

**TOWN OF NORTHFIELD, VERMONT  
PLANNING COMMISSION  
Minutes of January 15, 2018**

Meeting was called to order at 7:09 PM by Chair Hill-Eubanks.

- I. Roll Call:** Present for the meeting were Brown, Goodrich, Hill-Eubanks, Rhodes, Ruttenberg, and Supplee.
- II. Set/Adjust Agenda:**
- III. Public Participation:** Northfield Community Development Network (NCDN) members Carolyn Stevens, Kaitlyn Keating, David Feinauer, and John Stevens.
- IV. Approval of Minutes:** Minutes approved for August 2, 2017, 5-0-1; November 20, 2017, 4-0-2; December 18, 2017, 6-0-0.
- V. Planning Grant Consultant Hiring Process:** Brown, Ruttenberg, and Rhodes will be reviewing the qualifications submitted by planning consultants that are interested in working with the PC on the update to the Town Plan. The PC will review the best applicants at its next meeting.
- VI. Work on Updating Town Plan:**
  - a. Continue Town Plan update:**
    - i. Economy:** PC reviewed the draft of the Economy chapter that Rhodes prepared. NCDN provided a draft of its recommendations for the Economy chapter. The group discussed goals that should be included in the chapter. Goals to be considered include focusing on expansion of existing businesses; improvements to property, streets and sidewalks; and installation of a bike path to make the village areas attractive.
    - ii. Housing:** PC continued its discussion of the Housing chapter. Questions were raised as to what the current housing stock is in Northfield and whether there are groups that are not being provided with adequate housing choices.
    - iii.** PC will continue discussion on Economy and Housing at its next meeting.
- VII. Other Business:** Ruttenberg would like to conduct a planning survey on Town Meeting Day.
- VIII. Next Regular Meeting:** February 12, 2018
- IX. Adjournment:** Motion to adjourn at 9:05 PM. Motion carried.

*These minutes are subject to changes and approval at the next regular meeting, but are substantially correct.*