

Scribe Sheet

Date: October 2, 2018

Scribe: Sally A. Davidson

Present: Sally Davidson, Chairman; Marc Bard; Josh Sanders

Public Participants: None

Minutes subject to approval at next scheduled meeting.

Meeting called to order at (time): 6:05 PM

Meeting Adjourned at (time): 8:30 PM

Next Meeting Date: November 6, 2018

Topic Discussed	Summary of Topic Discussed	Decision/Action to be taken	Deadline/Person Responsible	Action Item Completed
Approval of minutes of September 4, 2018 meeting	Did not discuss because we did not have a quorum to vote on this topic	None	NA	No
Public Participation	None scheduled	None	NA	Yes
Clean-Up Day at Memorial Park	We discussed how it went and what still needed to get done and or finished before winter. It was discussed as to whether the fence would get done this fall and how far the fence was going to go. No one at the meeting knew the answers to these questions. Bruce Wright is in charge of this project and he was not present at the meeting.	Marc Bard, Josh Sanders, Frank Hall and Sally Davidson are all going to get to the various jobs to try to finish them before the weather changes and we aren't able to finish them. Various jobs such as finish painting, finish dugouts and finish door in the dugout. The bathroom doors also need to be painted before winter.	Marc, Josh, Frank and Sally because there was no one else at the meeting so we did not commit anyone to any job.	No
Painting of Pavilion	We discussed whether the pavilion should be painted and the general consensus from the three of us was that we thought it would look better natural, weather-proofed, rather than with color.	We can discuss this with Select Board and Town Manager to get their opinion.	Sally will talk with Select Board and Town Manager	No
Trunk-or-Treat	We talked about how this was going to happen. Susan Wright was not at the meeting so it was difficult not knowing her plans for the event. We are going to talk with police to close off South side of common. Josh Sanders and Sarah Capron are visiting businesses on the common to see if they want to participate that evening.	Sally Davidson will advertise in FPF, Northfield News, Channel 7 and arrange with police for the closure of the common and contact the businesses to clear their vehicles from the south side of the common after 12:00 noon. Marc Bard will do the sandwich boards and put them out and take them in at night as well as do Facebook. Josh Sanders and Sarah Capron will contact businesses for participation.	Sally, Marc, Josh, and Sarah	No

Stick Stars	Josh Sanders and Marc Bard are going to go to the park and do some thinning out and use the saplings they cut for the stick stars. We are doing 4', 5', and 6' lengths again this year. We really need to set dates to do these and reserve the Community Room. Last year we did three different dates for this event. Are we going to charge for this event?	We need to make some decision on this event real soon. We may need to have another meeting this month because there were not enough members present at our last meeting to make decisions for the entire committee.	ASAP and everyone is responsible	No
Adjournment	We just ended the meeting because there were not enough members present to make a motion and take a vote.	Meeting ended	NA	Yes