

**TOWN OF NORTHFIELD, VERMONT
PLANNING COMMISSION
Minutes of September 18, 2017**

Meeting was called to order at 7:00 PM by Vice-Chair Rhodes.

- I. **Roll Call:** Present for the meeting were Brown, Rhodes, Ruttenberg, and Goodrich.
- II. **Set/Adjust Agenda:**
 - a. **Add item on River Corridors:** Draft state guidelines are out for comment. Interim town floodplain regulations will have to be upgraded if Northfield is going to get the highest level of flood relief reimbursement. The timeline will be in the next year or two. Northfield floodplain has been remapped and this should probably go out for public review. Some homes may be newly in the floodplain.
- III. **Public Participation:** None
- IV. **Approval of Minutes:** August 2, 2017; August 21, 2017. Motion by Brown to approve minutes. Tabled until next meeting for lack of sufficient number of members here tonight having been present at those meetings.
- V. **Review and Vote to Apply for Municipal Planning Grant:** Ruttenberg explained that the state grant program encourages growth in town centers, as well as walkable communities. The grant would provide assistance to the PC to update the Plan and facilitate public input. Motion to approve the planning grant application made by Goodrich, seconded by Brown. **Approved 4-0-0.** The PC thanked Hill-Eubanks for her work on the application, along with Ruttenberg and Brown. The application will now go to the Select Board for their approval.
- VI. **Work on updating Town Plan**
 - a. **Assign Town Plan Chapters and Develop Draft Work Calendar:** Rhodes is working on Economic Development and will work on Education. Ruttenberg will work on Community Facilities. Brown on Cultural Resources, Energy, PRD's throughout. Supplee may work on Housing. Hill-Eubanks on Natural Resources and Land Use. Goodrich on Population, Transportation. Would be a good idea to come up with questions for public input. Discussion of preparing surveys on issues such as renewable energy.

Draft calendar for Plan update: Brown will work on Cultural Resources for review at our October meeting. Rhodes will work on Economic Development for November. Ruttenberg on Community Facilities for December. Goodrich on Population for January. Input from the community will be an ongoing process for each chapter.
 - b. **Continue Town Plan update:** Discussion as to the ongoing process of updating the Plan. What the focus and main goals and policies should be. Discussion about the many Cultural Resources in town.
 - i. **Population:** NCDN may have some information on the topic. Goodrich will work on finishing the update.
- VII. **Other Business:**
- VIII. **Next Regular Meeting:** October 16, 2017
- IX. **Adjournment:** Motion to adjourn made at 8:26 PM. **Motion carried 4-0-0.**

These minutes are subject to changes and approval at the next regular meeting, but are substantially correct.