

NORTHFIELD ELECTRIC DEPARTMENT

CREDIT REFERENCE

NAME OF APPLICANT: \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PLEASE SIGN BELOW TO AUTHORIZE YOUR CHOSEN CREDIT REFERENCE INSTITUTE TO RELEASE YOUR CREDIT HISTORY TO NORTHFIELD ELECTRIC DEPARTMENT. THIS INFORMATION WILL BE USED TO EVALUATE YOUR REQUEST FOR A WAIVER OF DEPOSIT.

\_\_\_\_\_  
Signature of Applicant DATE \_\_\_\_\_

FORWARD THIS CREDIT REFERENCE FORM TO ONE OF THE FOUR LISTINGS BELOW AFTER YOU COMPLETE THE ABOVE INFORMATION.

UTILITY REFERENCE (ELECTRIC/GAS/TELEPHONE OR CABLE)

NAME OF UTILITY: \_\_\_\_\_

NAME ACCOUNT UNDER: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_ OUTSTANDING BALANCE: \$ \_\_\_\_\_

THIS APPLICANT HAS BEEN A CUSTOMER WITH THIS UTILITY FROM \_\_\_\_\_ TO \_\_\_\_\_ (MUST BE AT LEAST 2 YEARS) AND HAS MAINTAINED A GOOD CREDIT RECORD\* FOR THIS PERIOD.

\*GOOD CREDIT CONFIRMS THAT THE CUSTOMER HAS RECEIVED NO MORE THAN ONE (1) DISCONNECTION NOTICE WITHIN THE LAST YEAR AND NO DISCONNECTION OF SERVICE WITHIN THE LAST TWO (2) YEARS.

SIGNATURE & TITLE : \_\_\_\_\_  
OF PERSON  
COMPLETING THIS FORM : \_\_\_\_\_

BANK REFERENCE ACCOUNT# \_\_\_\_\_

NAME & ADDRESS OF BANK: \_\_\_\_\_

THIS APPLICANT HAS HAD AN ACTIVE CHECKING ACCOUNT IN THIS BANK FROM \_\_\_\_\_ TO \_\_\_\_\_ (MUST BE AT LEAST 1 YEAR) AND HAS HAD NO ACCOUNT THAT HAS BEEN OVERDRAWN WITHIN THE LAST YEAR.

SIGNATURE & TITLE : \_\_\_\_\_  
OF PERSON  
COMPLETING THIS FORM : \_\_\_\_\_

PAYMENT GUARANTEE BY ACTIVE CUSTOMER OF NORTHFIELD ELECTRIC

CUSTOMER NAME: \_\_\_\_\_ ACCOUNT #: \_\_\_\_\_

I, \_\_\_\_\_, GUARANTEE PAYMENT, NOT TO EXCEED \$ \_\_\_\_\_, FOR THE ABOVE PROSPECTIVE CUSTOMER \_\_\_\_\_,

FOR A PERIOD OF TWELVE (12) MONTHS. I UNDERSTAND ANY UNPAID BALANCE, NOT TO EXCEED THE AMOUNT GUARANTEED ABOVE, BECOMES MY RESPONSIBILITY FOR PAYMENT IF UNPAID BY THE ABOVE PARTY AT AN UNCOLLECTIBLE STATUS OF ACCOUNT. (GUARANTEE MUST EQUAL THE DEPOSIT AMOUNT.) CANCELLATION, BY EITHER THE ELECTRIC DEPARTMENT OR MYSELF, PRIOR TO THE END OF THIS PERIOD, REQUIRES A THIRTY (30) DAY WRITTEN NOTIFICATION, COPIES OF WHICH WILL BE SENT TO THE GUARANTOR, AND THE CUSTOMER FOR WHOM YOU ARE GUARANTEEING PAYMENT.

\_\_\_\_\_ DATE \_\_\_\_\_  
SIGNATURE OF CUSTOMER

OTHER CREDIT REFERENCES TO BE CONSIDERED:

NAME & ADDRESS OF REFERENCE: \_\_\_\_\_

NAME(S) ON ACCOUNT: \_\_\_\_\_

LENGTH OF SERVICE: \_\_\_\_\_ ACCOUNT NOW ACTIVE \_\_\_\_\_ YES \_\_\_\_\_ NO

ACCOUNT STANDING: MONIES OWED AT PRESENT?: \_\_\_\_\_ YES \_\_\_\_\_ NO

IF YES, ON DELINQUENT STATUS? \_\_\_\_\_ YES \_\_\_\_\_ NO

ANY DELINQUENT COLLECTIONS PAST YEAR? \_\_\_\_\_ YES \_\_\_\_\_ NO

COMPLETED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE

ADDITIONAL COMMENTS: \_\_\_\_\_

THANK YOU FOR YOUR PROMPT ATTENTION TO THIS REQUEST. PLEASE FORWARD THE COMPLETED CREDIT REFERENCE FORM TO NORTHFIELD ELECTRIC DEPARTMENT, 51 SOUTH MAIN STREET, NORTHFIELD, VERMONT 05663. PLEASE USE YOUR COMPANY LETTERHEAD ENVELOPE.

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