

Northfield Board of Listers
Minutes of the Meeting of Tuesday, March 21, 2018
9:00 AM - Municipal Building - Lister Office
DRAFT

Lister Meeting was called to order by current Chair Supplee at 9:05 AM. Lister Supplee asked Lister Bradley (just sworn in that day) to act as Clerk, with Lister Bradley accepting this responsibility.

I. Roll Call

Present were Tom Alsheimer (TA), Art Supplee (AS) and Chris Bradley (CB)
No members of the Public were present, although Charlene Lathrop (CL) was within earshot

II. Organization

Motion by TA to appoint AS as Chair, 2nd by CB.
Without objection, AS is retained as Chair

III. Public Participation (Scheduled)

No members of the public were present, and no participation was scheduled

IV. Discussion Items

a. Approve Minutes of March 21, 2017

Minutes were reviewed, motion to accept by CB, 2nd by AS; vote was 2-0-1 with TA abstaining

b. Field Checks for 2018 Grand List

i. Exempt Parcel Insurance Values

1. 3 "lagers" last year
2. 4 current "lagers", 3 churches and the Medical Center - these are incoming

ii. Veterans Exemptions

1. Number of Veteran Exemptions are increasing
2. In order to qualify they must be 50% or more disabled
3. We currently have over \$1 Million in total exemptions

c. Budget for fiscal 2019

- i. Lister now receive \$14 per hour
- ii. This increases to \$16 per hour as of July 1st, 2018
- iii. Select Board made the change in hourly rate of pay (\$14.00 per hour) retroactive to January 1, 2018.

d. 2018 Tax Map Update and Plans for 2019

Tax mapping usually costs us more than \$2,000, usual cost is \$2,300 - \$2,400 range. We currently have \$3,390.26 in the Tax Maps CIP fund, with an additional \$2,000 appropriated for this year. Tax Maps represent ongoing work for the Listers, with specific attention to those properties with discrepancies - worst offenders first - these are usually properties without surveys where meets and bounds were used. We currently have 10+ pages of these properties; discrepancies range from 80% to as low as 2%.

e. Current Fiscal Year CLA and COD values

CLA for last year was 99.7; we are currently at 99.06 as of December 2017.

COD was 8.26 last year; we are currently at 11.79

- i. 20 is the magic number that triggers a re-appraisal
- ii. trailers are always problematic
- iii. sales are low in some categories, which means the state lumps them together
- iv. Listers will continue to monitor these numbers closely

f. Lister Ground Rules for Assessing in 2018

- i. "creepers" are a continuing problem, we will be pushing for completion
- ii. Cell Phone Towers are a problem
There are no classes available for these; several factors come into play such as the lay of the land, style of structure and multi-use towers versus single-use towers
- iii. The duration of the current lease on the tower on Raymond Fernandez land (Camp Road). Is to be extended. The Listers have to address the subject of depreciation over the longer period as well as the potential increase in valuation with new technology.
- iv. The Listers then briefly discussed the Satellite dish installation of Trans-Video. The building is valued and the antennae are valued.
- v. Solar array on Bull Run will be valued next year
- vi. A discussion then was entered into about the parcel next to the Red Kettle which is currently filled with storage containers - this will be examined
- vii. A discussion then occurred about the two parties who went beyond the BCA to the State Appraiser; this would be Hepburn property on West Hill and the Gould Road property of JC Earle. At this time there is no updated on when these cases will be heard. The Lister will however need to schedule appointments for both of these properties for additional work performed and adjust percentage complete as appropriate.
A brief follow-up discussion then ensued concerning who looks into covenant violations on deeds. Lister Bradley volunteered to check with the VLCT.

g. Lister Training

- i. Microsolve CAMA
CAMA training is available, but it is not hands on. Lister Bradley expressed interest in better utilizing the APEX drawing tool.
- ii. Residential Data Collection
A brief discussion was had concerning the need to continue with the Lister Data Collection efforts.

V. Old Business

- a. We will continue to work closely with the BCA
- b. We continue to have issues with entities like the Falls Trailer Park, where trailers come and go
- c. At present we currently anticipate that there are approximately 130+/- inspections needed

VI. Public Participation (Non-Scheduled)

No members of the public attended this meeting - no public participation occurred.

VII. Adjournment

motion to adjourn by TA, 2nd by CB; 3-0-0