

## MUNICIPAL OFFICES



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51 SOUTH MAIN STREET  
NORTHFIELD, VERMONT 05663

### **Request for Bids Brown Public Library Exterior Painting**

The Town of Northfield, VT seeks bids from qualified painting contractors to paint the exterior building entrance area, building trim, and windows on the Brown Public Library. The project is divided into three phases. Phase one is the front of the building including the entrance area and building trim. Phase two includes the wood trim on the sides and rear of the building. Phase three includes the building windows. Project proposals should include a cost for all three phases. The contractor shall be lead paint certified. The Town reserves the right to reject any and all proposals.

#### **Special Considerations**

The Brown Public Library is a historic structure and may contain lead paint. The contractor shall consider these concerns when preparing a bid.

#### **Submittal**

Bids shall include the following:

1. Cover letter - expressing interest in the project.
2. Project Schedule – a timeline for completion dates and estimated labor hours required. All work must be completed by August 30, 2018.
3. Cost Proposal – Project cost including material and labor. The Proposal shall include a price for each phase and a total price for all three phases. If the use of sub-contractors is proposed, a separate schedule must be provided for each.
4. Reference Projects - Three (3) references are required.

Contractors interested in this project should submit:

1. One (1) copy of the bid via regular mail or email to: Jeff Schulz at 51 South Main Street, Northfield, VT 05633, or email – [jschulz@northfield.vt.us](mailto:jschulz@northfield.vt.us) with the term “Brown Public Library Painting Project.”
2. Questions about the project should be directed to Town Manager Jeff Schulz, at [jschulz@northfield.vt.us](mailto:jschulz@northfield.vt.us) or 802-485-6121.
3. All bids must be received by the Town of Northfield no later than 1:00 pm. on March 27, 2018. Bids and/or modifications received after this time will not be accepted or reviewed. No facsimile-machine produced proposals will be accepted.

### **CONTRACTING PROVISIONS**

All contractors, and any sub-contractors must carry adequate insurance coverage (not less than \$1,000,000-per occurrence). \$1,000,000 - General Aggregate Applying, in total, \$1,000,000 - Products/Completed Operations Aggregate, \$50,000 – Fire/Legal/Liability, and \$1,000,000 – Automotive Liability).