voters authorize the expenditure of \$1,500 for the Retired and Senior Volunteer Program? (Australian Ballot)
- Article 15.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education? (Australian Ballot)
- Article 16.** Shall the voters authorize the expenditure of \$1,200 for the Central Vermont Council on Aging? (Australian Ballot)
- Article 17.** Shall the voters authorize the expenditure of \$1,000 for the Central Vermont Community Action Council? (Australian Ballot)
- Article 18.** Shall the voters authorize the expenditure of \$1,000 for Circle (formerly Battered Women's Services and Shelter)? (Australian Ballot)
- Article 19.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont? (Australian Ballot)
- Article 20.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)
- Article 21.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living? (Australian Ballot)
- Article 22.** Shall the voters authorize the expenditure of \$850 for the People's Health and Wellness Clinic? (Australian Ballot)
- Article 23.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)
- Article 24.** Shall the voters authorize the expenditure of \$800 for Home Share Now? (Australian Ballot)
- Article 25.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)
- Article 26.** Shall the voters authorize the expenditure of \$350 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)
- Article 27.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 16, 2013 and November 15, 2013 and February 14, 2014 and May 16, 2014?
- Article 28.** To transact any other non-binding business proper to be brought before said meeting.

DATED AT NORTHFIELD, VERMONT

THIS 28th DAY OF JANUARY, 2013

CHRIS BRADLEY, Chair
JOHN QUINN III, Vice-Chair
BRADFORD DENNY

CHARLES L. MORSE
GREGORY S. SANDERS



Town of Northfield, Board of Selectmen

Notice: The last day to register to vote to be eligible to participate in this meeting is February 27, 2013, by 5:00 p.m. at the Town Clerk's Office. Requests for mailed absentee ballots for this meeting must be received by March 4, 2013, by 4:30 p.m. at the Town Clerk's Office. Voters also may vote absentee at the Town Clerk's Office until 4:30 p.m. on March 4, 2013.

RULES FOR THE CONDUCT OF THE MEETING

The Vermont Statutes set out a number of the rules for the conduct of the municipal meetings. These are summarized below, along with the section numbers of the Statutes in which they appear.

1. Robert's Rules of Order govern the meeting (17 VSA 2658).
2. Only registered voters may speak during the meeting (17 VSA 2656).
3. An article once decided shall not be considered again during the same meeting (17 VSA 2658).
4. A paper ballot may be taken if the request is supported by seven voters (17 VSA 2658).
5. Action taken under the article "Other Business" shall not be binding on the Town (17 VSA 2660(d)).

In addition to the above, Robert's Rules of Order sets additional guidelines that will be followed:

1. All motions and remarks must be addressed to the Moderator. Those wishing to speak must be recognized by the Moderator before speaking.
2. Articles must be moved, seconded, and restated by the Moderator before discussion may begin.
3. An article may be amended and the amendment proposed back to the original article.
4. Debate may be cut off by a two-thirds vote.

Further rules of procedure:

1. A voter wishing to speak must come to the front of the auditorium and use the microphone.
2. Smoking is not permitted in the auditorium or in the lobby.
3. Please state your opinions in a courteous manner; we all have to live together when this meeting is over!

PLAN OF MERGER OF THE VILLAGE AND THE TOWN OF NORTHFIELD

SECTION 1: MERGER OF THE VILLAGE AND TOWN

At midnight 30 June 2014 the Village of Northfield and the Town of Northfield shall merge into the Town of Northfield. The Village of Northfield shall, except as hereinafter provided, cease to exist as a political entity or body corporate and its Charter shall be revoked. This Plan of Merger shall constitute the Charter of the Town of Northfield.

SECTION 2: APPLICABILITY OF THE GENERAL LAW

- A. All provisions of the constitution and the general law of the State of Vermont relating to towns and their officers shall apply to the Town of Northfield.
- B. The Town of Northfield shall have all the powers now or hereafter conferred upon towns and villages by the Constitution and the general law of the State of Vermont.
- C. No grant of authority, power or prerogative hereunder shall be construed as being in derogation or limitation of any authority, power or prerogative conferred by the general law upon the town.

SECTION 3: PROPERTIES TRANSFERRED AND LIABILITIES ASSUMED

Upon the effective date of the merger, all the lands, buildings, easements, funds, uncollected taxes, monies, and other tangible and intangible property of the Village of Northfield shall become vested in and become the property of the Town of Northfield. All liabilities, obligations, and indebtedness of the Village of Northfield shall be assumed by the Town of Northfield without any further act, deed or instrument being necessary. Indebtedness of the Village of Northfield assumed by the Town of Northfield at the time of merger shall be secured by the full faith and credit of the Town of Northfield with respect to the properties comprising the body corporate of the Village of Northfield.

SECTION 4: PROPERTIES HELD IN TRUST

Any and all properties held in trust by the Board of Trustees of the Village of Northfield, or by any officer thereof, shall become vested in the Select Board of the Town of Northfield and their successors, or in the respective officer of the said town and that person's successor, as the case may be, and shall continue to be held in trust for the same users as before the merger, all without any further act, deed, or instrument being necessary.

SECTION 5: SETTLING THE AFFAIRS OF THE VILLAGE OF NORTHFIELD

Prior to the effective date of the merger, the Village of Northfield shall settle so far as possible its financial affairs and shall, except as hereinafter provided, on said date turn over and deliver to the Clerk of the Town of Northfield all records, books, and documents of the Village of Northfield and to the proper officers of the said Town all property of the Village of Northfield, including a final audit of the Village.

SECTION 6: TOWN MANAGER SYSTEM

The Town of Northfield shall be administered by a town manager, as provided in 24 V.S.A., Chapter 37, until such time as such form of administration is revoked by vote of the town as set forth in 24 V.S.A. §1242.

PLAN OF MERGER OF THE VILLAGE AND THE TOWN OF NORTHFIELD

SECTION 7: FINANCES

The general fund of the Village of Northfield shall be added to the general fund of the Town of Northfield on the effective date of the merger. Highway department funds of the Village of Northfield shall be transferred to highway department funds of the Town of Northfield. Electric department funds, water department funds, wastewater department funds, and other special funds of the Village of Northfield shall be transferred to the corresponding electric department funds, water department funds, wastewater department funds, and other special funds of the Town of Northfield.

SECTION 8: EXISTING LAW, RULES, AND POLICIES

- A. Until lawfully amended or repealed, all rules, ordinances, regulations, and by-laws of the Village of Northfield in effect on the effective date of the merger shall become and continue in full force and effect as rules, ordinances, regulations, and by-laws of the Town of Northfield for the respective area presently involved, unless in conflict with rules, ordinances, regulations, and by-laws of the town of Northfield already existing.
- B. Whenever power is granted by any such rule, ordinance, regulation, or by-law to an officer of the Village of Northfield, such power shall be conferred hereby upon the appropriate officer of the Town of Northfield.

SECTION 9: OFFICERS AND ELECTION OF CONSOLIDATED SELECT BOARD

- A. The Town of Northfield shall have the officers as provided for towns by general laws, except as provided by this charter.
- B. The Town of Northfield shall have a five member Select Board elected for terms of two and of three years, following the transitional term in Section 8(C).
- C. The Town of Northfield shall be governed by a consolidated Select Board until the first Annual Town Meeting following the effective date of merger when it shall revert to a five member Select Board.
 - 1. Members of the Town Select Board in office at the effective date of the merger shall continue in office until the end of their respective terms.
 - 2. Village Trustees whose terms extend beyond the effective date of merger shall serve on the consolidated Select Board until the first Annual Town Meeting after the effective date of merger.

SECTION 10: VOTES REQUIRED FOR EFFECT

This plan of merger shall take effect when approved as follows:

- A. By majority vote of the Town of Northfield, which includes all voters of the Town and of the Village, voting by Australian ballot at a duly warned Town meeting.
- B. By majority vote of the Village of Northfield, which includes all voters of the Village, voting by Australian ballot at a duly warned Village meeting.
- C. By the Vermont General Assembly acting in accord with 17 V.S.A. §2645.

PLAN OF MERGER OF THE VILLAGE AND THE TOWN OF NORTHFIELD

SECTION 11: EXISTING ELECTRIC, WATER, AND WASTEWATER DEPARTMENTS

- A. The electric system shall be maintained separate from all other departments of the Town. All revenues therefrom not necessary for current expenditures thereof shall be placed in a special fund, no part of which may be used for any purpose other than the operation of the electric department as specified in Section 12.
- B. The revenues of the water system and any additions thereto shall be maintained separate from all other departments of the town, and all revenues therefrom not necessary for current expenditures therefore shall be placed in a special fund, no part of which may be used for any purpose other than specified in Section 12.
- C. The revenues of the wastewater treatment system (exclusive of the stormwater drainage system) and any additions thereto shall be maintained separate from all other departments of the town, and all revenues therefrom not necessary for current expenditures therefore shall be placed in a special fund no part of which may be used for any purpose other than specified in Section 12.

SECTION 12: ELECTRIC, WATER, AND WASTEWATER ADMINISTRATION

- A. All electric, water, and wastewater rates of the Village of Northfield in effect on the effective date of the merger shall continue in effect until changed by the Public Service Board or the Select Board of the Town of Northfield respectively. Operating costs of the electric, water, and wastewater departments shall be paid by the ratepayers.
- B. The charges and rates for electric service shall be a lien upon real estate, wherever located, furnished with such service in the same manner and to the same effect as taxes are a lien upon real estate under 32 V.S.A. §5061. The owner of such property furnished with electric service, wherever located, shall be liable for such charges and rates.
- C. All water and wastewater charges shall be set by the Select Board at rates sufficient to pay the costs of operating and maintaining the systems, to pay debt service on all obligations issued to improve or support such systems, and to fund necessary capital reserves, all as provided by the general law.
- D. A three member board shall serve as the water and wastewater commissioners, of whom one shall be an appointed Select Board member and two shall be residents served by the town water and/or wastewater systems who are elected by the ratepayers of such systems for terms of three years each. A three member board shall serve as the electric utility's board of commissioners, of whom one shall be an appointed Select Board member, and two members shall be elected by electric utility ratepayers for terms of three years each.

SECTION 13: SPECIAL FUNDS

The Town Treasurer and/or Finance Director shall keep all revenues derived from the water, wastewater and electric systems, in accounts separate from any other special funds and from other town funds, and shall honor no warrant upon such account except for the purpose thereof as heretofore specified in Section 12.

SECTION 14: SEVERABILITY

If any provision of this Plan shall for any reason be held invalid, such invalidity shall not affect the remaining provisions which can be given effect without the invalid provision. To this end the provisions of this Plan are severable.

REPORT OF THE SELECT BOARD CHAIR

It has been my honor to serve as Chair of the Northfield Select Board this past year and it is my privilege to relate some of the things that the Select Board has been working on across this time.

First and foremost, at last year's Town Meeting the Town Selectmen and the Village Trustees were directed to pursue merger. Based on that directive, a diverse committee of respected citizens was assembled. They were charged with creating a plan that would accomplish the merger of the Town and Village in the simplest manner possible by strictly focusing on only those changes that would be needed to transition two municipal governments into one. In my considered opinion, the committee handily achieved their goal, and I commend them for accomplishing an enormous amount of hard work in a condensed amount of time. In my opinion, Merger will remove the tensions that cannot help but arise when two local governments have overlapping oversight, it cannot help but streamline and improve the operations of the community of Northfield, and in the long term I believe that merger cannot help but produce savings through better overall efficiency. It would be my hope that everyone will take the time to read the proposed Merger document and give this plan the careful and thorough consideration it deserves.

Since being elected Chair, it was one of my personal mandates to create several committees that would focus on areas that I felt needed attention, such as a committee to more closely interact with Norwich University, and another committee to investigate Economic Development.

In regards to Norwich University, Northfield is blessed with a corporate neighbor who cares deeply about the town that hosts their University. Through the efforts of Selectman Brad Denny, Town Manager Rob Lewis, and I, working closely with Norwich President Richard Schneider and his staff, we successfully re-negotiated a 5-year agreement through which Norwich will help us annually with a significant monetary donation (\$369,284.64 over 5 years) that will be used exclusively to support our Emergency Services. Beyond this, when the Committee made President Schneider aware of Northfield's plight with our previous non-certifiable aerial fire truck, President Schneider immediately stepped forward with full support from the Norwich Board of Trustees to provide an outright gift of \$225,000 to Northfield that allowed us to buy a replacement aerial fire truck that will serve us for many, many years.

In regards to the Economic Development Committee, we have assembled a dedicated team that includes both the Village and Town Managers in addition to two members from each of the Select Board and Trustees, and we are focused on how we can move Northfield forward economically. It is well understood that Northfield is burdened with a tax rate that is not sustainable long term; in order to reverse that, we need to achieve growth of our commercial, residential and industrial sectors. This growth and revitalization will not occur overnight but it will never occur unless we examine and understand the scope of the problem(s), understand the tools and resources we have available to address these problems, and then implement the programs and policies that can foster the needed growth. We are now on that path and you may expect further positive results on this in the very near term.

Another initiative that this Select Board has tackled this past year is to pursue the co-location of our Fire and Ambulance departments. Co-locating these departments will create the synergy needed to realize better efficiency and better overall response times in addition to increasing the availability of grant money by making this happen. While it will likely take a year or more to realize, seeing the desirability of the objective is often more than half the problem and we have taken solid steps to make this co-location happen.

Concerning the budget that is presented to you along with this report, the Select Board has worked diligently with management to create a workable budget. This budget reflects a 6.9% increase in Town General, a 0.2% increase in Town Highway and a 7.5% increase in Village Highway for a total overall increase of 4.9% over last year. While we all would have vastly preferred to avoid any tax increase, we have done our best to maintain services, take care of our employees and properly fund future required/planned expenditures while grappling with increasing costs on virtually every front. While the budget may be done, the Select Board and management will continue to proactively look for efficiencies and opportunities to "right-size" and save money wherever possible - without negatively impacting the services the Town provides.

In closing, I would like to thank my fellow board members: Vice-Chair John Quinn III, Greg Sanders, Charles Morse and Brad Denny for their dedication and commitment to their duties and responsibilities to the community of Northfield. I further would like to thank the Village Trustees for working closely with the Select Board and specifically thank Trustee Chair Kevin Beal and Vice-Chair Dennis Donahue for their open and responsive communication. This communication, coupled with the willingness of both boards to meet more frequently in joint sessions, has provided an environment of cohesion that has virtually removed intra-board tensions.

Finally, I would like to thank the Town's employees for their dedication and hard work, and in particular thank Town Manager Rob Lewis for providing the leadership and management style that fosters a team environment and that cannot help but instill confidence in local government.

Respectfully submitted,
Chris Bradley
Select Board Chair

REPORT OF THE TOWN MANAGER

To the Community of Northfield:

It has been another busy year for all of us. Much of the work left to us by Irene was finished up last work season with the exception of Fairgrounds Bridge. We had a difficult time getting a response to engineer that project but were successful after the second Request for Proposals was sent out. We hope to have the construction phase bid and scheduled before Town Meeting. The project calls for a completely new bridge just north of the current bridge, intersecting with Lovers Lane.

We had a similar problem when we discovered that the eastern abutment of the West Hill Bridge had slipped. The day after reconstruction started, three inches of rain caused so much scour to the western abutment that we had to close the bridge for much of the summer to repair both abutments, thus creating an extreme hardship to the West Hill residents.

On a brighter note, we received a contribution from Norwich University for \$225,000.00 which covered the replacement cost of a used tower fire truck. In addition Norwich University has committed to an additional contribution to Northfield Emergency Services of \$369,284.64 over the next five years.

We also supplemented our Highway Department projects with an additional \$181,511.08 in Grant Funding. FEMA has also made a significant commitment to the new Fairgrounds Bridge, which we hope can be completed by the end of 2013.

Again this year the FYE 2014 budget anticipates leaving out the \$20,000.00 collection fee for the Delinquent Tax Collector and proposes to keep that responsibility with the Town Manager and his staff. This switch has worked well but, with the uncertain economy, results have been mixed and will force us to conduct a tax sale this spring. It might seem that this adds insult to injury for those involved but we must collect that additional revenue. Delinquent Taxes are what is known as a timing difference. It's not that the revenue is lost; it simply means it spans more than one accounting period.

Revenues include an estimated \$100,000.00 for Current Use from the State again this budget. State Highway Aid and Other Revenues remained pretty much unchanged from last year. It's disappointing that Highway Aid to Towns has not increased.

It has been said that your Town Manager is anti-Library. For the record, I am not. I have pursued a cut in the Library Budget the last two years (\$26,000 last year and \$22,000 this year) in an effort to further reduce the tax rate. I am a firm believer that a Community Library is an essential element of the quality of life in any community and have never thought otherwise. We simply differ on the numbers of hours that it should be open. My apologies to those whom I may have offended.

The Chair of the Select Board has made reference to the Economic Development Committee and the strong core group that has come together to advance that concept in Northfield. As I see it, we need to work toward diversifying our base of Industrial and Commercial Business. We will be examining such aspects of our local economy as business retention, expansion, and recruitment. What are the benefits of tax increment financing and other incentive programs to help us develop an overall strategy for controlled growth that does not have as significant a burden on essential services but provides a more diverse tax base?

Respectfully submitted,
Robert H. Lewis
Town Manager

REPORT OF THE TOWN CLERK & TREASURER

Town Meeting is here once again. Anyone who may be interested in serving on a board can contact the Town Clerk's office to see what seats are available. There is so much preparation and time that goes into organizing an election. Our hopes are that you can get in and out of the election polling area with no problems.

There are many other things that happen in our office. We sell Green Mountain Passports; we also do registration renewals for cars, trucks, motorboats, snow machines, and trailers. Need a copy of your birth certificate or want to search your family history? We know how to get you started. Our office holds all vital records for people who were born, married, died or buried in Northfield since the mid- to late-1700s.

FYI:

Town Meeting / March 6, 2012 – 1040 voters voted

This year's Town Meeting will be held on Tuesday, March 5, 2013 at the Northfield Middle/High School.

Remember, you don't need a reason to vote absentee. You can either stop by the office before the election and vote or call us and we would be happy to send you the ballots. You also can come in and pick up a ballot to bring home yourself. The ballots are ready twenty (20) days before any election. Please feel free to call us with any questions, comments or suggestions that you may have at 485-5421 between the hours of 8:00 a.m. and 4:30 p.m. (Monday through Friday) or stop by and visit us!

VOTING HOURS ARE 7:00 A.M.-7:00 P.M. AT THE NORTHFIELD MIDDLE/HIGH SCHOOL.

It's been our pleasure serving the community.

Kim Pedley, CVC
Town Clerk & Treasurer

Karen Zedick,
Assistant Town Clerk

REPORT OF THE HIGHWAY SUPERINTENDENT

This year started out very warm and we had many small ice storms. Due to the lack of snow, we were able to cut brush on the roadside throughout the winter months. We then had an early mud season that lasted approximately three (3) weeks.

We received a grant to replace the culvert on Water Street with a much larger box culvert. This culvert was installed by our crew using our new Volvo excavator. We now are waiting for new guardrails for the box culvert from Lafayette. We started a ditching program with our new Volvo excavator; we have found that this machine is very versatile for our needs. The Volvo loader also is working out very well with snow plowing and its other duties.

We resumed the Road Surface Management System (RSMS) program this past summer. On Stony Brook Road, for one (1) mile up from the covered bridge, we changed culverts and put down road mat and twelve inches (12") of three-quarter inch ($\frac{3}{4}$ ") ledge. We also plan on paving in the spring due to a delay caused by poor weather conditions last fall. We resurfaced Bailey and Barrows Road with three-quarter inch ($\frac{3}{4}$ ") ledge four inches (4") deep.

The work on our bridges continues. The West Hill Bridge was rebuilt to new condition and the Third Covered Bridge on Cox Brook had steel beams repaired and greased. New I-beams were installed on Gib Lane Bridge. We put a new deck on the Stony Brook covered bridge and new tread planking on Cox Brook's Second Covered Bridge. We are currently working with an engineering firm on the Fairgrounds Bridge.

We applied for a grant for a box culvert on Smith Hill to replace the one that was washed out in the last two (2) floods. The Highway crew performed flawlessly again this year. There is no task too big or too small for this crew.

I would like to thank the dedicated Highway crew for their hard work. I also am grateful for the support that the Highway Department receives from Northfield residents, the Town Selectmen, the Town Manager, and other municipal employees.

Respectfully submitted,
Peter G. DeMasi
Highway Superintendent

REPORT OF THE FIRE DEPARTMENT CHIEF

The Northfield Fire Department responded to 173 calls in 2012, up twenty-five percent (25%) from the previous year.

The Northfield Fire Department's current roster is twenty-five (25) members. We currently have three (3) members attending Fire Fighter One class in East Montpelier. This is a two hundred (200) hour class that members start in September and finish in April.

Safety Day was a great success again this year. Members of the Police Department, Ambulance Service, and Water Department all volunteered their time. Smoke alarms and CO detectors were handed out to residents as well as bicycle helmets during the festivities.

We continue to be members in good standing with the Capital Fire Mutual Aid System and provide assistance to other area departments as well as receiving help from them.

Norwich University continues to support the Fire Department not only with its annual donation but also by allowing willing students to volunteer their time on the department and for this we thank Norwich University. We would also like to give a big "thank you!" to Norwich University for partnering up with the Town of Northfield in purchasing a used 2000 Sutphen tower truck for the community as a whole.

We would like to remind residents that burn permits ARE required in the Town and Village. Please contact Fire Warden Brian Elwell (485-9036) or Assistant Fire Warden Mike Langley (371-8546) for a permit BEFORE you burn.

After a year off due to Tropical Storm Irene, our Labor Day Yard Sale and Duck Race were great successes for the Fire Department and Senior Center. We would like to thank all those who helped support the weekend. We also appreciate all of the donations given to the Fire Department. We look forward to your donation of goods once again next year to support our fundraising activities.

I would like to thank all the volunteer firefighters for their dedication and hard work in protecting Northfield and surrounding areas. I also would like to thank the Town Manager and the elected boards for their help and I am especially grateful to the citizens of Northfield for their continued support.

Respectfully submitted,
Peter G. DeMasi
Chief, Northfield Fire Department

REPORT OF THE POLICE DEPARTMENT CHIEF

The year 2012 saw an increase in overall calls for service from 2011. We handled 2,189 calls for service, which was up from 2,064 in 2011. There were 43 DUI arrests this year and 153 total arrests. A total of 127 underage alcohol tickets were issued, which was second in the state behind only Colchester Police Department. A total of 487 traffic tickets and 181 warnings were issued. The department also handled 40 traffic accidents in 2012.

The Northfield Police Department (NPD) conducted numerous DUI Enforcement checkpoints and seat belt enforcement campaigns within the community to improve traffic safety within our community. All of these campaigns were on grants and were of no cost to the taxpayers.

The NPD also received grant funding of approximately \$70,000 for the purchase of two additional mobile data terminal vehicle computers, an ALPR (Automatic License Plate Reader), and a Morpho-Trac Computerized Fingerprinting Machine. This equipment will help the officers to be more effective in their duties and were also no cost to the citizens of Northfield.

The bike patrol unit was again very successful this year and we received many compliments from citizens and business owners for the officers' presence on the bikes. NPD, through the sponsorship of local businesses, obtained officer trading cards to give out to children. Each card has a photo of the officer with a short biography on the back of the card. We greatly appreciate the local businesses that sponsored this initiative. In addition, we were a strong participant in the annual Northfield Safety Day where we conducted a bike rodeo for youngsters and made many child ID cards. NPD twice participated in the National Drug drop, which allowed Northfield citizens to drop off their expired and not needed medication for proper disposal. The department continues the ride along program for anyone who wishes to go on patrol with an officer and we have had many citizens participate in this program thus far. We continue to sponsor high school and college students who are in school internship programs seeking careers in criminal justice. These students ride with an officer usually one day a week for a few months and earn school credit for the program.

As I write this report, the tragedy of the Newtown, Connecticut elementary school shooting is still very fresh in our minds. NPD continues to work with the local schools to ensure the safety of the students and staff. The department conducted an active shooter training exercise at the high school in the spring and has recently increased walkthroughs at the request of the schools. NPD has also met with school officials and other emergency personnel to assist in updating the Northfield School District Crisis Plan. We will continue to plan and train our officers and work with all of our schools to do everything in our power to keep our kids safe.

We have recently hired a new police officer: Christopher Hoar. Chris has just graduated from the police academy and we know he will be a great asset to the department. In closing, I would like to thank my entire staff for the great job they have done during the year. I also thank the Town Manager, Select Board, local businesses, and all the citizens of the community for their continued support.

Respectfully submitted,
Chris Outten
Chief of Police

REPORT OF THE AMBULANCE SERVICE SUPERVISOR

Over this past year, we have seen a slight decrease in activity within the Northfield Ambulance Service District. Our units responded to nearly 625 calls for service in the towns of Northfield, Roxbury, West Berlin, and Moretown. These calls include 911 emergencies, non-emergency transports, and stand-by at events, including Labor Day Festivities, Northfield High School sports, and Norwich University sporting events.

The Northfield Ambulance Service along with the Northfield Fire Department and Police Departments were busy this year with several smaller projects to improve the response of the department. This includes transition towards National EMS Training as well as new State of Vermont EMS rules.

We also are busy looking at various ways to move the EMS facilities to a higher location out of the floodplain where it currently sits. The goal is to co-locate beside the current Fire Station on Wall Street. This is being researched with the assistance of the EMS staff, municipal personnel, and Norwich University's Architecture Department.

The Ambulance Service remains involved with several educational programs for the children of the Northfield and Roxbury Schools as well as some local daycares. These sessions included ambulance tours for pre-school and kindergarten classes and a "First Responder" course held at Norwich University. Along with in school education, there have been many in-house training topics and exercises covering medical training updates, motor vehicle extrication, off-trail rescue, and cross-training with the Fire Department.

The mobile command trailer that houses the off-trail rescue unit was put to work during the 2012 Labor Day weekend and was on standby during recent fall 2012 flooding threats. It continues to work well for this role as a field command center. Overall, this trailer serves its purpose well and is great to have in our municipal arsenal of tools for use.

In June 2012, the Northfield Ambulance Service, along with the Northfield Fire and Police Departments, hosted Northfield's annual "Safety and Appreciation Day." This year's program was as large of a success as it has been in past years. There were fire and rescue demonstrations given and the Northfield Police Department did the photo IDs for children. This event provided endless amounts of training that went on for many hours.

We worked closely with Norwich University to coordinate event coverage at the new Shaw Outdoor Center. This will demand will continues to grow as this center gets used more often and provides more physical challenge activities for Norwich University, private groups, and local citizens.

In December, the Northfield Ambulance Service worked closely with "FROGGY" and "FRANK" FM of the Nassau Broadcasting Group in assisting the Salvation Army's "Christmas Castle" program, which provides toys to less fortunate children in Washington County. With our assistance, along with that of several other municipal employees and board members, we were able to provide toys and other needed items for forty (40) children this year.

The Northfield Ambulance Service is also responsible for other Town and Village services, such as E-911 system upgrades and changes. The E-911 system is running great. We are asking people in Northfield and Roxbury to make sure they post their locatable address on their homes or near the road, as it makes it much easier and faster for your emergency services to find you in an emergency situation.

I would like to close out with a "Thank You" to all of the Northfield Ambulance Service volunteers. Without their time, outstanding efforts, and resources far above and beyond the call of duty, we would not be able to serve these great communities of Northfield, Roxbury, West Berlin and Moretown.

Respectfully submitted,
James H. Baraw
EMS Chief, E-911 Coordinator

REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR

The 2011/2012 year in review is still seeing the effects from Hurricane Irene as well as changes on the statewide level in response to major disasters and their management. Several new systems have been implemented for dealing with these events.

We have seen disasters hit nearby that may not have affected us directly but impacted us as far as our capabilities and readiness to respond. The events of Hurricane Sandy brought back many fears to local people, who are still living in hard-hit flood zones, as well as our fears of the Mayo Nursing Home's evacuation capabilities and timing. The recent events at the Sandy Hook Elementary School recently brought to light the need to be vigilant in what we do in our community to protect the children in the schools. Since this tragedy, there have been several meetings and notifications about changes to school policies as well as security access for parents and the general public. In addition, we are in the planning phases of a simulated training designed to push our response system to its limits and discover any weaknesses. This will be ongoing process.

I continue to review Northfield's current Emergency Operations Plan and have made many changes over these past few months to address any deficiencies. I have discussed some of these changes with the Town Selectmen and the Village Trustees including the need to invest more time into making sure our community and citizens are safe and prepared.

I have attended many after-action meetings with Vermont Emergency Management to discuss our needs. I also am taking courses to bring my training in Emergency Management to Level One Certification. It is obvious that we cannot plan for every emergency but having a pro-active attitude is very beneficial.

Please remember that in the event of an emergency such as flooding, storms that include flooding, long-term power outages, or anytime you need information, we have listed information with the Vermont 211 web site, and on the Municipality of Northfield's Facebook® page. These sites can be great resources for up-to-the-minute information on storm tracking, general information from others, and what may be going on in the Emergency Operations Center. These sites will have pertinent information to assist you, such as where to go if you need shelter, food, or water. I look forward to working with the Municipality and all Northfield residents in the future as we develop successful strategies for emergency situation preparations.

Thank you for your interest in our community's safety.

Respectfully submitted,
James H. Baraw
 Emergency Management Director

REPORT OF THE TOWN HEALTH OFFICERS

Resident calls for the Northfield Health Officers were significantly lower in 2012. There were a total of twenty-four (24) calls for service. The breakdown is as follows:

Tenant/Landlord	6	Rabies Investigation	1
Animal Bites	2	Neighbor/Homeowner	0
Trash	4	Animal Odor	0
Animal Welfare	0	Unfounded	3
Landlord/Tenant	2	Water Tests	1
Septic	2	Tenant/Tenant	0
Water Disposal	0	Dead Bird	0
Lead Paint	1	Post Flood Inspections	1
Homeowner	0	Flooding/Abandoned	1
		Total	<u>24</u>

Recommended by the Select Board and appointed by the Department of Health for three-year terms, Northfield's two (2) Health Officers are charged with investigating and resolving health-related issues between tenants and landlords, landlords and tenants, homeowners and neighbors, as well as such public health issues as septic problems, rabies, and dead animals.

Tropical Storm Irene still had an effect on the Residents of Northfield in 2012, leaving your Health Officers to "tidy up" some details. While Irene did take up some of our time, it was also "business as usual" with other complaints including those involving rental housing.

We have found over the years that many complaints to our office can be avoided if the parties communicated and knew each other's roles and responsibilities. Additionally, calling 211 has proven to be an excellent resource for those seeking information regarding rental housing, tenant and landlord issues, health related issues etc. Another source of information concerning rental housing for both the landlord and tenant is the "Renting in Vermont Handbook." This handbook was updated fairly recently and is available from the Vermont Tenants Association as well as online at:

http://www.cvoeo.org/htm/Housing/tenants/Renting_in_VT.html.

Communication is a great resource and we encourage communication between parties to resolve health related disputes. We do realize that in some cases, the involvement of a third party is needed. Feel free to contact us any time with any health related questions or to file a complaint. Inquires will be handled promptly.

Mark Podgwaite,
Town Health Officer

Lawton Rutter,
Deputy Town Health Officer

REPORT OF THE PLANNING COMMISSION CHAIR

The Joint Northfield Planning Commission (PC) conducted numerous subdivision and site plan reviews, sign permit hearings, and deliberated revisions to the Zoning Bylaws and zoning district descriptions this past year.

Site plan reviews were conducted for several large development projects. Norwich University has begun work on their woodchip plant that will burn woodchips to generate steam for heating and will reduce emissions and dependence on oil. Dollar General has constructed a retail store on North Main Street that opened in November 2012. A Planned Residential Development was reviewed for an additional seven (7) building sites adjacent to eight (8) existing townhouses on Whetstone Drive. The proposed renovations at the Falls General Store and to Sabine Field at Norwich University began in 2012, and the development of recreational trails on the old ski hill at Norwich University was completed.

The PC is currently revising the Zoning Bylaws to address the specific areas of subdivision regulations, water quality, planned residential development/planned unit development regulations, and the descriptions and regulations for the zoning districts within the town and village. The PC will convene a public hearing upon completion of the revision and we encourage the community's involvement in this process.

A revision of the current Northfield Municipal Plan, which was approved in August 2009, will commence in 2013. Municipal plans must be revised every five (5) years. The purpose of the plan is to guide local land use development consistent with regional and state plans. The PC invites and encourages public input on the municipal plan, particularly regarding wind development.

The Planning Commissioners are Katie Beal, Mary Dollenmaier, Steve Jeffrey, Art Supplee, and Chair Steve Fitzhugh. The Commissioners express their sincere appreciation to Michele Braun, Northfield’s Zoning Administrator, for her outstanding support of the commission’s work and for her exceptional professionalism. The current municipal plan, zoning bylaws, and meeting minutes are available on the municipal website (www.northfield-vt.gov). The Planning Commission meets on the third Monday of each month at the Municipal Offices at 7:00 P.M.

Respectfully submitted,
Steve Fitzhugh
 Planning Commission Chair

REPORT OF THE ZONING ADMINISTRATOR

Quite a bit of time in 2012 was dedicated to securing Hazard Mitigation Grants for the acquisition of thirteen (13) residential properties that were substantially damaged by Tropical Storm Irene in August, 2011. As of this report, the grants have been approved and the process of acquiring and then demolishing the homes is moving slowly forward. It was an eventful year for development in Northfield with permits issued for new units on Whetstone Drive, renovations to the Falls General Store, construction of the Dollar General, and the work begun on enhancements to Sabine Field and the conversion of the Norwich University heating plant to a renewable resource: Vermont wood chips. Meanwhile, the Planning Commission has been busy revising the zoning districts; residents should look for a fairly different-looking map in 2013 with more detailed and realistic descriptions of allowed activities in each district. They also will be working on revisions to the Municipal Plan, which must be completed by the summer of 2014.

Do you need a permit? Contact the Zoning Administrator to determine whether you need a permit, how much it will cost, and how long it will take. Permits for new homes, additions, accessory structures, and apartments are usually issued within two (2) weeks; there is also a fifteen (15) day appeal period for all permits after they are issued. Subdivisions, signs, and commercial projects have to be reviewed by the Planning Commission, which meets the third Monday of every month. Variances, Conditional Use Approvals, and Appeals are heard by the Zoning Board of Adjustment, which meets the fourth Thursday of every month. Work in a flood hazard area may require state review, adding at least thirty (30) days. It is important to have permits for most changes to your property; lack of zoning permits can obstruct the sale of your property.

Blank permit application forms are available to the public in the zoning office, and on the municipal website (www.northfield-vt.gov). The Zoning Regulations, Frequently Asked Questions, a Zoning Calendar, and the agendas and minutes of Planning Commission and Zoning Board of Adjustment meetings are also available on the website.

Permits Issued

Flood Related.....	2
Houses.....	3
Apartments.....	1
Accessory Structures (such as barns, sheds, pools)	24
Additions to Existing Structures (such as decks, porches)	29
Raze	6
Commercial Structures.....	1
Signs	7
Subdivisions	1
Home Occupation	1
Total	75

Office Hours will continue to be Tuesday and Wednesday, 10 a.m. to 2 p.m., and by appointment. E-mail is an excellent way to reach me (mbraun@northfield.vt.us), and I encourage you to leave phone messages at 485-5431 or stop by and leave a note on my desk.

Respectfully submitted,
Michele Braun
Zoning Administrator

REPORT OF THE BOARD OF LISTERS

The primary responsibility of the Lister Board is to maintain and defend the Grand List for the Town of Northfield. To that end, the Listers must establish a value on (assess) any and all improvements made to the roughly 2,000 parcels in Northfield. In the spring of each year the Listers visit (perform field checks on) all of the parcels that have received permits from the Zoning Administrator. The Listers must identify the level of completion of all the projects and establish a value for the improvement as of April 1 of that year. If a project is not completed by April 1, the Listers must then return to the parcel each following year until the project is completed. The Listers also perform Field Checks on parcel improvements, which are observe during the year, for which no permit has been issued.

During 2012, the Listers performed 204+ field checks. Of these projects, 103 were carryovers from 2011. 115 of the 204 projects had not been completed, so they will be revisited in 2013 along with the projects that were started during 2012. As a result of gathered information being inputted to the assessment software, updated values are established for the visited parcels. When a parcel value changes, Change of Assessment Notices are mailed to the owners of the parcels. When received, the owner then has 14 days to inform the Board of Listers of any disagreement with the new assessed value of the parcel. During 2012, 5 property owners appeared to grieve their new assessed values. The Board of Listers also appeared in 2 Board of Civil Authority (BCA) hearings and numerous Tax Abatement Board hearings.

The Board of Listers has several responsibilities beyond that of the annual assessment process; we are also involved in exemptions, parcel inquiries, property transfers, appeals (to the State Appraiser), tax abatements, tax mapping, Current Use and Town wide Reappraisals. In 2012 the Town of Northfield was issued a Reappraisal Directive from the State of Vermont Tax Department, Division of Property Valuation and Review (PVR).

Exemptions:

There are both State and Town mandated exemptions. The Listers annually verify and apply exemptions approved at the Town Meeting. These include the Veterans exemptions. The Listers also process Act 68, HS-131 Homestead exemptions dealing with residential and non-residential use of parcels. Please be advised that the Vt. Legislature changed the process again in the 2012 Legislative session.

Parcel Inquiries:

Parcel information is requested by Banks, Lawyers, Insurance Companies, Surveyors, Appraisers, the Census Bureau, F.E.M.A., parcel owners and other interested individuals. During 2012 the Listers handled in excess of 270 such inquires. The inquiries were a combination of phone requests (126) and walk-ins (150+).

Property Transfers:

Deed research must be done to insure the validity of the transfer of real property, as well as the updating of the parcel record relating to the change of ownership. Additionally, questionnaires are sent to both the seller and the buyer in order to determine situation related to the transfer. Close to 90 property transfers occurred in 2012. The transfers are

evaluated annually with a State Tax Department Representative by their class and type. This process leads to the determination of the Town's Common Level of Appraisal (CLA), used by the State to adjust the Town's Education Tax rates. We keep a rolling 3 Year "Sales Book" of all qualified sales that are approved by PVR.

Tax Mapping:

The Board of Listers also has the responsibility for maintaining the Northfield Tax Maps. The first step of digitizing of the Tax Maps was completed in the summer of 2009. In November of 2012 the Listers supplied this year's updates to the digitization company for inclusion in the spring 2013 update to the Tax Maps. The updates are made for several reasons; land is subdivided and sold, errors are found and corrected, surveys are made and registered, adjacent parcels are merged as a result of property transfers, and deed research associated with property transfers.

Use Value (Current Use):

PVR, requires that the Listers validate the assessments of all properties enrolled in the Current Use program. As new applicants are accepted into the program or currently enrolled owners make any changes relating to the use of their properties, the Listers must fill out a form that identifies the values of enrolled and reserved acreage for the property. Annually, this information is reported to PVR for certification, since it affects the Grand List and therefore the Education Tax for the Town of Northfield

Town wide Reappraisal:

As a result of the State of Vermont issued Reappraisal Directive, which was accepted by the Select Board, Northfield performs the following steps in the reappraisal process.

Step 1: The Board of Listers developed a Request for Proposal (RFP) Document which was then presented to and approved by the Select Board. The RFP was then sent to the all 33 Appraisal Firms on the certified list of firms maintained by the State of Vermont. In that document, a mandatory pre-bidder conference was announced.

Step 2: The mandatory pre-bid conference was held on November 13, 2012. Six appraisal firms were in attendance.

Step 3: Bids to perform the Town wide Reappraisal were submitted by several of the Appraisal firms which had attended the pre-bid conference. On December 13, 2012 at 4:00 P.M., the bid opening was held. Five of the six eligible appraisal firms submitted bids to perform the Northfield 2015 Town wide Reappraisal.

Step 4: The bids submitted on December 13, 2012 were evaluated during the remainder of December 2012 and into January 2013. The most responsive bidder was chosen and the Listers' recommendation was presented to the Select Board for approval.

Step 5: The Contract negotiation with the chosen appraisal firm begins. Hopefully, the terms of the contract will be agreed upon and the contract signed in the April 2013 timeframe.

Step 6: The Listers along with the under contract Appraisal firm will conduct information meetings during the month of June 2013, for interested residents in the Town of Northfield to establish an understanding of the forthcoming reappraisal process.

Step 7: The actual reappraisal of the 1925 taxable properties in the Town of Northfield will begin. This is currently scheduled for July 1 of 2013.

Respectfully Submitted,
Walter (Wally) Delia
Susan Popowski
Arlington (Art) Supplee (Chair)

REPORT OF THE BROWN PUBLIC LIBRARY'S TRUSTEES

The Brown Public Library (BPL) provides resources to support education, research, recreation and culture, and to promote reading for children and life-long learning for adults. We are proud of our mission, our history, and the high level of service provided by our dedicated team of staff and volunteers. We are extremely grateful for the sustained strong support Northfield citizens have provided their Brown Public Library since it opened in 1906.

The BPL holds about 20,000 print materials and 3,000 audio and video items. We provide access to valuable online resources including Listen Up! Vermont, which provides downloadable audio books and e-books for children and adults. This service is available from your home as well as from the library. You can check out a day pass to Vermont State Parks and the ECHO Lake Aquarium and Science Center. Citizens stop in to read newspapers and magazines available in the reading room. Go online to www.brownpubliclibrary.org for a link to these and other resources. If you need help, just ask our staff for assistance. If you are homebound and would like library materials delivered, give us a call at 485-4621

The library's ten (10) new public access computer stations are used by an average of 93 citizens a week. In addition, many patrons bring their own laptops to the library and log on to our wireless network. Citizens come to the library to use computers for research, email and social networking, to search for jobs, fill out employment applications, and conduct business with State and Federal governmental agencies. Library users also come in to use the library's printers, fax machine and photocopier. Annual circulation is 19,100 and the Brown Public Library continues to be an active lender and borrower of inter-library loan materials. The Brown Public Library provided 167 programs for children and adults in 2012, including the Reading is Fundamental program. Attendance at children's programs was 2056. Many Northfield organizations and groups use the Brown Public Library Community Room for meetings and events.

BPL is a member of the Green Mountain Library Consortium and a participant in the consortium's Vermont Organization of Koha Automated Libraries (VOKAL) project.

We are extremely grateful to the many local organizations and citizens that help to enhance BPL services beyond those afforded by Northfield tax support. These include: Friends of the Brown Public Library, the Knotty Shamrock, the Lance Family Foundation, Barry and Bonnie Chouinard, Sweet Retreat, National Life Insurance Company, Blue Cross/Blue Shield of Vermont, TDS, and Trans-Video, Inc. We thank these organizations very much.

Your Brown Public Library Board of Trustees members in 2012 were Mark Combs, Philo Hall, Marsha Hoffman, Carol Seaver Holt, John Stevens, Roger Van Tassel, and Katie Boyd Wawrzyniak.

REPORT OF THE NORTHFIELD CONSERVATION COMMISSION

The Northfield Conservation Commission (NCC) serves in an advisory capacity, along with the town legislative and planning bodies, to promote stewardship of natural and cultural resources in Northfield by:

- Serving as an educational resource to identify and protect Northfield's natural resources;
- Supporting the Northfield Town Plan;
- Safeguarding the Dog River and associated tributaries;

- Promoting recreational activities that create a healthy and sustainable community for present and future generations; and
- Providing guidance to the municipality and private land owners for sustainable land use management applications.

The Northfield Board of Selectmen appoints members to the Commission who serve voluntarily for four year terms. Currently serving are: Christine Barnes; Russ Barrett; Larry Garland; Laura Hill-Eubanks; Pam Knox, Chair; Matt Krebs; Leslie Matthews; and Don Wallace.

2012 ACCOMPLISHMENTS

During 2012, the NCC continued to work on developing long term plans for stewardship of our municipal forest properties, continued our work on restoring riparian vegetation along the Dog River, and began exploring possibilities for development of renewable energy resources in Northfield.

NCC partnered with the Friends of the Winooski River (FWR), the Winooski Natural Resource Conservation District, and the U.S. Fish and Wildlife Service in a project aimed at restoring riparian vegetation on town property adjacent to the Dog River that is home to critical infrastructure for our town's water supply (the "well field property"). The area suffered considerable erosion during Tropical Storm Irene, and the established trees should help to fortify the restored river bank against future erosion, as well as improve wildlife habitat and water quality. Over 300 shrubs and trees were planted with the help of seventh graders from Cynthia Fortin's class at the Northfield Middle School, in May 2012. Additional plantings (approximately 70 shrubs/trees) were installed in October 2012 with the help of students from the NMHS S.T.A.R. Program and their teachers, Judy Knapp and Luke Foley, as well as student volunteers from Norwich University.

NCC co-sponsored and attended an energy fair presented by the Barre Energy Awareness Resource Group in April 2012. Commissioners also attended the Vermont Natural Resource Council's conference Living with Vermont Rivers (May 2012) and the Vermont Community Energy and Climate Action Conference (December 2012). In November, the NCC co-sponsored a Hunter's Breakfast along with the Northfield Elementary School PTO to help raise money for conservation educational opportunities for kids.

In the coming year (2013) we hope to expand our strong partnership with Friends of the Winooski by participating in a storm water education project for which grant funding has been sought. We also plan to partner with FWR to conduct some additional tree planting on the Norwich University property where we installed riparian vegetation in 2011, to replace some tree saplings that were lost during Tropical Storm Irene. In addition, we will continue our development of municipal forest management plans and contribute to the upcoming town planning process, continue to research and pursue potential renewable energy projects, and participate in the town's Home Energy Challenge project to encourage home weatherization.

As always, input into our planning processes and participation in our projects is always welcome and encouraged!

FOR MORE INFORMATION Email us at NorthfieldConservation@gmail.com

Respectfully submitted,
Leslie J. Matthews
 Northfield Conservation Commission

CENTRAL VERMONT ADULT BASIC EDUCATION (CVABE)

Central Vermont Adult Basic Education is a community-based, non-profit organization serving the residents of Northfield for forty-seven years. It is the *only* organization in this region which provides free, individualized tutoring in basic reading, writing, math, computer operation, high school credential preparation, and English as another language for any person who is at least 16 years old.

CVABE's administrative office and largest learning center is located in Barre. Smaller learning centers operate throughout the organization's tri-county service region including resource sites in Montpelier and Randolph. We collaborate with schools, libraries, employers, and a great number of other community resources to make our unique service locally accessible. Our welcome extends to everyone.

Each year, approximately 700 people enroll in CVABE's free programs in Washington, Orange, and Lamoille Counties. The organization is able to accommodate this many students because of the generosity of dedicated community volunteers. Together with them, CVABE makes sure the men and women in the region who want to learn basic literacy skills, who need help to get a High School credential, or who are required to learn English as a new language, are given every opportunity to learn in an atmosphere suitable for adults.

Northfield's support is critically important to the continuation of CVABE's free, local service. We deeply appreciate the support that Town Meeting voters throughout the region provide our non-profit organization. These allocations help us deliver the kind of individualized learning programs needed by those who may have failed in previous, more traditional school settings. CVABE contracts through the VT Department of Education to provide adult literacy services to Vermont's central region but, in order to maintain local access, the organization is committed to energetic fundraising from the private sector and the towns served.

Twenty-two Northfield residents came to CVABE for help last year. For many of our students, their lack of literacy skills, or their lack of a high school diploma have been serious impediments to getting a job, or keeping a job, or being able to progress in a job. For others, their own lack of a basic education hindered them from helping their children achieve in school. Tutoring is free for the adults and teens who enroll. CVABE has capped its costs at less than \$2,200 per year to serve the average student with individualized instruction. We are again requesting that \$1,200. be approved by Northfield voters for support of CVABE's local service.

Among other learning opportunities, there are computer labs at each of CVABE's learning sites for students to learn the basics of operating a computer. Family literacy programs are offered in which we work closely with the school system so that parents can participate fully in their child's education. In several communities, we have small groups for immigrants and refugees learning English. We provide instruction oriented toward developing specific skills for those about to enter the job market and/or college and we offer regular GED testing services.

CENTRAL VERMONT COMMUNITY ACTION COUNCIL (CVCAC)

Since 1965, the Central Vermont Community Action Council has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. We help people build better lives for themselves, their families and their communities.

This year, Central Vermont Community Action Council served 21,754 people in 12,433 Vermont households through Head Start and Early Head Start, business development, financial education, food shelves and nutrition resources, housing counseling, tax preparation, teen parent education, emergency heating assistance, home weatherization, green jobs training, and more. 581 households and 911 family members received recovery assistance and disaster case management following Spring 2011 and Tropical Storm Irene flooding.

Program and services accessed by 262 Northfield families with 555 residents include:

- 166 households with 389 people found emergency help with food, heating or housing assistance, as well as referrals to other community resources to address critical needs.
- 21 flood-impacted households with 51 family members received disaster case management supports and services to help in their recovery from Spring 2011 and Tropical Storm Irene flooding.
- When their family could not afford groceries, 168 adults & children accessed food through our food shelves.
- Our housing counselors helped 17 families to find and keep affordable, safe housing.
- 32 households with 87 family members were able to keep heating their homes with help from our Crisis & Supplemental fuel programs.
- 15 households received professional, free tax preparation and filing, ensuring the full benefit of refunds, credits and rebates which were due. Tax refunds helped families stretch their budget, build savings or invest in their families and communities.
- 2 households used our Low Income Taxpayer Clinic to resolve IRS controversies and learn about their rights and responsibilities as taxpayers.
- 28 children were in Head Start and Early Head Start programs that supported 54 additional family members. 7 children with disabilities participated.
- 2 parents participated in Vermont Family Matters to build healthy relationship skills and support strong families.
- 11 homes were weatherized at no charge, making them warmer and more energy efficient for 11 families with 21 people, including 11 seniors.
- 14 Northfield families learned new energy efficiency habits and practices through Sustainable Energy Resources for Consumers (SERC) program which also installs solar thermal water systems, solar hot air and programmable thermostats.
- 11 people attended classes or met one-on-one with a financial counselor to be better able to manage and grow family finances.
- 8 entrepreneurs received counseling and technical assistance on starting or growing a business.
- 7 women received training, counseling and technical assistance from the Vermont Women's Business Center to pursue dreams of business ownership.
- 4 people saved toward assets that will provide long-term economic security. With their savings, 2 businesses were capitalized.
- 6 people worked with career counselors to prepare for jobs in the green economy and attended training to build green job skills; 6 received industry credentials or certification to get or keep a job

Community Action thanks the residents of Northfield for their generous support this year!

CENTRAL VERMONT COUNCIL ON AGING

One call to our Senior Helpline at 1-800-642-5119 can connect an older central Vermonter or a concerned family member with essential services that support an elder in remaining independent. For more than thirty years, Central Vermont Council on Aging (CVCOA) has helped elders in leading healthy, meaningful and dignified lives in their homes and communities. We provide a network of programs and services to help make this a reality for older residents of Northfield.

Among the services provided directly by or under contract with CVCOA are case management; response to requests for information and assistance; community and home delivered meals; health insurance counseling; transportation to essential destinations; family caregiver support and respite grants; mental health services; legal services; companionship; food stamp and fuel assistance outreach; and help with household tasks. Our sponsored programs include Senior Companions and Neighbor to Neighbor AmeriCorps.

Older residents of the Town of Northfield often require the services of a case manager to assess their specific needs, develop an individualized care plan, and to connect them with public benefits programs and other community and state resources. The CVCOA Case Manager for Northfield is Kate Reilly-Fitzpatrick, who can be reached at 1-802-476-1693. In FY 2011-12, CVCOA served 412 residents of Northfield.

Central Vermont Council on Aging is a private nonprofit organization. There is no charge to elders and their families for services provided. All programs and services are made possible by local communities, state and federal funds, and private donations. CVCOA recognizes and appreciates the valuable support for older central Vermonters provided by the Town of Northfield.

CIRCLE (FORMERLY BATTERED WOMEN'S SERVICES AND SHELTER)

The ways in which Circle serves our community does not remain stagnant, and our programs and procedures must accurately reflect these changing times. By reviewing and updating current policies, we have been able to measure our growth, visualize our strengths, and determine what gaps must be addressed in order for us to continue to provide services that address the needs of victims of domestic violence. The work that is done now will have a lasting effect on the entire organization, by providing the framework and direction for the future progression of the services and work that we do. Throughout our review and updating process, Circle staff and volunteers were kept extremely busy during fiscal year 2012 providing the following services:

- Staff and volunteers responded to 5,182 hot line calls, an average of 431 calls per month, and an increase of 15% from last year.
- Shelter services were provided to 24 women and 21 children for a total of 2,130 bed nights, which is 334 more bed nights than we offered in the previous year. We also had to refer 29 women to other shelters because ours was at capacity.
- Our prevention based programs in schools reached a total of 974 students in Washington County through the 62 presentations and long-term support groups held during this fiscal year.
- Circle provided community presentations to 652 individuals through the 44 trainings and workshops offered to individuals and professionals in Washington County.

- Advocates provided support to 131 plaintiffs during Final Relief from Abuse Hearings, and assisted 110 individuals file for temporary orders.
- Court Education Program was presented to 301 individuals, and our Court Hour Program, which offers one-on-one support to plaintiffs as they prepare for their final hearings, was offered to 43 individuals.
- Circle offered numerous day and evening support groups, reaching a total of 10 women.
- Over of 1,500 people received direct services from Circle, which are maintained by trained staff and volunteers.
- Our organization continues to rely heavily on the vast support of its many dedicated volunteers; Board Members, Hotline Advocates, Group Facilitators, and Shelter Support have all contributed over 6,000 hours to the work of Circle.

Our services include:

- SHELTER: Emergency Shelter for women and children fleeing from domestic abuse
- SHELTER YOUTH PROGRAM: Available to children staying in shelter
- TOLL FREE CONFIDENTIAL 24-HOUR HOT LINE (1-877-543-9498)
- EMERGENCY, CIVIL and CRIMINAL COURT ADVOCACY
- SUPPORT GROUPS
- PREVENTION EDUCATION OFFERED TO SCHOOLS THROUGHOUT WASHINGTON COUNTY
- EDUCATIONAL PRESENTATIONS and TRAININGS: offered to civic organizations and businesses.
- INFORMATION AND REFERRAL: information about domestic violence and community resources, as well as individualized advocacy and referral to social service, legal, employment, counseling, and housing options.

24-Hour Toll-free Hotline: 1-877-543-9498

THE FAMILY CENTER OF WASHINGTON COUNTY

The Family Center of Washington County fosters the positive growth and development of young children and their families. The Family Center's array of services includes: infant, toddler and preschool child care, playgroups for children from birth to five, parent education and outreach activities – for mothers and fathers, training for child care providers, assistance to parents in finding and paying for child care, and planning and coordinating the Central Vermont Building Bright Futures Council's region-wide programs for parents as first teachers of their children.

Among the 173 individuals in Northfield who benefited from the Family Center's programs and services from July 1, 2011-June 30, 2012 were:

- *44** who consulted our **Child Care and other Resource and Referral services**, receiving assistance in finding suitable child care to meet their needs, answering questions related to child care and child development, and receiving information about other community resources available to them.
- *8** **licensed and registered child care providers** and other support agencies who consulted our **Provider Support services**, and received monthly newsletters and training on a wide variety of topics through home visits, conferences and workshops.

- *24 **families** who received **assistance paying for child care.**
- *10 **children and 8 adults** who participated in our **Playgroups.** Playgroups are free, open to all families with children birth to five, and have no eligibility requirements. Children have a chance to play with others in a safe, stimulating and nurturing environment. Parents talk to other parents, draw upon each other for support, learn new skills from Playgroup Facilitators and get information about community resources.
- *2 **adults and 3 children** who participated in **Parent Education Workshops** and related activities for children.
- *4 **children** who attended our **4 STAR Early Childhood Program.**
- *11 **children and parents** who attended our **community events.**
- *54 **individuals** who were served by one of our specialized **Home Visiting** services, providing parent and family education and support.
- *3 **community members or child care professionals** who planned local and regional **Building Bright Futures Council activities.**
- *2 **individuals who received employment training in our Family Works program.**

We are grateful for the support shown by the voters of Northfield. For more information about any of our programs, please contact Lee S. Lauber, Executive Director, at 262-3292, Ext. 118, e-mail us at familycenter@fcwcv.org, or visit our website at www.fcwcv.org.

FRIENDS OF THE WINOOSKI RIVER

The mission of the Friends of the Winooski River is to safeguard and enhance the natural resources of the Winooski River watershed in harmony with its human communities. We pursue this mission through monitoring, restoration, partnerships, education, and outreach. Founded in 1998, we are primarily a volunteer organization with a part time Executive Director and Project Manager. The Friends addresses a number of issues related to the overall health of the watershed:

- Water quality and pollution abatement: The Friends, for the most part, focus on nonpoint sources of pollution. This type of pollution is caused by runoff and erosion. We conduct water quality monitoring, geomorphic (physical) assessments and work to identify and eliminate pollution sources
- Habitat improvement: Through riparian restoration and corridor protection projects, Friends' projects improve both terrestrial and aquatic habitat.
- Improved river stability: Two hundred plus years of development and manipulation have negatively impacted the river's stability. The result is considerable property damage and habitat degradation.
- Individual stewardship: The majority of land in the watershed is privately owned. Landowner stewardship is critical to the long term health of the watershed.
- Human enjoyment: Humans are part of the watershed landscape. We encourage responsible use of the river. We believe that people will value and protect a resource that they enjoy.

The Friends always collaborate with local entities such as town government, schools and local community groups.

The Friends have become very active in Dog River and Northfield in particular over the last two years. We have several large projects underway. Our first project in Northfield was the sampling of stormwater outfalls to determine if there was contamination from inappropriate sources. We worked closely with the Public Works Department to follow up on a couple potential issues. Fortunately, the ultimate determination was that there was no pollution problem. Since Tropical Storm Irene, we have partnered with Public Works and the Conservation Commission on a large riparian restoration project at the Town wellfield.

In 2013, we will initiate a riparian restoration project on the flooded (FEMA buyout) properties along Water Street. The establishment of a wide vigorous wooded buffer will not only protect the Dog River from pollutants but help reduce impacts in future flood events. We have also been active with respect to stormwater education and mitigation projects. In June 2012, we held a residential stormwater workshop. We have installed a series of check dams along Richardson Street to slow down and infiltrate stormwater. We have initiated a large stormwater management project on the Kenyon's Hardware Store property. By infiltrating stormwater onsite and reducing bank erosion that is damaging both the property infrastructure and the Dog River.

You can learn more about the Friends at www.winooskiriver.org. Thank you for considering our funding request.

GOOD BEGINNINGS OF CENTRAL VERMONT

Good Beginnings of Central Vermont, founded by three Northfield mothers in 1991, has been recruiting, training, and matching volunteer mothers of all ages with families of newborn birth and adopted infants in Northfield and the Central Vermont area.

Volunteers provide home visits each week for up to three months and encourage parents in the areas of bonding, nutrition, fathering, child development, carrying of infant, and literacy. We assemble and provide a comprehensive welcome bag to each family as well as offer six different designs of front infant carriers to purchase at our cost.

Community neighbors and businesses support our program with furniture, clothing, and many other items, and our emergency funds with a local supermarket support families with medicines, formula, diapers, and food.

We are very grateful to the voters of the Town of Northfield for your past support of our program.

HOME SHARE NOW

Home Share Now works in Washington, Orange, and Lamoille counties plus some adjacent towns through offices in Barre and in Morrisville to develop successful home shares, an affordable housing option with positive community and environmental impacts. Last year we served 562 individuals.

Home Share Now facilitates exchange of services (transportation, meal preparation, pet care, companionship) for housing at a reduced cost. While the majority of Home Share Now's participants are considered vulnerable (elders, disabled, or financially insecure), we have no qualifiers or disqualifiers; therefore, every person in Northfield has the ability to use our services to age safely at home, to save money, to maintain independence, to shorten a commute, to share meals, or to lessen their home energy needs.

Interestingly, more people are coming to Home Share Now to facilitate more traditional rentals as well to be a part of our thorough process that ensures safety and security for all involved.

We are the only organization offering this service in central Vermont. Last year in Northfield, Home Share Now served 18 people: 8 home providers and 10 home seekers. This number does not include individuals living outside Northfield that would have considered a home share in your town.

Home Share Now does not charge the full cost of our services in order to make home sharing accessible to everyone. Our proven process requires approximately 10 hours of staff time to complete an interview, personal references, and background check--this process is to ensure the safety, security, and a good match. For every person that wants to work with Home Share Now, we must raise \$250 per person to simply process a single enrollment. An appropriation will support the enrollment process and make it possible for us to continue serving Northfield into the future. More information can be found at www.homesharenow.org or by calling 802-479-8544.

NORTHFIELD BOYS & GIRLS CLUB//WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB

2013 Goals for the Boys & Girls Club of Northfield

Under new Management with the
Washington County Youth Service Bureau/Boys & Girls Club

The Bureau has more than thirty (30) years of direct experience managing teen centers in Washington County and has been the administrative agency for the Vermont Coalition of Teen Centers, a state-wide network that provided capacity building resources for centers throughout Vermont. We know first-hand how challenging and rewarding a well-run center can be. We also know that teen centers with high levels of community engagement are the most successful.

With your support, the Bureau will achieve the following in the coming year:

- ✓ Hire a qualified Teen Center/Club Director
- ✓ Establish a Teen Council to help develop programming and build leadership
- ✓ Engage community volunteers to help lead and diversify program activities
- ✓ Offer regularly scheduled drop-in hours and special events
- ✓ Implement structured programming opportunities (i.e. physical activity, nutrition, music, art, prevention programming, mentoring, etc.)
- ✓ Initiate fundraising activities (many to involve teens)
- ✓ Develop and expand formal community partnerships (Norwich University, Northfield Middle/High School, The Rotary Club, local businesses, etc.)
- ✓ Recruit and manage mentors

The Bureau is a private, non-profit, social service agency. All programs and services are funded by foundations, state government, federal government, Medicaid and other insurance, private donations, area towns, and fund raising activities.

The Bureau's mission is *"To provide a wide range of innovative and effective programs that empower and enrich the lives of youth and families in Washington County, and to provide leadership and support to other youth programs throughout Vermont."* We accomplish this through a variety of programs including: youth and family counseling; a program for runaway youth; a transitional living program for homeless youth; an adolescent substance abuse treatment program; a teen parent program; a transitional living program for young men returning from jail; a peer outreach program; a teen center; an after-school program; and a 24 hour crisis service. The Bureau also operates six (6) statewide youth-focused coalitions.

**For Information and Assistance Call 229-9151
24 Hours a Day -7 Days a Week**

PEOPLE'S HEALTH AND WELLNESS CLINIC (PHWC)

The Mission of the People's Health & Wellness Clinic is to provide primary health care and wellness education to uninsured and underinsured central Vermont residents who could not otherwise afford these services.

In 2012, the People's Health & Wellness Clinic provided 2544 patient interactions, including 1441 medical visits (a 13% increase over last year), to 550 individual patients. 255 of these patients were new to the Clinic. Our services include screening all patients for eligibility in a variety of health insurance and assistance programs. We also helped many of the 550 patients navigate the application process for a variety of programs including, VHAP, Medicaid, Catamount, Ladies First, Medicare, Healthy Vermonters, Affordable Meds, and Central Vermont Medical Center's patient financial assistance program. We were able to successfully enroll them 402 times, many in more than one program.

Northfield residents came for 61 medical visits, representing 14 unduplicated patients. We provided 19 case management visits, and 7 medical consults, 22 diagnostic tests (labs, x-rays, etc.) and 26 prescriptions and pharmaceutical samples. We helped 12 individuals enroll in health insurance and assistance programs, and surveyed all of them for oral health needs to assist in our planning to begin offering oral health services later this year. Overall, we had 656 interactions with Northfield residents.

Volunteer practitioners are the heart of our service model. In 2012, over 77 volunteers gave over \$127,000 worth of their time serving our patients. We also received over \$360,000 worth of pharmaceuticals and medical supplies for our patients, paid for \$19,600 of diagnostic testing, and got another \$22,000 of tests donated.

2012 was our third year of providing special Women's Clinics, in collaboration with Central Vermont Medical Center, and funded by the Susan G. Komen for the Cure and Ladies First. Complete women's physicals, self-examination techniques, and access to free mammograms, other diagnostic tests, and insurance coverage have brought comprehensive and preventive care to another group of central Vermont's uninsured residents. As in 2011, we did 12 of these clinics – half daytime; half evening.

We define our primary service area as all of Washington County, plus the Orange County towns of Orange, Washington, and Williamstown, but we do not restrict geographic access, and ended up serving people from 45 Vermont towns. While our income guidelines go up to 300% of the Federal Poverty Level (FPL), over 83% of our patients fall under 185% FPL (\$20,448 gross a year for an individual - \$27,480 for a couple).

2013 will bring changes to Vermont's health care system, as the federal Affordable Care Act and state legislation begin to be implemented. A new Health Care Exchange, called "Vermont Health Connect" will begin by the end of the year. This on-line system will be supplemented by face-to-face "patient navigators," very much along the lines of what PHWC has been doing for years to assist our patients apply for and enroll in various health insurance and assistance programs.

However, many of Vermont's current programs will disappear, including Catamount Health Assistance Plan and Vermont Health Access Plan (VHAP). Cost-sharing for patients – premiums, co-pays, and deductibles – are currently proposed to change significantly. Dental care will not be covered under Exchange plans.

This is likely to cause uncertainty and some turmoil among our patients, current policy-holders, and the public, as employees and employers will all be examining how they currently provide and access health coverage. We are intimately involved in the public policy discussions on how these changes will occur and impact our patients, and intend to do all we can to help our patients continue to access quality and affordable health care, both through private and public insurance coverage, and at the Clinic.

We are very grateful to have had the support of every town in central Vermont, including Northfield, as we do our work. This helps us leverage other funding from foundation and corporation grants. Thank you again for continuing to support the efforts of the People's Health & Wellness Clinic.

**RETIRED AND SENIOR VOLUNTEER PROGRAM
FOR CENTRAL VERMONT AND NORTHEAST KINGDOM (RSVP)**

RSVP and VOLUNTEER CENTER FOR CENTRAL VERMONT AND NORTHEAST KINGDOM is part of a Nationwide Program for people who want to help meet community needs through meaningful use of their skills, knowledge and talents in volunteer service.

Northfield was able to benefit from RSVP services in two ways during the 20011-201 fiscal year. The RSVP Coordinator involved twenty residents of Northfield in volunteer service to area non-profit organizations. Those organizations were: Greater Northfield Senior Center, Green Mountain Transportation Agency, Lost Nation Theater, the RSVP Holiday Project and the Waterbury Area Senior Center. In addition to involving these volunteers, RSVP made available insurance, transportation reimbursement, recognition and training.

The volunteers provided over 1,613 hours of services to the above-mentioned organizations, and helped expand or continue the valuable services that were provided to the residents of Northfield and Washington County. In Northfield alone volunteers have provide an equivalent of \$33,405 in services to the area.

The RSVP Coordinator continued her work with the Irene recovery team to help families in Northfield by helping to coordinate volunteer efforts for cleanup and recovery.

RSVP has many volunteers who provide services to organizations that may not be in the town of Northfield but help residents who live in Northfield. Services such as blood drives, hospitals and nursing homes are examples of those.

We are proud of the work that these volunteers contributed, and are pleased to help make Northfield and Washington County a better place for its residents.

Anyone wishing to know more about RSVP, or wanting to become a volunteer, should call JoEllen Calderara at 828-4770, visit our website at www.voluteervt.com, or stop in to see us at our donated office in Woodridge Nursing Home in Berlin.

SEXUAL ASSAULT CRISIS TEAM OF WASHINGTON COUNTY (SACT)

The Sexual Assault Crisis Team (SACT) is a private, non-profit organization that offers free of charge advocacy for male and female victims of sexual violence. This advocacy includes emotional support both one on one and groups, 24/7 emergency hotline, legal support, medical and hospital support, emergency overnight shelter support and shelter use for victims/survivors, their non-offending family members during the legal process including court, depositions, rape exam recovery, time before or after individual counseling sessions through private therapist, other times when victims/survivors need a private space or bed for an hour or a day. SACT also provides education around all sexual violence issues for Washington County Schools K-12 and colleges, service groups and other public organizations.

This year SACT is facing additional demands on our resources as we attempt to provide the services needed for male and female shelter residents who are leaving behind their homes, belongings and financial resources for medical, food and restart up cost. Victims and survivors not only look to us to provide food, emergency dental and or medical assistance but also look to us for transportation funds and relocation funds including rent deposits etc..

We have also found our shelter staff has to provide assistance to people using our shelter to apply for or change location information for SSI and other resource needs. We are working closely with Norwich University and the Vermont National Guard Sexual Violence Response Coordinator to ensure returning soldiers and their family members, who are struggling with sexual violence issues, are offered all of our services to facilitate their transition to civilian life.

SACT operates using paid staff and during 2011-2012 we had five volunteers and seven part time stipend paid hotline staff from local communities who trained for twenty hours to provide confidential advocacy to victims by responding to hotline calls.

During 2011-2012 SACT received 1899 calls for services including crisis calls for sexual assaults, requests for emotional support, hospital advocacy, criminal justice advocacy, information and referral, and requests for education and training. These calls for services were handled by both paid staff and volunteers.

During fiscal year 2011-2012 SACT provided services to 179 new unduplicated and 7 return clients. SACT served survivors who suffered from a variety of abuse, including sexual assault, sexual abuse, stalking, pornography and human trafficking.

SACT provided shelter for male and females survivors of sexual violence. SACT also provided shelter for male victims of domestic violence and for special needs victims, primarily those needing a handicapped accessible facility which allows the non-offending care provider to stay in shelter with the victim/survivor.

During the 2011-2012 fiscal year, SACT provided shelter for 56 people, including 26 adult females and 13 adult males and 12 female children and 1 male children for a total of 744 bed nights. SACT remains dedicated to providing services to all survivors of sexual violence and remains committed to identifying new needs and meeting that challenge.

Telephone: 1-802-476-1388
24-Hour Hotline: 1-802-479-5577

VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

The Vermont Association for the Blind and Visually Impaired (VABVI) founded in 1926 with the assistance of Helen Keller is the only private agency in the state providing free services, training, and support to Vermonters of all ages experiencing vision loss. VABVI's mission is to enable Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. VABVI has offices located throughout the state in Brattleboro, Montpelier, Rutland and South Burlington.

During the Fiscal Year 2012:

- **1301 Clients Served** from all 14 Counties in Vermont, (1013 Adults & 288 Children).
- **174 VABVI Volunteers drove 138,432 miles** and **Donated 13,096 hours** of service (equivalent to six full-time employees) by driving, reading, walking, shopping, Brailleing, providing companionship or working in the office.
- **70 Cities and Towns** provided **\$33,298** in support.
- **198 Participated in Peer Assisted Learning & Support (PALS) groups** around the state at sites including Barre, Bennington, Brattleboro, Middlebury, Newport, Pittsford, St. Albans, St. Johnsbury, Springfield, Winooski and White River Junction.
- **90 Cents per Dollar** went back out into the community in the form of services we provide.
- **Approximately 7,500 VOICE Newsletters** were mailed quarterly to supporters.

Overview of Services

Adult Services -VABVI offers rehabilitation services to individuals who are blind or visually impaired, helping them to continue performing daily living tasks and activities that may have become difficult. Services are provided in a group, at a central training site, or in the home.

Children's Services -VABVI employs licensed Teachers of the Visually Impaired to work with children from birth through high school graduation, teaching daily living skills, Braille, socialization, assistive technology, use of adaptive equipment, career education, visual efficiency skills, recreation skills, self determination and orientation and mobility skills. These licensed, Teachers of the Visually Impaired work in the home and school environments. Each summer, children can practice independent living skills and, meet with friends in a supportive "camp" environment as part of the Intensive Residential Life Experiences program.

Adaptive Equipment-Specialized devices can make all the difference for a person living with a visual impairment. Equipment such as swing arm lamps with magnifiers, "talking book" machines, and Closed Circuit TV's can help maintain an independent lifestyle. VABVI also provides assistive technology, support and training.

Volunteer Services -VABVI's Transportation Program provides statewide transportation for medical appointments as well as personal trips for Vermonters who are blind or visually impaired. Volunteers also record materials on tape or into Braille, or go into the home for reading and providing companionship.

Support & Counseling-As part of our agency's Information and Referral Service, each staff member is specially trained and experienced in guiding individuals through all of the resources available to them. The cornerstone of VABVI's adult support services are the Peer Assisted Learning and Support groups which meet monthly across the state. Members listen to an educational speaker and then have an opportunity to share their frustrations and achievements with their peers.

Montpelier Office
10 Main Street, 05602
Phone 1-802-828-5997
Fax 1-802-828-5999
Toll free 1-877-350-8838

VERMONT CENTER FOR INDEPENDENT LIVING (VCIL)

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY 12 (Oct. 2011-Sept. 2012) show VCIL responded to over **2,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability.

VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **400** individuals to help increase their independent living skills (including 35 peers who were served by the AgrAbility program).

VCIL's Home Access Program (HAP) assisted **180** households with information on technical assistance and/or alternative funding for modifications; **56** of these households received financial assistance to make their bathrooms and/or entrances accessible.

VCIL's Sue Williams Freedom Fund (SWFF) provided **200** individuals with information on assistive technology; **51** of these individuals received funding to obtain adaptive equipment.

450 individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we have five (5) branch offices in Bennington, Chittenden, Orleans, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY 12, **seven (7) residents of Northfield** received services from the following programs:

- Meals on Wheels Program (MOW)
- Home Access Program (HAP)
(2 residents on waiting list for bathroom modifications)
- Peer Advocacy Counseling Program (PAC)
- Sue Williams Freedom Fund (SWFF)
- Information, Referral and Assistance (I, R & A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: **1-800-639-1522**, or visit our web site at **www.vcil.org**.

CENTRAL VERMONT HOME HEALTH & HOSPICE, INC.

Central Vermont Home Health and Hospice (CVHHH) is a 101 year-old full service, not-for-profit Visiting Nurse Association governed by a local voluntary Board of Directors. Serving the residents of 23 Central Vermont towns in the comfort and privacy of their own homes, CVHHH is committed to providing high quality, medically-necessary home health and hospice care to all Central Vermonters regardless of their ability to pay, geographic remoteness or complexity of health care needs. The agency also promotes the general welfare of local community members with long term care and health promotion activities including flu and pneumonia vaccinations, health screenings, foot care clinics, international travelers' health and caregiver support. In addition to direct patient care, our hospice program offers comprehensive bereavement services and volunteer training.

Twelve Month Report of CVHHH Services to the Town of Northfield December 1, 2011 – November 30, 2012 *

Program	# of Visits
Home Health Care	3,486
Hospice Care	506
Long Term Care	2,246
Maternal Child Health	59
TOTAL VISITS/CONTACTS	6,297
TOTAL PATIENTS	193
TOTAL ADMISSIONS	249

***Audited figures not available at the time of report submission.
Preliminary figures are not expected to vary significantly.**

Town funding will help ensure CVHHH continues these services in Northfield through 2013 and beyond. For more information contact Sandy Rousse, President/CEO, or Lindsay Kurrle, Community Relations Coordinator, at 223-1878.

CENTRAL VERMONT REGIONAL PLANNING COMMISSION

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission has been providing planning and development assistance to communities for over forty years through its experienced and knowledgeable staff. CVRPC is governed by appointed representatives from each municipality in the region.

The Commission provides assistance on municipal plan and bylaw updates, and this year continued its focus on town planning and enhanced consultations with local officials. The Commission's Transportation Advisory Committee (TAC) continued to evaluate the regional inter-modal transportation needs and make recommendations on projects that should be included in the State Transportation Agency's 5 year capital program. CVRPC also continued its work on the development of local hazard mitigation plans, population and housing growth, and river and stream assessments to support transportation and water quality improvements. The Commission has also been actively involved in assisting towns with the development or updates of BEOP's (Basic Emergency Operations Plans).

Continuing with its energy work from 2010, CVRPC provided assistance to local energy committees with implementing the building energy audit recommendations for weatherization of municipal buildings. The Commission's work expanded this year to include assistance to towns on flood issues from Tropical Storm Irene. Assessment and mapping services were provided to those towns impacted, and work is ongoing as it relates to procuring grant funds for repairs to local infrastructure. CVRPC developed a regional broadband plan that directs where infrastructure is needed to support the technology. CVRPC received a grant from the VT Department of Health to begin outreach and development of a food systems plan for the Region.

This year, the Commission supported the efforts of the Town by providing administrative assistance to the Mad River Resource Management Alliance, developing the Road Surface Management System, assisting with development of the local hazard mitigation plan, providing GIS-mapping training to staff, coordinating development of the Basic Emergency Operations Plan, providing flood recovery and mitigation assistance, developing storm water mapping and analysis, providing emergency management technical assistance, reviewing the zoning bylaws for conformance with the Town Plan, and updating GIS and zoning maps.

The Commission also sponsors regional planning programs, provides a forum for inter-municipal cooperation, and participates in state regulatory proceedings for projects that have impact across municipal boundaries. Significant staff time this year was spent working with municipalities on mapping and analysis of current bylaws to understand how they influence future development patterns. CVRPC can also provide model bylaws and assist municipalities with the administration of grants.

Thank you for your continued support for local and regional planning. Please call us for assistance with planning, zoning, transportation, recreation, mapping, or data needs. For more information, you can reach us at (802) 229-0389, or visit our website www.centralvtplanning.org.

*Susan M. Sinclair, Executive Director
Arlington Supplee, Commissioner*

GREEN MOUNTAIN TRANSIT AGENCY (GMTA)

GMTA, the public transportation provider for northwest and central Vermont, provides a variety of services to the communities within the Washington County area. GMTA operates commuter, deviated fixed route, demand response, shopping and health care shuttles, along with individual transportation services through the Medicaid and Elderly and Disabled programs. The following information is a summary of the specific services provided to the Town of Northfield and the numbers served.

Medicaid, Elderly and Disabled Transportation

GMTA provides medical transportation service to those who qualify for either Medicaid or Elderly and Disabled funds or both. We offer those in need the scheduling and payment of rides and provide service through volunteer drivers or bus service. GMTA collaborates with area organizations such as the Vermont Center for Independent Living and Central Vermont Council on Aging, to offer rides for medical treatment, meal site programs, senior centers and shopping trips. Many individuals who qualify for these funds rely on GMTA as their only means of transportation to necessary health care service, social activity and daily shopping needs. GMTA not only provides the transportation, but also the administration and operational skills required to coordinate such a service.

For FY12 GMTA provided Medicaid and Elderly and Disabled ongoing transportation service to 152 Northfield residents totaling 4,114 trips equaling 61,823 miles traveled!

Health Care

GMTA offers Northfield residents medical transportation service to local health care practices for services or in some cases, vital acute care transportation for radiation and dialysis treatments. GMTA travels to local medical facilities within the Northfield area, as well as to places like Central Vermont Medical Center, Dartmouth Hitchcock, Gifford Medical Center, Fletcher Allen and numerous Boston medical centers. We also provide weekly free shuttle service to the Health Center in Plainfield allowing residents direct access to an affordable and multi-service federally qualified health care center provider.

Social Service

In addition to our medical services, GMTA collaborates with AHS and area agencies to support the needs of transit dependent residents. Trips can include rides to Reach Up job training and child care sites, Central Vermont Substance Abuse, Washington Family Center, Washington County Mental Health, Vocational Rehabilitation and Vermont Association for the Blind. For those residents requiring adult day care services, GMTA provides individual transportation to Project Independence in Barre City.

Community Shuttles

- **Northfield Community Shuttle Service**

In January 2009, GMTA introduced the Free Northfield Shuttle, offering free transportation to residents for daily needs, medical appointments and accessibility to local shopping. The shuttle provides rides to areas such as the Grand Union, CERV, the local pharmacy and various downtown businesses. The shuttle offers deviation service and is open to the public allowing for direct pick up/drop off for residents at their Northfield home.

For FY12, the Northfield Community Shuttle served 766 riders.

- **Health Center Shuttle Service**

In October of 2009, GMTA and the Health Center in Plainfield began offering the Free Health Center Shuttle to the general public in the central Vermont area. The purpose of the shuttle is to support the needs of transit dependent individuals who are in need of affordable and professional health care, dental, physical therapy and pharmacy services.

For FY12 the Health Center in Plainfield free shuttle served 1,034 riders.

Volunteer Driver Program

In addition to our shuttle vehicles, GMTA uses an extensive network of Volunteer Drivers to provide coordinated rides to those residing in rural locations outside our route service area. Volunteer Drivers are generous residents within our service area who provide cost effective and community oriented individual transportation services under the management of GMTA. Drivers are reimbursed for the miles they drive, design their own schedule and are the foundation of our rural services. If you are interested in becoming a Volunteer Driver within your community, please contact us at 1-802-223-7287 or info@gmtaride.org.

Thank You

Thank you to the voters, passengers, GMTA employees and volunteers for your continued support of public transportation service.

Information

For more information or to offer comments on our service, please feel free to contact GMTA at 1-802-223-7287 or info@gmtaride.org.

GREEN UP VERMONT

Tropical Storm Irene created more work than usual for our coordinators across the state. Green Up Vermont partnered with the Irene Recovery Office on special Green Up to Recover projects. Some of the hardest hit towns reported having so many volunteers that they ran out of places to send them! We distributed an additional 20,000 Green Up Day bags for Irene-related clean ups.

Green Up Day celebrated 42 years in 2012. Green Up Vermont is the not-for-profit 501(c) (3) organization responsible for continuing the success of Green Up Day. The success of Green Up for Vermont depends upon two essential ingredients: one is the combined efforts of individuals and civic groups volunteering to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont. The "State" does not "do" Green Up Day.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Children are our future, and Green Up Vermont focuses on education for grades K-12 with activities such as a curriculum for K-4, activity booklets, a story and drawing booklet, and the annual poster and writing contests. Please visit www.greenupvermont.org to learn more.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 12 percent of our budget. Last year, appropriations from cities and towns covered 18 percent of our budget. We rely on your help to keep Green Up Day going. These funds pay for supplies including over 46,000 Green Up trash bags, promotion, education, and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont!

Mark your calendars for the next Green Up Day, May 4, 2013, the first Saturday in May. Put on your boots, get together with your family, invite some friends and come join us in your community to make Vermont even more GREEN!

MAD RIVER RESOURCE MANAGEMENT ALLIANCE (MRRMA)

The Mad River Resource Management Alliance includes the Towns of Duxbury, Fayston, Moretown, Northfield, Roxbury, Waitsfield, Warren and Waterbury. The Alliance was formed through an Inter-Local Agreement that began in 1994. We changed our name in 2008 to reflect the fact that we are managing resources not wastes. Northfield and Roxbury joined the Alliance in 2010.

During 2012, the Alliance held two regular Household Hazardous Waste Collection Day events at the Harwood Union High School in Duxbury on May 12, 2012 and on October 6, 2012. A total of 324 households participated in the regular events this year which represents 4 % of our population. We collected over 855 gallons, 1,300 pounds and 3,678 feet of fluorescent bulbs at the two events. Residents within the Alliance communities are able to bring all their waste pesticides and up to 10 additional gallons of hazardous waste to each event for disposal at no charge. The Alliance will swap your mercury fever thermometer for a digital thermometer at no charge at these events. Bring your mercury thermostats to the Household Hazardous Waste Collection and you will receive a coupon that can be redeemed for a \$5.00 rebate by the Thermostat Recycling Corporation which will process the thermostats. Residents can also bring all their compact fluorescent bulbs (CFLs) or up to ten or fewer non-CFL general purpose mercury containing lamps.

Remember that latex paint is not a hazardous waste and will not be accepted. You can mix latex paint with kitty litter to solidify it and dispose of the mixture in your garbage. We are again planning two collection day events in 2013 at Harwood Union High School. They are scheduled for May 11 and October 5, 2013.

Over 835 gallons of used crankcase oil was collected within the Alliance at our Used Oil Collection Tanks during 2012. The tanks are located in Waitsfield at the Earthwise Transfer Station and at the Moretown Landfill, Inc. There is also a tank at the Northfield Transfer Station. As an Alliance resident, you can bring up to 5 gallons of used crankcase oil at a cost of three dollars per gallon at the Earthwise Transfer Station, fifty cents per gallon at the Moretown Landfill, Inc. and no charge at the Northfield Transfer Station for proper disposal. A car and truck oil filter crusher is also available for Alliance residents at the Moretown Landfill, Inc. at a cost of seventy five cents per filter.

The Alliance is working with The Highfields Institute to provide training and educational programs that result in the composting of food scraps that have been diverted from Washington West Supervisory Union school waste streams. A total of 19.58 tons of food scraps from Washington West Supervisory Union School District were collected during the 2011-2012 school year for composting at the Grow Compost of Vermont facility in Moretown. Grow Compost diverted over 670 tons of food scraps and other organic waste in 2012 which became a rich organic compost or soil amendment. Grow Compost waived their tipping fee for WWSU to encourage their participation in the program. Thanks for Grow Compost's support of the school program. The Alliance textile recycling program at the Moretown Landfill continues in conjunction with the Southeastern Vermont Community Action. You can bring all your clean clothing, linens and shoes to this site at no charge. A total of 2.6 Tons were collected in 2012. You can recycle books with the electronic waste at the Moretown Landfill. Visit our web site at madriverrma.org. You will find information on solid waste issues on this web site.

The sixteenth truckload sale of compost bins resulted in the distribution of 44 compost bins and 10 kitchen collectors. It is estimated that each compost bin can compost 650 pounds of garden and kitchen waste annually. This means rich soil to add to your garden and less waste to go to the landfill. We will hold our Seventeenth Compost Bin Sale this spring. The Alliance held a car and pickup truck tire and metal collection event at the Moretown Landfill, Inc. and at the Earthwise Transfer Station in conjunction with Green Up Day in 2012. A total of ~ 1,114 tires and ~3.5 tons of metal were collected during this event. In the fall the Alliance participated in the Wheels for Warmth Program held on October 27. We are planning to hold a spring tire and metal collection in conjunction with Green Up Day on May 4, 2013. In the fall, the Alliance will again coordinate with the organizers of the Wheels for Warmth Program in Middlesex to encourage participation in this program. During the spring and summer in conjunction with Green Up Vermont a major river bank tire clean up was conducted as a follow up to Tropical Storm Irene and a total of over 4,400 tires were recovered.

The Moretown Landfill, Inc. (MLF) provides Alliance residents with the opportunity to bring their recyclables to the facility at no charge if you also bring your trash for disposal at a fee. The no fee recycling is done as part of the arrangement between the Alliance and the Moretown Landfill, Inc. for being the "host district" for the facility. Single stream recycling is a reality in the Alliance. You can bring your mixed paper, glass bottles and jars, metal cans and plastics #1 through #7, except for plastic film wrap and bags and beaded Styrofoam for recycling. Currently the recyclables are taken to the Chittenden County Materials Recovery Facility for processing. The Casella Earthwise Transfer Station and Moretown Landfill, Inc. also participated in the free disposal of roadside litter during the Green Up Day celebrations. The MLF is currently under review by the State to determine its future viability.

Computers, printers, monitors and televisions can be recycled at no charge. In the first nine months of 2012, more than 53 tons of e-waste was collected. Additional information on this program is found on our web site. The Alliance is a member of the NRRA which helps us market some recyclable commodities such as tires, propane cylinders and other materials. The Alliance is also a member of the Product Stewardship Institute (PSI). As a stakeholder in the PSI we work with other entities to reduce the environmental and health impacts of a variety of consumer products. This is accomplished by looking at the life cycle impacts of products and their packaging. Things like energy and materials consumption, emissions during manufacturing, toxicity, worker safety and waste disposal are among the issues reviewed. The objective of product stewardship is to rethink the way things are created in order to have more sustainable products in the future. We are also a member of the Vermont Product Stewardship Council which provides a local focus to stewardship issues.

Backyard burning of trash is illegal and causes air pollution problems. Be a good neighbor and don't burn trash. If you know of any illegal dumping sites within your town that would benefit from an Adopt a Site Program give John Malter, Alliance Administrator a call at 244-7373 and let's see what we can do to help eliminate these types of problems together. The FY 13 assessment for the administrative and program costs remains at \$2.00 per capita. The Central Vermont Regional Planning Commission provides accounting support to the Alliance. We thank them for this assistance.

The representatives of the Alliance include: Duxbury; Diane Lynch; Fayston, Bob Vasseur; Moretown, Jonathan Siegel; Northfield, Charles Morse; Roxbury, Dave McShane; Waitsfield, Sal Spinosa, Warren, Ken Blair; Waterbury, Ed Steele and John Malter from Waterbury is the Administrator for the Alliance.

VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization that is owned by its member municipalities and directed by a 13-member Board of Directors comprised of municipal officials from across the state elected by the membership.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 141 other municipal entities, including villages, solid waste districts, regional planning commissions and fire districts.

Vermonters use local government services, including highways, police, fire, recreation, libraries, sewer, and water, on a daily basis. In large part, volunteer elected and appointed municipal officials lead these local governments.

VLCT provides the following services to its member cities and towns, so that they may provide their citizens with quality services at affordable costs:

- Legal, consulting and education services. In the past year, VLCT responded to more than 3,000 inquiries for assistance from municipal officials. Our Municipal Assistance Center (MAC) conducted 15 workshops that attracted more than 1,300 people. Additionally, we conducted 12 "on-site" workshops held at municipal offices on a wide range of topics. Handbooks produced by MAC may be purchased or accessed free of charge on our website at our Resource Library. The Library also contains nearly 1,000 other electronic documents, including technical papers, model polices and newsletter articles that are currently accessible to the general public. MAC has also retained the services of professionals in municipal finance, administration, and policing to provide consulting advice to towns.

- Advocacy representation before the state and national governments to ensure that municipalities have the resources and authority they need to serve their citizens. VLCT is a leader in the education finance debate, enhancing local voter authority in governance decisions, land use discussions, and securing revenues for town highway and bridge maintenance programs. Municipalities will face significant challenges in the 2013 legislature, as limited financial resources at the national and state level force more demand for services to the local level.
- Purchasing opportunities to provide needed services at the lowest cost. Examples include municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The substantial municipal damages resulting from Irene last year made the value of VLCT Property and Casualty Intermunicipal Fund (PACIF) to all our members painfully clear with members benefitting from the broad coverage, excellent re-insurance and prompt service and claims payments. These two trusts, with the addition of the VLCT Unemployment Trust, were responsible in 2010 for \$43 million in municipal tax dollars spent for insurance and risk management services.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

VERMONT DEPARTMENT OF HEALTH

The Vermont Department of Health is working for your health every day. With our headquarters and laboratory in Burlington and 12 district offices around the state, we deliver a wide range of public health services and support to your community. For example, in 2012 the Health Department:

Served about half of all Vermont families with pregnant women and children to age 5 with WIC (Women, Infants and Children Supplemental Nutrition Program). WIC provides individualized nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables. In Northfield, 173 women, infants and children were enrolled in WIC. The average value of foods provided is \$50 per person per month.

Promoted immunizations and worked to control the spread of infectious diseases like influenza, measles and pertussis (whooping cough). This year saw another rise in the number of cases of pertussis, from 95 statewide in 2011 to 632 in 2012 – including 39 in Washington County. On December 19, every district office in the state held immunization clinics for pertussis. Your local district office vaccinated 350 people in one day.

Launched a new online resource that brings environmental and public health data together in one place, at www.healthvermont.gov/tracking. The Tracking portal has county-level searchable data and information about air quality, asthma hospitalizations, birth defects, blue-green algae, cancer rates, carbon monoxide poisoning, drinking water, heart attacks, lead poisoning and reproductive health – with links to national data.

Your Health Department district office is in Barre at the McFarland Building, 5 Perry St., Suite 250. The telephone number is 479-4200.

For more information, news, alerts and resources: Visit us on the web at www.healthvermont.gov. Join us on Facebook at <https://www.facebook.com/vdhbarre> and www.facebook.com/HealthVermont. Follow us on www.twitter.com/healthvermont.

**FY 2014 Estimated Tax Rate Based on Proposed FY 2014 Budget
and Impact on a \$100,000 Home
Town General, Town & Village Highway**

FY 2014 Estimated Tax Rate without Voter Changes/\$ Articles

FY 2014 Proposed Property Tax Town General, Town Highway, & Village Highway	\$2,880,350.00
Estimated Grand List	\$268,115,411.00
FY 2014 Estimated Tax Rate	\$0.010743
Value per \$100	\$1.0743
FY 2013 Municipal Tax Rate	\$0.010232
Value per \$100	\$1.0232

Impact on a \$100,000 Home

Estimated FY 2014 municipal tax liability on a \$100,000 home	\$1,074.30
FY 2013 tax liability on a \$100,000 home	\$1,023.20
Increase (decrease) in FY 2014 before appropriations/\$ articles	\$51.10
Estimated increase (decrease) in Tax Rate reflected in actual dollars/100	\$0.0511
Percent increase (decrease) in Property Tax Rate from FY 2013 to FY 2014	4.99%

Impact on a \$100,000 Home with all Appropriations/\$ Articles

Estimated value of appropriations/\$ articles if all are passed	\$39,100.00
Proposed property taxes with appropriations/ \$ articles	\$2,919,450.00
FY 2014 Estimated Tax Rate with appropriations/\$ articles	0.010889
Value per \$100	1.0889
Estimated FY 2014 municipal tax liability on a \$100,000 home	\$1,088.90
FY 2013 Tax Rate with appropriations/\$ articles	0.010305737
Value per \$100	1.0306
FY 2013 municipal tax liability on a \$100,000 home	\$1,030.60
Increase (decrease) in FY 2014 with appropriations/\$ articles	\$58.30
Estimated increase (decrease) in Tax Rate reflected in actual dollars/100	\$0.0583
Percent increase (decrease) in Property Tax Rate from FY 2013 to FY 2014	5.66%

TOWN GENERAL, CAPITAL, & RESERVE BUDGET

<u>REVENUE</u>	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
PROPERTY TAXES	1,396,380	1,397,232	1,480,640	1,561,990
4200 Liquor Licenses	1,200	1,390	1,200	1,200
4210 Dog Licenses	2,800	2,721	2,800	2,800
4220 Driveway Permits	0	70	0	100
4230 Building/Zoning Permits	10,000	9,352	10,000	9,500
4300 Town Clerk Fees	45,000	51,062	41,000	45,000
4301 Town Clerk-Passport Fees	1,000	2,490	1,000	2,000
4330 Insurance Fees	300	716	400	500
4331 Police Lock Up Fees	0	600	0	600
4340 Special Detail-Police	2,600	12,796	2,600	2,600
4341 START/SHARP/GHSP-Police	6,200	12,703	8,000	8,000
4342 Special Detail-Ambulance	6,000	3,393	6,000	6,000
4350 Ambulance Fees	235,000	195,970	335,000	335,000
4358 Ambulance Fees-Insur Not Allowed	In Acct 4350 Amb Fees		(85,000)	(85,000)
4359 Ambulance Fees-Abatements	In Acct 4350 Amb Fees		(15,000)	(15,000)
4351 Ambulance - Berlin & Roxbury	8,000	7,119	7,500	7,500
4380 Norwich University	67,530	67,531	67,000	71,640
4390 Pool-Daily Fees	1,300	2,172	1,500	2,000
4391 Pool-Passes	8,000	9,184	8,200	9,000
4392 Pool-Swim Lessons	2,300	3,492	2,500	3,000
4396 Park/Pool Use Donations	0	200	0	0
4470 Bookkeeping Fees	114,690	114,690	124,130	141,240
4500 Delinquent Tax Penalty	17,000	16,840	18,000	18,000
4510 Delinquent Tax Interest	14,000	19,387	16,000	19,000
4520 Dog Fines	500	480	550	550
4530 Court/Local Fines	1,000	188	1,200	700
4531 Zoning Fines and Penalties	0	706	0	600
4540 Speeding Fines	12,500	7,521	12,000	12,000
4560 Parking Fines	3,500	3,390	3,000	3,000
4610 Railroad Tax	1,300	1,487	1,600	1,600
4650 Grant - State/Federal	0	490	0	0
4670 State Appraisal	18,000	19,228	19,000	19,000
4700 Property Tax Interest	6,000	7,445	7,000	7,500
4710 Interest Income	14,000	5,200	8,500	5,500
4720 Cemetery Lots & Care	6,000	4,650	6,000	5,000
4745 Heating Contrib-Historical Society	1,500	1,500	1,500	1,500
4750 Miscellaneous	0	4,336	0	0
4760 Refund Prior Expenses	0	0	0	52,000
4770 Insurance Claims	0	4,147	0	0
4771 Insurance Claims- Flood	0	45,579	0	0
4970 Current Use - State of VT	0	104,668	95,000	100,000

Footnotes:

4350-4359 Ambulance Fees - In prior years, Insurance Not Allowed and Abatements were netted from Ambulance Fees. Starting in FY 12-13, we have shown these items separately.

4470 Bookkeeping Fees - Other Funds are charged 56% of the FY 13-14 Accounting budget as a fee. Revenue will be recorded under this account.

REVENUE CONTINUED:	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
4991 Taxes-Recovery/(Deferred)	0	(64,236)	0	0
4992 Taxes-Act 68 Admin	8,000	8,477	8,500	8,500
4993 Taxes-\$15 Late Fee	300	540	200	200
4999 Tax Abatement/Error&Omission	In Property Tax Account		(15,000)	(10,000)
Transfer from Cemetery Fund	3,000	1,154	2,000	1,500
Transfer Current Use Reserve	95,340	95,341	104,660	0
Surplus - Town General	121,180	121,180	0	0
Surplus - Health	9,130	9,130	37,920	0
Surplus-Nfld Coalition 2010 Article 11	3,000	3,000	0	0
Transfer from CIP Police Office Equip	0	1,228	0	0
CIP Surplus	0	0	18,660	4,420
CIP Borrowing-Ambulance	0	0	0	94,000
CIP Norwich Police Station Contrib	36,000	36,000	0	0
CIP Records Restoration	0	4,741	0	0
CIP Grant-Lister Training	0	403	0	0
CIP Interest Income	0	4,420	0	0
CIP Insurance Claims	0	13,375	0	0
CIP Sale of Equipment	0	4,217	0	0
CIP Community Room Donations	0	205	0	0

Total Revenue	2,279,550	2,381,300	2,345,760	2,454,240
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Footnotes:

Transfer Current Use Reserve - 2012-13 budget is money received in 2011 for Current Use from the State of Vermont.

4999 Tax Abatement/Errors & Omissions - In prior years, this was netted from the Property Tax line item. Starting in FY 12-13, we have shown these separately.

TOWN GENERAL, CAPITAL, & RESERVE SUMMARY

<u>Department</u>	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
120 Selectboard	95,340	123,381	0	0
130 Town Manager	73,290	73,595	113,640	124,830
140 Town Clerk/Treasurer	122,160	123,119	135,940	139,990
160 Board of Civil Authority	5,960	4,456	6,630	5,050
230 Accounting	195,730	180,685	211,840	252,200
240 Delinquent Tax Collector	18,870	11,834	0	0
260 Listers	28,800	26,951	30,380	29,990
320 Fire Department	68,920	66,149	66,520	71,110
330 Police Department	649,290	685,655	728,590	736,440
340 Ambulance Department	247,610	221,492	237,480	244,680
430 Cemetery	48,100	44,780	49,510	50,510
445 Library/Historical Society Bld	39,550	43,738	42,070	45,340
510 Human Services Budgeted	131,990	131,990	132,810	134,600
520 Grounds/Parks/Facilities	112,690	113,509	53,010	50,040
530 Recreation Committee	370	0	370	550
550 Pool	In Grounds/Parks/Facilities		59,080	61,570
610 Management Support	64,230	56,438	148,240	126,420
620 Planning/Zoning	32,900	33,761	32,140	32,670
Debt Retirement/Other	128,310	127,575	168,660	135,930
Capital Improvements & Reserves	83,700	42,480	24,500	37,500
Capital Equipment & Reserves	112,340	61,302	84,450	174,820
Aug 2011 Flood	0	43,529	0	0
Flood Demolition	0	108	0	0
Subtotal Expenditures	2,260,150	2,216,527	2,325,860	2,454,240
Non-budgeted Petitions/Articles	19,400	19,400	19,900	0
Total Expenditures	2,279,550	2,235,927	2,345,760	2,454,240

Footnotes:

Capital & Reserves - FY 11-12 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the Capital & Reserve Project Balances for this information.

SELECTBOARD - 120

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5010 Elected-Board	3,000	3,000	0	0
5012 Elected-Treasurer	1,500	1,500	0	0
5021 Health Officer-Appointed	1,000	1,000	0	0
5160 Workers Comp	30	7	0	0
5170 FICA Expense	420	421	0	0
Subtotal	5,950	5,928	0	0
<u>600 Contract Services</u>				
6020 Legal Services	16,000	44,229	0	0
6061 Green Up Day	100	42	0	0
6070 Town Reports	3,000	3,225	0	0
6100 Professional Audit	13,000	15,785	0	0
6110 Board Meeting Minutes	500	0	0	0
6190 County Tax	20,760	20,759	0	0
6310 Central VT Economic Dev	2,000	2,000	0	0
6331 Conservation Commission	250	0	0	0
6333 Northern VT RC&D Council	80	0	0	0
6370 VT League Cities/Towns	6,320	6,317	0	0
6401 Mad River Resource Alliance	11,480	11,798	0	0
6471 Green Mountain Transit	3,350	3,250	0	0
6572 Charter	0	900	0	0
Subtotal	76,840	108,305	0	0
<u>700 Administrative</u>				
7070 Dues, Mtgs, Subscriptions	200	351	0	0
7120 Public Officials Insurance	9,400	6,630	0	0
7170 Advertising/Legal Notices	2,500	2,114	0	0
7230 Public Relations Expense	200	53	0	0
7410 E911	250	0	0	0
Subtotal	12,550	9,148	0	0
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	95,340	123,381	0	0

Footnotes:

In FY 12-13, the Selectboard budget was moved to the Managers budget, Town Clerk/Treasurers budget, and Support Services budget.

TOWN MANAGER - 130

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5010 Elected-Selectboard		Moved from Selectboard Budget	3,000	3,000
5021 Health Officer-Appointed		Moved from Selectboard Budget	1,000	1,000
5020 Manager's Salary	33,620	43,399	57,970	60,290
5050 Clerical	16,160	16,783	16,480	16,940
5150 Health/Dental/Life/Disability Ins	9,600	6,123	7,660	8,060
5160 Workers' Compensation	180	157	280	340
5170 FICA Expense	4,030	4,771	6,350	6,880
5180 Retirement	2,490	1,960	3,720	4,060
5190 ICMA Deferred Comp	2,990	2,352	4,470	4,630
5300 Vehicle Allowance	1,010	168	0	4,030
5360 Accrued Payroll Expense	0	(4,288)	0	0
Subtotal	70,080	71,425	100,930	109,230
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7010 Telephone	600	482	700	500
7020 Postage	250	616	800	800
7050 Office Supplies	850	870	850	600
7060 Office Equipment/Maintenance	200	119	200	200
7070 Dues, Mtgs, Subscriptions	1,310	83	1,000	800
7120 Public Officials/Crime/Employ Ins		Moved from Selectboard Budget	6,160	11,700
7140 Mileage	0	0	300	0
7170 Advertising/Legal Notices		Moved from Selectboard Budget	2,700	1,000
Subtotal	3,210	2,170	12,710	15,600
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	73,290	73,595	113,640	124,830

Footnotes:

TOWN CLERK/TREASURER - 140

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
500 Personnel Services				
5012 Elected-Treasurer	Moved from Selectboard Budget		1,500	2,000
5010 Elected-Town Clerk	43,450	45,101	44,300	45,530
5020 Appointed	29,640	30,780	30,230	31,060
5150 Health/Dental/Life/Disability Ins	28,400	31,334	35,570	37,570
5160 Workers' Compensation	260	222	250	300
5170 FICA Expense	5,930	6,003	6,150	6,360
5180 Retirement	3,750	3,889	3,820	3,930
5190 ICMA Deferred Comp	4,380	3,595	4,470	4,600
5360 Accrued Payrol Expense	0	(2,483)	0	0
Subtotal	115,810	118,441	126,290	131,350
600 Contract Services				
6210 Computer Programming/Repair	350	109	350	250
6220 Maintenance Contract	400	0	1,570	1,240
Subtotal	750	109	1,920	1,490
700 Administrative				
7010 Telephone	500	511	500	550
7020 Postage	1,200	739	2,650	2,650
7050 Office Supplies	2,000	1,582	2,680	2,000
7060 Office Equipment/Maintenance	200	341	200	200
7070 Dues, Mtgs, Subscriptions	200	35	200	200
7170 Advertising/Legal Notices	500	0	500	250
7400 Bank Charges	0	0	0	200
Subtotal	4,600	3,208	6,730	6,050
800 Materials/Supply				
8300 Department Supplies	1,000	1,361	1,000	1,100
Total Expenditures	122,160	123,119	135,940	139,990

Footnotes:

In FY 12-13, the Treasurer budget and the Town Clerk budget were combined.

BOARD OF CIVIL AUTHORITY - 160

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5010 Elected	1,500	2,152	2,000	2,000
5170 FICA Expense	110	164	150	150
5360 Accrued Payroll Expense	0	(63)	0	0
Subtotal	1,610	2,253	2,150	2,150
<u>600 Contract Services</u>				
6211 Voting Machine Programming	2,500	1,315	2,500	1,600
<u>700 Administrative</u>				
7020 Postage	500	243	800	500
7030 Printing - Ballots	1,000	624	1,000	700
7070 Dues, Mtgs, Subscriptions	300	0	100	50
7140 Mileage	50	21	80	50
Subtotal	1,850	888	1,980	1,300
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	5,960	4,456	6,630	5,050

Footnotes:

ACCOUNTING - 230

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5030 Supervisor	54,230	56,311	57,910	60,220
5050 Clerical	54,680	54,047	64,220	84,200
5080 Overtime	0	835	0	0
5147 Transfer Labor To FEMA Flood	0	(11,095)	0	0
5150 Health/Dental/Life/Disability Ins	40,060	38,645	43,330	61,690
5160 Workers' Compensation	390	330	400	560
5170 FICA Expense	8,790	8,859	9,850	11,650
5180 Retirement	5,580	5,699	6,250	7,400
5190 ICMA Deferred Comp	5,990	6,123	6,690	7,820
5360 Accrued Payroll Expense	0	(3,646)	0	0
Subtotal	169,720	156,108	188,650	233,540
<u>600 Contract Services</u>				
6010 Professional Services	0	1,868	0	0
6210 Computer Programming/Repair	400	319	400	400
6220 Maintenance Contract	14,150	14,451	14,350	10,060
Subtotal	14,550	16,638	14,750	10,460
<u>700 Administrative</u>				
7010 Telephone	600	204	250	250
7020 Postage	2,060	2,602	1,140	1,200
7050 Office Supplies	5,600	4,663	4,900	4,900
7060 Office Equipment/Maintenance	750	80	750	750
7070 Dues, Mtgs, Subscriptions	350	190	300	250
7170 Advertising/Legal Notices	200	0	100	50
7250 Training	1,600	65	800	800
7400 Bank Charges	300	135	200	0
Subtotal	11,460	7,939	8,440	8,200
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	195,730	180,685	211,840	252,200

Footnotes:

For FY 13-14, 56% of the Accounting budget will be charged to other Funds and recorded as revenue under account 4470 Bookkeeping Fee.

DELINQUENT TAX COLLECTOR - 240

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5010 Elected	17,000	11,701	0	0
5170 FICA Expense	1,300	895	0	0
5360 Accrued Payroll Expense	0	(1,190)	0	0
Subtotal	18,300	11,406	0	0
<u>600 Contract Services</u>				
6210 Computer Programming/Repair	0	172	0	0
<u>700 Administrative</u>				
7020 Postage	400	256	0	0
7050 Office Supplies	120	0	0	0
7070 Dues, Mtgs, Subscriptions	50	0	0	0
Subtotal	570	256	0	0
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	18,870	11,834	0	0

Footnotes:

At the March 6, 2012 Town Meeting, the voters approved an article to have delinquent taxes collected by the Town Manager.

LISTERS - 260

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5010 Elected	10,000	13,470	16,000	16,000
5160 Workers' Compensation	40	42	50	60
5170 FICA Expense	760	1,030	1,230	1,230
5360 Accrued Payroll Expense	0	(412)	0	0
Subtotal	10,800	14,130	17,280	17,290
<u>600 Contract Services</u>				
6010 Professional Services	14,000	9,267	9,000	9,000
6220 Maintenance Contract	2,250	2,339	2,300	2,000
Subtotal	16,250	11,606	11,300	11,000
<u>700 Administrative</u>				
7010 Telephone	300	307	350	350
7020 Postage	350	264	350	350
7050 Office Supplies	700	459	700	600
7140 Mileage	400	185	400	400
Subtotal	1,750	1,215	1,800	1,700
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	28,800	26,951	30,380	29,990

Footnotes:

FIRE DEPARTMENT - 320

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5070 Part-time	23,000	29,645	23,000	28,000
5144 Transfer Labor/Benefits To CIP	0	(268)	0	0
5160 Workers' Compensation	2,180	2,816	2,250	2,740
5170 FICA Expense	1,760	2,267	1,760	2,140
5180 Retirement	600	627	600	600
5200 Unemployment Compensation	0	38	0	0
5320 Shots/HepB/Safety	1,000	0	1,000	1,000
5360 Accrued Payroll Expense	0	(500)	0	0
Subtotal	28,540	34,625	28,610	34,480
<u>600 Contract Services</u>				
6540 Dispatching	6,530	5,370	6,530	6,010
6550 Mutual Aid	300	0	100	0
Subtotal	6,830	5,370	6,630	6,010
<u>700 Administrative</u>				
7010 Telephone	1,100	1,115	1,200	1,200
7070 Dues, Mtgs, Subscriptions	300	0	200	200
7080 Vehicle Insurance	3,850	2,674	2,270	3,440
7100 Bldg/Prop Insurance	2,120	1,892	1,780	2,580
7150 Radio Expense	1,500	624	1,500	750
7170 Advertising/Legal Notices	50	17	150	0
7250 School/Training	1,000	280	500	500
7370 Professional Liability Insurance	800	573	540	610
Subtotal	10,720	7,175	8,140	9,280
<u>800 Materials/Supply</u>				
8010 Electricity	1,730	1,868	1,900	1,900
8020 Heating Fuel	4,500	4,068	5,500	4,500
8030 Water	330	312	500	500
8050 Sewer	390	338	390	390
8070 Gasoline/Diesel	1,000	1,686	1,000	1,700
8160 Vehicle Maintenance	2,000	850	3,000	2,000
8170 Vehicle Maint Fee	1,880	894	1,350	1,350
8300 Department Supplies	3,000	2,426	4,000	2,000
8350 Personal Protective Equip	3,500	3,554	4,000	4,500
8380 Building Maintenance/Supplies	1,500	2,668	1,500	2,500
8460 Equipment Purchase	3,000	315	0	0
Subtotal	22,830	18,979	23,140	21,340
Total Expenditures	68,920	66,149	66,520	71,110

Footnotes:

817 Vehicle Maint Fee - The Town Highway will charge for mechanic services provided. Recorded as revenue in TH under account 4370 Mechanic Fees.

POLICE DEPARTMENT - 330

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5020 Appointed	150	150	150	150
5030 Supervisor	60,400	63,482	62,360	65,480
5040 Officers	219,150	206,440	263,720	218,530
5050 Clerical	37,540	38,988	38,290	39,350
5060 Special Detail	2,000	9,752	2,000	1,500
5063 START/SHARP/GHSP Details	5,000	9,193	7,000	7,000
5070 Part-time	18,000	66,223	15,360	61,090
5080 Overtime	15,000	21,590	12,000	14,860
5090 Standby	2,000	5,580	4,160	6,000
5130 Shift Pay	2,480	1,613	2,480	In Acct 5040
5131 Longevity Pay	900	900	900	900
5132 Uniform Allowance	2,400	2,160	2,880	2,400
5147 Transfer Labor To FEMA Flood	0	(3,682)	0	0
5150 Health/Dental/Life/Disability Ins	115,900	107,515	141,150	127,670
5160 Workers' Compensation	13,860	11,955	14,320	17,210
5170 FICA Expense	28,400	32,290	31,950	32,410
5180 Retirement	30,880	30,683	35,520	36,480
5190 ICMA Deferred Comp	2,250	1,186	2,290	2,360
5300 Vehicle Allowance	4,000	3,978	4,000	4,000
5360 Accrued Payroll Expense	0	(14,428)	0	0
Subtotal	560,310	595,568	640,530	637,390
<u>600 Contract Services</u>				
6010 Professional Services	0	646	0	500
6013 Prisoner Lock Ups	1,500	2,640	3,000	3,000
6090 Janitorial Services	3,000	5,200	5,400	5,400
6130 Humane Society	2,000	2,000	2,000	2,000
6140 Dog Kennel	800	1,537	1,000	1,000
6220 Maintenance Contract	1,500	1,424	1,000	2,100
6391 State of VT Records Mgmt	4,000	4,134	4,000	5,300
Subtotal	12,800	17,581	16,400	19,300
<u>701 Administrative</u>				
7010 Telephone	3,600	4,141	3,600	5,000
7020 Postage	500	375	500	400
7050 Office Supplies	1,000	1,619	1,200	1,750
7060 Office Equipment/Maintenance	750	1,659	1,000	1,000
7070 Dues, Mtgs, Subscriptions	400	496	400	500
7080 Vehicle Insurance	2,400	2,599	2,380	2,620
7100 Bldg/Prop/Boiler Insurance	2,900	2,420	2,270	3,300
7140 Mileage	200	0	200	200
7150 Radio Expense	3,000	0	1,000	1,000
7170 Advertising/Legal Notices	400	105	400	200
7250 School/Training	2,500	882	3,000	2,000
7360 Police Liability Insurance	13,500	12,501	12,610	15,930
Subtotal	31,150	26,797	28,560	33,900

POLICE DEPARTMENT - 330

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
800 Materials/Supply				
8010 Electricity	4,900	5,306	4,800	5,200
8020 Heating Fuel	3,300	2,260	3,300	3,000
8030 Water	370	657	600	700
8050 Sewer	380	614	400	700
8070 Gasoline	13,000	16,199	14,000	16,000
8160 Vehicle Maintenance	6,800	9,786	6,000	8,000
8170 Vehicle Maint Fee	6,280	1,665	4,500	2,500
8257 Transfer Equip Cost-FEMA Flood	0	(1,820)	0	0
8300 Department Supplies	4,000	2,834	3,500	3,250
8350 Uniforms	4,000	5,614	4,000	4,000
8380 Building Maintenance/Supplies	2,000	2,594	2,000	2,500
Subtotal	45,030	45,709	43,100	45,850

Total Expenditures	649,290	685,655	728,590	736,440
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Footnotes:

817 Vehicle Maint Fee - The Town Highway will charge for mechanic services provided. Recorded as revenue in TH under account 4370 Mechanic Fees.

AMBULANCE DEPARTMENT - 340

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5030 Supervisor	41,390	42,984	45,390	49,400
5050 Clerical	19,070	18,801	19,460	18,740
5060 Special Detail	2,500	1,870	2,500	2,500
5070 Part-time	55,000	41,115	36,480	36,480
5073 Training Pay	3,500	1,157	3,000	2,000
5090 Weekend Standby	0	2,250	5,200	5,200
5110 Daytime Transfers	0	927	600	600
5150 Health/Dental/Life/Disability Ins	25,800	24,647	28,040	29,660
5160 Workers' Compensation	8,490	5,910	7,030	8,620
5170 FICA Expense	9,550	8,533	8,900	9,090
5180 Retirement	3,100	3,167	3,320	3,490
5190 ICMA Deferred Comp	3,440	3,519	3,690	3,900
5200 Unemployment Compensation	0	59	400	400
5320 Shots/HepB	400	0	200	200
5360 Accrued Payroll Expense	0	(2,996)	0	0
Subtotal	172,240	151,943	164,210	170,280
<u>600 Contract Services</u>				
6220 Maintenance Contract	3,500	2,930	4,000	3,700
6540 Dispatching	11,200	10,903	11,200	12,020
6560 Paramedic Intercept	4,000	5,400	4,000	4,000
Subtotal	18,700	19,233	19,200	19,720
<u>700 Administrative</u>				
7010 Telephone	2,400	2,422	2,400	2,500
7020 Postage	700	254	500	500
7050 Office Supplies	1,000	571	850	650
7060 Office Equipment/Maintenance	400	0	300	300
7070 Dues, Mtgs, Subscriptions	700	290	500	500
7080 Vehicle Insurance	2,000	1,688	1,590	2,400
7140 Mileage	500	1,166	700	700
7150 Radio Expense	2,500	322	2,500	1,000
7160 Rent	10,040	10,040	11,380	12,310
7170 Advertising/Legal Notices	200	0	200	100
7250 School/Training	3,000	557	3,000	2,500
7290 Collection Expense	1,000	879	600	600
7370 Malpractice Insurance	1,540	1,171	1,100	1,370
Subtotal	25,980	19,360	25,620	25,430

AMBULANCE DEPARTMENT - 340

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
800 Materials/Supply				
8070 Gasoline/Diesel	7,500	7,101	6,500	7,000
8150 Medical Supplies	12,000	13,986	12,000	11,000
8160 Vehicle Maintenance	4,000	3,454	4,000	4,000
8170 Vehicle Maint Fee	3,140	1,290	2,250	2,250
8250 Equipment Maintenance	700	1,765	700	2,000
8300 Department Supplies	2,500	2,610	2,500	2,500
8350 Uniforms	600	502	500	500
8430 Computer Supplies/Maint	100	0	0	0
8460 Equipment Purchase	150	113	0	0
8621 Safety & Compliance	0	135	0	0
Subtotal	30,690	30,956	28,450	29,250

Total Expenditures	247,610	221,492	237,480	244,680
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Footnotes:

716 Rent - This fee will be paid to the TH for the Garage. Recorded as revenue in TH under account 4740 Rent.

817 Vehicle Maint Fee - The Town Highway will charge for mechanic services provided. Recorded as revenue in TH under account 4370 Mechanic Fees.

CEMETERY - 430

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6030 Tree Removal	2,000	0	2,000	2,000
6341 Cemetery Care Contract	35,610	35,610	36,330	46,770
6342 Cemetery-Winter-Holiday-W/E	600	550	600	600
6343 Falls Cemetery Care	9,100	8,070	9,280	In Acct 6341
Subtotal	47,310	44,230	48,210	49,370
<u>700 Administrative</u>				
7100 Bldg/Prop Insurance	100	119	110	170
<u>800 Materials/Supply</u>				
8010 Electricity	370	363	370	370
8300 Department Supplies	320	68	820	600
Subtotal	690	431	1,190	970
Total Expenditures	48,100	44,780	49,510	50,510

Footnotes:

6343 Falls Cemetery Care - In 2007, the Town took over care of the Northfield Falls Cemetery.

LIBRARY/HISTORICAL SOCIETY BUILDING - 445

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6090 Janitorial Services	5,100	4,691	5,100	5,100
6221 Elevator Maintenance	2,400	2,555	2,500	2,600
6222 Security Systems	500	440	500	440
Subtotal	8,000	7,686	8,100	8,140
<u>700 Administrative</u>				
7010 Telephone	1,300	1,300	1,300	1,300
7100 Bldg/Prop/Boiler Insurance	6,600	5,657	5,320	7,720
Subtotal	7,900	6,957	6,620	9,020
<u>800 Materials/Supply</u>				
8010 Electricity	7,500	8,025	8,000	8,100
8020 Heating Fuel	13,000	17,457	16,000	16,500
8030 Water	300	340	500	380
8050 Sewer	350	406	350	400
8380 Building Maintenance/Supplies	2,500	2,867	2,500	2,800
Subtotal	23,650	29,095	27,350	28,180
Total Expenditures	39,550	43,738	42,070	45,340

Footnotes:

The Town of Northfield owns the building occupied by the Brown Public Library and the Historical Society. We pay facility expenses directly from this budget.

We also continue to pay a flat appropriation directly to the Brown Public Library under the Human Services Department.

HUMAN SERVICES BUDGETED - 510

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6150 Senior Center	20,000	20,000	20,000	20,000
6180 Home Health	10,500	10,500	10,500	11,500
6250 Brown Public Library	101,490	101,490	102,310	103,100
Subtotal	131,990	131,990	132,810	134,600
<u>700 Administrative</u>	0	0	0	0
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	131,990	131,990	132,810	134,600

Footnotes:

Non-budgeted Petitions & Articles specifically voted as separate articles on the Warning have been moved to their own section following the Town General Capital & Reserves budget.

GROUNDS/PARKS/FACILITIES - 520

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5031 Supervisor	3,060	3,253	0	0
5030 Pool Director	7,400	7,650	In Pool Department 550	
5040 Maintenance	25,020	21,628	25,520	24,040
5070 Part-time Guards	18,000	20,479	In Pool Department 550	
5080 Overtime	1,740	1,950	1,780	0
5150 Health/Dental/Life/Disability Ins	11,310	11,424	11,390	11,980
5160 Workers' Compensation	2,940	2,336	1,370	1,470
5170 FICA Expense	4,340	4,284	2,190	1,930
5180 Retirement	1,490	1,342	1,360	1,260
5190 ICMA Deferred Comp	1,520	1,374	1,360	1,200
5200 Unemployment	0	692	0	0
5360 Accrued Payroll Expense	0	(4,737)	0	0
Subtotal	76,820	71,675	44,970	41,880
<u>600 Contract Services</u>				
	0	0	0	0
<u>700 Administrative</u>				
7010 Telephone	150	211	In Pool Department 550	
7020 Postage	20	0	In Pool Department 550	
7080 Vehicle Insurance	450	101	350	510
7090 Gen Liab/Bldg/Prop Insurance	1,150	793	740	150
7170 Advertising/Legal Notices	650	595	In Pool Department 550	
7250 School/Training	100	0	0	0
Subtotal	2,520	1,700	1,090	660
<u>800 Materials/Supply</u>				
8010 Electricity	4,700	4,400	700	600
8030 Water	7,500	11,157	0	300
8050 Sewer	9,500	11,953	In Pool Department 550	
8070 Gasoline/Diesel	1,000	1,285	1,000	1,500
8100 Chemicals	4,000	7,055	In Pool Department 550	
8160 Vehicle Maintenance	500	121	500	500
8170 Vehicle Maint Fee	0	0	900	200
8350 Uniforms	750	346	750	400
8420 Equipment Rental	400	0	400	0
8570 Facility Supplies/Maintenance	5,000	3,817	2,700	4,000
Subtotal	33,350	40,134	6,950	7,500
Total Expenditures	112,690	113,509	53,010	50,040

Footnotes:

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.

RECREATION COMMITTEE - 530

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>	0	0	0	0
<u>700 Administrative</u>				
7020 Postage	40	0	40	0
7050 Office Supplies	80	0	80	0
7170 Advertising/Legal Notices	250	0	250	150
Subtotal	<u>370</u>	<u>0</u>	<u>370</u>	<u>150</u>
<u>800 Materials/Supply</u>				
8300 Department Supplies	0	0	0	400
Total Expenditures	<u><u>370</u></u>	<u><u>0</u></u>	<u><u>370</u></u>	<u><u>550</u></u>

Footnotes:

POOL - 550

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5030 Pool Director			7,280	7,340
5070 Part-time Guards			19,230	21,410
5040 Maintenance by Water Dept			0	990
5080 Overtime by Water Dept			0	2,070
5160 Workers' Compensation			1,070	1,480
5170 FICA Expense			2,030	2,440
5180 Retirement			0	160
5190 ICMA Deferred Comp			0	150
Subtotal			29,610	36,040
<u>600 Contract Services</u>				
			0	0
<u>700 Administrative</u>				
7010 Telephone			150	150
7020 Postage			20	20
7090 Gen Liab/Bldg/Prop Insurance			750	910
7170 Advertising/Legal Notices			650	350
7250 School/Training			100	0
Subtotal			1,670	1,430
<u>800 Materials/Supply</u>				
8010 Electricity			4,000	4,500
8030 Water			8,000	8,000
8050 Sewer			9,500	5,600
8100 Chemicals			5,000	5,000
8570 Facility Supplies/Maintenance			1,300	1,000
Subtotal			27,800	24,100
Total Expenditures			59,080	61,570

Footnotes:

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.

MANAGEMENT SUPPORT - 610

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6020 Legal Services			25,000	15,000
6061 Green Up Day			100	100
6070 Town Reports	Moved from Selectboard Budget		3,500	3,500
6100 Professional Audit			14,000	16,000
6190 County Tax			22,620	23,400
6220 Maintenance Contracts	630	696	630	4,000
6331 Conservation Commission	Moved from Selectboard Budget		250	100
6370 VT League Cities/Towns	Moved from Selectboard Budget		6,710	7,050
6380 Health Admin/Fees-1/2 cost	1,850	1,585	1,850	1,500
6390 Equipment Contract	100	0	80	0
6401 Mad River Resource Alliance	Moved from Selectboard Budget		12,410	12,410
6471 Green Mountain Transit	Moved from Selectboard Budget		3,350	3,350
Subtotal	2,580	2,281	90,500	86,410
<u>700 Administrative</u>				
7090 Gen Liab/Bldg/Prop Insurance	13,000	7,059	6,740	9,280
7160 Rent	40,420	39,470	40,420	26,680
7220 Office Equip/Support Fees	1,500	1,387	1,500	1,000
7350 Lease-Radio Site	2,730	2,643	2,830	2,800
7410 E911	Moved from Selectboard Budget		250	250
Subtotal	57,650	50,559	51,740	40,010
<u>800 Materials/Supply</u>				
8070 Gasoline/Diesel	4,000	3,598	6,000	0
Total Expenditures	64,230	56,438	148,240	126,420

Footnotes:

716 Rent - Paid to Village for Municipal Building office space and storage.

PLANNING/ZONING - 620

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5020 Zoning Administrator	16,000	20,321	16,000	16,440
5070 Part-time	4,800	2,013	4,000	4,400
5160 Workers' Compensation	80	63	60	80
5170 FICA Expense	1,590	1,708	1,530	1,600
5360 Accrued Payroll Expense	0	(368)	0	0
Subtotal	<u>22,470</u>	<u>23,737</u>	<u>21,590</u>	<u>22,520</u>
<u>600 Contract Services</u>				
6220 Maintenance Contracts	400	400	400	0
6330 Central VT Regional Plan Com	6,200	6,194	6,520	6,520
Subtotal	<u>6,600</u>	<u>6,594</u>	<u>6,920</u>	<u>6,520</u>
<u>700 Administrative</u>				
7010 Telephone	280	204	280	280
7020 Postage	600	459	600	600
7050 Office Supplies	750	1,252	750	750
7060 Office Equipment/Maintenance	0	0	0	250
7070 Dues, Mtgs, Subscriptions	500	569	350	350
7140 Mileage	100	0	150	150
7170 Advertising/Legal Notices	1,600	946	1,500	1,250
Subtotal	<u>3,830</u>	<u>3,430</u>	<u>3,630</u>	<u>3,630</u>
<u>800 Materials/Supply</u>				
	0	0	0	0
Total Expenditures	<u>32,900</u>	<u>33,761</u>	<u>32,140</u>	<u>32,670</u>

Footnotes:

DEBT RETIREMENT/OTHER

DEBT/OTHER:	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
Debt Ret. - Library Bond	28,960	28,956	26,680	22,020
Debt Ret. - Police Station Bond	65,170	65,165	63,910	57,670
Debt Ret. - Fire Pumper	17,700	16,978	16,500	16,200
Debt Ret. - Memorial Pool Bond	16,480	16,476	15,150	(1,330)
Shortfall	0	0	46,420	41,370

Total TG Debt/Other	128,310	127,575	168,660	135,930
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Footnotes:

See projected schedule of long term debt for final payment dates and loan balances.

TOWN GENERAL CAPITAL IMPROVEMENTS & RESERVES

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
Administrative				
Digitize Tax Maps	2,200	2,000	2,500	1,500
Manager Search	5,000	0	0	0
Reappraisal:				
Future Reappraisal-State \$ (R)	18,000	0	19,000	19,000
Future Reappraisal-Tax \$ (R)	5,000	0	0	0
Future Reappraisal-Xfer Comp/Printer	0	0	0	2,000
Fire:				
Building Improvements	2,000	0	2,000	2,000
Police:				
Norwich Police Station Contribution	36,000	0	0	0
Building Improvements	1,000	1,100	0	7,861
Police Station	0	6,500	0	(7,861)
Ambulance:				
Building Improvements	1,000	1,868	0	500
New Building Match	0	0	0	1,000
Cemetery:				
General Cemetery Restoration	0	2,656	0	1,000
Stone/Monument Restoration	0	0	1,000	2,200
Mt Hope Road	0	0	0	300
Town Buildings/Land:				
Recycling Depot-3 Phase	6,000	0	0	0
New Emergency Facilities (R)	(16,234)	0	0	0
Library/Historical Society Bldg Impr	20,234	19,003	0	1,000
Grounds/Parks/Facilities:				
Repair Backstops/Fence	(2,753)	0	0	0
Equipment/Facility Repair	0	0	(5,428)	1,000
Playground Demolition	0	0	5,428	0
Paint/Repair Pool	0	0	0	6,000
Recreation Committee:				
Design/Update Parks	6,253	0	0	0
Other:				
Records Restoration	0	9,081	0	0
State Grant - Lister Training	0	272	0	0
Total TG Capital/Reserves	83,700	42,480	24,500	37,500

Footnotes:

FY 11-12 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

Items indicated with "(R)" were voted by the public as a reserve fund.

TOWN GENERAL CAPITAL EQUIPMENT & RESERVES

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
Administrative				
Computers/System (R)	2,000	1,765	2,500	7,500
Reappraisal:				
Computer & Printer	0	0	2,000	(2,000)
Fire:				
Hose/Portable Pumps/Equip	0	11,276	3,000	3,000
Fire Pumper Trucks (R)	22,500	0	17,500	32,500
Fire Brush Truck (R)	5,000	0	5,000	0
Fire Aerial Truck (R)	7,500	1,568	0	0
Fire Tanker Truck (R)	15,000	0	5,000	9,600
Fire Air Pacs (R)	5,500	718	5,500	5,500
Thermal Imager (R)	2,000	0	2,000	2,000
Pagers	1,600	1,268	1,600	2,100
Radio Replacement	0	0	2,000	2,000
Sale of Trucks	0	0	(2,500)	0
Recertifications	0	0	2,500	2,500
Police:				
Police Vehicles (R)	22,030	29,183	5,500	0
Computers	500	0	500	500
Radio Replacement	0	0	0	1,000
Office Equipment/Improvements	0	450	0	0
Transfer to Town General-Police Dispatcher		1,228	0	0
Ambulance:				
Ambulance Defibrillators (R)	2,000	0	0	2,120
Ambulance Vehicles (R)	20,850	0	17,350	94,000
Ambulance Cot & Chairs (R)	0	0	1,000	0
Jaws of Life	3,650	0	0	2,000
Jaws of Life Equipment (R)	710	0	0	0
Safety Uniforms	0	0	1,500	500
Radio Replacement	0	0	1,000	0
Copier Replacement	0	0	500	1,000
Computer Software	0	0	0	3,500
Grounds/Parks/Facilities:				
1/2 Ton Truck (75% TG, 25% TH)	1,500	5,400	7,500	0
Pool Filter (R)	2,500	1,400	2,500	2,500
Pool Vacuum	1,000	0	1,000	500
Mower	0	7,046	0	0
Tools	0	0	0	2,500
Recreation Committee:				
Playground Equipment-Falls	(3,500)	0	0	0
Total TG Equipment/Reserves	112,340	61,302	84,450	174,820

Footnotes:

FY 11-12 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Equipment Plan for this information. Items indicated with "(R)" were voted by the public as a reserve fund.

NON-BUDGETED PETITIONS/ARTICLES

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6160 Circle-Battered Women's Shelter	1,000	1,000	1,000	0
6170 Retired Senior Volunteer	1,500	1,500	1,500	0
6270 Peoples Health/Wellness	850	850	850	0
6271 Good Beginnings	1,000	1,000	1,000	0
6274 Central VT Adult Basic Educ	1,200	1,200	1,200	0
6276 Sexual Assault Crisis Team	350	350	350	0
6278 American Red Cross	2,000	2,000	3,000	0
6279 VT Assoc Blind/Visually Impair	1,000	1,000	500	0
6290 Family Center	800	800	800	0
6291 VT Center Independent Living	1,000	1,000	1,000	0
6450 Washington County Youth	500	500	500	0
6460 CVCAC	1,000	1,000	1,000	0
6660 Central VT Council Aging	1,200	1,200	1,200	0
6680 Boys & Girls Club	6,000	6,000	6,000	0
Subtotal	19,400	19,400	19,900	0
<u>700 Administrative</u>	0	0	0	0
<u>800 Materials/Supply</u>	0	0	0	0
Total Expenditures	19,400	19,400	19,900	0

Footnotes:

Items listed above are Human Service articles specifically voted as separate articles on the Warning. Any such items approved at the March 2013 meeting will be added to the tax levy.

TOWN GENERAL 10 YEAR CAPITAL EQUIPMENT PLAN

	Balance 06/30/12	Approp		Budget		14		15		16		17		18		19		20		21		22		23	
		12	13	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23	
<u>Administrative</u>																									
Copier	8,676.61	-	-	-	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330
Computers/System	6,995.81	2,500	7,500	7,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
<u>Reappraisal</u>																									
Computer	0.00	1,000	(1,000)	Transfer to Reappraisal Acct in Capital Improvement Plan																					
Printer	0.00	1,000	(1,000)	Transfer to Reappraisal Acct in Capital Improvement Plan																					
<u>Fire</u>																									
Equip/Hose/Portable Pumps	2,365.93	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Pagers	61.00	1,600	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100
Radio Replacement	0.00	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Air Pacs	5,299.81	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Thermal Imaging Camera	8,000.00	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
99 Brush Truck	13,000.00	5,000	-	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250
00 Aerial Truck	44,110.72	-	-	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
93 Tanker	27,553.00	5,000	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600
96 Pumper	75,000.00	10,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
07 Pumper	46,260.47	7,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500
Sale of Fire Trucks	4,942.07	(2,500)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recertifications	0.00	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
<u>Police</u>																									
06 Chevy Impala	3,610.74	(3,610)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
07 Dodge Durango	40,575.00	(27,200)	(13,375)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
09 Chevy Impala	12,990.00	18,010	-	-	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
10 Dodge Charger	5,500.00	12,800	6,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
12 Ford Explorer	0.00	5,500	7,375	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Radios	300.00	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Office Equipment	8,650.38	-	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Police Trailer	2,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Computers	3,182.27	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500

TOWN GENERAL PROJECTED SCHEDULE OF LONG TERM NOTES PAYABLE

	06/30/12 Principal Balance	Final Payment	Approp.		Budget		5 YEAR WINDOW											
			12	13	13	14	14	15	16	17	18	TOTAL						
<u>Existing Debt:</u>																		
Library Bond *	160,000	FY 19-20	26,680	22,020	22,370	22,840	20,830	19,970	108,030									
Police Station Bond	600,000	FY 28-29	63,910	57,670	56,460	55,200	53,900	52,560	275,790									
Fire Pumper	75,000	FY 16-17	16,500	16,200	15,900	15,600	15,300	-	63,000									
Memorial Pool Bond **	15,000	FY 12-13	15,150	(1,330)	(950)	(540)	(800)	(740)	(4,360)									
Total Existing Debt	850,000		122,240	94,560	93,780	93,100	89,230	71,790	442,460									
<u>Proposed Borrowing:</u>																		
03 Ambulance	-		-	-	20,680	20,300	19,930	19,550	80,460									
Combined Total			122,240	94,560	114,460	113,400	109,160	91,340	522,920									

* The Library Bond was refunded in 2009. The total savings will be \$17,992.56 and will be realized FY12-13 through FY 18-19.

** The Memorial Pool Bond was refunded in 2009. The FY 12-13 payment contains the first savings of \$342.29. Thereafter, we will receive refunds on interest yearly until FY 18-19. The total savings will be \$4,907.06.

Unknown interest rates were estimated at 2.0%

TOWN HIGHWAY, CAPITAL, & RESERVE BUDGET

REVENUE:	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
PROPERTY TAXES	832,040	832,040	823,850	825,380
4270 Labor and Materials	0	3,243	0	0
4370 Mechanic Fees	47,110	21,484	35,100	31,950
4600 Grant-Flood-United Way	0	5,000	0	0
4606 FEMA Grant- May Flood	0	240,720	218,750	0
4607 FEMA Grant- Aug Flood	0	519,733	1,050,000	0
4620 St. Aid-Class I	9,900	9,784	9,900	9,900
4630 St. Aid-Class II	19,200	19,116	19,200	19,200
4640 St. Aid-Class III	84,000	84,422	84,000	84,400
4710 Interest Income	2,200	1,971	1,300	1,300
4740 Rent	16,730	16,730	18,960	20,520
4760 Refunds	0	400	0	0
4771 Insurance Claims- Flood	0	31,847	0	0
TH Surplus	43,550	43,550	10,000	0
TH Surplus Health	11,000	11,000	12,100	0
TH Borrowing - Flood Match	0	0	181,250	0
CIP Grant-Lovers Lane	0	19,695	0	0
CIP Interest Income	0	1,655	0	0
CIP Sale of Equipment/Material	0	2,844	0	0
CIP Surplus	0	0	7,100	1,660
CIP Borrowing - RSMS Program	300,000	100,000	0	300,000
CIP Borrowing- 03 Dump Truck	0	0	0	88,000
CIP Balance from Sand Acct	0	0	0	8,250

Total Revenue	1,365,730	1,965,234	2,471,510	1,390,560
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Footnotes:

The flood was initially listed in the capital improvement budget. However, our auditors have indicated this should be part of the operations budget. Therefore, the account is now listed in the main budget. Last year we listed the FEMA Flood Reimbursement budget as \$1,268,750. For clarity, we have split this budget amount into 2 items

FEMA Grant-May Flood	\$218,750
FEMA Grant-August Flood	\$1,050,000
FEMA Total Budget	\$1,268,750

TOWN HIGHWAY, CAPITAL, & RESERVE SUMMARY

<u>Department</u>	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
420 Town Highway	669,590	640,962	799,290	832,140
440 Highway Garage	27,920	30,468	31,970	34,810
Debt Retirement/Other	52,500	52,217	74,740	64,450
Capital Improvements & Reserves	77,500	72,499	11,430	23,500
Capital Equipment & Reserves	78,220	10,447	104,080	135,660
RSMS Program	460,000	147,840	0	300,000
Total Flood Estimates	0	0	1,450,000	0
FEMA May 2011 Flood	0	49,524	0	0
FEMA Aug 2011 Flood	0	382,130	0	0
FEMA Aug 2011 Flood-Dumpsters	0	49,578	0	0
FEMA Aug 2011 Flood- Category B	0	1,005	0	0
FEMA Aug 2011 Flood- West Hill	0	8,674	0	0
Aug 2011 Flood Bridge Insurance	0	8,600	0	0
Aug 2011 Flood- Buildings-Insurance	0	25,897	0	0

Total Expenditures	1,365,730	1,479,841	2,471,510	1,390,560
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Footnotes:

The flood was initially listed in the capital improvement budget. However, our auditors have indicated this should be part of the operations budget. Therefore, the account is now listed in the main budget. The auditors also indicated that even though highway labor and equipment are eligible for FEMA reimbursement, we should list those cost in the regular operations budget and not list them under the flood account above.

TOWN HIGHWAY - 420

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5020 Manager's Salary	6,400	8,266	11,040	11,480
5030 Supervisor	38,500	40,987	43,640	46,490
5040 Technical	193,570	204,579	202,490	205,130
5050 Clerical	3,080	3,197	3,140	3,230
5080 Overtime	16,320	25,819	25,000	27,670
5090 Standby	1,200	1,200	1,200	1,200
5150 Health/Dental/Life/Disability Ins	83,770	83,063	95,730	94,460
5160 Workers' Compensation	14,870	11,631	13,600	16,600
5170 FICA Expense	20,840	22,462	23,060	23,820
5180 Retirement	13,010	14,058	14,390	15,450
5190 ICMA Deferred Comp	13,440	12,935	14,910	15,370
5300 Vehicle Allowance	190	32	0	770
5350 Vaca/Sick Liability	1,000	0	0	0
5360 Accrued Payroll Expense	1,000	(9,261)	0	0
Subtotal	407,190	418,968	448,200	461,670

<u>600 Contract Services</u>				
6010 Professional Services	2,500	350	2,500	1,500
6030 Tree Removal	1,500	0	1,500	CIP
6042 Contracted Plowing	29,000	24,817	29,000	0
6380 Health Admin/Fees	280	570	280	360
6410 Fuel Tank Assessment	250	425	250	430
6650 Bookkeeping	22,310	22,310	24,150	32,790
Subtotal	55,840	48,472	57,680	35,080

<u>700 Administrative</u>				
7010 Telephone	250	930	300	1,000
7020 Postage	0	117	50	150
7050 Office Supplies	0	451	700	700
7070 Dues, Mtgs, Subscriptions	740	61	740	740
7080 Vehicle Insurance	7,000	4,362	4,970	7,450
7090 Gen Liab/Bldg/Prop Insurance	8,500	3,422	2,820	6,950
7140 Mileage	400	310	200	300
7150 Radio Expense	750	169	1,000	500
7160 Rent	0	0	0	2,300
7170 Advertising/Legal Notices	500	420	500	500
7220 Office Equipment Support Fee	0	282	300	300
7250 School/Training	1,000	156	500	500
Subtotal	19,140	10,680	12,080	21,390

TOWN HIGHWAY - 420

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
800 Materials/Supply				
8040 Street Lights	11,830	12,075	11,830	12,500
8060 Gravel/Stone	In Capital Improvements		45,000	52,000
8070 Gasoline/Diesel	35,000	56,772	45,000	60,000
8080 Sand	In Capital Improvements		40,000	50,000
8090 Salt	20,000	18,665	20,000	20,000
8100 Chemicals/Chloride	13,500	5,189	13,500	10,000
8110 Road Culverts/Maintenance	12,500	2,248	12,500	12,500
8130 Hot Mix/Cold Patch	2,500	145	2,500	2,500
8160 Vehicle Maintenance	15,000	9,820	15,000	13,000
8170 Vehicle Maint Fee	21,990	10,030	15,750	15,750
8250 Equipment Maintenance	23,000	25,405	39,000	25,000
8252 Tires/Chains	0	0	0	16,500
8300 Department Supplies	15,500	15,476	10,000	12,500
8350 Uniforms	3,250	2,556	3,250	3,250
8420 Equipment Rental	8,500	3,450	6,500	6,500
8430 Computer Supplies/Maint	1,500	0	0	0
8450 Small Tools	1,100	821	In Acct 8300 Dept Supplies	
8460 Equipment Purchase	750	0	0	0
8621 Safety & Compliance	1,500	190	1,500	2,000
Subtotal	187,420	162,842	281,330	314,000

Total Expenditures	669,590	640,962	799,290	832,140
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Footnotes:

The Mechanic Budget 410 was combined with the Town Highway Budget 420.

Starting in FY 12-13, Account 8060 Gravel/Stone and Account 8080 Sand were moved from the Capital Improvements budget back into this budget.

HIGHWAY GARAGE - 440

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>	0	0	0	0
<u>600 Contract Services</u>				
6060 Trash Disposal	2,500	1,029	1,100	1,100
<u>700 Administrative</u>				
7010 Telephone	320	409	320	420
7100 Bldg/Prop/Boiler Insurance	1,500	1,869	1,750	2,540
7150 Radio Expense	300	0	0	0
Subtotal	2,120	2,278	2,070	2,960
<u>800 Materials/Supply</u>				
8010 Electricity	7,350	7,551	7,350	7,800
8020 Heating Fuel	7,000	11,129	13,000	13,000
8030 Water	750	671	750	750
8050 Sewer	1,200	922	1,200	1,200
8380 Building Maintenance/Supplies	6,500	5,973	6,500	8,000
8400 Heating System/Furnace Maint	500	915	0	In Acct 8380
Subtotal	23,300	27,161	28,800	30,750
Total Expenditures	27,920	30,468	31,970	34,810

Footnotes:

In past years, this budget was in the Town General Fund under Town Garage. In FY 10-11, this department was moved to the Highway Fund and renamed Highway Garage. Fees are charged to other departments and recorded as TH revenue under account 4740 Rent.

TOWN HIGHWAY DEBT RETIREMENT/OTHER

DEBT/OTHER:	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
Debt Ret. -Vehicle Lift	15,750	15,392	15,130	14,850
Debt Ret. -RSMS FY 10-11	36,750	36,825	34,730	34,800
Debt Ret. -RSMS FY 11-12	0	0	11,750	11,800
Debt Ret. -FEMA Flood LOC Interest	0	0	13,130	3,000

Total Town Highway Debt	52,500	52,217	74,740	64,450
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Footnotes:

See projected schedule of long term debt for final payment dates and loan balances.

TOWN HIGHWAY CAPITAL IMPROVEMENTS & RESERVES

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
Building Improvements	2,500	982	2,500	2,500
Mat/Gravel	RSMS	0	1,950	0
Gravel/Stone	30,000	18,828	in O&M	in O&M
Sand	35,000	45,932	in O&M	in O&M
Bridges (R)	10,000	3,516	10,000	3,500
Cox Brook 3rd Covered Bridge	0	1,121	0	0
Guardrails	0	70	3,000	3,000
FEMA 08 Storm Repairs	0	0	(12,520)	0
Mapping/Surveys	0	2,050	1,500	1,500
Ledge Removal	0	0	5,000	5,000
Total Flood Estimates	See Town Highway, Capital, & Reserve Summary Page			
Salt Storage	0	0	0	2,000
Tree Removal	0	0	0	1,000
Signs and Posts	0	0	0	5,000

Total Town Highway CIP/Reserves	77,500	72,499	11,430	23,500
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Footnotes:

FY 11-12 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

Items indicated with "(R)" were voted by the public as a reserve fund.

The flood was initially listed in the capital budget. However, our auditors have indicated this should be part of operations. Therefore, the account is now listed in the main budget.

TOWN HIGHWAY CAPITAL EQUIPMENT & RESERVES

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
Excavator (R)	3,680	0	0	0
Grader (R)	4,110	0	8,190	4,700
Loader (R)	1,250	0	0	0
Dump Trucks (R)	21,880	0	74,900	103,700
One Ton (R)	14,870	0	7,435	16,160
1/2 Ton Truck	350	1,800	2,500	500
2011 1/2 Ton Truck (2/3 TH, 1/3 VH)	6,000	0	3,000	6,600
Mower Tractor (R)	13,340	0	3,055	0
Radios	0	0	500	500
Computer	5,740	0	0	0
Patching Machine 1/2 T-V	2,000	0	2,000	2,000
Chipper	5,000	0	2,500	0
Sand Screen	0	1,647	0	(1,353)
Vehicle Lift	0	0	0	500
Trailer	0	7,000	0	1,000
Tamper	0	0	0	1,353

Total Town Highway CIP/Reserves	78,220	10,447	104,080	135,660
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Footnotes:

FY 11-12 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Equipment Plan for this information.

Items indicated with "(R)" were voted by the public as a reserve fund.

In FY 11-12, \$7,000 was transferred from the Sand Screen account to the Trailer account.

TOWN HIGHWAY 10 YEAR CAPITAL IMPROVEMENT PLAN

	Balance 06/30/12	Approp		Budget		14		15		16		17		18		19		20		21		22		23	
		12	13	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20	21	21	22	22	23	23	
Guardrails	6,640.48	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
Paving-Highway Garage	12,027.58	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Mat/Gravel	(1,949.95)	1,950	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sand	8,259.05	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Cox Brook 3rd Covered Bridge	(1,121.28)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Bridges	52,299.94	10,000	3,500	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
Highway Garage Improvements	6,817.75	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	
Mapping/Surveys	6,995.42	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	
Ledge Removal	9,507.79	5,000	5,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	
Nfid Center Drainage	16,984.58	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Falls Drainage	48,124.13	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Salt Storage	20,304.06	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Tree Removal	0.00	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Sign and Post	0.00	-	-	5,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	
FEMA 07 Flood Repairs	7.32	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
FEMA 08 Storm Repairs	12,517.50	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Flood Estimate	Moved to the Operations Budget	(12,520)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

TOTAL 197,414.37 11,430 23,500 25,000

TOWN HIGHWAY 10 YEAR CAPITAL EQUIPMENT PLAN

	Balance 06/30/12	Approp		Budget		Proposed - Not Approved																	
		12	13	14	15	16	17	18	19	20	21	22	23										
Radios	0.00	500		500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Excavator	27,933.57	-	-	-	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
Loader-00	63,753.22	-	-	-	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
Trailer-20 Ton - Used	0.00	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Grader-04	48,889.29	8,190		4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700
Dump Truck-05 Side	33,570.00	19,405		15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700
Dump Truck-03 Side	52,011.16	45,295		88,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
Dump Truck-08 Tandem	27,620.00	10,200		-	31,000	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500
Computers	1.16	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Liquid Calcium Chloride Equip	1.68	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
One Ton w/ Dump-08	40,256.32	7,435		16,160	16,150	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500
1/2 Ton Truck (75%TG, 25%TH)-07	(1,236.65)	2,500		500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
1/2 Ton Truck (2/3 TH, 1/3 VH)-11	(13,865.33)	3,000		6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600
Patching Machine 1/2 T-V	4,553.00	2,000		2,000	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900
Tractor-06 Challenger	8.11	3,055		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Chipper (used in 04)	11,063.60	2,500		-	3,300	3,300	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950
Vehicle Lift	(0.69)	-		500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Sand Screen	1,353.20	-		(1,353)	Transfer to Large Tamper	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Large Tamper	0.00	-		1,353	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
From Sale of Equipment/Vehicle	2,630.51	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	298,542.15	104,080	135,660	141,850	124,700	133,700	133,650	135,670	134,520	141,820	142,320												

TOWN ROAD SURFACE MANAGEMENT SYSTEM (RSMS)

NAME OF ROAD:	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	TOTAL	Miles
HIGH PRIORITY:									
BEAN RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.45
BEAR FARM RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.59
BERLIN POND RD	\$59,396	\$0	\$0	\$0	\$0	\$0	\$0	\$59,396	0.09
BERLIN POND RD 3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.35
BURNHAM RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.07
LOVERS LN	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000	0.20
LOVERS LN 3	\$0	\$28,135	\$0	\$0	\$0	\$0	\$0	\$28,135	0.11
RABBIT HOLLOW RD	\$43,906	\$0	\$0	\$0	\$0	\$0	\$0	\$43,906	0.40
ROUTE 12A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.40
S MAIN 2	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$300	0.57
UNION BROOK RD 1	\$0	\$3,513	\$0	\$0	\$0	\$0	\$110,000	\$113,513	1.03
UNION BROOK RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.89
UNION BROOK RD 3	\$0	\$0	\$0	\$170,000	\$0	\$0	\$0	\$170,000	1.61
UNION BROOK RD 4	\$0	\$0	\$99,201	\$0	\$0	\$0	\$0	\$99,201	0.00
WASHBOWL RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.13
Subtotal High Priority	\$103,602	\$31,648	\$99,201	\$170,000	\$25,000	\$0	\$110,000	\$539,451	6.89

NAME OF ROAD:	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	TOTAL	Miles
MEDIUM PRIORITY:									
ASELTINE RD	\$10,148	\$1,071	\$0	\$0	\$0	\$26,071	\$0	\$37,290	1.36
BAILEY RD	\$0	\$0	\$33,696	\$0	\$0	\$0	\$39,954	\$73,650	1.80
BEACON DR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.05
BULL RUN RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.49
CAMP RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.15
CHAMBERLIN RD	\$0	\$0	\$26,000	\$0	\$0	\$0	\$0	\$26,000	1.01
CHANDLER RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.02
CHANDLER RD 2	\$0	\$0	\$0	\$0	\$4,228	\$0	\$0	\$4,228	0.19
COX BROOK RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	1.27
DAVIS AV	\$0	\$0	\$38,366	\$0	\$0	\$0	\$2,043	\$40,409	0.29
DAVIS AV 2	\$0	\$0	\$1,916	\$0	\$0	\$0	\$0	\$1,916	0.17
DICKINSON DR	\$0	\$0	\$0	\$0	\$50,322	\$0	\$0	\$50,322	0.55
DOLE HILL RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.76
FAIRGROUND RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.16
FREEMAN RD	\$8,035	\$0	\$0	\$0	\$0	\$0	\$0	\$8,035	0.05
FREEMAN RD 2	\$0	\$0	\$0	\$0	\$0	\$15,692	\$0	\$15,692	0.73
GIB LN	\$6,696	\$0	\$0	\$0	\$0	\$0	\$0	\$6,696	1.00
HALLSTROM RD	\$2,678	\$0	\$0	\$0	\$0	\$0	\$0	\$2,678	2.42
HERRIOTT RD	\$5,338	\$0	\$0	\$0	\$0	\$0	\$0	\$5,338	0.38
HUTCH RD	\$0	\$0	\$0	\$1,010	\$0	\$0	\$0	\$1,010	0.07
LITTLE NORTHFIELD RD 2	\$0	\$0	\$0	\$0	\$0	\$19,542	\$0	\$19,542	0.83
MILL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.22
MONTI RD	\$10,937	\$0	\$0	\$0	\$0	\$24,355	\$0	\$35,292	1.42
NORTHFIELD RD	\$0	\$0	\$0	\$0	\$7,277	\$0	\$0	\$7,277	0.35
OVERLOOK DR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.17
RABBIT HOLLOW RD 3	\$46,210	\$0	\$0	\$0	\$0	\$0	\$14,283	\$60,493	0.58
RIVERSIDE LN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.09
SHAW CIR	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$15,000	0.10
SMITH HILL RD 2	\$0	\$0	\$0	\$0	\$0	\$8,725	\$0	\$8,725	0.74

NAME OF ROAD:	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	TOTAL	Miles
SMITH HILL RD 3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.38
STONY BROOK RD	\$0	\$15,123	\$11,805	\$0	\$38,226	\$0	\$0	\$65,154	0.28
STONY BROOK RD 2	\$0	\$0	\$80,648	\$88,458	\$0	\$0	\$81,999	\$251,105	3.69
TRACY HILL RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.10
W HILL RD	\$38,449	\$0	\$0	\$0	\$0	\$2,639	\$0	\$41,088	0.40
WHITE RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.05
WINDY MEADOW RD - private	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.12
WINTER	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$15,000	0.10
Subtotal Medium Priority	\$128,491	\$16,194	\$192,431	\$89,468	\$100,053	\$127,024	\$138,279	\$791,941	22.51

NAME OF ROAD:	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	TOTAL	Miles
LOW PRIORITY:									
ADAM HILL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.22
ALPINE DR	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000	0.09
APPLE LN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.05
ASHTON DR	\$0	\$0	\$0	\$0	\$1,957	\$0	\$0	\$1,957	0.14
BARROWS RD	\$0	\$0	\$18,089	\$0	\$0	\$0	\$0	\$18,089	1.16
BEAN RD	\$34,493	\$0	\$0	\$0	\$0	\$0	\$20,349	\$54,842	0.83
BEAUDETTE RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.20
BELLEMORE RD	\$0	\$0	\$0	\$1,605	\$0	\$0	\$0	\$1,605	0.12
BERLIN POND RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.16
BERLIN POND RD 4	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$30,000	2.15
BOARDMAN RD	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000	0.13
BOWER RD	\$0	\$0	\$4,297	\$0	\$0	\$0	\$0	\$4,297	0.32
BROOKS RD	\$2,929	\$0	\$0	\$0	\$0	\$0	\$7,364	\$10,293	0.37
BULL RUN RD	\$0	\$0	\$0	\$0	\$0	\$17,732	\$0	\$17,732	0.75
CLARK RD	\$0	\$0	\$0	\$0	\$60,000	\$60,000	\$0	\$120,000	1.29
COLSON RD	\$0	\$0	\$0	\$0	\$8,492	\$0	\$0	\$8,492	0.46
CRESCENT AV 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.10
DOLE HILL RD 2	\$0	\$0	\$0	\$0	\$20,826	\$0	\$0	\$20,826	0.92
DOYON RD 3	\$0	\$26,233	\$0	\$0	\$0	\$0	\$1,779	\$28,012	0.26
DUKETTE RD	\$0	\$0	\$0	\$0	\$2,730	\$0	\$0	\$2,730	0.17

NAME OF ROAD:	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	TOTAL	Miles
EVANS RD	\$3,348	\$0	\$0	\$0	\$0	\$0	\$0	\$3,348	0.21
FAIRGROUND RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.03
FERNANDEZ RD	\$0	\$0	\$0	\$6,884	\$0	\$0	\$0	\$6,884	0.39
FOREST RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.15
FROST RD	\$5,113	\$0	\$0	\$0	\$0	\$0	\$0	\$5,113	0.54
GARVEY HILL RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.27
GILLESPE RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.06
GOULD RD	\$0	\$0	\$19,921	\$0	\$0	\$0	\$0	\$19,921	0.13
HALLSTROM RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.20
HOCKMAN HILL RD	\$8,764	\$0	\$0	\$0	\$0	\$0	\$0	\$8,764	0.63
HOFFMAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.05
HOMEWILDE LN	\$0	\$0	\$0	\$0	\$7,935	\$0	\$0	\$7,935	0.39
JERRY RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.05
KINGSTON RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.04
KIRKPATRICK LN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.08
LITTLE NORTHFIELD RD	\$7,338	\$10,736	\$0	\$0	\$0	\$37,109	\$0	\$55,183	1.58
LITTLE NORTHFIELD RD 3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.19
LOOP RD	\$5,846	\$0	\$0	\$0	\$0	\$0	\$0	\$5,846	2.00
LOVERS LN 2	\$49,227	\$0	\$0	\$0	\$0	\$0	\$0	\$49,227	0.32
MCKAIN RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.46
MESSIER HILL RD	\$0	\$0	\$0	\$0	\$0	\$14,000	\$0	\$14,000	0.62
MOODY LN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.11
MORNING STAR LN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.23
MURPHY RD	\$2,678	\$0	\$0	\$0	\$1,221	\$0	\$0	\$3,899	0.07
MURPHY RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.21
NORTHVIEW DR	\$0	\$13,116	\$0	\$0	\$0	\$0	\$0	\$13,116	0.09
OLD MILL HILL	\$81,121	\$0	\$0	\$0	\$0	\$0	\$0	\$81,121	0.62
OLD RD	\$0	\$0	\$0	\$0	\$0	\$5,259	\$0	\$5,259	0.25
ONION RIVER RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.68
PAYETTE DR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.15
POTATO HILL	\$0	\$0	\$0	\$0	\$2,681	\$0	\$0	\$2,681	0.16

NAME OF ROAD:	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	TOTAL	Miles
PRESTON DR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.15
RABBIT HOLLOW RD 2	\$0	\$0	\$0	\$0	\$0	\$18,320	\$0	\$18,320	0.78
ROBINSON RD	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000	0.34
S VIEW RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.08
SANBORN RD	\$0	\$0	\$0	\$0	\$1,464	\$0	\$0	\$1,464	0.09
SANDERS DR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.10
SARGENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.06
SCENIC VIEW DR	\$0	\$0	\$0	\$0	\$9,497	\$0	\$0	\$9,497	0.46
SLAUGHTERHOUSE RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.15
SMITH HILL RD	\$2,790	\$0	\$0	\$0	\$10,813	\$0	\$0	\$13,603	0.53
STAGECOACH RD	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$15,000	0.10
STAPLES RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.08
STORTI RD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.05
TAMARACK RD	\$0	\$0	\$0	\$0	\$0	\$6,157	\$0	\$6,157	0.32
TERRACE DR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.16
TERRY HILL RD	\$2,539	\$0	\$0	\$0	\$0	\$0	\$16,309	\$18,848	0.82
TH93	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.03
THOMPSON HILL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.37
TURKEY HILL RD 3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	1.92
W HILL RD 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2.13
W HILL RD 3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.57
WALLACE RD	\$0	\$0	\$0	\$0	\$1,425	\$0	\$0	\$1,425	0.08
WELLFIELD LN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.22
WHEELER RD	\$6,780	\$0	\$0	\$0	\$0	\$0	\$0	\$6,780	0.90
WHITE RD	\$0	\$6,962	\$0	\$0	\$0	\$0	\$0	\$6,962	0.01
WINCH HILL RD 2	\$2,929	\$0	\$0	\$0	\$0	\$0	\$0	\$2,929	1.34
WINCH VIEW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.20
GENERAL ROADS	\$0	\$42,951	\$0	\$0	\$0	\$0	\$0	\$42,951	--
Subtotal Low Priority	\$215,895	\$99,998	\$52,307	\$33,489	\$174,039	\$173,577	\$45,800	\$795,105	32.85
GRAND TOTAL	\$447,988	\$147,840	\$343,939	\$292,958	\$299,093	\$300,601	\$294,079	\$2,126,497	62.25

TOWN HIGHWAY PROJECTED SCHEDULE OF LONG TERM NOTES PAYABLE

	06/30/12 Principal Balance	Final Payment	Approp.		Budget		14	15	16	17	18	5 YEAR WINDOW TOTAL
			12	13	13	14						
<u>Existing Debt:</u>												
Vehicle Lift	56,055	FY 15-16	15,130	14,850	14,310	-	-	-	-	-	-	43,730
RSMS Program-FY 10-11	270,000	FY 20-21	34,730	34,800	33,600	33,000	33,000	33,000	33,000	32,400	32,400	168,000
RSMS Program-FY 11-12	100,000	FY 21-22	11,750	11,800	11,400	11,200	11,200	11,200	11,200	11,000	11,000	57,000
Flood Line of Credit	51,518	FY 13-14	13,130	3,000	-	-	-	-	-	-	-	3,000
Total Existing Debt	477,573		74,740	64,450	60,370	44,200	59,310	44,200	44,200	43,400	43,400	271,730
<u>Lease/Purchase:</u>												
Excavator/Loader *	-	FY 20-21	-	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	160,000
<u>Proposed Borrowing:</u>												
RSMS Program-FY 13-14	-		-	-	36,000	34,800	35,400	35,400	34,800	34,200	34,200	140,400
03 Dump Truck	-		-	-	19,360	18,660	19,010	19,010	18,660	18,300	18,300	75,330
Combined Total			74,740	96,450	147,730	129,660	145,720	145,720	129,660	127,900	127,900	647,460

* The lease/purchase payment for the excavator & loader will be paid from existing Capital Equipment balances in FY 13-14.

Unknown interest rates were estimated at 2.0%

VILLAGE HIGHWAY, CAPITAL, & RESERVE BUDGET

REVENUE:	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
PROPERTY TAXES	442,690	442,690	458,480	492,980
4270 Labor & Materials	0	1,056	0	0
4606 FEMA Grant-May Flood	0	11,723	8,750	0
4607 FEMA Grant-Aug Flood	0	62,633	68,250	0
4620 St. Aid-Class I	14,800	14,653	14,800	14,650
4640 St. Aid-Class III	14,450	14,446	14,460	14,450
4710 Interest Income	500	773	700	700
4860 Equipment Rental	5,000	5,000	5,000	5,000
VH Surplus Health	0	0	8,700	0
VH Surplus	15,500	15,500	24,340	0
VH Flood Match From RSMS	0	0	11,000	0
Transfer from Village General Surplus	0	0	18,490	18,490
Grant- Depot Sq Area Retaining Wall	24,000	34,000	0	0
Grant- Depot Sq Area Sidewalks N/W	200,000	12,011	0	0
Transfer Common Fund-Sidewalk Prj	24,000	24,000	0	0
CIP Surplus Balances-Sidewalk Project	26,000	26,000	0	0
Borrowing-Depot Sq Area Rd Recon	330,000	146,937	0	0
Borrowing-08 One Ton	0	0	0	80,000
CIP Interest Income	0	770	0	0
Total Revenue	1,096,940	812,192	632,970	626,270

Footnotes:			
The flood was initially listed in the capital improvement budget. However, our auditors have indicated this should be part of the operations budget. Therefore, the account is now listed in the main budget. Last year we listed the FEMA Flood Reimbursement budget as \$77,000. For clarity, we have split this budget amount into 2 items			
	FEMA Grant-May Flood		\$8,750
	FEMA Grant-August Flood		\$68,250
	FEMA Total Budget		\$77,000

VILLAGE HIGHWAY, CAPITAL, & RESERVE SUMMARY

<u>Department</u>	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
Village Highway	311,270	314,757	340,700	354,080
Debt Retirement/Other	43,770	43,100	34,200	37,420
Capital Improvements & Reserves	639,900	289,072	88,070	61,570
Vehicle Replacement & Reserves	32,000	17,566	22,000	113,200
RSMS Program	70,000	27,734	60,000	60,000
Total Flood Estimate	0	0	88,000	0
FEMA May 2011 Flood	0	3,457	0	0
FEMA Aug 2011 Flood	0	33,743	0	0

Total Expenditures	1,096,940	729,429	632,970	626,270
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Footnotes:

The flood was initially listed in the capital improvement budget. However, our auditors have indicated this should be part of the operations budget. Therefore, the account is now listed in the main budget. The auditors also indicated that even though highway labor and equipment are eligible for FEMA reimbursement, we should list those cost in the regular operations budget and not list them under the flood account above.

VILLAGE HIGHWAY - 049

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>500 Personnel Services</u>				
5020 Manager's Salary	3,600	3,125	3,670	2,670
5030 Supervisor	19,560	21,119	20,250	21,880
5040 Technical	71,360	74,307	72,760	74,760
5050 Clerical	1,730	1,798	1,770	1,810
5080 Overtime	10,000	12,560	12,500	12,850
5090 Standby	560	480	560	560
5150 Health/Dental/Life/Disability Ins	22,220	27,508	30,770	32,610
5160 Workers' Compensation	5,990	6,203	5,520	6,580
5170 FICA Expense	8,600	9,094	8,990	9,210
5180 Retirement	4,940	5,217	5,160	5,410
5190 ICMA Deferred Comp	5,590	5,930	5,830	5,990
5300 Vehicle Allowance	110	118	0	0
5350 Vaca/Sick Liability	1,000	0	1,000	0
5360 Accrued Payroll Expense	1,000	(3,322)	1,000	0
Subtotal	156,260	164,137	169,780	174,330
<u>600 Contract Services</u>				
6010 Professional Services	2,500	0	2,500	1,000
6020 Legal Services	0	533	0	1,000
6030 Tree Removal	500	875	500	2,500
6080 Permit Fees	0	70	0	0
6380 Health Admin/Fees	150	267	150	150
6650 Bookkeeping	14,480	14,480	15,610	15,130
Subtotal	17,630	16,225	18,760	19,780
<u>700 Administrative</u>				
7010 Telephone	250	173	250	250
7020 Postage	0	9	50	50
7050 Office Supplies	0	179	200	200
7070 Dues, Mtgs, Subscriptions	430	101	430	430
7080 Vehicle Insurance	3,150	3,083	3,150	5,460
7100 Bldg/Prop/Boiler Insurance	0	125	0	2,450
7140 Mileage	0	49	0	0
7150 Radio Expense	700	169	700	700
7160 Rent	6,690	6,690	7,580	9,130
7170 Advertising/Legal Notices	300	75	300	300
7220 Office Equipment Support Fee	0	282	300	300
7250 School/Training	500	41	500	500
Subtotal	12,020	10,976	13,460	19,770

VILLAGE HIGHWAY - 049

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
<u>800 Materials/Supply</u>				
8040 Street Lights	43,600	37,720	42,000	42,000
8050 Sewer-Sand in Drains	2,500	2,500	2,500	2,500
8070 Gasoline/Diesel	16,000	19,817	18,500	20,000
8090 Salt	20,000	18,665	21,000	21,000
8100 Chemicals	1,500	0	1,500	1,500
8110 Road Materials/Maintenance	1,500	1,361	1,500	1,500
8130 Hot Mix/Cold Patch	2,500	1,250	2,500	2,500
8160 Vehicle Maintenance	5,000	3,766	10,000	10,000
8170 Vehicle Maint Fee	12,560	6,952	9,000	9,000
8250 Equipment Maintenance	7,500	24,616	17,000	17,000
8300 Department Supplies	5,500	5,612	5,500	5,500
8350 Uniforms	1,600	1,028	1,600	1,600
8420 Equipment Rental	4,000	0	4,000	4,000
8450 Small Tools	600	132	600	600
8621 Safety Issues	1,000	0	1,500	1,500
Subtotal	125,360	123,419	138,700	140,200

Total Expenditures	311,270	314,757	340,700	354,080
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Footnotes:

VILLAGE HIGHWAY DEBT/OTHER

DEBT/OTHER:	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
Debt Ret. - 08 One Ton Truck	11,010	10,976	0	0
Debt Ret. - 09 Intn'l Dump Truck	22,850	22,656	21,890	21,680
Debt Ret. - Central St Culvert	9,910	9,468	9,310	9,140
Debt Ret. - Depot Sq Area Rd Recon	0	0	3,000	6,600

Total Village Highway Debt	43,770	43,100	34,200	37,420
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Footnotes:

See projected schedule of long term debt for final payment dates and loan balances.

VILLAGE HIGHWAY CAPITAL IMPROVEMENTS & RESERVES

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
Guardrails	0	0	5,000	2,000
Sidewalks	10,000	11	30,000	10,000
Sand/Gravel	4,000	5,200	4,000	4,000
Foot Bridge	1,000	0	0	0
Drainage - Water St/River	0	0	(32,356)	0
Street Signs	6,000	2,002	6,000	5,000
Computer	2,900	0	0	0
Retaining Walls- School/ Pearl/ Elm	0	0	0	2,500
Catch Basins	6,000	2,041	(1,267)	0
Liquid Calcium Chloride	0	0	0	1,000
Drainage	0	782	16,000	10,000
Drainage - Transfer Water St/River & Catch Basin Accounts			33,623	0
FEMA 11 Flood Repairs	0	(1,200)	0	0
Total Flood Estimate	See Village Highway, Capital, & Reserve Summary Page			
Balance Common South Side-Wall	30,000	25,838	8,580	8,580
Balance Common South Side-Other	0	92,447	18,490	18,490
Depot Sq Area Sidewalks-No/West	250,000	15,014	0	0
Depot Sq Area Road Reconstruction	330,000	146,937	0	0

Total Village Highway CIP/Reserves **639,900** **289,072** **88,070** **61,570**

Footnotes:

FY 11-12 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

Items indicated with "(R)" were voted by the public as a reserve fund.

The flood was initially listed in the capital budget. However, our auditors have indicated this should be part of operations. Therefore, the account is now listed in the main budget.

VILLAGE HIGHWAY VEHICLE REPLACEMENT & RESERVES

DETAILED EXPENDITURES	2011-12 Approp.	2011-12 Actual	2012-13 Approp.	2013-14 Budget
2008 One Ton	0	0	0	80,000
2011 1/2 Ton Truck (2/3 TH, 1/3 VH)	2,000	0	2,000	3,200
Dump Truck Account	10,000	0	10,000	0
Trackless-Replace W/ Bobcat	0	0	0	25,000
Sweeper	10,000	216	0	0
Loader/Backhoe	5,000	0	5,000	5,000
Patching Machine-1/2 T-V	2,000	0	2,000	0
Leaf Picker Engine & Blower	1,000	16,943	1,000	0
Lawn Mower	1,000	0	1,000	0
Traffic Light	1,000	407	1,000	0

Total Village Highway CIP/Reserves 32,000 17,566 22,000 113,200

Footnotes:

FY 11-12 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Vehicle Replacement Plan for this information.

Items indicated with "(R)" were voted by the public as a reserve fund.

VILLAGE HIGHWAY 10 YEAR CAPITAL IMPROVEMENT PLAN

	Balance 06/30/12	Approp Budget		14	15	16	17	18	Proposed - Not Approved				21	22	23
		12	13						19	20	19	20			
Guardrails	4,001.25	5,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Sidewalks	12,272.02	30,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Mat/Gravel Turkey Hill	2,915.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mat/Gravel Water Street	9,904.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sand/Gravel	572.64	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Bridges	66,851.26	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Foot Bridge	7,222.50	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Drainage Water St/River	32,356.52	(32,356)	Transfer to Drainage Program	-	-	-	-	-	-	-	-	-	-	-	-
Street Signs	3,998.45	6,000	5,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Computer	5.58	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Retaining Walls - School/Pearl/Elm	11,000.00	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Engineering Study	905.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Catch Basins	1,073.83	(1,267)	Transfer to Drainage Program	-	-	-	-	-	-	-	-	-	-	-	-
Liquid Calcium Chloride	1,231.69	-	1,000	-	-	-	-	-	-	-	-	-	-	-	-
Drainage	(782.41)	16,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Drainage - Transfers		33,623	Transfer from Drainage Water St/River and Catch Basins	-	-	-	-	-	-	-	-	-	-	-	-
Balance Common South Side-Wall	(42,893.48)	8,580	8,580	8,580	8,580	8,580	8,580	8,580	8,580	8,580	8,580	8,580	8,580	8,580	8,580
Balance Common South Side-Other	(92,446.52)	18,490	18,490	18,490	18,490	18,490	18,490	18,490	18,490	18,490	18,490	18,490	18,490	18,490	18,490
Depot Sq Area Sidewalks-North/West	234,986.39	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depot Sq Area Road Reconstruction	183,063.01	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Flood Estimate		Moved to the Operations Budget	-	-	-	-	-	-	-	-	-	-	-	-	-

TOTAL 436,236.73 88,070 61,570 71,570 71,570 71,570 71,570 71,570 44,500 34,500 34,500 34,500 34,500 34,500 34,500

VILLAGE HIGHWAY 10 YEAR VEHICLE REPLACEMENT PLAN

	Approp		Budget		Proposed - Not Approved																		
	12	13	14	15	16	17	18	19	20	21	22	23											
Balance 06/30/12	0.65	-	-	80,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	
2008 One-Ton Truck	(7,932.67)	2,000	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200
2011 1/2 Ton (2/3 TH, 1/3 VH)	21,580.00	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2005 International Dump Truck	0.00	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2009 International Dump Truck	0.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2006 Trackless-Replace w/ Bobcat	9,784.79	-	25,000	25,000	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150
2001 Sweeper	10,000.00	5,000	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
2003 Loader/Backhoe	5,000.00	2,000	-	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Patching Machine 1/2 T-V	5,560.46	1,000	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Leaf Picker Engine & Blower	7,257.34	1,000	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Lawn Mower	2,326.30	1,000	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Traffic Light																							
TOTAL	53,576.87	22,000	113,200	62,700	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850	42,850

VILLAGE HIGHWAY PROJECTED SCHEDULE OF LONG TERM NOTES PAYABLE

	06/30/12 Principal Balance	Final Payment	Approp.		Budget		5 YEAR WINDOW						
			12	13	13	14	14	15	16	17	18	TOTAL	
09 Intrn'l Dump Truck	42,508	FY 13-14	21,890	21,680	-	-	-	-	-	-	-	-	21,680
Central St Culvert	34,480	FY 15-16	9,310	9,140	8,970	8,790	-	-	-	-	-	-	26,900
Depot Sq Area Rd-Bond Antic *	146,937	FY 13-14	3,000	6,600	-	-	-	-	-	-	-	-	6,600
Total Existing Debt	223,925		34,200	37,420	8,970	8,790	0	0	0	0	0	0	55,180
<u>Proposed Borrowing:</u>													
Depot Sq Area Rd-10 Yr Bond *	-		-	-	6,350	42,770	42,270	41,670	133,060				
08 One Ton	-		-	-	17,600	17,280	16,960	16,640	68,480				
Combined Total			34,200	37,420	32,920	68,840	59,230	58,310	256,720				

* Depot Sq Area Rd loan is currently a Bond Anticipation Note. We anticipate converting this to long term debt in FY 14-15.

Unknown interest rates were estimated at 2.0%

**NORTHFIELD TAX ACCOUNT
STATEMENT OF TAXES RAISED
For the Tax Year April 1, 2011 - March 31, 2012**

<u>Tax Rates</u>	Town		Village	
	Homestead	Non Residential	Homestead	Non Residential
Village General			0.0000	0.0000
Town General	0.5300	0.5300	0.5300	0.5300
Highway	0.4768	0.4768	0.4768	0.4768
Education - Homestead	1.5096		1.5096	
Education - Non Residential		1.6256		1.6256
Local Agreement	0.0144	0.0144	0.0144	0.0144
	<hr/>			
Tax Rates	2.5308	2.6468	2.5308	2.6468

Grand List (For Setting Tax Rates)

Village General	959,288.48
Town General	2,673,502.73
Highway	2,673,502.73
Education - Homestead	1,670,055.73
Education - Non Residential	1,010,330.04
Local Agreement	2,673,502.73

Taxes Billed

Village General	0.00
Town General	1,418,935
Highway	1,274,730
Education	4,164,017
Local Agreement	38,537
	<hr/>

Total Taxes Billed **6,896,219**

Total Taxes Collected by Due Date **6,641,299** **96.30%**

Delinquent Taxes **254,920** **3.70%**

**TOWN GENERAL, TOWN HIGHWAY, & CAPITAL FUNDS
COMBINED STATEMENT OF FINANCIAL CONDITION
June 30, 2012**

ASSETS	Town General	Town Highway	Town General Capital	Town Highway Capital
Cash & Cash Equivalents	28,063	210,470	737,332	726,334
Accts Receivable-Delinquent Tax/Penalty-Net	287,824	0	0	0
Accts Receivable-Delinquent Tax Interest	18,752	0	0	0
Accts Receivable-Ambulance-Net	55,891	0	0	0
Accts Receivable-Misc/Library	12,994	0	0	0
Prepaid Postage	939	0	0	0
Due From Village Fund	225	1,386	0	0
Due From Other Funds	0	0	60,040	0
Total Assets	404,688	211,856	797,372	726,334

LIABILITIES & FUND BALANCE

Accounts Payable	42,717	6,971	0	88
Accrued Payroll	21,560	5,718	0	0
Taxes Collected In Advance	5,085	0	0	0
Due To Other Funds	46,996	0	0	0
Flood Line of Credit	0	51,518	0	0
Deferred Revenue - Taxes	256,499	0	0	0
Total Liabilities	372,857	64,207	0	88
Fund Balance-Prepays	939	0	0	0
Fund Balance-Restricted for Capital	0	0	150,920	0
Fund Balance-Assigned for FY 13	0	10,000	0	0
Fund Balance-Assigned for Capital	0	0	646,452	726,246
Fund Balance-Assigned for Health	30,892	14,613	0	0
Fund Balance-Unassigned	0	123,036	0	0
Total Fund Balance	31,831	147,649	797,372	726,246
Total Liabilities & Fund Balance	404,688	211,856	797,372	726,334

Due to accounting principles, the auditors listed the Town General fund balance as indicated above. For budgeting purposes, the Town General fund balance is as follows:

Total Fund Balance	31,831
Subtract Current Use/Health Used FY 13	(142,588)
Subtract Health Account Balance	(18,396)
Shortfall	(129,153)
Prior Shortfall	(46,414)
Additional Shortfall	(82,739)

TRUST & AGENCY FUNDS
COMBINED STATEMENT OF FINANCIAL CONDITION
 June 30, 2012

ASSETS	Ambulance Donation	Fire Donation	Recreation Donation	Conservation Fund	Police Donation	Agency Fund	Ambulance Explorers Fund	Cemetery Perpetual Care	Falls Cemetery
Cash-Checking/Savings	2,691	47,334	7,526	125	11,234	881	200	169,421	42,451
Accts Receivable	0	0	0	0	0	0	0	0	0
Due From Other Funds	39	0	0	0	0	0	0	0	0
Total Assets	2,730	47,334	7,526	125	11,234	881	200	169,421	42,451
LIABILITIES & FUND BALANCE									
Liabilities	0	0	902	0	0	881	0	0	0
Due To Other Funds	0	0	0	0	0	0	200	0	0
Fund Balance	2,730	47,334	6,624	125	11,234	0	0	169,421	42,451
Total Liabilities & F.B.	2,730	47,334	7,526	125	11,234	881	200	169,421	42,451

TRUST & AGENCY FUNDS
STATEMENT OF CHANGES IN FINANCIAL CONDITION
 For the Period Ended June 30, 2012

	Ambulance Donation	Fire Donation	Recreation Donation	Conservation Fund	Police Donation	Agency Fund	Ambulance Explorers Fund	Cemetery Perpetual Care	Falls Cemetery
Fund Balances 07/01/11	3,206	46,456	3,058	125	11,779	0	0	168,815	42,351
ADD: REVENUE									
Interest Income	18	328	45	0	46	0	0	1,160	100
Receipts	2,583	4,395	5,034	0	3,733	6,556	0	600	0
TOTAL REVENUE	2,601	4,723	5,079	0	3,779	6,556	0	1,760	100
Fund Balance & Additions	5,807	51,179	8,137	125	15,558	6,556	0	170,575	42,451
DEDUCT: EXPEND/TRANSFERS									
Transfers	0	0	0	0	0	0	0	1,154	0
Expenditures	3,077	3,845	1,513	0	4,324	0	0	0	0
State of Vermont	0	0	0	0	0	6,556	0	0	0
TOTAL EXPENSES	3,077	3,845	1,513	0	4,324	6,556	0	1,154	0
Fund Balances 06/30/12	2,730	47,334	6,624	125	11,234	0	0	169,421	42,451

GRANT FUNDS
COMBINED STATEMENT OF FINANCIAL CONDITION
 June 30, 2012

ASSETS	Police Grants	Homeland Security Grants	Municipal Planning Grants	Green Mountain Loan Project	VLCT Harassment Grant	Northfield Energy Action Team Grant Refunded
Cash	0	0	0	100	0	0
Accts Receivable	610	31,962	3,111	201,871	1,125	0
Due From Other Funds	0	0	0	0	0	0
Total Assets	610	31,962	3,111	201,971	1,125	0
LIABILITIES & FUND BALANCE						
Liabilities	0	23,725	0	201,971	0	0
Due To Other Funds	610	8,237	3,111	0	1,125	0
Fund Balance	0	0	0	0	0	0
Total Liabilities & F.B.	610	31,962	3,111	201,971	1,125	0

GRANT FUNDS
STATEMENT OF CHANGES IN FINANCIAL CONDITION
 For the Period Ended June 30, 2012

	Police Grants	Homeland Security Grants	Municipal Planning Grants	Green Mountain Loan Project	VLCT Harassment Grant	Northfield Energy Action Team
Fund Balances 07/01/11	0	0	0	0	0	0
ADD: REVENUE						
Interest Income	0	0	0	0	0	0
Grant Revenue	5,450	32,568	4,604	201,871	1,125	0
TOTAL REVENUE	5,450	32,568	4,604	201,871	1,125	0
Fund Balance & Additions	5,450	32,568	4,604	201,871	1,125	0
DEDUCT: EXPEND/TRANSFERS						
Transfers	0	0	0	0	0	0
Expenditures	5,450	32,568	4,604	201,871	1,125	0
State of Vermont	0	0	0	0	0	0
TOTAL EXPENSES	5,450	32,568	4,604	201,871	1,125	0
Fund Balances 06/30/12	0	0	0	0	0	0

HOMELAND SECURITY GRANT FUNDS
Active During FY 11-12

	Police	Police	Police	Police	Combined
	2008-GE-T8-0045 02140-78252-014 \$19,800	2008-GE-T8-0045 02140-78252-057 \$9,662	2009-SS-79-0075 02140-79252-038 \$23,725		\$53,187
Grant Maximum ⇄					
Starting Grant Balances	19,800	9,662	23,725		53,187
Expenditures FY 09-10	1,257	0	0		1,257
Expenditures FY 10-11	14,593	0	0		14,593
Expenditures FY 11-12	606	8,237	23,725		32,568
Unclaimed Grant Funds	3,344	0	0		3,344
Grant Balances 06/30/12	0	1,425	0		1,425

**VILLAGE HIGHWAY & CAPITAL FUND
 COMBINED STATEMENT OF FINANCIAL CONDITION
 June 30, 2012**

ASSETS	Village Highway	Village Highway Capital
Cash & Cash Equivalents	101,817	219,994
Accts Receivable-Miscellaneous	0	8,492
Total Assets	101,817	228,486
LIABILITIES & FUND BALANCE		
Accounts Payable	5,632	7,930
Accrued Payroll	2,284	0
Due To Proprietary Funds	0	11,853
Due To Town Fund	1,386	0
Total Liabilities	9,302	19,783
Fund Balance-Assigned	33,040	208,703
Fund Balance-Unassigned	59,475	0
Total Fund Balance	92,515	208,703
Total Liabilities & F.B.	101,817	228,486

Inter-Company Charges
Town and Village of Northfield, VT
Fiscal Year 2013 – 2014

Adopted 11/13/12

1. Postage Machine/Copiers
2. Monthly Telephone Charges
3. Computer Maintenance
4. Salt/Sand/Chloride
5. Administrative Assistant
6. Municipal Building Rent
7. Mechanic Fees
8. Town Garage Rent
9. Highway Superintendent
10. Accounting Fees

The purpose of this policy is to allocate costs as expended to the best of our ability for the shared expenses between the Town and Village.

1. POSTAGE MACHINE/COPIERS:

The cost of maintaining the postage machine will be allocated to departments based on estimated usage. As invoices are paid, they will be directly charged as follows:

<u>Town – 40%</u>		<u>Village – 60%</u>	
Town General Fund	40%	Electric Department	32%
		Water Department	16%
		Sewer Department	12%

The cost of maintaining the copiers will be split between the Town and the Village as follows:

<u>Town – 50%</u>		<u>Village – 50%</u>	
Town General Fund	42%	Electric Dept	17%
Town Highway	8%	Water Dept	10%
		Sewer Dept	7%
		Village Gen/Highway	16%

2. MONTHLY TELEPHONE CHARGES:

Basic/Local telephone services will be allocated to the department utilizing that line. Long Distance charges will be allocated based on the % of Basic/Local services- currently 52% Town, 48% Village. Shared lines will be split as follows:

	<u>Town</u>	<u>Village</u>
6121/6126	50%	50%
8426 Fax	50%	50%
Extended Mileage	50%	50%

3. COMPUTER MAINTENANCE:

The computer system at the Municipal Building is a shared system. Antivirus software, SymQuest contract services, Laser contract services, and server issues will be allocated as follows:

<u>Town – 50%</u>		<u>Village- 50%</u>	
Town General Fund	50%	Electric Department	25.0%
		Water Department	14.5%
		Sewer Department	10.5%

The Village allocation is based on utility customer count. Individual computer purchases and repairs will be charged to the associated department.

4. SAND/SALT/CHLORIDE:

Sand and salt are purchased in bulk quantities. As invoices are paid, they are split between the Town Highway and the Village Highway. Salt is mixed with sand at approximately .60 lb/cubic yard of sand. Comparisons were done in November 2003 and reviewed at a joint Board meeting on November 19, 2003. This study considered the number of paved roads in both the Town and the Village, and the amount of salt mixed with the sand. Varying assumptions were then applied as to the amount used in the Town and the Village. Due to salt being mixed with the sand, the overall percentages will differ. The following allocations will apply:

	<u>Town</u>	<u>Village</u>
SAND	90%	10%
SALT	50%	50%
CALCIUM CHLORIDE (winter)	50%	50%

5. ADMINISTRATIVE ASSISTANT:

The Administrative Assistant is a joint employee and the following allocations will apply:

<u>Town – 50%</u>		<u>Village – 50%</u>	
Town General Fund	42%	Electric Dept	22.0%
Town Highway	8%	Water Dept	12.5%
		Sewer Dept	9.0%
		Village General	2.0%
		Village Highway	4.5%

6. MUNICIPAL BUILDING RENT:

The rental charge will be based on the Village General Building budget for O&M and Capital. The allocations are based on the square footage of the office and result in the following:

<u>Town – 63%</u>		<u>Village – 37%</u>	
Town General Fund	58%	Electric Dept	16%
Town Highway	5%	Water Dept	10%
		Sewer Dept	8%
		Village General	1%
		Village Highway	2%

7. MECHANIC FEES:

Fees for mechanical services will be charged to each department based on actual time spent working for that department. The labor rate will be based on labor & benefits for the mechanic. Stock items and bulk oil will also be charged as utilized. Parts/supplies ordered for a specific piece of equipment will be charged directly to the department when the invoice is paid.

8. TOWN GARAGE RENT:

The rental charge will be based on the Town Garage Building budget for O&M and Capital. The allocations are based on the approximate square footage utilized and result in the following:

<u>Town – 78%</u>		<u>Village – 22%</u>	
Town Highway	45%	Village Highway	22%
Ambulance	33%	(1/3 of total Highway area)	

The 45% for Town Highway is the "Net Cost" after the above allocations are recouped through revenues.

9. HIGHWAY SUPERINTENDENT:

The salary and benefits for this position will be split on a percentage basis as follows:

<u>Town – 68%</u>		<u>Village – 32%</u>	
Town Highway	68%	Village Highway	32%

10. ACCOUNTING FEES:

The accounting department personnel are employees of the Town of Northfield and the accounting budget is in the Town General Fund. An accounting fee is charged to the funds utilizing this service. The number of transactions created through journal entries, accounts payable, and payroll were counted by fund for FY 11-12. The Finance Director was split 50% Town and 50% Village. This results in the following allocations:

<u>Town – 57%</u>		<u>Village – 43%</u>	
Town General Fund	44%	Electric Dept	13%
Town Highway	13%	Water Dept	10%
		Sewer Dept	10%
		Village General	4%
		Village Highway	6%

The 44% for the Town General Fund is the "Net Cost" after the above allocations is recouped through revenues.

TOWN OF NORTHFIELD
WARNING OF 2012 ANNUAL MEETING
March 6, 2012

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield High School on Tuesday, March 6, 2012, at ten o'clock in the forenoon (10:00 A.M.) to act upon the following articles (voting for all Australian Ballot articles and elections will be in the Cafeteria of the Northfield High School from seven o'clock in the forenoon until seven o'clock in the evening [7:00 A.M.-7:00 P.M.]):

- Article 1.** To elect a Moderator.
- Article 2.** To elect all requisite officers: Delinquent Tax Collector, 1 year; Grand Juror, 1 year; Selectman, 3 year seat; Selectman, 2 year seat; School Director, 3 year seat; School Director, 2 year seat; School Director, 1 year seat-remainder of a 2-year seat; Lister, 3 year seat; Town Clerk, 3 years; Town Agent, 1 year; Trustee of the Brown Public Library, 3 year seat; and Trustee of the Brown Public Library, 3 year seat. (Australian Ballot)
- Article 3.** Shall the Town approve the reports of the Town Officials?
- Article 4.** Shall the Town of Northfield vote to have the Town Manager collect all delinquent taxes and to perform all duties conferred by law on the Collector of Delinquent Taxes effective immediately for the purpose of having all fees so collected be paid into the treasury of the Town of Northfield?
- Article 5.** Shall the voters authorize \$1,460,740 to be raised by property taxes in support of the Town General Fund operations?
- Article 6.** Shall the Selectboard be authorized to borrow a sum not to exceed \$181,250, payable over a term of up to five (5) years, to defray the cost of repairing flood damage to Town property?
- Article 7.** Shall the voters authorize \$1,299,710 to be raised by property taxes in support of Highway operations?
- Article 8.** Shall the voters of the Town of Northfield authorize the Town to exempt from local property taxation, to the extent of 40% of the appraised value, the land and premises of the DeWitt Clinton Masonic Temple, located at 151 South Main Street, for a period of three (3) years, beginning 2012? (Australian Ballot)
- Article 9.** Shall the voters of Northfield approve a five year tax exemption status from July 2012 through June 2017 for the Greater Northfield Senior Citizens, Inc. a 501 C 3 non profit, also known as Northfield Senior Center? (Australian Ballot)
- Article 10.** Shall bonds or notes of the Town of Northfield in an amount not to exceed ninety-two thousand, four hundred and forty-six dollars and fifty-two cents (\$92,446.52) be issued for the purpose of funding over the next five (5) years the cost incurred by burying utilities (electric, phone, and cable) on the south side of the Village Common? (Australian Ballot)
- Article 11.** Shall the Town of Northfield vote to adopt the Charter as proposed by the Selectboard by motion at its meeting of January 23, 2012? A copy of the proposed charter is in each voting booth and is available for inspection and copying at the Town Clerk's office. (Australian Ballot)
- Article 12.** Shall the voters authorize the expenditure of \$6,000 for the Northfield Unit of the Boys & Girls Club of the White River Valley? (Australian Ballot)

- Article 13.** Shall the voters authorize the expenditure of \$3,000 for the American Red Cross (Central Vermont and New Hampshire Valley Region)? (Australian Ballot)
- Article 14.** Shall the voters authorize the expenditure of \$2,000 for the Central Vermont Economic Development Corporation? (Australian Ballot)
- Article 15.** Shall the voters authorize the expenditure of \$1,500 for the Retired and Senior Volunteer Program? (Australian Ballot)
- Article 16.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education? (Australian Ballot)
- Article 17.** Shall the voters authorize the expenditure of \$1,200 for the Central Vermont Council on Aging? (Australian Ballot)
- Article 18.** Shall the voters authorize the expenditure of \$1,000 for the Central Vermont Community Action Council? (Australian Ballot)
- Article 19.** Shall the voters authorize the expenditure of \$1,000 for Circle (formerly Battered Women's Services and Shelter)? (Australian Ballot)
- Article 20.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont? (Australian Ballot)
- Article 21.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living? (Australian Ballot)
- Article 22.** Shall the voters authorize the expenditure of \$850 for the People's Health and Wellness Clinic? (Australian Ballot)
- Article 23.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)
- Article 24.** Shall the voters authorize the expenditure of \$800 for Home Share Now? (Australian Ballot)
- Article 25.** Shall the voters authorize the expenditure of \$500 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)
- Article 26.** Shall the voters authorize the expenditure of \$500 for the Washington County Youth Service Bureau/Boys & Girls Club? (Australian Ballot)
- Article 27.** Shall the voters authorize the expenditure of \$350 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)
- Article 28.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 17, 2012 and November 16, 2012 and February 15, 2013 and May 17, 2013?
- Article 29.** To transact any other non-binding business proper to be brought before said meeting.

DATED AT NORTHFIELD, VERMONT

THIS 30th DAY OF JANUARY, 2012

CHARLES L. MORSE, Chair
 CHRIS BRADLEY, Vice-Chair
 KENNETH W. GOSLANT

KENNETH I. JOHNSON
 GREGORY S. SANDERS



Town of Northfield, Board of Selectmen

Notice: The last day to register to vote to be eligible to participate in this meeting is February 29, 2012, by 5:00 p.m. at the Town Clerk's Office. Requests for mailed absentee ballots for this meeting must be received by March 5, 2012, by 4:30 p.m. at the Town Clerk's Office. Voters also may vote absentee at the Town Clerk's Office until 4:30 p.m. on March 5, 2012.

**TOWN OF NORTHFIELD
MINUTES OF THE ANNUAL TOWN MEETING
MARCH 6, 2012**

Pursuant to the foregoing WARNING, the legal voters of the Town of Northfield met at Northfield High School on March 6, 2012 at 10:00 a.m. in the forenoon.

Total Australian ballot voters: 1040

The Town Meeting was called to order at 10:10 a.m.

Article 1. To elect a Moderator.

Richard Cleveland nominated Steve Jeffrey, seconded by Don Wallace

Nominations closed and the Clerk was instructed to cast one vote. Steve Jeffrey elected Town & School Moderator.

Richard Cleveland made a motion to amend the amount of people needed to request paper ballot from seven to twenty-five, seconded; by Don Wallace.

Question called and amendment passed.

Article 2. To elect all requisite Officers.

Delinquent Tax Collector for one year:

Kim Pombar (elected)	861
Write-ins	21
Blanks	158

IT WAS VOTED AT THIS OPEN MEETING FOR THE TOWN MANAGER TO COLLECT DELINQUENT TAXES (SEE ARTICLE 4 BELOW).

Grand Juror for one year:

Write-ins	85
Blanks	955

Selectman three years:

Brad Denny (elected)	490
Kenneth W. Goslant	461
Write-ins	6
Blanks	83

Selectman two years:

Linda Barrows	221
Scott Benoit	80
John Quinn III (elected)	370
Don Wallace	273
Write-ins	2
Blanks	94

Town Agent one year:

Write-ins	42
Blanks	998

Trustee Brown Public Library three years (2-seats)	
Mark Coombs (elected)	507
Carol Seaver Holt (elected)	830
Write-ins	0
Blanks	743
School Director 1- year remainder of two year:	
Write-ins	64
Blanks	976
School Director 2- years:	
Write-ins	77
Blanks	963
School Director 3- years:	
Write-ins	80
Blanks	960
Town Clerk 3-years:	
Kim Pombar (elected)	911
Write-ins	6
Blanks	123
Lister three years:	
Arlington Supplee (elected)	782
Write-ins	13
Blanks	245

Article 3. Shall the Town approve the reports of the Town Officials?

Motion made by Selectman Morse; seconded by Selectman Bradley

Selectman Morse made amendment to exclude pages 100-101-105-106 from the Town Reports; seconded Selectman Bradley. Selectman Morse stated that the numbers on those pages do not correspond with what was approved when the Selectboard set the budget. The document that was approved was a different document that had different amounts. Trustee Beal stated that it is the responsibility for Trustees to submit their budget to the Selectboard, the Trustee’s budget that was submitted is the correct budget the Trustees submitted. Trustee Lawson stated there is a bit of quandary. He stated we are not talking about a report; we are talking about a proposed budget. Lawson got a legal opinion from Attorney Giuliani; he read the opinion that the Village Highway budget is the responsibility of the Village Trustees. There is nothing in the law that gives the Town the right to veto or approve that budget. This opinion was shared with the Selectboard previously. Lawson stated that the highway budget is two pieces a proposed Village piece and a proposed Town piece. The Village budget is approved by the Trustees and is then passed on to the Town. Mel Adams spoke to the issue and stated he was on the merger committee. He stated that in 2008 there was an article on the ballot at Town Meeting to consolidate Village highway and Town highway budgets. Mr. Adams said the point of the vote allowed the budgets to be consolidated. The long and short of it is it was approved and there is one budget. Mr. Adams doesn’t think the four pages can be removed as it is a unified budget. Selectman Bradley said that there were representatives from the Trustees here today, that a statement had been made that an approved budget was put before the Board and printed. Selectman Bradley explained there has been one approved budget from the Trustees. The approved

budget was modified on January 23, 2012 with consensus of the Trustees. That budget was agreed to by both Boards; the budget that we see today is not that budget. There is no supporting minutes that the budget as presented has any vote of being approved. Michael Popowski states if we have a unitary budget but Mr. Morse wants to delete pages, would we still have a unitary budget if voted up or down? Selectman Morse stated we are correcting incorrect information. Mr. Popowski asked how the incorrect information got into the book. Selectman Morse stated he does not know how the information got in there, there was a budget given to the Selectboard that was agreed upon. The budget that is printed in the Town Report was not approved and includes significant difference in numbers. Brad Denny stated that this is difficult subject, he suggested we leave the reports as they stand and amend the budgets when they are up for discussion. Question called on the amendment to remove pages 100-101-105-106 from the Town Report. Amendment approved.

Laura Ranker would like to make a correction of the report by the Northfield Conservation Commission page 36 to change the troop number from 729 to 759. Question called Article 3 approved

Article 4. Shall the Town of Northfield vote to have the Town Manager collect all delinquent taxes and to perform all duties conferred by law on the Collector of Delinquent Taxes effective immediately and to have all fees so collected be paid into the treasury of the Town of Northfield?

Motion made by Selectman Morse; seconded by Selectman Bradley
Question called Article 4. Approved

Article 5. Shall the voters authorize \$1,460,740 to be raised by property taxes in support of the Town General Fund operations?

Motion made by Selectman Morse; seconded by Selectman Bradley.
Question called. Article 5. Approved

Article 6. Shall the Selectboard be authorized to borrow a sum not to exceed \$181, 250, payable over a term of up to five (5) years, to defray the cost of repairing flood damage to Town property?

Motion made by Selectman Morse; seconded by Selectman Johnson
Question Called, Article 6. Approved

Article 7. Shall the voters authorize \$1,299,710 to be raised by property taxes in support of Highway operations?

Motion made by Selectman Morse; seconded by Selectman Johnson
Selectman Morse made a motion to divide the article, seconded by Selectman Bradley.
Morse stated they would like to divide the article between Town Highway operations and Village Highway operations. Moderator Jeffrey asked for better clarity on the motion. Selectman Morse stated that the Village Highway expenditures would be pages 100-106 and the primary question is to vote the Town Highway expenses for the budget separately that is on many pages. Richard Cleveland suggested amending the budget amount. Moderator Jeffrey agreed with Richard Cleveland and stated he would feel more comfortable with an amendment with a specific dollar figure. Selectman Morse stated \$494,350 was for the Village Highway. Moderator Jeffrey asked if Selectman Morse wanted to amend his amendment by this amount. Selectman Morse stated that the Town Highway would be \$823,850; Moderator clarified with Selectman Morse that the motion is being moved to

substitute the motion to: "shall the voters authorize \$823,850 to be raised by property taxes in support of highway operations" Selectman Morse made this motion to substitute; seconded by Selectman Johnson. Selectman Morse explained that basically it goes back to the Town Report; Selectman Morse stated that they don't know what the budget is for the Village Highway. Selectman Morse stated that there were changes made that the Selectman were not made aware of in the Village budget and the budget in the book is not the one that was approved by the Boards. The Selectboard would like the opportunity to meet with the Trustees to be clear on what they need for the village portion and come back to the voters and approve it. Moderator Jeffrey asked if this meant that if the intention of this was to defer action on the Village portion on the highway budget and to hold another special town meeting. Selectman Morse stated yes. Mr. Adams stated that back in 2008 it was agreed to consolidate budgets. You are now asking that we vote on two separate budgets now with no information provided. If you knew the pages were wrong and this is the meeting to vote this budget that information should be here. If we are coming back for a special meeting to vote the budget then we should vote the entire highway budget. Adams stated we do not have the authority to separate the budgets based on the 2008 decision.

Richard Cleveland offered his opinion to solving this matter which would be to table this budget until the differences are sorted out. John Cruickshank asked if the proposed budget in the warned article included the wrong pages 100-106 or was the total figure the amount the Selectboard wanted in the first place. Selectman Morse explained that this is related to the pages. Selectman Morse said he came across the difference the night before Town Meeting. Cruickshank asked if the Selectboard ever had a version that was correct. Selectman Morse stated they did have a correct version and it was voted on January 23, 2012 but those pages are not in the Town Report. Doug Lawson said he is surprised that Selectman Morse just read the report yesterday; it has been in the hands of the Selectboard since January 30, 2012. The numbers were available and the Selectman were aware of the changes. Selectman Goslant stated that he didn't find out about the changes until last night, Selectman Goslant suggested the Selectboard and Trustees had a meeting before Town Meeting, miscommunication between the Boards must stop Selectman Goslant stated. Don Wallace made a motion to table the action on article 7 until the end of the orders of the day which means after article 29; seconded by Richard Cleveland. Laura Ranker asked to hear from the Village Trustees as to whether they are in approval with the January budget or are they standing behind the pages 100-106 that are in the report now. It appears that this is the main issue here. Question called for postponing action until later today. Motion failed to postpone action.

Question called to substitute for the figure of \$1,299,710 to the figure of 823,850 to be raised by property taxes in support of highway operations. Colin Bright moves to table discussion until future meeting so the two Boards can reconcile the budget; seconded by Dick Brockway. Selectman Bradley wants to make it clear that people understood the situation here. He explained that the Selectboard has gone through twelve budget meetings. Part of the budget is the Highway budget due to the vote done in 2008; the Village Highway budget is a line item in the Town budget. This is due to the current situation where a project was undertaken without voter approval and that there wasn't money and the project was still done. The Village did this under the best of intentions for beautifying the Common. A portion of the cost was to bury utility lines but none of this was discussed with the Selectboard. At a meeting on January 23, 2012 the Selectboard in a joint meeting with the Trustees were handed a budget by the Trustees that had burying the utility lines. So here we have the Village doing an improvement that affects the total Town tax rate and the entire town had no say in this. Question called on motion to postpone indefinitely action on article 7. Motion passed to postpone.

Article 8. Shall the voters of the Town of Northfield authorized the Town to exempt from local property taxation, to the extent of 40% of the appraised value, the land and premises of the DeWitt Clinton Masonic Temple, located at 151 South Main St, for a period of three (3) years beginning 2012.(Australian ballot)

Yes 434
No 575*

Article 9. Shall the voters of Northfield approve a five year tax exemption status from July 2012 through June 2017 for the Greater Northfield Senior Citizens Inc. a 501C3 nonprofit, also known as Northfield Senior Center?(Australian ballot)

Yes 883*
No 138

Article 10. Shall bonds of notes of the Town of Northfield in an amount not to exceed ninety-two thousand, four hundred and forty six dollars and fifty-two cents (\$92,446.52) be issued for the purpose of funding over the next five (5) years the cost uncured by burying utilities (electric, phone and cable) in the south side of the Village Common? (Australian ballot)

YES 406
NO 591*

Article 11. Shall the Town of Northfield vote to adopt the Charter as Proposed by the Selectboard by motion at its meeting of January 23, 2012? A copy of the proposed charter is in each voting booth and is available for inspection and copying of the Town Clerk's Office. (Australian ballot)

YES 380
NO 590*

Article 12. Shall the voters authorize the expenditure of \$6000 for the Northfield Unit of the Boys & Girls of the White River Valley? (Australian ballot)

YES 628*
NO 384

Article 13. Shall the voters authorize the expenditure of \$3000 for the American Red Cross (Central Vermont and New Hampshire Valley Region? (Australian ballot)

YES 710*
NO 305

Article 14. Shall the voters authorize the expenditure of \$2000 for the Central Vermont Economic Development Corporation? (Australian ballot)

YES 459
NO 538*

Article 15. Shall the voters authorize the expenditure of \$1500 for the Retired and Senior Volunteer Program? (Australian ballot)

YES 778*
NO 232

Article 16. Shall the voters authorize the expenditure of \$1200 for Central Vermont Adult Basic Education? (Australian ballot)

YES 663*
NO 321

Article 17. Shall the voters authorize the expenditure of \$1200 for Central Vermont Council on Aging? (Australian ballot)

YES 737*

NO 275

Article 18. Shall the voters authorize the expenditure of \$1000 for the Central Vermont Community Action Council? (Australian ballot)

YES 568*

NO 429

Article 19. Shall the voters authorize the expenditure of \$1000 for Circle (formerly known as Battered Women's Services and Shelter)? (Australian ballot)

YES 713*

NO 299

Article 20. Shall the voters authorize the expenditure of \$1000 for Good Beginnings of Central Vermont? (Australian ballot)

YES 632*

NO 367

Article 21. Shall the voters authorize the expenditure of \$1000 for the Vermont Center for Independent Living? (Australian ballot)

YES 630*

NO 367

Article 22. Shall the voters authorize the expenditure of \$850 for the People's Health and Wellness Clinic? (Australian ballot)

YES 627*

NO 369

Article 23. Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian ballot)

YES 570*

NO 415

Article 24. Shall the voters authorize the expenditure of \$800 for Home Share Now? (Australian ballot)

YES 471

NO 504*

Article 25. Shall the voters authorize the expenditure of \$500.00 for the Vermont Association for the Blind and Visually Impaired? (Australian ballot)

YES 721*

NO 277

Article 26. Shall the voters authorize the expenditure of \$500 for the Washington County Youth Service Bureau/Boys & Girls Club? (Australian ballot)

YES 623*

NO 373

Article 27. Shall the voters authorize the expenditure of \$350 for the Sexual Assault Crisis Team of Washington County? (Australian ballot)

YES 696*

NO 295

Article 28. Shall the Town of Northfield collect property taxes in four installments which shall be due on August 17, 2012 and November 16, 2012 and February 15, 2013 and May 17, 2013?

Motion made by Selectman Morse; seconded by Selectman Johnson. Question called. Article 28 was approved

Article 29. To transact any other non-binding business proper to be brought before said meeting?

Richard Cleveland stated he felt that this meeting was an eye opener in how dysfunctional government has become in this town. In the forty years he has been in government, this was the worse he has ever seen. Mr. Cleveland said this nonsense this has to end and merger needs to happen. Philo Hardie stated he thought it might be a good idea to petition State of Vermont to put in a scheduled Amtrak stop in Northfield. Brad Denny stated he agreed with Richard Cleveland, merger must be accomplished. Mr. Denny said he didn't agree to the negative tone, this is a huge opportunity to shape the future for the Town of Northfield.

Michael Popowski wished to thank Ken Johnson Selectman and Steve Jeffrey the Moderator for their years of service.

Scott Manning is against municipal merger due to all the differences and things that need to be worked out first.

There was some debate over the Town Charter that was being voted on today by Australian ballot. There were concerns were that Open Town Meeting would fall by the wayside and that the charter would not benefit the Town or the Village at this time. Others felt it would be a good change.

Motion to adjourn meeting made by Selectman Morse; seconded by Selectman Johnson.

Meeting adjourned at 12:45 p.m.

Respectfully submitted,
Kim Pombar, CVC
Town Clerk/Treasurer

Attest:
Steven Jeffrey
Town Moderator

Attest:
Charlene McCarney
Chairman of Justice of Peace

**TOWN OF NORTHFIELD
SPECIAL MEETING WARNING
May 15, 2012**

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield High School on Tuesday, May 15, 2012, at 7:00 o'clock in the evening to hear and act upon the following articles:

- ARTICLE 1:** Shall the voters authorize \$1,300,820 to be raised by property taxes in support of Highway operations?
- ARTICLE 2:** Shall the voters of the Town of Northfield direct the Select Board to consider merger with the Village of Northfield with the intent, jointly with the Village, of presenting to the Vermont legislature a plan of merger during the 2013 legislative session?
- ARTICLE 3:** Shall the voters restrict the use of tax dollars from being used to bury utility lines unless previously approved by the voters?
- ARTICLE 4:** To transact any other non-binding business proper to be brought before said meeting.

**DATED AT NORTHFIELD, VERMONT
THIS 13th DAY OF APRIL, 2012**

CHRIS BRADLEY, Chair
JOHN QUINN, III, Vice-Chair
BRAD DENNY

CHARLES L. MORSE
GREGORY S. SANDERS



Town of Northfield, Board of Selectmen

Notice: The last day to register to vote to be eligible to participate in this meeting is May 9, 2012, by 5:00 p.m. at the Town Clerk's Office.

**TOWN OF NORTHFIELD
MINUTES OF THE SPECIAL TOWN MEETING
MAY 15, 2012**

Pursuant to the foregoing WARNING, the legal voters of the Town of Northfield met at Northfield High School on May 15, 2012 at 7:00 p.m. in the afternoon.

Meeting was called to order at 7:00 p.m.

ARTICLE 1. Shall the voters authorize \$1,300,820 to be raised by property taxes in support of Highway operations?

Motion made by Selectman Morse; seconded by Selectman Denny

Amendment was made by Selectman Morse; seconded by Colin Bright to lower the amount to \$1,282,330.00. Selectman Bradley explained that at the annual Town Meeting the Select Board and Trustees were not able to come to an agreement on the highway budgets. The public was very clear they wanted the Boards to come together and solve the problem. The amendment presented is agreed upon by both Boards. By mutual agreement the Boards have come to terms with this number. The number was adjusted down by \$18,490.00; this reflects what would have been a five year payback for burying the utility lines on the south side of the common.

Question called to the amendment on Article 1 was passed.

Question called and Article 1 was approved as amended

ARTICLE 2. Shall the voters of the Town of Northfield direct the Select Board to consider merger with the Village of Northfield with the intent, jointly with the Village, of presenting to the Vermont legislature a plan of merger during the 2013 legislature session?

Motion made by Selectman Morse; seconded by Selectman Denny

Conrad Motyka wanted to know that if this article was to move forward would we be required to submit a charter. Selectman Bradley stated per state statute the first step is to develop a plan. That plan then becomes approved by the legislature to charter the municipality. Mr. Motyka asked about the charter that was presented on Town Meeting day and defeated and if this charter would play a role at all. Selectman Morse stated that the merger committee will be made up of Selectman, Trustees and citizens. Selectman Morse added that all previous documents from years past merger research should be brought forward for the committee to look at them. Mr. Motyka also suggested that we should vote on budget items by Australian ballot as more people would vote. Mel Adams stated he supports merger. He is personally convinced our present system of management and government is not working. Mr. Adams thinks the advantages of merger have many incentives such as fiscal oversight, more governance, logical management, ordinance and law making. Mr. Adams does have concerns about the process to make the time as the article is warned. He doesn't think we shouldn't rush forward and create a plan for merger. Mr. Adams went on to say when we write a merger plan or a charter we are taking it upon ourselves to be removed from legislature and except ourselves from what is common law to the rest of the State. Mr. Adams stated the previous merger documents from 1998 is about thirty pages long. If we move forward with this, let's produce a smaller document/ plan of

merger like other towns have done that speaks about government and organization of utilities as a corporation. Scott Manning stated he was against merger and expressed that taxes would be more for both Village and Town Residents. Chris Curtis spoke for the merger and how we should put the unity back in community and end the division between the Village & Town. We are one community.

Nate Freeman stated he does support merger. Mr. Freeman made a motion for an amendment to strike the words "consider" and replace with the word "work toward" and to strike the word "intent" and replace with word "purpose"; Seconded by Heidi Passalacqua. Mr. Motyka thought the wording should stay as warned and the wording should not be changed. Mr. Motyka stated he didn't think it would be fair to those who signed the petition and were unable to attend tonight's meeting to make this change.

Question called to the amendment on Article 2 with wording changes and failed.

Linda Barrows stated she was not for or against merger. Ms. Barrows stated the people do need to see a written plan first to even consider merger. Ms. Barrows stated we should not have two separate managers for one community. She also stated that the Trustees are trying to decide whether or not to hire their own accounting manager, to be away from the town's accounting. Ms. Barrows believes it contradicts the purpose of the merger petition. Anne Donahue asked that if the plan is developed is it voted on before it is submitted. Selectman Morse answered that the Town and the Village would vote on it. Richard Cleveland stated he supports merger. Mr. Cleveland stated in years past when he was the clerk of both Boards, the Boards were more cooperative and did a better job. Mr. Cleveland stated the time has long passed for a merger.

Motion made to cease debate on Article 2. Question called and division was requested. It was clear that there were more people in favor of ceasing debate than those in favor to continue with debate.

Question called and Article 2 was approved as warned.

ARTICLE 3. Shall the voters restrict the use of tax dollars from being used to bury utility lines unless previously approved by the voters?

Motion made by Selectman Morse; seconded by Selectman Sanders

Richard Cleveland asked for an explanation on this article. Selectman Sanders stated the reason for this article was because of the situation that currently existed before the agreement was made last night between the Select board and Trustees in regards to tax dollars being spent for projects without voter's approval. Mr. Cleveland asked that if the burial of lines is approved by a Board as part of budget, why any other action should be necessary? Selectman Sanders said the reason for that is the money that was expended for the south side burying of utilities was not budgeted or voted on by tax payers.

Nate Freeman asked what utilities we were talking about. Selectman Morse answered electric, cable and telephone. Mr. Freeman asked why this was an important issue for the Town and the Village. Selectman Morse stated that the utility are funds that are enterprise funds received by the rate-payers, tax dollars are for everything else that are not are not a enterprise fund, law states you can't subsidize funding with rate payers money and vice versa.

Steve Fitzhugh stated he works with the Electric Department and at Norwich University. In previous years he worked burying underground lines and the utility doesn't necessarily pay for the burying, it's the customer that pays. The Village Common is the heart of Northfield. Mr. Fitzhugh stated that we had a fully funded project that included tearing up the road on the south side. The project had to be finished by July or we would lose the federal funds.

So since the road was ripped up anyways and it being a small length of cable to bury, the decision was made to take the utility poles down. Not only would this beautify the Common but this was a several million dollar project, so we already invested in the project and we improved the community and the services Mr. Fitzhugh stated he doesn't see the problem with this.

Motion was made to cease debate and seconded. Question was called to cease debate and was approved.

Question called and division was requested; Results were 83 in favor of approving Article 3 and 75 not in favor of approving Article 3. Article 3 was approved as warned.

ARTICLE 4. To transact any other non-binding business proper to be brought before said meeting.

Ron Merolli suggested maybe we should consider moving our Town Meeting date to a better time/day to get a better turnout.

Michael Popowski would like to join all others in commending the two Boards for working together.

Motion to adjourn made by Selectman Morse; seconded by Selectman Morse

Meeting adjourned at 8.25 p.m.

Respectfully submitted,

Kim Pedley, CVC
Town Clerk/Treasurer

Attest:
Steven Jeffrey
Town Moderator

Attest:
Charlene McCarney
Chairman of Justice of Peace

BIRTHS RECORDED IN NORTHFIELD, 2012

NAME OF CHILD	SEX	DATE OF BIRTH	PARENT(S) NAME(S)
MURNYACK, Sylvia Maxine	F	01/10/2012	Mark A. & Kerri M. Murnyack
PARTLOW, Lucas Edward	M	01/25/2012	Raymond E. & Megan M. Partlow
HOAG, Nezar Zacharia	M	01/26/2012	John L. Hoag & Nakiba Benabess
DUBOIS, Jackson Wesley	M	02/02/2012	Nicholas E. & Jessica L. DuBois
KINIRY, John Amzi	M	03/01/2012	Reid S. & Pierce Kiniry
EDSON, Brody Calvin	M	03/01/2012	Jordan M. Edson
MICHAUD, Mildred Elisabeth	F	03/07/2012	Benjamin R. Michaud & Daniella M. Chaloux
HALL, Cooper Charles	M	03/14/2012	Jacob F. & Pamela A. Hall
MOUNTAIN, Noah Finley	M	03/20/2012	Dane M. Mountain & Nicole L. Serfass
DAGGETT, Audrey Philippa	F	03/30/2012	Alexander N. & Jaime L. Daggett
CASWELL, Beckham Ingram	M	04/12/2012	Eric A. & Lauren I. Caswell
DROWN, Alissa Marie	F	04/27/2012	Jeffery A. Drown & Jesika M. Langlois
KING, Khloe Isabella	F	06/01/2012	Stephen T. & Kimberly J. King
ARMSTRONG, Jenelle Louise	F	06/07/2012	Bryson J. Armstrong & Tanya M. Chase
MARTIN AMELL, Gaberial Charles	M	06/12/2012	Aubrey C. Martin Amell
CROSSETT, Gracelyn June	F	06/14/2012	Timothy D. Crossett & Laura M. Nicklas
DEVOE, Owen A.	M	06/26/2014	Leanne E. Devoe
SCOTT, Evelyn Scott	F	06/27/2012	David A. & Kimberly A. Scott
KRUGER, Abram Larry	M	07/08/2012	Jeffrey R. & Jennie-Beth Kruger
LOWERY, Liam Scott	M	07/16/2012	Keith L.R. & Marissa E. Lowery
LATULIPPE, Jasper Elliott	M	07/27/2012	Jocelyn JM & Christine L. Latulippe
SULLIVAN, Harrison Jude	M	07/30/2012	Michael T. Sullivan & Jennifer L. Williams
BIJOLLE, Peyton Lynn	F	08/03/2012	Shawn J. & Doris A. Bijolle
NADON SCOTT, Gabriel Edward	M	08/07/2012	Kevin D. & Mary F. Scott
SMITH, Connor Alexander	M	08/23/2012	Joseph R. Smith & Tracy L. Willem
DEMAS, Ethan James	M	08/25/2012	Tyler J. & Kate E. Demas
KIMBALL, Juli Grace	F	09/30/2012	John C. & Jennifer M. Kimball
BEAL, Emily Louise	F	10/06/2012	Kevin T. & Katherine L. Beal
DUPREY, Roman Alexander	M	10/12/2012	Philip S. Duprey & Jennifer L. Stanton
DUPREY, Philip Roland	M	10/12/2012	Philip S. Duprey & Jennifer L. Stanton
BROWN, Calvin Oak	M	10/25/2012	Paul E. Brown & Tossy D. Garrett
TESSIER, Aleena Monroe	F	11/14/2012	Alan L. Tessier Jr. & Katie L. Wells
KASS, Natalie Eleanor	F	11/26/2012	Jason M. Kass & Elvira E. Dana
SLAYTON, Nico Owen	M	11/28/2012	Elgin J. & Terri A. Slayton
MILLER, Piper Wescott	F	11/30/2012	Sterling P. Miller Jr. & Jennifer M. Whitaker
SUGAI, Sebastian Takeshi	M	11/30/2012	Richard K. & Jennifer M. Sugai
LARKIN	M	12/01/2012	Sarah J. Lefebvre
DEMAR, Odin Tiberous	M	12/06/2012	Michele E. Demar
RUEL, Jayden Michael Paul	M	12/07/2012	Darin S. & Shannon L. Ruel
RUEL, Jenna Lee Marie	F	12/07/2012	Darin S. & Shannon L. Ruel
HERRING, Destiny Lynn	F	12/09/2012	Dustin A. Herring & Kylie L. Boisvert
DANIELS, Piper Star	F	12/18/2012	Jason R. Daniels & Dawn N. Doviak
CLARK, Porter James	M	12/30/2012	Christopher G. & Karlin J. Clark

MARRIAGES RECORDED IN NORTHFIELD, 2012

APPLICANT A	APPLICANT B	DATE OF MARRIAGE
Andrea M. Hatch	Nolan L. Young	02/11/2012
Andrew J. Pedley	Kimberly A. Pombar	02/12/2012
Shelbie D. Holland	Ryan A. Koch	02/26/2012
Christina I. Fletcher	Andrew L. White	03/24/2012
Jeffrey A. Van Tassel-Sweet	Roger A. Van Tassel	04/05/2012
James Richards	Marsha D. Miller	04/07/2012
Stephanie J. Cooke	Andrew S. Lambert	04/19/2012
Britt M. Shernock	Will Eberle	04/23/2012
Terri A. Comstock	Elgin J. Slayton	05/18/2012
Megan L. Tyler	Shawn E. Michael	05/20/2012
Jennifer L. Kelley	Paul K. Perry IV	05/27/2012
Lawton W. Rutter	Mellisa A. Stark	06/02/2012
Allisha M. Goguen	Joshua M. St. Onge	06/30/2012
Jennifer M. Fricke	Thomas P. Pinello	07/07/2012
Megan M. Maxham	David J. Hale	07/14/2012
Daniel J. Gosselin	Nicola J. Suren	08/04/2012
Curtis J. Messier	Erica K. Lawler	08/10/2012
Kenneth C. Hood	Jaleesa L. Premont	08/11/2012
Anna V. Simons	Brandon G. Van Luvender	08/11/2012
Bernard D. Gaudette Jr.	Rebecca A. Bingham	08/11/2012
Jeffrey E. Merchant	Jayla N. Durivage	08/11/2012
Nathan E. Emerson	Ashley M. Harper	08/12/2012
Michelle M. Bora	Chad C. Goodman	08/18/2012
Emily E. Shapiro	Daniel W. Withrow	08/24/2012
Cara L. Butterly	Benjamin F. Gauthier	09/08/2012
Britney D. Sabin	Levi E. Pombar	09/08/2012
Kristin L. Freeman	James D. Hamel	09/08/2012
Allison H. Figueroa	Matthew L. Coston	09/20/2012
Jacki M. Perkins	Justin M. Finsen	09/22/2012
Christopher A. Dufresne	Nicole A. Maxham	09/22/2012
Rebecca A. Aidala	Robert W. Burnham	10/13/2012
David B. Fletcher	Lisa L. Larson	10/20/2012
Alan L. Tessier	Katie L. Wells	11/26/2012
Thomas H. Tardie	Terri L. Wood	12/25/2012

DEATHS RECORDED IN NORTHFIELD, 2012

NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH	NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH
Rose M. Flint	80	01/02/2012	Edna V. Jarvis	87	06/30/2012
Frank C. Filippone	75	01/08/2012	Jack E. Haubois Sr.	84	07/03/2012
Harlan E. Lanpher	78	01/10/2012	Genevieve M. Freeman	97	07/08/2012
JoAnne Carr	70	01/11/2012	Shirley J. Hanson	87	08/06/2012
Rachael E. Hall	75	01/14/2012	Gordon A. Clark	77	08/06/2012
Laura P. Abbott	94	01/20/2012	Dorothy M. Dailey	81	08/08/2012
Priscilla A. Marsh	90	01/25/2012	Cornelis J. Maree	97	08/08/2012
Leslie G. Seaver	84	01/27/2012	Willie M. Carrington	90	08/08/2012
Robert N. LaFlamme	61	02/09/2012	Robert W. Allen	64	08/15/2012
Trudy J. Daniels	50	02/15/2012	James E. Lane	75	09/08/2012
Leo D. Pollander Sr.	62	02/22/2012	Gifford E. Harrington	87	09/08/2012
Wesson L. Thresher	78	02/26/2012	Raoul R. Tremblay	95	09/14/2012
Evette M. Boudreau	72	03/09/2012	Betty E. Krick	84	09/16/2012
Esther H. Swift	88	03/10/2012	Corinne R.M. Allen	77	09/26/2012
Jean C. Seckington	79	03/21/2012	Concetta Carruba	99	09/27/2012
Marjorie E. Miller	75	03/27/2012	Terri L. Jerome	49	10/01/2012
Hilda Gross	86	03/28/2012	Beverly M. Delude	71	10/16/2012
Agnes M. Newell	90	03/29/2012	Leaman R. Martin	76	11/05/2012
Anette Menard	71	04/08/2012	William J. Manning	75	11/06/2012
Albert V. Dufresne	75	04/11/2012	Walter C. McKain III	70	11/07/2012
Michael P. LeFebvre	65	04/12/2012	Wadim Kurjanowicz	95	11/13/2012
Richard F. Gray	79	04/18/2012	Rebecca A. Merrilees	90	11/14/2012
Helen M. McMullan	97	04/20/2012	Bruce L. Madison	65	11/17/2012
Elizabeth P. Farkas	85	05/06/2012	Phyllis A. Baxter	79	11/19/2012
John Ewing	93	05/31/2012	Martha V. Goutell	95	12/10/2012
Hilda M. Surprise	86	06/07/2012	Newell E. Freer	86	12/12/2012
Marion R. Safford	85	06/07/2012	William J. Russell	67	12/12/2012
Norman L. Ferland	83	06/12/2012	Todd A. Baker	48	12/21/2012
Richard E. Higgins	87	06/21/2012	Ronald G. Brickey	84	12/25/2012
William H. Cleland	82	06/24/2012	Pedro L. Torres	53	12/31/2012

Certified copies of all Birth, Marriage, or Death certificates may be obtained at the Town Clerk's Office for \$10.00

LICENSES, FEES, PERMITS, AND FINES

LICENSES

Dog License

(Neutered Male or Spayed Female)	\$11.00
(Male or Female)	\$15.00
<i>Late License</i> (After April 1):	
(Neutered Male or Spayed Female)	\$13.00
(Male or Female)	\$19.00

Liquor/Malt Beverage License

1st Class	\$200.00
2nd Class	\$100.00

FEES

Ambulance

BLS Emergency		\$495.00
BLS Non-Emergency		\$400.00
ALS Emergency		\$590.00
ALS Non-Emergency		\$515.00
BLS Mileage (per mile)		\$12.00
ALS Mileage (per mile)		\$12.00
Oxygen		\$40.00
Extrication		\$150.00
Stand-by Waiting	(Per hour)	\$100.00
Special Detail with Ambulance	(Per hour)	\$75.00
Special Detail w/o Ambulance	(Per hour per person)	\$15.00

Cemetery

	Resident	Non-Resident
Full Lot (4 Graves)	\$1200.00	\$1200.00
Half Lot (2 Graves)	\$600.00	\$650.00
One Lot (1 Grave)	\$300.00	\$350.00
Grave Opening (Regular Lot)	\$400.00	\$400.00
Grave Opening (Winter Burial)	\$700.00	\$700.00
Cremation	\$200.00	\$200.00
Infant Interment	\$100.00	\$100.00
Setting Markers (for VA Marker)	\$50.00	\$50.00
Setting Markers (with Cement)	\$100.00	\$100.00
Vault Fee	\$100.00	\$100.00
Weekend/Holiday Burial	\$500.00	\$500.00
Weekend/Holiday Cremation	\$250.00	\$250.00

Copies

Accident Reports	\$20.00
ArcView Map Printouts	\$5.00
Regular Size Copies	\$0.25
Oversized Copies	\$0.50

Town Clerk Fees

Recordings (per page)	\$10.00
Misc. Town Clerk Fees	Various

Fingerprinting

\$25.00

LICENSES, FEES, PERMITS, AND FINES (CONT.)

PERMITS

Driveway Permits	\$120.00
Zoning Permits	<i>(Note: AF = Additional Fee)</i>
Commercial/Industrial Buildings: Up to 1600 Sq. Ft.	\$320.00
Over 1600 Sq. Ft.: <i>(Total Sq. Ft. - 1600) X \$.20 = AF</i>	\$320.00 + AF
Additions to Commercial/Industrial: Up to 800 Sq. Ft.	\$160.00
Over 800 Sq. Ft.: <i>(Total Sq. Ft. - 800) X \$.20 = AF</i>	\$160.00 + AF
New Homes: Up to 1600 Sq. Ft.	\$160.00
Over 1600 Sq. Ft.: <i>(Total Sq. Ft. - 1600) X \$.10 = AF</i>	\$160.00 + AF
Additions to Homes: Up to 400 Sq. Ft.	\$40.00
Over 400 Sq. Ft.: <i>(Total Sq. Ft. - 400) X \$.10 = AF</i>	\$40.00 + AF
Accessory Buildings: Up to 800 Sq. Ft.	\$80.00
Over 800 Sq. Ft.: <i>(Total Sq. Ft. - 800) X \$.10 = AF</i>	\$80.00+ AF
Apartment Renovations (each new apartment)	\$60.00
Demolition of Buildings (Raze)	\$20.00
Placement of Mobile Homes	\$65.00
Above Ground Pools	\$25.00
In-ground Pools	\$50.00
Subdivisions (each new parcel)	\$50.00
Public Hearings	\$75.00
Signs	\$20.00
Letters of Compliance	\$50.00
Home Occupation	\$75.00

Note: Please add \$10.00 per page to above fees for Recording

FINES/PENALTIES

Stray Dog	\$75.00
Parking Violations	
Unauthorized Vehicle in Handicapped Parking Space	\$50.00
Unlawful Parking	\$25.00
Traffic Ticket	\$25.00
Littering (First Offense)	\$50.00
Littering (Second Offense)	\$100.00
Littering (Third Offense)	\$200.00
Littering (Fourth Offense)	\$350.00
Littering (Fifth and Subsequent Offenses)	\$500.00

Zoning violations must be corrected promptly. Where violations continue, the Environmental Division of the Superior Court may order that a violation cease and may assess a daily fine of up to \$100 for each violation.

The descriptions of the above Licenses, Fees, Permits, and Fines/Penalties are intended to be a brief summary only. For the complete or legal description, please refer to the Ordinances and Resolutions adopted by the Selectboard and to the Vermont State Statutes.

ELECTED TOWN OFFICERS AND BOARDS

Town Moderator	Term Ends	School Board	Term Ends
Stephen Jeffrey	2013	Sophia Bennett	2013
		Emily Gray	2013
Town Clerk	Term Ends	Justin B. Wrigley, Chair	2013
Kim Pedley	2015	Scott Page, Vice-Chair	2014
		Daniel Lane	2015
Town Treasurer	Term Ends		
Kim Pedley	2013		
Town Agent	Term Ends	Listers	Term Ends
<i>Vacant</i>	2013	Susan Popowski	2013
		Walter Delia	2014
Grand Juror	Term Ends	Arlington Supplee, Chair	2015
Robert Duprey	2013		
Justices of the Peace	Term Ends	Library Trustees	Term Ends
(D)-Nancy Berini	2014	Philo Hall, Chair	2013
(D)-Peter Evans	2014	John B. Stevens	2013
(R)-Domenic Falzarano	2014	Katie Boyd Wawrzyniak	2013
(R)-Michael Macijeski	2014	Marsha Hoffman	2014
(D)-Charlene McCarney, Chair	2014	Roger Van Tassel	2014
(R)-Renato Merolli	2014	Mark J. Combs, Vice-Chair	2015
(D)-Mari Omland	2014	Carol Seaver Holt	2015
(R)-Nelita Pecora	2014		
(R)-Sally Pedley	2014		
(D)-Aaron Rhodes	2014		
(R)-Al Robitaille	2014		
(R)-Dexter Rowe	2014		
(D)-Ruth Ruttenberg	2014		
(D)-John Stevens	2014		
Select Board	Term Ends	Board of Civil Authority:	
Charles L. Morse	2013	Justices of the Peace	
Gregory S. Sanders	2013	Selectboard	
Chris Bradley, Chair	2014	Town Clerk	
John Quinn III, Vice-Chair	2014		
Bradford Denny	2015		
		Board of Tax Abatement:	
		Justices of the Peace	
		Town Treasurer	
		Selectboard	
		Town Clerk	
		Listers	

APPOINTED TOWN OFFICERS AND BOARDS

**Town Manager,
Delinquent Tax Collector**
Robert H. Lewis

Finance Director
Laurie A. Baroffio

**Highway Superintendent,
Fire Chief**
Peter G. DeMasi

Police Chief
Chris Outten

First Constable
Charles Satterfield

**Ambulance Supervisor,
Emergency Management Director**
James Baraw

Zoning Administrator
Michele Braun

Cemetery Superintendent
L. Domenic Falzarano

Health Officer, Town Service Officer
Mark Podgwaite
Deputy Health Officer
Lawrence Rutter

Tree Warden
Russ Barrett

**Inspector of Wood, Shingles
& Weigher of Coal**
Patrick DeMasi

Fence Viewers
Patrick DeMasi

MRRMA Representative
Vacant

MRRMA Alternate Representative
Charles L. Morse

Planning Commission
Stephen Jeffrey 2013
Stephen Fitzhugh, Chair 2014
Katherine Beal 2015
Mary Dollenmaier 2015
Arlington Supplee 2016

Board of Adjustment
Leslie Skinner 2013
William S. Smith, Chair 2014
Ruth Ruttenberg 2015
Vacant 2016
Tim Donahue III, Vice-Chair 2017

Recreation Committee
Geoff Farnum 2013
Kenneth Goslant, Chair 2013
Bruce Wright 2014
Vacant 2014
Michele Langley, Vice-Chair 2015
Heidi Passalacqua 2015
Vacant 2015

Conservation Commission
Larry Garland 2013
Russ Barrett, Vice-Chair 2014
Donald Wallace 2014
Christine Barnes 2015
Leslie Mathews 2015
Vacant 2015
Laura Hill-Eubanks 2016
Pam Knox, Chair 2016
Ruth Ruttenberg 2016

CVRPC Representative
Arlington Supplee
CVRPC Alternate Representative
Vacant

CVRPC Transportation Rep.
Thomas J. Descoteaux
CVPRC Transportation Alt. Rep
Vacant

Official Newspapers
The Northfield News, The Times Argus, The World

TOWN OF NORTHFIELD, VERMONT DIRECTORY OF SERVICES

EMERGENCY NUMBER	
FIRE POLICE AMBULANCE	} 9-1-1
NON-EMERGENCY NUMBERS	
FIRE CHIEF	279-7931
POLICE DEPARTMENT	485-9181
AMBULANCE SUPERVISOR	485-8550

Town Departments:	Regular Hours:	Phone:
Town Manager's Office	Mon.-Fri. 8:00 A.M.-4:30 P.M.	485-6121
Town Clerk/Town Treasurer	Mon.-Fri. 8:00 A.M.-4:30 P.M.	485-5421
Highway Superintendent	Mon.-Fri. 8:00 A.M.-4:30 P.M.	485-6121
Accounting Department	Mon.-Fri. 8:00 A.M.-4:30 P.M.	485-6043
Planning/Zoning	Tues.& Wed. 10:00 A.M.-2:00 P.M.	485-5431

Questions regarding...	Please contact...	At...
Assessments	Listers' Office	485-6004
Ambulance Bills	Accounting Department	485-6043
Building Permits	Zoning Administrator	485-5431
Burn Permits	Forest Fire Warden	485-9036
Delinquent Taxes	Town Manager	485-6121
Dog Complaints	Baroffio's Kennel	485-4611
Dog Licensing	Town Clerk	485-5421
Elections	Town Clerk	485-5421
Hunting/Fishing Licenses	Town Clerk	485-5421
Marriage Licenses	Town Clerk	485-5421
Motor Vehicle Registration Renewals	Town Clerk	485-5421
Motor Vehicle Forms	Police Department	485-9181
Pool Passes {	Municipal Pool <i>or</i>	485-7300
	Town Clerk	485-5421
Streets and Sidewalks	Highway Superintendent	485-6121
Swimming Lessons	Municipal Pool	485-7300
Tax Billing	Town Treasurer	485-5421
U.S. Passports	Administrative Assistant	485-6121
Vital Records	Town Clerk	485-5421
Voter Registration	Town Clerk	485-5421
Water/Sewer/Electric Accounts	Northfield Utilities Office	485-5411

**MUNICIPALITY OF NORTHFIELD, VERMONT
REGULARLY SCHEDULED BOARD MEETINGS**

TOWN SELECT BOARD 2 nd & 4 th Mondays 6:00 P.M./7:00 P.M. Brown Public Library	VILLAGE BOARD OF TRUSTEES 2 nd & 4 th Tuesdays 7:00 P.M. Brown Public Library
BOARD OF SCHOOL DIRECTORS 1 st Monday 5:30 P.M. Middle/High School Cafeteria	BROWN PUBLIC LIBRARY TRUSTEES 2 nd Tuesday 4:30 P.M. Brown Public Library
RECREATION COMMITTEE 2 nd Monday 6:00 P.M. Municipal Building	CONSERVATION COMMISSION 2 nd Wednesday 6:30 P.M. Brown Public Library
BOARD OF PLANNING COMMISSIONERS 3 rd Monday 7:00 P.M. Municipal Building	ZONING BOARD OF ADJUSTMENT 4 th Thursday 7:00 P.M. Municipal Building

All meetings of these Boards are open to the public.

Trans-Video broadcasts the regular meetings of the Town Select Board and Village Trustees live on cable channel 7.

All meetings and locations are subject to change during the year.



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