

NORTHFIELD, VERMONT **REQUEST FOR PROPOSAL FOR** **AMBULANCE RE-CHASSIS**

The Town of Northfield, Vermont is seeking proposals from experienced and qualified businesses to provide bids for an Ambulance Remount of a 2008 Ford F-350 Super Duty with Osage Industries Brave Ambulance Module. Sealed proposals must be received by the Town of Northfield by 10:00 a.m. on Friday, June 23, 2017. At that time, the submitted proposals will be read aloud. The Town of Northfield reserves the right to reject any all proposals.

All proposals must be submitted in a sealed envelope marked "**RFP Ambulance Remount.**" Any deviations from the specifications provided must be clearly noted on the proposal. Please submit proposals including references on or before date and time given above to:

Town of Northfield
Attn: Ambulance Chief Lawton Rutter
51 South Main Street
Northfield, VT 05663

General Conditions:

All correspondence from interested firms regarding this proposal must be directed to the attention of Chief Lawton Rutter, Northfield Ambulance Service, 51 South Main Street Northfield, Vermont 05663 or NorthfieldEMSChief@gmail.com. **Inquires received after 10:00 a.m. Eastern Daylight Time, Friday, June 23, 2017, will not be considered.**

1. Additional information to this proposal from prospective firms may be requested.
2. No proposal will be accepted from, or contract awarded to any person, firm, or corporation that is in arrears or is in default to the Town of Northfield.
3. No proposal may be withdrawn after it has been deposited with the Town of Northfield, except as provided by law.
4. All costs incurred in the preparation, submission, and presentation of this proposal, in any way whatsoever, will be wholly absorbed by the prospective firm. All supporting documentation will become the property of the Town of Northfield unless requested otherwise at the time of submission.
5. The Town reserves the right to reject any and all proposals, to waive any informality in the proposal received, and to accept any proposal (or part thereof) which it will deem to be most favorable to the interests of the Town.

6. The Town reserves the right to modify the scope of services during the course of the contract. Such modification may include adding or deleting any tasks this project will encompass and/or any other modifications deemed necessary. Any changes in pricing or payment terms proposed by the consultant resulting from the requested changes are subject to acceptance by the Town. Changes may be increased or decreased.
7. The successful proposer must comply with State of Vermont and federal laws relating to discrimination under Equal Employment Opportunity (EEO).
8. The Town of Northfield is exempt from all sales taxes.
9. **No faxed proposals will be accepted.** All information requested herein must be submitted with the proposal; failure to do so may result in rejection of the proposal as non-responsive and/or incomplete.
10. All proposals must be in accordance with the Purchasing Policy of The Town of Northfield and the requirements of this notice to be deemed responsive. Any deviation from the specifications must be noted in the proposal.
11. Ownership of all data, materials and documentation originated and prepared for the Town of Northfield pursuant to the Request for Proposals and the subsequent contract shall belong exclusively to the Town of Northfield.
12. The proposer will designate a representative who will be the point of contact and will have the authority to act on behalf of the company. The proposer's representative will not be replaced without prior written notice to the Town. All communications given the proposer's representative will be as binding as if given to the company.
13. All work shall meet with the approval of the Town of Northfield Ambulance Chief, or his authorized representative, as conforming to the provisions and requirements of this contract.
14. Proposers are advised that the RFP is considered to be under evaluation from the opening date until contract award. The Ambulance Department and Town staff are restricted from giving any information relative to the "progress" of the evaluation during this time, except as described in this RFP and as required to administer the evaluation process

Detailed Specifications:

Chassis:

- Re-Chassis Module Box onto Ford F-350 SD 4x4 168" Wb
- Add OnSpot Chain System
- Add Back Up Camera

Module:

- Relocated/Replace Air horn System Move Trumpets to Front Bumper Location
- Sandblast / Repair Corrosion / Repaint Module Box Replace Running Boards, Diamond Plate Trim, Rear Bumper Cover, Flip up Step, Rub Rails, Wheel Fenders and Door Gaskets.
- Convert Module Door Handle System to newer sealed system
- Replace all Halogen lighting with LED lighting
- Interior Ceiling lights
- Exterior Scene Lights
- Exterior Warning Lights
- Front Light Bar
- Add 110v Outlet to #7 Compartment

Graphics:

- New Red Reflective Strip 24" Wide (Same Location)
- New Blue Reflective Stripe 4" Wide (Same Location)
- New Blue Reflective QRS 4" Thick Stripe 24" Tall (Same Location)
- New Rear Module Reflective Chevron to match Fleet.
- Re-Letter Ambulance to Match Reflective Red with Black Outline

Warranty:

- Extended Chassis Warranty
- Module Warranty
- Paint warranty

Loaner Ambulance**Timeline:**

- Project Start post July 1, 2017
 - When existing ambulance will begin remount process
 - Completion date

Evaluation Criteria:

All proposals will be evaluated based upon the following criteria:

- Compliance with the details of the RFP
- Adherence to the Specifications listed above
- Time line till completion post July 1, 2017
- Cost of proposal
- Warranties
- References

