

Joint Meeting of the Water & Sewer Commission
and the Electric Utility Commission
November 7th, 2016

- I. **Roll Call:** W&S Commissioners Steve Fitzhugh and Chris Bradley; Electric Commissioners Steve Fitzhugh, Nate Freeman and Dennis Donahue. Absent was Manager Schulz and Electric Commission Ken Goslant

Steve Fithugh called the meeting to order at 6:35

- II. **Approval of Minutes of 10-3-16**

Minutes had not been provided by Manager Schulz; approval of minutes tabled until next meeting

- III. **Meeting of the Electric Utility Commission**

- a. **New Business - Electric Department Budget**

The proposed initial budget is still in the process of being developed; budget discussion is tabled until next meeting.

- b. **Old Business**

- i. **Various Commissioner Projects**

Chair Fitzhugh reported that he is still moving forward with various projects, but there is nothing substantial to report at this time.

- ii. **Superintendent's Report (verbal)**

1. There is an issue with Electric Lines laying on top of Trans-Video lines between the Guest House and Subway/East Street Building complex. Problem is that Electric Lines have to be above other lines, and the Electric Lines are lying on top of Trans-Video lines causing interference with cable signal. Pat is working with Starr on this issue; solution may be to install another pole in the sidewalk between Guest House and Subway to physically raise the Electric Lines. Steve and Pat will investigate further. This is an operational issue however, with no likely further involvement of the commission.

- iii. **Tree on Line Issue**

Commissioner Donahue brought up an issue with Superintendent Demasi about a tree on Union St that is now leaning against the power lines. Permission was given by Dennis to Pat to resolve the issue, with a sugar maple being removed if needed.

- iv. **Covered Bridge Lighting**

Commissioner Freeman asked about the lighting on the covered bridge on Cox Brook that was brought up last meeting. Pat and Steve indicated that LED lighting would resolve this, they will investigate further.

- v. **Copy of GMP Bill Provided for Review**

Superintendent Demasi brought in a copy of his GMP bill to show the Commissioners the information that was provided. Bill is quite comprehensive with displayed data.

Commissioner Freeman asked about when the Electric Utility could provide a similar bill; this would be contingent on better reporting with MUNIS, in conjunction with Smart Meters; while money has been set aside for smart meters, the overall cost is still being considered.

c. Adjournment

Motion by Fitzhugh, seconded by Freeman to adjourn the Electric Commission Meeting.

Motion passed 3-0-0.

Commissioner Freeman left at this point.

IV. Meeting of the Water & Sewer Commission

a. New Business - Water & Sewer Budgets

The proposed initial budget is still in the process of being developed; budget discussion is tabled until next meeting.

b. Old Business

i. Sewer Ordinance

Prior to the meeting, Commissioner Bradley disseminated an updated version of section 6.3 Costs which has been in the process of being clarified in regards to who pays for sewer connections and who pays for determining a point of failure.

Prior to the meeting Commissioner Bradley had heard from Commissioner Goslant that he thought the new wording was acceptable. Commissioner Fitzhugh concurred. In the new section 6.3.2, Commissioner Bradley suggested a minor change to the effect that this should be changed to be in line with 6.3.1 and 6.3.3 which states "any and all costs...shall be the responsibility of the property Owner(s) shall be in addition to any costs applicable under Article 5, Sewer Collection System Expansion".

Motion by Fitzhugh, seconded by Bradley to approve the revised Sewer Ordinance with the minor revision so that this can now be moved forward to the Select Board for their consideration.

Motion passed 2-0-0. Commissioner Bradley will make this change and will then forward the revised Sewer Ordinance to Manager Schulz and Ken McCann for further action.

ii. Superintendent Demasi Report (verbal)

1. Sewer Lining

Superintendent Demasi reported that his department will be looking to do some sewer lining, with a estimated cost of between \$135-\$140K; CIP currently has about \$200K for this effort. Water Street from Richardson to Wall is planned on being done, as is South Main from Subway to Prospect.

This was previously put out to RFP with VT Pipeline being the only responding party.

2. Sewer Cleaning

Superintendent Demasi reported that the sewer has been cleaned from Water Street to the Sewer Plant, in addition to Doyon Road.

3. Hydrant Flushing

Superintendent Demasi reported that approximately 100 +/- hydrants have been flushed

iii. Ongoing Priorities for Sewer

Commissioner Bradley asked about the possibility of creating a project list of projects that are facing the sewer. This list could then be prioritized to help with the upcoming budgeting effort. Commissioner Fitzhugh agreed that this was a good idea; Superintendent Demasi will look to put this together.

c. Adjournment

Motion by Fitzhugh, second by Donahue to adjourn the joint Utility Commission Meeting. Meeting adjourned at 7:10.

Respectfully Submitted,
Chris Bradly, Acting Clerk